

NOTICE: The timely submission of Form EIA-920 by those required to report is mandatory under Section 13(b) of the Federal Energy Administration Act of 1974 (FEAA) (Public Law 93-275), as amended. Failure to respond may result in a penalty of not more than \$2,750 per day for each civil violation, or a fine of not more than \$5,000 per day for each criminal violation. The government may bring a civil action to prohibit reporting violations, which may result in a temporary restraining order or a preliminary or permanent injunction without bond. In such civil action, the court may also issue mandatory injunctions commanding any person to comply with these reporting requirements. A person is not required to respond to collection of information unless the form displays a valid OMB number. Data reported on Stocks at End of Reporting Period (Schedule 3) will be protected; all other data reported on the EIA-920 are not considered protected information. (For additional information on Sanctions and Provisions for Protected Information, see page 10 of the instructions.)

Title 18 U.S.C. 1001 makes it a criminal offense for any person knowingly and willingly to make to any Agency or Department of the United States any false, fictitious, or fraudulent statements as to any matter within its jurisdiction.

RESPONSE DUE DATE: **Monthly data** are due to the Energy Information Administration (EIA) by the last day of the month following the reporting period. **Annual data** are due to EIA by March 30 following the close of the reporting year.

If any preprinted information is incorrect, provide the correct information. For plant name and plant ID changes call EIA.

SCHEDULE 1. IDENTIFICATION

REPORT FOR:

<company name> < plant name > <plant id> <plant county> <plant state> <month/year>

SURVEY CONTACTS:

Contact Person for Survey

<i>Last Name</i>	<i>First Name</i>	<i>Title</i>
<i>Telephone</i> _____	<i>Fax</i> _____	<i>Email</i> _____
<i>(please include extension)</i>		

Supervisor of Contact Person for Survey

<i>Last Name</i>	<i>First Name</i>	<i>Title</i>
<i>Telephone</i> _____	<i>Fax</i> _____	<i>Email</i> _____
<i>(please include extension)</i>		

COMMENT SECTION: Please explain any unusual values, occurrences or changes in ownership.

For questions or additional information about the Form EIA-920 contact:

Chris Cassar

Telephone: (202) 586-5448

FAX: (202) 287-1943

Email: EIA-920@eia.doe.gov for the monthly surveys

EIA-920A@eia.doe.gov for the annual surveys

Plant Name: _____ **Plant ID:** _____

State: _____ **Reporting Month and Year (or Year Only):** _____

If any preprinted information is incorrect, please provide the correct information. For plant name and plant ID changes call EIA.

SCHEDULE 2. FUEL USE AND GENERATION

Report actual values. If these are not available, report estimated values.

2.1. Total Fuel Used by the Combined Heat and Power System

Report all fuels consumed by the combined heat and power system for all purposes: power, useful heat, and losses.

Include start-up and flame stabilization fuels.

Energy Source (See codes on pages 8 and 9 in Instructions to add energy sources)	Amount (Enter zero (0) when a fuel source has no fuel consumption for this reporting period)	Type of Physical Units (Tons, Barrels, Thousand Cubic Feet)	Heat Value per Unit of Fuel (Million Btus per fuel unit)

Plant Name: _____ Plant ID: _____

State: _____ Reporting Month and Year (or Year Only): _____

2.2. Fuel Used to Generate Electricity by Each Type of Prime Mover

In the **Total Electricity Generated** line, enter one aggregate number for all prime movers of a single type. For example, all the generation from your steam turbines, no matter how many energy sources, should be reported as one number.

(Prime movers are devices that convert fuel or heat energy into mechanical energy. Examples include steam turbines, combustion turbines, reciprocating engines, and water turbines.)

If there are not enough lines in any of the tables, or if there are not enough tables to represent the number of prime movers, please photocopy page 3 and/or 4, and include them in your submission.

Please call EIA to add or delete a Prime Mover Type on the preprinted list.

2.2a. Prime Mover Type: _____ Total Electricity Generated: _____ MWh

Fuel Used to Generate Electricity for Prime Mover During Reporting Period

Energy Source (See codes on pages 8 and 9 in Instructions to add energy sources)	Amount (Enter zero (0) when a fuel source has no fuel consumption for this reporting period)	Type of Physical Units (Tons, Barrels, Thousand Cubic Feet)

2.2b. Prime Mover Type: _____ Total Electricity Generated: _____ MWh

Fuel Used to Generate Electricity for Prime Mover During Reporting Period

Energy Source (See codes on pages 8 and 9 in Instructions to add energy sources)	Amount (Enter zero (0) when a fuel source has no fuel consumption for this reporting period)	Type of Physical Units (Tons, Barrels, Thousand Cubic Feet)

Plant Name: _____ Plant ID: _____

State: _____ Reporting Month and Year (or Year Only): _____

2.2c. Prime Mover Type: _____ Total Electricity Generated: _____ MWh

Fuel Used to Generate Electricity for Prime Mover During Reporting Period

Energy Source (See codes on pages 8 and 9 in Instructions to add energy sources)	Amount (Enter zero (0) when a fuel source has no fuel consumption for this reporting period)	Type of Physical Units (Tons, Barrels, Thousand Cubic Feet)

SCHEDULE 3. STOCKS AT END OF REPORTING PERIOD

Report stocks for the following fuels used in the combined heat and power system:

- Coal
- Residual oil (No. 5 and No. 6 fuel oils)
- Distillate-type oils (including diesel oil, No. 2 oil, jet fuel and kerosene)
- Petroleum coke

Include back-up fuels.

Include start-up and flame stabilization fuels.

Do not report stocks for waste coal, natural gas or wood waste.

Stocks held off-site that cannot be assigned to an individual plant are to be reported as stocks held at a central storage site. Each central storage site must be reported separately. New sites should be indicated in the Comment Section, located on page 1 of the form.

Energy Source (See codes on pages 8 and 9 in Instructions to add energy sources)	Amount (Enter zero (0) if a plant has no stocks for this reporting period)	Type of Physical Units (Tons or Barrels)

Plant Name: _____ Plant ID: _____

State: _____ Reporting Month and Year (or Year Only): _____

SCHEDULE 4. ANNUAL SOURCE AND DISPOSITION OF ELECTRICITY

This schedule is filed **annually** and includes annual total data (no monthly detail).

- *If you file the EIA-920 monthly, fill out this schedule **only** when you submit data for December.*
- *If you file the EIA-920 annually, fill out this schedule when you submit your other data due by March 1 of the year following the reporting year.*

4.1. Electricity Sources

Source of Electricity	Megawatthours
a. Gross Generation	
b. Other Incoming Electricity	
c. Total Sources (Sum of a and b above.)	

4.2. Electricity Disposition

Disposition of Electricity	Megawatthours	
a. Station Use		
b. Direct Use		
c. Total Facility Use (Sum of a and b)		
d. Retail Sales to Ultimate Customers		
e. Sales for Resale		
f. Other Outgoing Electricity		
g. Total Disposition (Sum of c, d, e, and f above.)		