

**Executive Committee  
Social Services Division**

**Willard Stephens, Jr.  
Acting Director  
202-508-1851**

**Carroll T. Boswell  
Acting Deputy Director  
202-508-1654**

**Marilyn Alexander  
Acting Program Manager  
Juvenile Diagnostic and  
Probation Supervision Branch  
202-508-1774**

**Michael E. Barnes, Ph.D.  
Supervisory Clinical Psychologist  
Child Guidance and Family Counseling Clinic  
(202) 508-1816**

**Denise W. Coates  
Acting Program Manager  
Operations and Contract Services Branch  
(202) 508-1942**

**Denise A. Robinson  
Program Manager  
Juvenile Intake and Drug Court  
(202) 508-1870**

**SOCIAL SERVICES DIVISION  
MISSION STATEMENT**

*"The mission of the Social  
Services Division is to assist the  
District of Columbia Courts  
Judiciary in the administration of  
justice and serve the community by  
providing probation services and  
social services for juveniles and  
their families.*



**Superior Court  
of the  
District of Columbia**



*Rufus G. King, III  
Chief Judge*



**Willard Stephens, Jr.,  
Acting Director  
Social Services Division**

409 E Street, N.W.  
Suite 311  
Washington, D.C. 20001

Phone: 202-508-1851  
Fax: 202-508-1603  
Email: [Stephew@DCSC.gov](mailto:Stephew@DCSC.gov)

## JUVENILE DIAGNOSTIC AND PROBATION/SUPERVISION BRANCH

The Juvenile Diagnostic teams are responsible for providing information and such investigational services that will enable the judges to better understand the character and the needs of the juvenile offenders who appear before them, including, where possible, recommendations as to appropriate dispositions. The Juvenile Diagnostic teams also provide counseling and other services for respondents who are under supervision. The purpose of these services is to help the juvenile offender to achieve and maintain a satisfactory social adjustment in the community and assist families in improving the quality of their family life through counseling.



The Juvenile Probation/Supervision Branch accepts the family as an interrelated system, and as a system, its impact upon the individual family member who is under the Court's jurisdiction. Programs providing wrap around services for juvenile probationers and their family members include: JIS, Educational Center and Employment Information Resource Center (ERIC). Juvenile interstate probation cases coming into and leaving the District are processed for compliance with interstate procedures

## JUVENILE INTAKE AND DRUG COURT

The Juvenile Intake Services is comprised of the Juvenile Intake Units and the Central Processing Facility. The Juvenile Intake Unit is

responsible for the processing of delinquency cases. The intake unit worker appears in court daily for the arraignment of these cases. The intake process of juvenile cases can be a lengthy process taking a significant portion of the family's day due to the many disciplines involved in processing these cases.

The Central Processing Facility is open seven days a week and is operational to process all cases which are received (between 3:00 p.m.-6:00 a.m., Monday-Saturday and from 3:00 p.m. Saturday to 6:00 a.m. Monday morning). This Court facility is staffed with Juvenile Probation Officers who are responsible for screening respondents for release/detention pending their initial court appearance.

The Juvenile Drug Court is a twelve month comprehensive substance abuse treatment program aimed at promoting abstinence and healthy living choices for non-violent substance abusing juveniles and their families. It is a new and innovative program which expands the traditional concept of treatment to include the judge, defense attorneys, probation officers, treatment case managers, families and service providers as members of the treatment team.



## CHILD GUIDANCE/FAMILY COUNSELING CLINIC

The Child Guidance/Family Counseling Clinic is a unit within the Social Services Division of the Superior Court. It is designed to meet both the needs of the Court and its staff for the purpose of providing psychological, psycho-educational and neuro-psychological assessments.

Training and consultation are provided as well. The clinic is located at 409 E Street, N.W.—Third Floor. The clients are seen on an outpatient basis by appointment only. Detained clients are seen at the courthouse. The program is also responsible for providing the Court with in-depth domestic relations home studies to assist the judiciary in child custody matters.

The Family Counseling program provides humane and empowering counseling services for youth and their families before the Court.

## OPERATIONS AND CONTRACTS SERVICES BRANCH

Operations and Contracts Services has the overall responsibility for the administration of grants and contracts for the Social Services Division. The Purchases of Services Program which provides support services to implement treatment plans for youth and their families under Court supervision is administered through this branch. This branch administers the Electronic Monitoring Program (EMIS) which provides an alternative to commitment for supervised youth. This branch compiles data and provides statistical analyses of the D.C. Superior Court's juvenile clients and coordinates efforts with the Research and Development Division to develop competitive grant applications. The branch then manages grant projects and contracts (such as Purchase of Services, After School Kids, Street Law and Diversion programs) for compliance and results. This branch coordinates the division's internship program whereby college and post-graduate students receive hands-on training in juvenile justice and related fields.

