## Not published

## UNITED STATES COURT OF APPEALS FOR VETERANS CLAIMS

No. 07-0000

JOHN DOE, APPELLANT,

V.

JAMES B. PEAKE, M.D., SECRETARY OF VETERANS AFFAIRS,

APPELLEE.

## SAMPLE ORDER

The appellant, who is represented, appeals a September XX, 200X, Board of Veterans' Appeals decision. A "Notice to File Brief" within 60 days was mailed to the appellant on August XX, 200X. Accordingly, it is

ORDERED that under Rule 33 of the Court's Rules of Practice and Procedure, the Court will initiate a telephonic Staff Conference on October XX, 200X, at 11:00 a.m., to be conducted by a Staff Attorney of the Court's Central Legal Staff (CLS), and this conference may be rescheduled by the Court only upon a showing of good cause. *See* U.S. Vet. App. R. 33. It is further

ORDERED that not later than 14 days prior to the scheduled Staff Conference, the appellant's counsel or representative shall submit to the Secretary and the Central Legal Staff (by e-mail or facsimile (fax)), a summary of the issues that the appellant intends to raise in the appeal before the Court, to include citations to relevant authorities and pertinent documents in the record. The appellant's counsel or representative shall also file with the Court and serve on the Secretary a certificate of service that includes the date of the appellant's submission to the Secretary and the Central Legal Staff, the specific manner of the service (e-mail or fax) and the names and addresses of the persons served. It is further

ORDERED that the attorney or representative for each party shall participate in the Staff Conference with the authority to enter into a joint resolution of the appeal or settlement to the extent authorized by the client or be within immediate contact with such a person during the Staff Conference. The parties shall jointly notify the Court if the parties reach agreement on the disposition of any or all issues prior to the conference.

DATED: FOR THE COURT:

NORMAN Y. HERRING Clerk of the Court

Copies to: Appellant's Counsel, Esq. VA General Counsel (027)