

**NRC/INTERAGENCY PROJECT CLOSEOUT**

2. Servicing Agency

3. Interagency Agreement No.

4. The period of performance for this project ends/ended on:

4. List of specific products obtained from the project. State title and date. *(The cover page/transmittal letters for report(s) are contained in the Office Project File.)*

**SECTION 1: PROJECT TECHNICAL COMPLETION CERTIFICATION *(To be completed by the Project Manager)***

A. The Servicing Agency has: **(If "NO" is checked, provide discussion on the reverse side of this form.)**

1. Satisfactorily performed the work requirements for the project.  YES  NO
2. Furnished all required deliverables, including reports, disclosures, licenses, equipment, or any other articles required.  YES  NO

B. Narrative evaluation of performance is as follows. If additional space is required, use the reverse side of this form.

1. Quality of work performed and qualifications of contractor staff.

2. Timeliness (meeting milestones)

3. Cost effectiveness.

C. With regard to property either acquired by the Servicing Agency or provided by NRC for use under this project, I have determined the following: *(If both blocks 1 and 2 are "true statements," check the appropriate box and skip block 3.)*

1. No property was furnished by NRC for use under this project.  2. No property was acquired by the Other Agency for use under this project.  3. Property purchased under this agreement may be retained by the servicing agency. (see attached list)  4. List of property to be returned to the NRC is attached.

**SECTION 2: CLOSEOUT CHECKLIST *(To be completed by the Project Manager)***

D. The final Other Agency voucher dated \_\_\_\_\_ in the amount of \_\_\_\_\_ has been received and verified and excess funds in the amount of \_\_\_\_\_ have been de-obligated.

E. An NRC Form XXX to de-obligate the excess funds has been executed by NRC and the Other Agency and is contained in the Office Project File.

**PROJECT MANAGER CERTIFICATION**

To the best of my knowledge, all actions required by Management Directive 11.8 have been met, and the above project is hereby closed.

TYPED OR PRINTED NAME

SIGNATURE

DATE

OTHER COMMENTS