

**AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT**1. CONTRACT ID CODE  
PAGE OF PAGES  
1 32. AMENDMENT/MODIFICATION NO. 001  
3. EFFECTIVE DATE Sept. 20, 2002  
4. REQUISITION/PURCHASE REQ. NO.  
5. PROJECT NO. (If applicable)6. ISSUED BY  
CODE  
National Heart, Lung, & Blood Institute, NIH  
Rockledge II Building, Room 6150  
6701 ROCKLEDGE DR MSC 7902  
BETHESDA MD 20892-7902  
7. ADMINISTERED BY (If other than Item 6)  
CODE8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code)  
Recipients of RFP NHLBI-OR-P-02-123,  
Technical and Logistical Support for NIH Laboratory Animal Research  
9A. AMENDMENT OF SOLICITATION NO. **RFP NHLBI-OR-P-02-123**  
9B. DATED (SEE ITEM 13) **September 5, 2002**  
10A. MODIFICATION OF CONTRACT/ORDER NO.  
10B. DATED (SEE ITEM 13)  
CODE FACILITY CODE**11. THIS ITEM APPLIES TO AMENDMENTS OF SOLICITATIONS** The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:  
(a) By completing Items 8 and 15, and returning \_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.** A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.  
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).  
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:  
D. OTHER (Specify type of modification and authority)**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return \_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

Clarifications, revisions, and answers to questions are provided in this amendment no. 001.

A picture of the Contracting Officer's signature has been omitted from Block 16B. of this amendment to reduce the file size.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)  
16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)  
Zetherine L. Gore Contracting Officer  
Procurement Section, Contracts Operations Branch  
15B. CONTRACTOR/OFFEROR  
15C. DATE SIGNED  
16B. UNITED STATES OF AMERICA  
BY /s/  
(Signature of Contracting Officer)  
16C. DATE SIGNED  
09/20/2002  
(Signature of person authorized to sign.)

Clarifications, revisions, and answers to questions:

**Clarifications and Revisions:**

1. Work assignments will not be made at the time of contract award.
2. Section L, Instruction, Conditions and Notices to Offerors-Specific to this RFP is revised to state that proposed pricing should include a regular hourly rate, an overtime hourly rate for the proposed periods of performance of the base contract year beginning January 1, 2003 and each successive contract option year. Offerors should access the link for the revision.
3. Section L, II General Instructions, Past Performance Information is revised to state that the Past Performance Survey is due by 4:00 p.m. on Friday, October 4, 2002.
4. Section M. Evaluation Factors for Award is revised to list the criteria in the order of relative importance. The weights assigned for evaluation purposes are not changed. Offerors should access the link for the revision.

**Answers to Questions:**

- Q.1. We understand that the contractor will only be paid when a Task Order is awarded. How will the Government reimburse the contractor for the Contract Manager overseeing the Task Orders and his/her support staff (i.e. training, recruiting, etc.)?
- A.1. The pricing and contract type for each task order will be on an individual basis and priced differently. It is anticipated, however, that most of the Task Orders will be awarded as a fixed priced Task Order and the costs of the Contractors' managerial staff, training, recruiting, and other associated costs will be incorporated into that fixed price.
- Q.2. Section A of the RFP states the proposal is due on 10/4/02. Section L, II General Instructions states that the Past Performance Survey is due on 10/3/02. Please confirm these dates.
- A.2. Please refer to the clarification and revision numbered 3. above.
- Q.3. Should Section K Representations and Certifications be included the Business Proposal in addition to the Small Business subcontracting Plan and Disclosure of Lobbying Activities?
- A.3. Section K, Representations and Certifications and the Disclosure of Lobbying Activities should be included in the business proposal. The Small Business Subcontracting Plan is not required at this time, but will be required when Task Orders are awarded depending on the dollar amount of the Task Order award(s).
- Q.4. Section J: The link <http://www.niaid.gov/contract/forms.htm> should read <http://www.niaid.nih.gov/contract/forms.htm>. However, the wage determination for the Washington, DC and Baltimore, MD is not available at this site. Will the Government please provide the wage determination?
- A.4. The link reads <http://www.niaid.nih.gov/contract/forms.htm>. The revision was made on the official issue date of the solicitation.
- The wage determination is added to the solicitation as an attachment.
- Q.5. Are we to provide pricing for base year only or do we need to price for the entire contract period (base plus four option years)?
- A.5. Please refer to the clarification and revision numbered 2. above.

Q.6. Reference Section C, II, N Uniforms and Personal Protective Clothing and Equipment: Is the Government providing the required clothing and equipment? Should it be included in the hourly rate for each labor category? Or should the contractor price these items as part of the response to a task order?

A.6. The Government will not provide these items. Task Orders will be individually negotiated and should be priced independently of each other. Costs specific to an individual task order should be included in the cost/price proposal for that individual task order and not distributed among the costs applicable to all task orders.

Q.7. Reference Section C, II, O and P Items. Are these to be priced in response to a specific task order or included in the hourly rate?

A.7. Refer to the answer number Q.6. above.

Q8. Is AALAS training considered Task Order related training?

A.8. AALAS training is not necessarily considered Task Order related training. This may vary depending on the Task Order, is at the discretion of each Task Project Officer, and will be determined on a individual Task Order basis.