

FY 09 FLAT REIMBURSEMENT RATES

Non-local reviewer

- One day meeting - \$475 (\$200 honorarium, \$80 meals, \$195 ground transportation including luggage fees)
- Two day meeting - \$755 (\$400 honorarium, \$160 meals, \$195 ground transportation including luggage fees)

Local reviewer (does not stay in hotel, drives each day)

- One day meeting - \$320 (\$200 honorarium, \$45 meals, \$75 ground transportation)
- Two day meeting - \$640 (\$400 honorarium, \$90 meals, \$150 ground transportation)

Local reviewer (stays in hotel, drives once, roundtrip)

- One day meeting - \$320 (\$200 honorarium, \$45 meals, \$75 ground transportation)
- Two day meeting - \$565 (\$400 honorarium, \$90 meals, \$75 ground transportation)

Mail Reviews (does not include reimbursement for meals (i.e. meals \$80.00), or flat rate (i.e. \$195.00) for ground transportation.

- Honorarium for a mail review is \$100.00 per day

Electronic Reviews (telephone enhanced discussions, or video enhanced discussions (VED), or asynchronous electronic discussions, AED)

- Honorarium for electronic reviews is \$200.00 for 1 day;
Honorarium for electronic reviews is \$400.00 for 2 plus days

Not to exceed a total of \$400.00 per reviewer per meeting

Editorial Reviews

Stage 1:	Reviews 1 or 2 applications	\$100 Honorarium
	Reviews 3 or more applications	\$200 Honorarium

Stage 2:	Study Section Meeting	\$200 Honorarium + flat rate reimbursement
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Stage 1 is similar to mail reviews and only honoraria will be paid. The flat rate for meals, ground transportation or miscellaneous cost will not be reimbursed.

Stage 2 is similar to face-to-face meetings and reviewers receive an honorarium as well as flat rate reimbursement for their expenses.

Telephone Conference Reviews

- Honorarium for telephone conference reviews is \$200.00 per day

Note: Honoraria will not be paid for pre-meetings that do not involve decisions, streamlining, or deliberations. Honorariums are paid for service days rendered and posted in the IMPAC system and do not include days of travel.

Based on unusual circumstances, an extra lodging night may be required. In those circumstances, lodging costs will be reimbursed. Additional per diem for meals will not be reimbursed.