

**U.S. Department of Labor**

Employment and Training Administration  
200 Constitution Avenue, N.W.  
Washington, D.C. 20210



NOTICE TO ALL OFFERORS:

REFERENCE: RFP-DCS-00-13  
Amendment No. 1

Additional information has been requested by prospective offerors and it has been determined by the Contracting Officer that this information be made available to all bidders. The information is provided in the attached SF-30. The closing date for the above-referenced Request for Proposal is **EXTENDED UNTIL 2:00 PM, MAY 12, 2000** local time.

*Keith A. Bond*

KEITH A. BOND  
Contracting Officer

Attachments

|  |                                |   |   |           |               |
|--|--------------------------------|---|---|-----------|---------------|
| <b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>  |                                |   | 1. CONTRACT ID CODE   | PAGE<br>1 | OF PAGES<br>8 |
| 2. AMENDMENT/MODIFICATION NO<br>1  | 3. EFFECTIVE DATE<br>4/11/2000 | 4. REQUISITION/PURCHASE REQ. NO.          | 5. PROJECT NO. (If applicable)  |           |               |
| 6. ISSUED BY<br>U.S. Department of Labor, ETA/OGCM<br>Division of Contract Services<br>200 Constitution Avenue, NW<br>Room S-4203<br>Washington DC 20210 |                                | 7. ADMINISTERED BY (If other than Item 6) |   | CODE      |               |
| 8. NAME AND ADDRESS OF CONTRACTOR (No. , street, county, State and ZIP Code)   |                                |   | <input checked="" type="checkbox"/> 9A. AMENDMENT OF SOLICITATION NO<br>RFP-DCS-00-13<br><input checked="" type="checkbox"/> 9B. DATED (SEE ITEM 11)<br>03-21-2000<br>10A. MODIFICATION OF CONTRACT/ORDER NO.<br><br>10B. DATED (SEE ITEM 13) |           |               |
| CODE   |                                |   | FACILITY CODE   |           |               |

**11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS**

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers  is extended,  is not extended. Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing Items 8 and 15, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment of each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified. \*\* HOUR & DATE for Receipt of Offers is EXTENDED to: 2:00 PM, 5/12/2000

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)

**E. IMPORTANT:** Contractor  is not,  is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

THE DUE DATE FOR THIS SOLICITATION IS EXTENDED UNTIL 2:00 PM, MAY 12, 2000.

AMENDMENT NO. 2 WILL BE OUT BY APRIL 19, 2000.

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

|   |  |
|---|--|
| 15A. NAME AND TITLE OF SIGNER (Type or print) | 16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) |
| 15B. CONTRACTOR/OFFEROR                       | 16B. UNITED STATES OF AMERICA                              |
| 15C. DATE SIGNED                              | 16C. DATE SIGNED   |
| (Signature of person authorized to sign)      | BY _____ (Signature of Contracting Officer)                |

## ANSWERS TO REQUESTS FOR CLARIFICATION

Question 1: Please confirm the new FAR clause. We assume the clause will be 52.219-14 Limitations on Subcontracting - "Services (except construction). At least 50% percent of the cost of contract performance incurred for personnel shall be expended for employees of the concern," as your office has included this clause on several other current RFPs designated total small business set-aside.

Answer: FAR 52.219-14 Limitation on Subcontracting is hereby incorporated into the above-referenced solicitation. Please see Attachment I.

Question 2: If the prime contractor hires non employee consultants and independent contractors directly, do these efforts count as the 51% prime contractor effort or the 49% non prime contractor effort?

Answer: Consultants and Independent Contractors are not considered personnel of the prime contractor, therefore should not be counted as part of the 50% of the prime contractors's personnel costs.

Question 3: If the prime contractor burdens subcontracted efforts, does the overhead burden count toward the 51% prime contractor effort or the 49% non prime contractor effort. For example, Labor of Prime Contractor (including fringe benefits and overhead):

\$10,000,000

Subcontracted Labor: \$10,000,000

Prime Contractor Overhead on Subcontracts: \$1,000,000

Does the contractor meet the 51% requirement?.

