

Reclamation Manual

Policy

Subject: Reclamation Internet Use

Purpose: To make Government information more accessible.

Authority: U. S. Copyright Act of 1976; Freedom of Information Act (FOIA) (including the Electronic Freedom of Information Act Amendments of 1996 or E-FOIA); Privacy Act of 1974, as Amended; OMB Circular A-130; OMB Circular A-16; Paperwork Reduction Act of 1995; Computer Security Act of 1987; Federal Records Act of 1950 (44 USC Chapter 29, Chapter 31, and Chapter 33); Clinger-Cohen Bill (previously known as Information Technology Management Reform Act of 1996); Government Performance and Results Act (GPRA); Americans With Disabilities Act of 1990; Department of the Interior Acceptable Use Policy (5/23/96); and other applicable regulations.

Contact: Policy and External Affairs, W-1500

1. **Communication Tool.** The Internet is a communication tool that can be used to promote interaction, provide access to electronic information, encourage professional development, and disseminate information. The Internet is used to share and exchange data between public, Federal, State, and local agencies; therefore, it is critical to doing business today.
2. **Internet Use for All Employees.** Reclamation will encourage all employees to have Internet access so they can:
 - ! Exchange information
 - ! More efficiently accomplish their work
 - ! Enhance understanding of Reclamation
3. **Information on Reclamation Web Servers.** Information will conform to the requirements listed in the Reclamation Manual CMP 03-01.
4. **Confidentiality of User Information.** It is Reclamation's policy that we will not intentionally gather information about individuals or organizations who visit our websites.