

Reclamation Manual

Directives and Standards

- Subject:** Environmental and Interagency Coordination Activities (EICA)
- Purpose:** Sets forth responsibilities and basic requirements for conducting coordination activities involving meeting, discussing, and resolving unbudgeted water and related resource issues or problems of an interagency nature.
- Authority:** Reclamation Act of June, 1902, (Stat. 388, 43 U.S.C. 391) and acts amendatory thereof and supplementary thereto.
- Contact:** Environmental and Planning Coordination Office, D-5100
-

1. **Scope.** The EICA budget line item is to provide the capability to cooperate and coordinate within Reclamation and with other Federal agencies, States, Indian Tribes, and local agencies to resolve unbudgeted water and related resource issues or problems, coordination of integrated resource planning, and the development of staff expertise. Coordination activities may also involve meeting, discussing, and resolving water-related issues associated with international borders. Funds may be used directly by Reclamation employees or provided to other Federal agencies to accomplish objectives.
2. **EICA.** Activities will typically involve cooperation and coordination within Reclamation, with other agencies, and public groups to address critical short-term water and related resource issues and problems which could not be identified and specifically budgeted for in advance. Typical activities include, but are not limited to, the following:
 - A. Participate with other Federal agencies, States, Indian Tribes, and local interests in meetings and discussions to identify and define environmental and water resource problems and needs of an interstate and interagency nature.
 - B. Work with other Federal agencies, States, Indian Tribes, and local interests to collect and analyze basic data and information necessary to resolve interstate and interagency issues. Typically included in this group of activities are participation in stream gauging programs, groundwater studies, surface and groundwater quality monitoring activities, public hearings, meteorological data collection and analysis programs, etc.
 - C. Review other Federal agencies environmental impact statements; States, Indian Tribes, and local agencies resource management plans and environmental compliance documents; endangered species recovery plans; Federal, State, Tribal, and public and private utility water and energy operating plans; Federal Energy Regulatory Commission administered power planning and licensing application and other water-related programs and plans that could affect current and future Reclamation activities.

Reclamation Manual

Directives and Standards

- D. Participate on other Federal agency, State, Indian Tribe, and locally sponsored study teams and provide information to public groups.
- E. Accomplish various administrative initiatives and respond to new legislation and Executive Orders concerning water and related resources.

Activities conducted in this Reclamation-wide program are consistent with the criteria presented in the Directives and Standards for Reclamation-Wide Program Funding Criteria (see Reclamation Manual BGT 04-02) and not considered reimbursable. Activities that can be identified to a funded Project are to be charged to that Project and not conducted under the EICA program.

- 3. **Cost Sharing.** Cost sharing is not required for EICA.
- 4. **Accountability and Documentation.** The regional EICA fund manager shall prepare and maintain an annual performance document of accomplishments. These performance documents will be prepared within 90 days following the end of each fiscal year. The document will include a summary of coordination activities performed, the amount of funds expended for those activities, and document any cost-shared activities. Any resultant products will be identified in the document. Activity and performance documents will be kept on file by the regional EICA fund manager and made available upon request.