

September 30, 2002

SUBJECT: Terms and Conditions for Extension Awards

TO: Extension Directors  
Extension Administrators

FROM: Louise Ebaugh  
Deputy Administrator  
Office of Extramural Programs

In accordance with Public Law 106-107, Federal Financial Assistance Management Improvement Act of 1999, the Cooperative State Research, Education, and Extension Service (CSREES) is required to streamline and simplify the application, administrative, and reporting procedures for Federal financial assistance programs supported by this Agency. As part of that streamlining process, CSREES intends to implement a change regarding the application of certain award terms and conditions.

As you may know, the Federal Demonstration Partnership (FDP) is a cooperative initiative among Federal agencies and certain recipient organizations of Federal funds. It was established primarily to increase research productivity by streamlining the administrative process and minimizing the administrative burden on principal investigators while maintaining effective stewardship of Federal funds. CSREES has determined that this same principle should apply to grants issued for Extension activities.

Currently, CSREES issues grants for Extension activities under General Terms and Conditions – A, and these terms and conditions were modeled after the FDP terms and conditions. We have reviewed the two sets of award terms and conditions and have found there are no major differences, other than the format of the documents. Because your university is a member of the FDP, CSREES will begin to apply FDP terms and conditions to Extension grants issued to your institution as of October 1, 2002, for new or existing awards that receive a funding increment. We believe this change will reduce the administrative burden on your staff because the same terms and conditions will apply to any grant that your FDP member university may receive from CSREES. However, it should be noted that due to the Agency's substantial involvement, Cooperative Agreements will remain under General Terms and Conditions – A. In addition, the FDP Terms and Conditions will not apply to construction grants.

CSREES looks forward to working with each of you as we move forward to streamline our processes and develop common and uniform administrative procedures.

Attachments: FDP Terms and Conditions  
CSREES Agency-Specific Terms and Conditions