

**Windows Media Player**

File View Play Tools Help

Now Playing Library Rip Burn Sync Guide Music Radio Video

Now Playing List

HHS Secretary Mike Leavitt 1:20

## Viewing Captions... in Windows Media Player – Version 10

To view **captions** (see example below) follow these instructions to set up your Windows Media Player. [Next slide](#)

Note, once you have completed this set-up, you must restart the video stream by closing Windows Media Player and then restarting. Upon restart, use the Ctrl+Shift+C command to show / hide captions.

More information is available on Microsoft's website. Go to Microsoft's [Using Windows Media Player 10](#) website.

[Next slide](#)

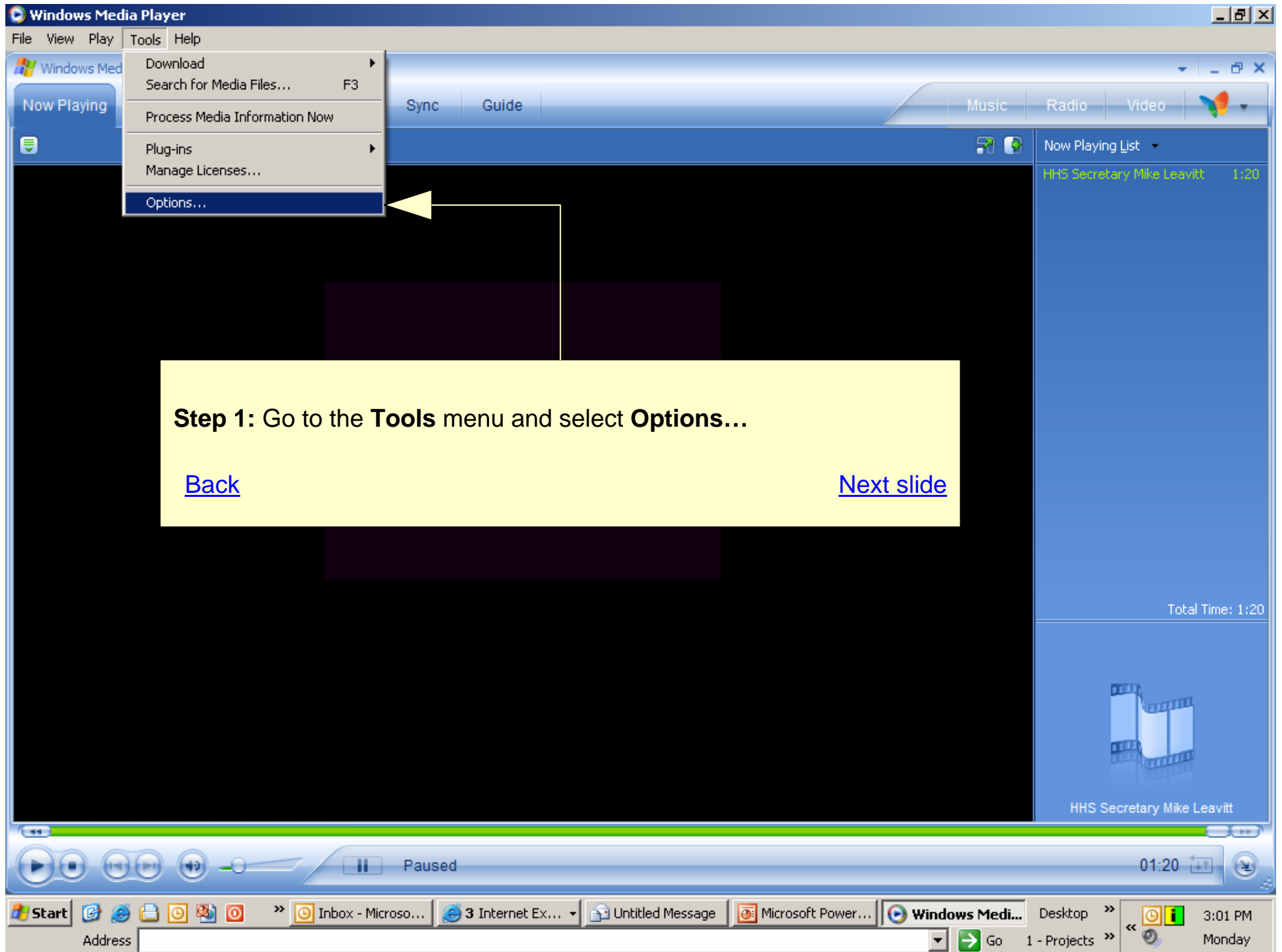
As the holiday season approaches,

Total Time: 1:20

HHS Secretary Mike Leavitt

00:01

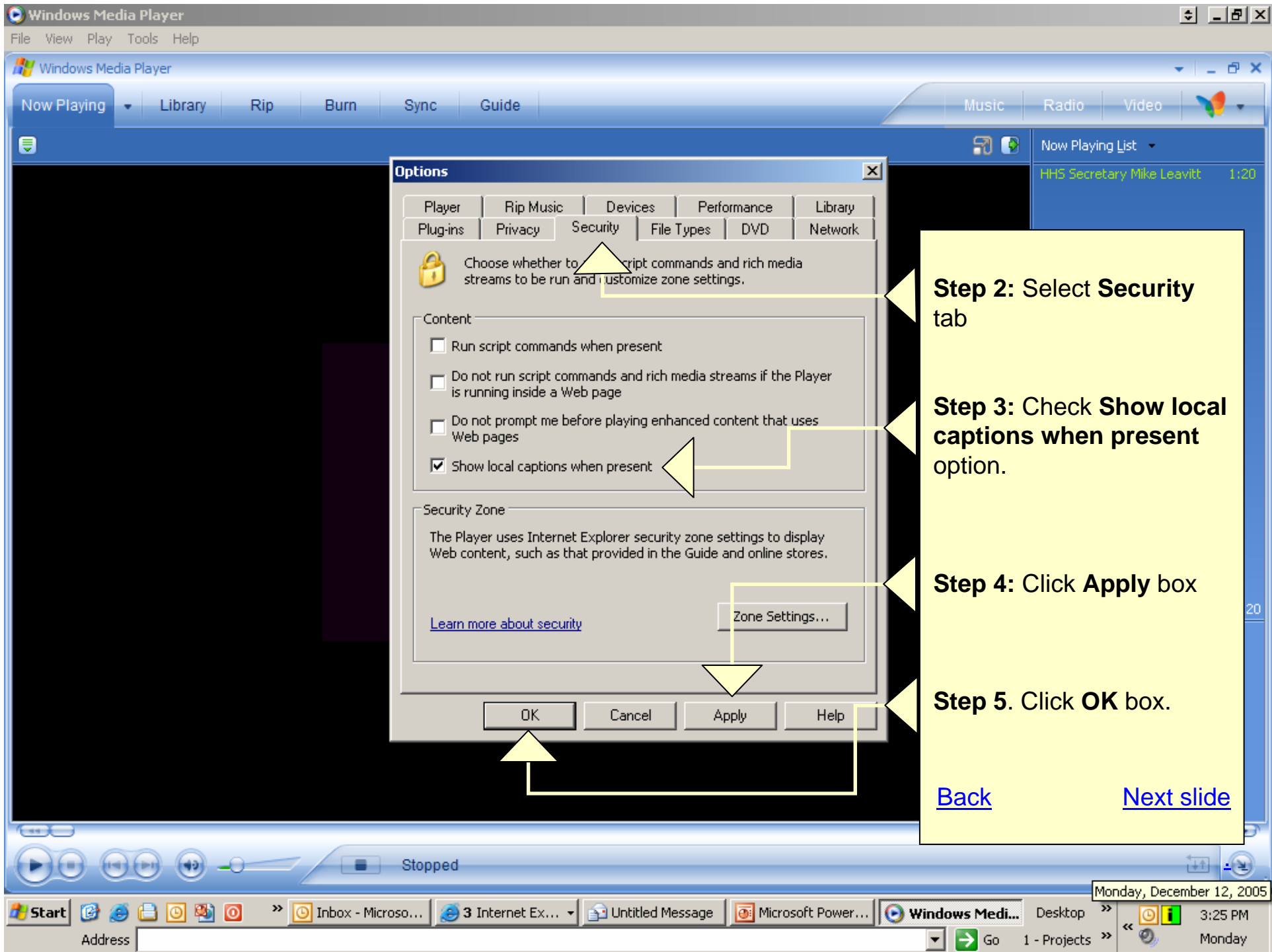
Start | Internet Explorer | Microsoft Power... | Windows Medi... | Desktop | 3:13 PM Monday



**Step 1: Go to the Tools menu and select Options...**

[Back](#)

[Next slide](#)



**Step 2: Select Security tab**

**Step 3: Check Show local captions when present option.**

**Step 4: Click Apply box**

**Step 5. Click OK box.**

[Back](#)

[Next slide](#)

**Windows Media Player**

File View **Play** Tools Help

Now Playing: HHS Secretary Mike Leavitt 1:20

**Play** menu options:

- Play/Pause (Ctrl+P)
- Stop (Ctrl+S)
- Play Speed
- DVD, VCD or CD Audio
- Previous (Ctrl+B)
- Next (Ctrl+F)
- Rewind (Ctrl+Shift+B)
- Fast Forward (Ctrl+Shift+F)
- Shuffle (Ctrl+H)
- Repeat (Ctrl+T)
- Audio and Language Tracks
- Captions and Subtitles** (Ctrl+Shift+C)
  - Off
  - English**
- Volume
- Eject (Ctrl+E)
- Defaults...

