

Your WMA Annual Report *A Summary of Your Activities*

Please review the guidelines and terms listed below to assist you in gathering and reporting your results and accomplishments for the year.

1. How many individuals attended WMA meetings at least once this year?
2. How many people did your projects and programs reach?
3. In-kind donations of services and resources from partners?
4. Direct matches of money for WMA projects. Please report any dollars (both cash and other grants) that were utilized to match your CDFG WMA funding.
5. Number of weed populations eradicated; please specify by weed species.
6. Number of net acres of weeds controlled; please list acres per species worked on.
7. Number of gross acres of weeds surveyed; please list acres per species worked on. If you are surveying a waterway or roadway please feel free to report gross acres in miles.
8. Describe project, progress, and highlight success (1-2 paragraphs). Please take care in writing this short update as it will be viewed by legislature. If needed, have two colleagues in your office, as well as your Commissioner review and add to the update.
9. Please include good quality photos of your projects!

Guidelines to complete this summary:

Questions #1-3: An exact figure is best but a best-guess is acceptable.

For example, if you have misplaced a sign-in sheet from a meeting or event, do not sweat taking your best guess. Likewise, if all members of your WMA have not updated you as to their exact in-kind contributions for 2007 projects, taking a quick poll of active WMA members is sufficient.

Populations: It is very difficult to find a definition for weed “population” that fits all WMAs and all projects. So, for the purposes of this report, however you define a population is fine, as long as you are consistent from year to year in how you report.

Eradicated: So, while we can debate this term eradicated... for the sake of this report let's not. Instead, let's use a couple of scenarios to help define how for the purposes of this report we would like you to report eradicated populations. Scenarios: (1) If you found and treated a single plant or a small population that you know hasn't gone to seed--- this is likely considered an eradication. Likewise, if you've been working a site for a number of years and have found zero plants, consider this eradicated. This said, we are all too aware of the reality of weed seed banks and that there is always a possibility of plants popping-up in 1, 5 or 15 years. For reporting purposes we have to draw the line somewhere. *If you need further clarification please contact Carri Piroosko, cpiroosko@cdfg.ca.gov*

Survey documentation and acreage: This includes entire area in which you walked, ATV-ed, drove, or otherwise in working to treat, control and/or eradicate a particular weed. To give a few parameters, please do not just list the total number of acres in your WMA, county or watershed. Likewise, don't sell you efforts short---as in most projects a great deal of territory is traversed in conducted your work.