

**PLEASE  
RETURN VIA  
FAX TO:**

U.S. Department of Justice  
Office of Justice Programs  
Bureau of Justice Statistics  
ATTN: Kevin J. Strom  
(202) 616-9491

FORM **SP-1**  
(1-25-01)  
OMB No.  
1121-0248  
Expires 3/3/2002

**2001  
State Police Traffic Stop Data  
Collection Procedures**



**DATA SUPPLIED BY**

NAME TITLE PHONE  
FAX E-MAIL

**GENERAL INSTRUCTIONS**

- If you have any questions, please contact **Kevin Strom** at (202) 616-9491 or [stromk@ojp.usdoj.gov](mailto:stromk@ojp.usdoj.gov).
- Please **FAX** your completed questionnaire to the **Bureau of Justice Statistics (BJS)** at (202) 307-5846 before **April 15, 2001**.

**1. Please indicate in which of the following circumstances are officers required to record the race (e.g. White, Black, Asian, American Indian) or ethnicity (e.g. Hispanic, Non-Hispanic) of motorists, as of March 1, 2001 —**

*Please answer (X) for each item below*

Yes No

- a. All traffic stops regardless of outcome  Yes  No
- b. Citations for traffic violations  Yes  No
- c. Arrests arising from traffic stops  Yes  No
- d. Vehicle/Occupant searches  Yes  No
- e. Use-of-force encounters (related to traffic stops)  Yes  No
- f. The driver's race or ethnicity is not collected for any traffic stops (if yes, please stop here and return this survey to BJS)  Yes  No

**2. What is the authority for the State police data collection in question?**

- State law (or State executive order)
- Internal State Police agency policy
- Federal consent decree
- Court action
- Other (please specify) \_\_\_\_\_

**3. How do officers determine the race or ethnicity of motorists (list all that apply)?**

- Officer's observation of driver's race or ethnicity
- Information provided by motorist
- Back-up racial or ethnic information collected by The Bureau of Motor Vehicles (including information shown on driver's license)

**4. Are all State police officers with traffic patrol duties required to collect race or ethnicity data for traffic stops? If not, please list the specialized units within the State police to whom the procedures apply.**

**5. In addition to the driver's race or ethnicity, are officers required to record —**

*Please answer (X) each item below*

Yes No

- a. The initial reason for the stop  Yes  No
- b. The date, time and location of the stop  Yes  No
- c. The license number of the vehicle stopped  Yes  No
- d. The description of the vehicle stopped  Yes  No
- e. The identity of the officers who initiated or participated in the stop  Yes  No
- f. The gender and age of motorists involved in the stop  Yes  No
- g. The type of enforcement action, if any, taken as a result of the stop  Yes  No
- h. Whether use of force was involved  Yes  No
- i. Whether a search was conducted  Yes  No

**6. What procedure is used to collect the race or ethnicity of motorists?**

- Information relayed verbally (via radio) to the radio communications dispatch
- Paper-based form filled out by officer at the scene
- Information entered by officer via laptop, MDT, or other computer device at the scene
- On-line data collection system
- Mounted video surveillance equipment

**If necessary, please provide a more detailed description of the traffic stop collection procedures in place:**

(Please see other side)

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**7. Are the race/ethnicity data from traffic stops maintained in an electronic format?**

- Yes
- No

**8. Is the traffic stop data collection system linked to an existing data system (e.g., dispatch information, citations, officer logs, Bureau of Motor Vehicles records)? If yes, please specify.**

**9. Are the data on the racial characteristics of motorists involved in traffic stops available to the general public?**

- Yes
- No

**10. Does your agency have a standardized traffic stop collection form? If so, please attach a copy of this form to your returned questionnaire.**