**Step 6:** Under the **Play** menu, select **Captions and Subtitles > English** option. If the **<English>** option is not visible, change the **Default** to **English**. See more on [changing default setting](#).

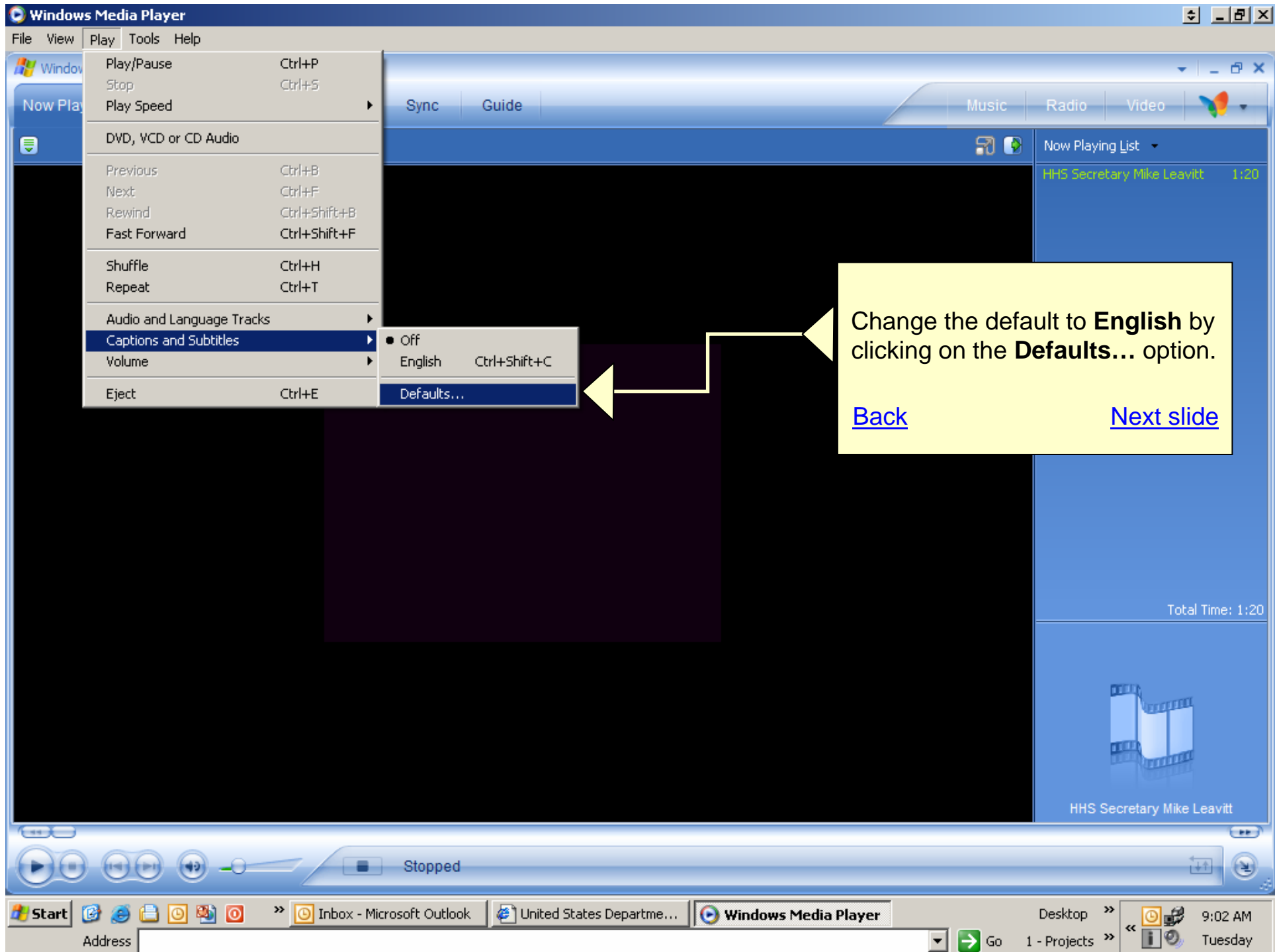
**Step 7:** **Close** and **restart** your Windows Media Player.

