

NATIONAL LABOR RELATIONS BOARD

COMMERCIAL ACTIVITIES INVENTORY

FY 2000

Organization Unit	State(s)	Location(s)	FTE	Activity Function Code	Reason Code	First Inventory Year	Responsible Official	Year of Cost Comparison or Conversion	FTE Savings	Estimated Annual \$ Savings	Completion of Review
DIVISION OF ADMINISTRATION											
Personnel Branch:											
Imm. Office of the Director.	DC	Washington	2	Y530-Per. Program Mgmt.	B	1999	S. Seymour	N/A	N/A	N/A	N/A
Health Units	Nationwide	Agencywide	N/A	H120 - Occupational Health	N/A	1999	Glenda Johnson	N/A	N/A	N/A	N/A
Pers Opns -Office of Chief	DC	Washington	2	B701-Per.Op. Mgmt.	B	1999	A. Wonkovich	N/A	N/A	N/A	N/A
Pers Opns-Emp.&Pos Mgmt.	DC	Washington	3	B300-Staffing Reviews	B	1999	A. Wonkovich	N/A	N/A	N/A	N/A
Pers Opns-Emp.&Pos Mgmt.	DC	Washington	1	B100-Classification	B	1999	A. Wonkovich	N/A	N/A	N/A	N/A
Pers Opns-Emp.&Pos Mgmt.	DC	Washington	1	B600-Examining	B	1999	A. Wonkovich	N/A	N/A	N/A	N/A
Payroll/Personnel Unit	DC	Washington	8	B301-Processing	B	1999	A. Wonkovich	N/A	N/A	N/A	N/A
Payroll/Personnel Process.	DC	Washington	N/A	C310-Payroll Proces.	N/A	1999	A. Wonkovich	N/A	N/A	N/A	N/A
Program Dev. & PME Sect.	DC	Washington	5	B400-Employee Relations	B	1999	Elmer Lovell	N/A	N/A	N/A	N/A
Employee Relations Unit	DC	Washington	5	B400-Employee Relations	B	1999	Glenda Johnson	N/A	N/A	N/A	N/A
Labor Relations Unit	DC	Washington	3	B500-Labor Relations	B	1999	Glenda Johnson	N/A	N/A	N/A	N/A
Procurement & Facilities Branch:											
Contract & Procurement	DC	Washington	5	F200, F300, F000	A	1999	A. F. Crawford	N/A	N/A	N/A	N/A
Warehouse Unit	DC	Washington	2	S732 Warehousing & Distr of Publ	C	1999	A. F. Crawford	N/A	N/A	N/A	N/A
Facilities Unit	DC	Washington	2	T830 (Interior Facility Design)	C	1999	A. F. Crawford	N/A	N/A	N/A	N/A
Safety Uniy	DC	Washington	1	A300-Safety	C	1999	A. F. Crawford	N/A	N/A	N/A	N/A
Communications Unit	DC	Washington	2	T809-Admin.Telephone Services	C	1999	A. F. Crawford	N/A	N/A	N/A	N/A
Security Branch:											
Security	DC	Washington	N/A	S724- 1500	C	1999	Eugene Lott	N/A	N/A	N/A	N/A
Information Technology Branch:											
Front Office	DC	Washington	5	W602 IT Management	B	1999	L. Adams	1999	N/A	N/A	N/A
Info. Mgmt Sect	DC	Washington	7	W824 Data Processing Services	B	1999	L. Adams	1999	N/A	N/A	N/A
Info. Infrastructure	DC	Washington	6	W827 Software Services	B	1999	L. Adams	1999	N/A	N/A	N/A
Inf. Systems Sect	DC	Washington	9	W826 Sys.Design, Develop. & Prog.	B	1999	L. Adams	1999	N/A	N/A	N/A
Customer Support	DC	Washington	5	W825 Maintenance of ADP Equip.	B	1999	L. Adams	1999	N/A	N/A	N/A
Library & Administrative Services Branch											
Mail & Transportation Staff	DC	Washington	1	S716 Motor Vehicle Operation	B	1999	V. Reynolds	1999	N/A	N/A	N/A
Mail & Transportation Staff	DC	Washington	4	T820 Mailroom Operation	E	1999	V. Reynolds	1999	N/A	N/A	N/A
Copy Center	DC	Washington	2	T806 Prnt & Reprod	B	1999	V. Reynolds	1999	N/A	N/A	N/A
Library Sect	DC	Washington	5	T820 Library Services	B	1999	V. Reynolds	1999	N/A	N/A	N/A
Editorial	DC	Washington	11	T820 Editorial Services	A	2000	V. Reynolds				

NATIONAL LABOR RELATIONS BOARD

COMMERCIAL ACTIVITIES INVENTORY

FY 2000

Organization Unit	State(s)	Location(s)	FTE	Activity Function Code	Reason Code	First Inventory Year	Responsible Official	Year of Cost Comparison or Conversion	FTE Savings	Estimated Annual \$ Savings	Completion of Review
Finance Branch:											
Finance Branch	DC	Washington	3	C300 Acct Tech	B	1999	K. Rohrbaugh	N/A	N/A	N/A	N/A
Finance Branch	DC	Washington	1	C301 Acct Payable	B	1999	K. Rohrbaugh	N/A	N/A	N/A	N/A
Finance Branch	DC	Washington	3	C302 Travel Process	B	1999	K. Rohrbaugh	N/A	N/A	N/A	N/A
Finance Branch	DC	Washington	1	C304 Acct Receivable	B	1999	K. Rohrbaugh	N/A	N/A	N/A	N/A
Finance Branch	DC	Washington	1	C305 Collections	B	1999	K. Rohrbaugh	N/A	N/A	N/A	N/A
Finance Branch	DC	Washington	1	C307 Gen Accounting	B	1999	K. Rohrbaugh	N/A	N/A	N/A	N/A
Finance Branch	DC	Washington	1	C308 Fin Rpt Generation	B	1999	K. Rohrbaugh	N/A	N/A	N/A	N/A
Finance Branch	DC	Washington	1	C310 Payroll Processing	B	1999	K. Rohrbaugh	N/A	N/A	N/A	N/A
Finance Branch	DC	Washington	1	C313 Fin. Sys. Support	B	2000	K. Rohrbaugh	N/A	N/A	N/A	N/A
Finance Branch	DC	Washington	1	C314 Fin. Mgmt. & Prog. Plan.	B	2000	K. Rohrbaugh	N/A	N/A	N/A	N/A
Finance Branch	DC	Washington	1	C317 Fin. Sys. Operations	B	2000	K. Rohrbaugh	N/A	N/A	N/A	N/A
Finance Branch	DC	Washington	1	C401 Financial Analysis	B	1999	K. Rohrbaugh	N/A	N/A	N/A	N/A
Finance Branch	DC	Washington	1	C402 Cash & Debt Mgmt.	B	1999	K. Rohrbaugh	N/A	N/A	N/A	N/A
Finance Branch	DC	Washington	2	C000 Administrative Support	B	1999	K. Rohrbaugh	N/A	N/A	N/A	N/A