Answer: No. At least 50 percent of the cost of contract performance incurred for personnel (salaries and fringe benefits) shall be expended for employees of that concern.

Question 4. Please provide a bidders/proposers list.

Answer: the bidders/proposers list is attached. See Attachment II.

ATTACHMENT I

52.219-14 LIMITATIONS ON SUBCONTRACTING (DEC 1996)

(a) This clause does not apply to the unrestricted portion of a partial set-aside.

(b) By submission of an offer and execution of a contract, the Offeror/Contractor agrees that in performance of the contract in the case of a contract for --

(1) SERVICES (EXCEPT CONSTRUCTION). At least 50 percent of the cost of contract performance incurred for personnel shall be expended for employees of the concern.

(2) SUPPLIES (OTHER THAN PROCUREMENT FROM A NONMANUFACTURER IN SUCH SUPPLIES). The concern shall perform work for at least 50 percent of the cost of manufacturing the supplies, not including the cost of materials.

(3) GENERAL CONSTRUCTION. The concern will perform at least 15 percent of the cost of the contract, not including the cost of materials, with its own employees.

(4) CONSTRUCTION BY SPECIAL TRADE CONTRACTORS. The concern will perform at least 25 percent of the cost of the contract, not including the cost of materials, with its own employees.

ATTACHMENT II

LIST OF OFFERORS

MayaTech Corporation  
8737 Colesville Road 7th Floor  
Silver Spring, MD 20910-3921

The Helix Group, Inc.  
6196 Oxon Hill Road, Suite 370  
Oxon Hill, MD 20745

Social Consultants International, Inc.  
1925 North Lynn Street, Suite 304  
Arlington, VA 22209

Lee Bruno & Associates, Inc.  
3106 Old Largo Road  
Upper Marlboro, MD 20772

T.E. Systems, Inc.  
7700 Leesburg Pike, Suite 316  
Falls Church, VA 22043

Juarez & Associates, Inc.  
12139 National Blvd.  
Los Angeles, CA 90064

The Wilson Group  
3309 Commonwealth Avenue, Suite A  
Alexandria, VA 22305

Dayton Fitness Health & Wellness Institute  
1739 Burroughs Drive  
Dayton, OH 45406

Dennis Johnson & Company, P.C.  
1660 South Albion Street, Suite 812  
Denver, CO 80222-4046

McFarland & Associates, Inc.  
8601 Georgia Avenue, Suite 601  
Silver Spring, MD 20910

RJS & Associates, Inc.  
RR1 Box 694  
Box Elder, MT 59521

Circle Solutions, Inc.  
2070 Chain Bridge Road, Suite 450  
Vienna, VA 22182

GHK International  
2707 Stratford Road  
Columbia, SC 29204

Abt Associates, Inc.  
55 Wheeler Street  
Cambridge, MA 02138-1168

Structured Training Services, Inc.  
5301 Morningmist Lane  
Silver Spring, MD 20906

Klemm Analysis Group, Inc.  
1785 Massachusetts Avenue NW Suite 501  
Washington, DC 20036-2104

Johnson, Bassin & Shaw, Inc  
8630 Fenton Street, 12th Floor  
Silver Spring, MD 20910

WestEd  
4665 Lampson  
Los Alamitos, CA 90720

Precise Management & Research, Inc.  
P.O. Box 43371  
Atlanta, GA 30336

Diseno Y Desarrollo De Sistemas, Inc.  
P. O. Box 6699  
San Juan, Puerto Rico 00914-6699

T J and Consultants  
915 Montgomery Ave., Suite 304  
Narbeth, PA 19072

COSMOS Corporation  
3 Bethesda Metro Center, Suite 950  
Bethesda, MD 20814

AFYA  
6930 Carroll Avenue, Suite 200  
Takoma Park, MD 20912

Cunningham Group, Inc.  
101 Maiden Lane  
New York, NY 10038

REDA International, Inc.  
11141 Georgia Avenue, Suite 517  
Wheaton, MD 20902-4680

