

## SUMMARY OF REQUIREMENTS

*If your visa type does not appear on this chart, please check with your employer for the appropriate documents before coming to the DIS/ORS.*

Visa	Description	Documents to Present for Clearance
A-1 & A-2	<p>Foreign Diplomatic Personnel. Individuals in the U.S as employees of a foreign government, e.g., ambassador, minister, diplomat, or consular officer.</p> <p>Dependent of A-1/A-2 Visa Holder Immediate family members of foreign government officials. (Dependents also carry A-1/A-2 status.)</p>	<p>Principal</p> <ul style="list-style-type: none"> <li>• Not authorized to work at NIH</li> </ul> <p>Dependent</p> <ul style="list-style-type: none"> <li>• Valid Employment Authorization Document (EAD)</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
B-1	<p>Visitor for Business. Individuals in the U.S. for a short time to engage in business activities such as negotiating with business associates, attending professional conferences, or conducting independent research. May not engage in any employment in the U.S., including salaried work or services performed on an independent basis.</p>	<ul style="list-style-type: none"> <li>• B-1 letter of invitation</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul> <p><i>Note:</i> B-2 status is not appropriate to engage in business activities</p>
WB	<p>Waiver for Business Individuals permitted to enter the U.S. without a visa for a stay limited to 90 days. Available only to citizens of countries designated by the U.S. State Department. Allows visitor to engage in business activities such as negotiating with business associates, attending professional conferences, or conducting independent research. May not engage in any employment in the U.S., including salaried work or services performed on an independent basis.</p>	<ul style="list-style-type: none"> <li>• WB letter of invitation</li> <li>• Passport</li> <li>• Form I-94</li> </ul> <p><i>Note:</i> WT status is not appropriate to engage in business activities.</p>
E-1	<p>Treaty Investor. Individuals in the U.S. to conduct trade under a treaty between their country and the U.S., and key employees of companies trading under such a treaty.</p>	<p>Principal</p> <ul style="list-style-type: none"> <li>• Form I-797 Approval Notice (copy acceptable)</li> <li>• Letter of authorization from employer. Letter must include specific dates, hours, and state that placement at NIH does not violate immigration status.</li> <li>• Passport</li> <li>• Form I-94</li> </ul>

		<ul style="list-style-type: none"> <li>• Visa stamp (if any)</li> </ul> <p>Dependent</p> <ul style="list-style-type: none"> <li>• Valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
E-2	<p>Treaty Investor. Individuals in the U.S. to develop and direct the operations of an enterprise in which they have invested substantial capital, and employees of companies making such investments. Must be based on a treaty between visa holder's country and the U.S.</p>	<p>Principal</p> <ul style="list-style-type: none"> <li>• Form I-797 Approval Notice (copy acceptable)</li> <li>• Letter of authorization from employer. Letter must include specific dates, hours, and state that placement at NIH does not violate immigration status.</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul> <p>Dependent</p> <ul style="list-style-type: none"> <li>• Valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
E-3	<p>Temporary Worker in a Specialty Occupation. Limited to citizens of Australia; perform professional services for a sponsoring employer in a specific position for a fixed period of time. Employment authorization is granted for an initial period of up to 2 years. Extensions can be granted indefinitely in increments of up to 2 years. Annual cap of 10,500.</p>	<p>Principal</p> <ul style="list-style-type: none"> <li>• Form I-797 Approval Notice (copy acceptable), if applicable</li> <li>• Copy of Labor Condition Application (LCA)</li> <li>• Letter of authorization from employer. Letter must include specific dates, hours, and state that placement at NIH does not violate immigration status.</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul> <p>Dependent</p> <ul style="list-style-type: none"> <li>• Valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>