You should now see captions.

Tip... Use the shortcut of **Ctrl+Shift+C** to show / hide captions.

[Back](#) [First slide](#)

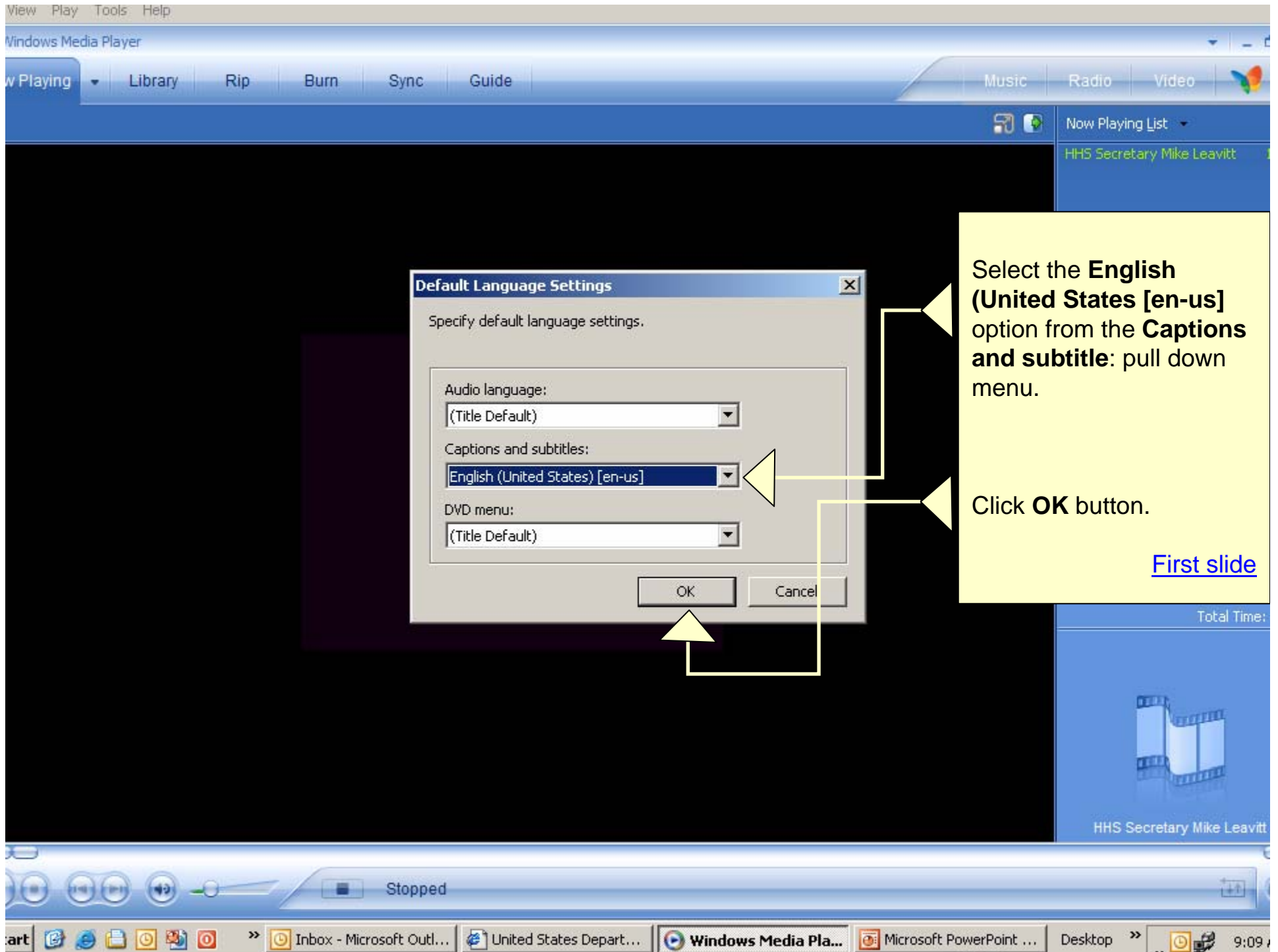
Windows Taskbar: Start, Internet Explorer, Microsoft PowerPoint, Windows Media Player, Desktop, 3:02 PM Monday



Change the default to **English** by clicking on the **Defaults...** option.

[Back](#)

[Next slide](#)



Select the **English (United States [en-us])** option from the **Captions and subtitle:** pull down menu.

Click **OK** button.

[First slide](#)