ICF Consulting  
9300 Lee Highway  
Fairfax, VA 22031-4376

WESTAT  
1650 Research Blvd.  
Rockville, MD 20850-3129

Economic Systems, Inc.  
5514 Alma Lane, Suite 400  
Springfield, VA 22151

CESSI  
6858 Old Dominion Drive, Suite 250  
McLean, VA 22101

The Gallup Organization  
1 Church Street, Suite 900  
Rockville, MD 20850

Russo & Sons, Inc.  
918 Holyoake Road  
Edwardsville, IL 62025

Institute for Educational Leadership  
1001 Connecticut Avenue, Suite 310  
Washington, DC 20036

Acumen, LLC  
30 Alta Road  
Palo Alto, CA 94305

Sparhawk Group, Inc.  
1375 Commonwealth Ave, Suite 7  
Allston, MA 02134

Dau, Walker & Associates  
818 18th Street NW, Suite 820  
Washington, DC 20006

I Q Solutions  
11300 Rockville Pike, Suite 801  
Rockville, MD 20852

Decision Analysis & Information Systems  
11130 Southridge Way  
San Diego, CA 92131

The Urban Institute  
2100 M Street, NW  
Washington, DC 20037

A.L. Taylor & Associates, P.C.  
119 E. 95th Street  
Chicago, IL 60619

Mathematica Policy Research, Inc.  
600 Maryland Avenue S.W., Suite 550  
Washington, DC 20024-2512

Berkeley Planning Associates  
440 Grand Avenue, Suite 500  
Oakland, CA 94610-5085

Charles Collins, B.A. MGT Project Mang.  
RR3 Box 2299  
Pahoa, HI 96778

Rivera, Sierra & Company, Inc.  
32 Court Street, Suite 1200  
Brooklyn, NY 11201-4440

The Lewin Group  
3130 Fairview Park Drive, Suite 800  
Falls Church, VA 22042

Professional Management Services, Inc.  
167 Haverford Court  
Hampton, VA 23666-5755

The Phoenix Group of Minnesota, Ltd.  
975 Fuller Ave.  
St. Paul, MN 55104

K.D. Williams & Associates, Inc.  
24328 S. Vermont Ave., Ste. 310  
Harbor City, CA 90710

Foster and Associates  
5005 Timber Wolf Circle  
Austin, Texas 78727

Rolle and Associates  
9743 Addersly Drive  
San Antonio, Texas 78250

Enterprises Consulting Practice  
P. O. Box1044  
Memphis, Tennessee 38101-1044.

OPEN MINDS  
10 York Street, Suite 200  
Gettysburg, PA 17325

Stephen Kemp  
425 Selby Ave. #310  
St. Paul, Mn. 55102

Beta Corporation International  
6719-D Academy Road NE  
Albuquerque, NM 87109

FamQuest, Inc  
715 King Street  
Wilmington, DE 19801

LifeHelp  
2701 Park Marina Drive  
Redding, CA 96073

Director of Finance & Administration  
Center for Human Resources  
Heller School, Brandeis University  
415 South Street  
Waltham, MA 02454

Rivera, Sierra & Company, Inc.  
32 Court Street, Suite 1200  
Brooklyn, NY 11201-4440

Insight Associates  
11130 Kingston Pike, PMB 232  
Knoxville, TN 37922

Heldrich Center for Workforce Development  
Rutgers, The State University of New Jersey  
33 Livingston Avenue, 5th Floor  
New Brunswick, NJ 08901

Runzheimer International  
Runzheimer Park  
Rochester, WI 53167

Decision Information Resources, Inc.  
2600 SW Freeway, Suite 900  
Houston, TX 77098

ECONorthwest  
888 SW Fifth Avenue - Suite 1460  
Portland, OR 97204



Woodard & Associates  
PO Box 360251  
Decatur, GA 30035

Sociometrics Corporation  
170 State St., Suite 260  
Los Altos, CA 94022-2812

CHP International, Inc.  
1040 North Blvd., Suite 220  
Oak Park, IL 60301

The Wilson Group  
1225 I Street N.W. Suite 500  
Washington, DC 20005