<p>F-1 &amp; F-3</p>	<p>F-1 Student. Individuals in the U.S. engaging in a full course of academic study in an accredited educational program. May include elementary school, academic high school, college/university, conservatory, or language training. (Students enrolled in vocational training are given M-1 visas.)</p> <p>F-3 Border Commuter Student. (Border students; Mexico/Canada) Same as F-1.</p>	<ol style="list-style-type: none"> <li>1. Extended on-campus employment <ul style="list-style-type: none"> <li>• Form I-20</li> <li>• Letter of authorization from Principal Designated School Official (PDSO)/Designated School Official (DSO). Letter must include specific dates, hours, and state that placement at NIH does not violate immigration status.</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul> </li> <li>2. Economic hardship <ul style="list-style-type: none"> <li>• Form I-20 with endorsement by PDSO/DSO</li> <li>• Valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul> </li> <li>3. Curricular Practical Training <ul style="list-style-type: none"> <li>• Form I-20 with endorsement by PDSO/DSO</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul> </li> <li>4. Optional Practical Training <ul style="list-style-type: none"> <li>• Form I-20 with endorsement by PDSO/DSO</li> <li>• Valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> <li>• If eligible for STEM extension: a copy of existing EAD, USCIS receipt notice for extension, and Form I-20 with endorsement by PDSO/DSO</li> </ul> </li> </ol> <p><i>Note:</i> F-2 dependents are not authorized to work.</p>
<p>G-1, G-2, G-3</p>	<p>Representative of International Organization.</p>	<p>Principal</p>

& G-4	Individuals in the U.S. as representatives of an international organization—e.g., the United Nations—and their dependents.	<ul style="list-style-type: none"> <li>• Not authorized to work at NIH</li> </ul> <p>Dependent</p> <ul style="list-style-type: none"> <li>• Valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
H-1B	Temporary Worker in a Specialty Occupation. Individuals in the U.S. to perform professional services for a sponsoring employer in a specific position for a fixed period of time. Employment authorization is granted for an initial period of up to 3 years. Extensions for an additional 3 years are possible. Further extensions permitted under certain circumstances.	<ul style="list-style-type: none"> <li>• Form I-797 Approval Notice (copy acceptable)</li> <li>• Copy of Labor Condition Application (LCA – Form ETA 9035)</li> <li>• Letter of authorization from employer. Letter must include specific dates, hours, and state that placement at NIH does not violate immigration status.</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul> <p><i>Note:</i> H-4 dependents are not authorized to work.</p>
H-1C	Registered Nurse in Health Professional Shortage Area (HPSA) Individuals in the U.S. to perform professional nursing services for a specific employer for a fixed period of time.	<ul style="list-style-type: none"> <li>• Form I-797 Approval Notice (copy acceptable)</li> <li>• Copy of Attestation for H-1C Nonimmigrant Nurses (Form ETA 9081)</li> <li>• Letter of authorization from employer. Letter must include specific dates, hours, and state that placement at NIH does not violate immigration status.</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
H-2B	Skilled or Unskilled Worker. Individuals in the U.S. in a temporary position for which a shortage of U.S. workers exists, working for a specific employer for a fixed period of time.	<ul style="list-style-type: none"> <li>• Form I-797 Approval Notice (copy acceptable)</li> <li>• Copy of Temporary Labor Certification in Non-agricultural Occupations (Form ETA 750, Part A)</li> <li>• Letter of authorization from employer. Letter must include specific dates, hours, and state that placement at NIH does not violate immigration status.</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
H-3	Trainee.	<ul style="list-style-type: none"> <li>• Form I-797 Approval Notice (copy acceptable)</li> </ul>

	Individuals in the U.S. in a temporary period to participate in a training program provided by a specific employer.	<ul style="list-style-type: none"> <li>• Letter of authorization from employer. Letter must include specific dates, hours, and state that placement at NIH does not violate immigration status.</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
J-1	Exchange Visitor (Student). Individuals in the U.S. as exchange visitors for the primary purpose of studying at an academic institution under the auspices of the US Department of State and a Designated Program Sponsor.	<ul style="list-style-type: none"> <li>• Valid Form DS-2019</li> <li>• Letter of authorization from Responsible Officer (RO)/Alternate Responsible Officer (ARO) authorizing off-campus or academic training, indicating dates, hours, and that placement at NIH does not violate immigration status.</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
J-1	Exchange Visitor (Short-term Scholar, Professor, Researcher; Specialist; Trainee; Alien Physician). Individuals in the U.S. as exchange visitors under the auspices of the US Department of State and a Designated Program Sponsor.	<ul style="list-style-type: none"> <li>• Valid Form DS-2019</li> <li>• Letter of authorization from Responsible Officer (RO)/Alternate Responsible Officer (ARO) authorizing activities, indicating dates, hours, and that placement at NIH does not violate immigration status.</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
J-2	Dependent of J-1 Visa Holder. Individuals in the U.S. as a dependent (spouse or unmarried child under the age of 21) of a J-1 exchange visitor.	<ul style="list-style-type: none"> <li>• Valid J-2 Form DS-2019</li> <li>• Valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
K-1	Fiancé(e) of a US citizen. Individuals coming to the US to marry a US citizen	<ul style="list-style-type: none"> <li>• Valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
K-2	Dependents of K-1 Visa Holder. Individuals (minors) who are dependents of a K-1 visa holder.	<ul style="list-style-type: none"> <li>• Valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
K-3	Spouse of US Citizen.	<ul style="list-style-type: none"> <li>• Valid EAD</li> </ul>

