

Verification callback form

Interviewer ID

Date of Interview

PSU Number

Script As appropriate, circle or write in responses. When these responses are compared to the original interview, in the space provided put a checkmark when the responses are confirmed.

Check if Confirmed

Hello. I'm calling from the [state] department of health. Is this [telephone number]?

If no, redial more carefully. If yes, continue.

One of our interviewers called your home [time frame: earlier today, yesterday, this week, last week, and so forth] and interviewed [respondent ID: oldest male, mother, and so forth]. I'm calling back to confirm that the interview was conducted in an acceptable manner and to verify four questions for quality assurance. Before I continue, please tell me how many members of your household, including yourself [if an adult], are 18 years old or older?

How many of these are adults are male? Number:_____

The interview was conducted with [respondent ID]. May I speak to [that person]?

If the respondent is not available, set up an appointment to call back.
If the respondent is available, greet the respondent when he or she comes to the telephone, identify yourself and your affiliation with the state health department, and continue.
If the respondent is the person to whom you are speaking, continue.

Our records indicate that you recently participated in a health behavior survey for [State of xx]. Our quality control procedures require that we recontact you to verify that the survey was completed in an acceptable manner. Were you interviewed for our survey?

If no, thank the person for their time and terminate the call.
If yes, continue.

This is strictly a follow-up to verify the collected data and to evaluate the interviewer. Your comments will be used to improve the quality of the survey process. I have only seven questions to ask you, which will take only two or three minutes.

1. Was your interviewer courteous and polite?

Y

N

2. Was your interviewer easily understandable?
(Clear pronunciations and speech)
Notes:

Y

N

3. Was your interviewer pleasant to deal with?
(Moved at a steady pace, clarified questions)
Notes:

Y

N

Finally, I have four questions from the survey itself to verify that your earlier responses were correctly recorded by the interviewer.

Check if Confirmed

1. How often do you use seatbelts when you drive or ride in a car?

- Always
- Nearly always
- Sometimes
- Seldom
- Never
- Don't know
- Never drive or ride in a car
- Refused

2. Have you smoked at least 100 cigarettes in your entire life?

- Yes
- No
- Don't know
- Refused

3. During the past month, did you participate in any physical activities or exercises such as running, calisthenics, golf, gardening, or walking for exercise?

- Yes
- No
- Don't know
- Refused

4. And finally, [ask any missing demographics questions—age, race, income, education, or verify the number of telephone numbers in the household].

- Age _____
- Weight _____
- Race _____
- Education _____
- Income _____
- Telephone numbers _____

That's my last question. Thank you for taking the time to answer these questions. As I stated earlier, the information that you give us will be used to improve the quality of the survey.

Verified by:

Date:
