## **DOI LEARN**

## Purpose:

DOI LEARN is a learning management system designed to provide a variety of learning support services to all Department of Interior (DOI) employees. It is intended to become the place to go for all types of training delivered both on-line and via the classroom.

## The Basics:

The initial release offers a DOI course catalog with scheduled classes, "transcripts" of any courses you have completed and historical input into the Training Management System (TMS) since 2000. You may request any of the scheduled classes in the course catalog, subject to supervisory approval.

## To Be Used For:

Initially the USGS will use DOI LEARN only for mandatory, no cost training and any training offered by other DOI agencies. TMS will continue to be used for everything else. By the end of 2006 we intend to have internal USGS courses in the catalog.

Benefits to Supervisors	Benefits to Employees
By setting up your user profile to approve training requests from your employees, you will receive automatic emails when your folks request training. You may also designate an alternate approver (admin support person) in the system. You can also assign employees into specific training classes and run reports of training activities by employee or individual cost center codes.	Find out what kinds of classes are available with the course catalog. Request and obtain supervisory approval to register for training you need. Complete mandatory, on-line classes. View and print your transcripts to check the training you have completed since 2000.
To Learn More: Go to the OED website http://training.usgs.gov Log-in to DOI LEARN go to https://doilearn.doi.gov/	
OED Contacts: Melanie Hood (303) 445-	4681, mkhood@usgs.gov
Log-in and Learn!	

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