	Individual who married a US citizen and is waiting for immigrant visa.	<ul style="list-style-type: none"> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
K-4	Dependent of K-3 Visa Holder. Individuals (minors) who are dependents of a K-3 visa holder.	<ul style="list-style-type: none"> <li>• Valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
L-1	Intracompany Transferee. Individuals in the U.S. who have been transferred from a subsidiary, affiliate, or branch office overseas to the U.S. to work in an executive, managerial, or specialist capacity.	<ul style="list-style-type: none"> <li>• Form I-797 Approval Notice (copy acceptable)</li> <li>• Letter of authorization from employer. Letter must include specific dates, hours, and state that placement at NIH does not violate immigration status.</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
L-2	Dependent of L-1 Visa Holder. Individuals in the U.S. as a dependent of an L-1 visa holder. Only an L-2 spouse is employment eligible.	<ul style="list-style-type: none"> <li>• Valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
NATO 1-6	NATO Personnel. Individuals in the U.S. as members of the armed services of the nations of the North Atlantic Treaty Organization, staff members, attendants, servants, and personal employees of NATO personnel.	Principal <ul style="list-style-type: none"> <li>• Not authorized to work at NIH</li> </ul> Dependent <ul style="list-style-type: none"> <li>• Valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
O-1	Person of Extraordinary Ability. Individuals of extraordinary ability in the sciences, arts, education, business, or athletics who are in the U.S. to work for a sponsoring employer or organization.	<ul style="list-style-type: none"> <li>• Form I-797 Approval Notice (copy acceptable)</li> <li>• Letter of authorization from employer. Letter must include specific dates, hours, and state that placement at NIH does not violate immigration status.</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul> <p><i>Note: O-3 dependents are not authorized to work.</i></p>
O-2	Accompanying Personnel. Personnel accompanying O-1 visa holders.	<ul style="list-style-type: none"> <li>• Form I-797 Approval Notice (copy acceptable)</li> <li>• Letter of authorization from employer. Letter must</li> </ul>

		<p>include specific dates, hours, and state that placement at NIH does not violate immigration status.</p> <ul style="list-style-type: none"> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>
TN	<p>Trade NAFTA. (for citizens of Canada &amp; Mexico) Individuals in the U.S. to perform professional services for a sponsoring employer in a specific position for a fixed period of time, pursuant to the provisions of the North American Free Trade Agreement.</p>	<ul style="list-style-type: none"> <li>• Form I-797 Approval Notice (copy acceptable), if applicable</li> <li>• TN Letter of Employment</li> <li>• Letter of authorization from employer. Letter must include specific dates, hours, and state that placement at NIH does not violate immigration status.</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul> <p><i>Note: TD dependents are not authorized to work.</i></p>
Refugee	<p>Individuals admitted to the U.S. who have proven a well-founded fear of persecution in their home country. Admitted to the U.S. for one year, after which time they can apply to become lawful permanent residents.</p>	<ul style="list-style-type: none"> <li>• Letter from USCIS approving refugee status OR valid EAD OR Form I-94</li> <li>• Passport or Travel Document</li> </ul>
Asylee	<p>Individuals who have been granted asylum status after arrival in the U.S. based on a well-founded fear of persecution in their home country.</p>	<ul style="list-style-type: none"> <li>• Letter from USCIS approving asylee status OR valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> </ul>
Temporary Protected Status (TPS)	<p>Special protection from deportation is available to qualified nationals of designated countries. Extended by U.S. government, generally in one-year periods.</p>	<ul style="list-style-type: none"> <li>• Valid EAD</li> <li>• Passport</li> <li>• Form I-94</li> <li>• Visa stamp (if any)</li> </ul>

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