



ATTENTION

Anhydrous Ammonia Dealers ♦ Safety Directors/Regulatory Personal ♦ RMP Emergency Contacts

The Iowa Department of Agriculture and Land Stewardship (IDALS) under the Environmental Protection Agency's (EPA) Risk Management Program (RMP) Compliance Assistance Outreach is holding meetings on the implementation of Program 2 Risk Management Programs for Anhydrous Ammonia.

AGENDA Segment 1. The Complete Process of RMP. Presentation will follow the sequence in 40 CFR 68, the foundation of EPA's audit form which Iowa adapted for its RMP reviews. Introduced will be web-based program myRMP, which was developed by EPA to assist in RMP development.

Emphasis will be on common weaknesses seen in the last two years of Iowa RMP reviews: (1) Offsite Consequence Analysis. (2) Maintenance Programs and Equipment Specifications. (3) Hazard Reviews. (4) Compliance Audits. (5) Workable Operating Procedures. (6) Documentation to support the dates in Section 8 of the submittal. (7) Communication with the local emergency planning committees and other emergency management personal.

Segment 2. Develop Your Current RMP Into a Compliant RMP. An explanation of requirements that make a RMP insufficient or out of date, i.e., change in the firm's name, emergency contact, or process. Instruction will include explanation of when it is time for a new hazard review or compliance audit. Demonstration will show how myRMP can be used for RMP improvement or to incorporate a segment into a RMP.

Segment 3. How to File a Submission, Resubmission, or Correction. Because the ability to make a submission online is expected February 2009, RMP*eSubmit will be introduced. Submittal websites, EPA's help websites, mailing addresses for CD submittal, EPA phone numbers, and IDALS contact information will also be provided.

If your firm has a RMP, chances are it is due for resubmission in June 2009. However, this meeting is open to anyone that wants to understand the RMP process.

Table with 6 columns: Date, Location, Address, City, State, and Building. Rows include meetings on January 22, 29, and February 19, 2009 at various locations like Linn Coop Oil Company and Best Western Starlite Village.

WHEN Meetings are from 9 am to 3 pm. Lunch will be from 11:30 to 12:30. There will be no refreshments or lunch served but each site will allow you to bring your own. The Starlite has an adjoining restaurant and pop machines.

RSVP Please respond by January 9, 2009. Tell us which location you plan to attend and how many. Please include the email address and/or phone number for one person in your party for notification if the meeting is postponed due to severe weather. Send your reply to one of the following in the Des Moines office. Business hours are 8 a.m. to 4:30 p.m.

Contact information for Sherry Roberts and Terry Jensen, including email addresses and phone numbers.

Please include any specific concerns with your RMP in your RSVP. If not included in the program, you will be contacted directly.

FINALLY If you are unable to attend any of the meetings but feel it may be useful to have your employees trained in your firm's anhydrous ammonia RMP responsibilities, please contact us.