



Illinois
Environmental
Protection Agency

Bureau of Land
1021 North Grand Avenue East
Box 19276
Springfield, IL 62794-9276

**INSTRUCTIONS TO REQUEST REVIEW OR APPROVAL OF PLANS AND REPORTS BY
THE ILLINOIS EPA UNDER THE SITE REMEDIATION PROGRAM
(FORM DRM-2)**

General Information

A Remediation Applicant requesting review and evaluation of Site Remediation Program plans and reports by the Illinois Environmental Protection Agency (“Illinois EPA”) or by a Review and Evaluation Licensed Professional Engineer or Geologist (“RELPEG”) must complete a DRM-2 Form for each plan or report. More than one plan or report may be submitted under cover of this form. Please read the directions carefully and ensure that all required information is provided. All data and information should be typed or legibly printed in ink. The letters "NA" may be used, but only if the requested information is not applicable. Justification must be stated for any failure to provide applicable requested information.

Submit the **original and one copy*** of all information reported on this form to:

Illinois Environmental Protection Agency
Bureau of Land
Remedial Project Management Section
Site Remediation Program
1021 North Grand Avenue East
P.O. Box 19276
Springfield, Illinois 62794-9276

Hand carried documents may be delivered (during normal business hours, 8:30 a.m. - 5:00 p.m.) to the above address.

To assist in implementing with your plans or reports, once they are approved by the Illinois EPA, you should keep a copy of every submittal and any relevant correspondence sent to the Illinois EPA.

Please fill out the sections on this form that are applicable. The requested information is described in the directions on the following pages.

*If a Review and Evaluation Licensed Professional Engineer or Geologist (“RELPEG”) has been contracted to perform review and evaluation services, one additional copy of those plan(s) or report(s) must be included with the submittal. A RELPEG is a licensed professional engineer or geologist with whom a Remediation Applicant (“RA”) has contracted to perform review and evaluation services under the direction of the Illinois EPA. The use of the RELPEG is an option available to a RA to obtain additional technical evaluation resources for a project. Additional information on how a RELPEG can be used in the SRP is provided in the regulations ([35 Ill. Adm. Code 740.235](#)).

I. Site Identification:

Include the site name, street address, city, and Illinois Inventory I.D. number (if assigned). An Illinois Inventory I.D. Number (if one does not exist) will be assigned by the Illinois EPA.

II. Remediation Applicant Information:

Include the full legal name, company, street address, city, state, ZIP code, and telephone number of the Remediation Applicant. The Remediation Applicant or the authorized agent of the Remediation Applicant must request, over original signature, review and evaluation of the project documents being submitted.

III. Contact Person Information:

Include the full legal name, company, street address, city, state, ZIP code, and telephone number of the person to whom the Illinois EPA should send all correspondence. If there is more than one person, please attach additional information.

IV. Review and Evaluation Licensed Professional Engineer or Geologist (optional):

A Remediation Applicant may elect to contract with a Review and Evaluation Licensed Professional Engineer or Geologist ("RELPEG") to conduct review and evaluation of plans and reports on behalf and under the supervision of the Illinois EPA relative to Remediation Site activities. Prior to entering into the contract with the RELPEG, the Remediation Applicant must notify the Illinois EPA of the RELPEG to be selected and discuss the potential terms of the contract.

If the review of plans and reports included in this submittal are to be performed by a RELPEG, include the RELPEG's name, company, street address, city, state, ZIP code, telephone number, registration number, and license expiration date.

V. Project Documents Being Submitted:

For each document submitted for review, evaluation and approval under cover of the Form DRM-2, identify from the cover or title page the title, the date prepared, the preparer or author, and the party for whom the plan or report was prepared. Indicate by checking the appropriate box(es) the type(s) of Site Remediation Program plan(s) or report(s) the document represents.

VI. Professional Engineer's or Geologist's Seal or Stamp:

The Licensed Professional Engineer or Geologist must attest, by original signature, the statement appearing in this section.

The Licensed Professional Engineer's or Geologist's name, company, telephone number, Professional Engineer's or Geologist's seal or stamp, registration number, and license expiration date shall also be provided in this section.

All information submitted is available to the public except where specifically designated by the Remediation Applicant to be treated confidentially in accordance with the Illinois Compiled Statutes, Section 7(a) of the Illinois Environmental Protection Act, applicable Rules and Regulations of the Illinois Pollution Control Board and applicable Illinois EPA rules and guidelines.

**Site Remediation Program Form (DRM-2)
(To Be Submitted with all Plans and Reports)**

I. Site Identification:

Site Name: _____
Street Address : _____ P.O. Box: _____
City: _____ State: IL Zip: _____ Phone: _____
Illinois Inventory I. D. Number: _____ IEMA Incident Number: _____

II. Remediation Applicant:

Applicant's Name: _____ Company: _____
Street Address: _____ P.O. Box: _____
City: _____ State: _____ ZIP Code: _____ Phone: _____
I hereby request that the Illinois EPA review and evaluate the attached project documents in accordance with the terms and conditions of the Environmental Protection Act (415 ILCS 5), implementing regulations, and the review and evaluation services agreement.
Remediation Applicant's Signature: _____ Date: _____

III. Contact Person:

Contact's Name: _____	Contact's Name: _____
Company: _____	Company: _____
Street Address: _____	Street Address: _____
P.O. Box: _____	P.O. Box: _____
City: _____ State: _____ ZIP Code: _____	City: _____ State: _____ ZIP Code: _____
Phone: _____	Phone: _____

IV. Review & Evaluation Licensed Professional Engineer or Geologist ("RELPEG"), if applicable:

RELPEG's Name: _____ Company: _____
Street Address: _____ P.O. Box: _____
City: _____ State: _____ ZIP Code: _____ Phone: _____
Registration Number: _____ License Expiration Date: _____

All information submitted is available to the public except when specifically designated by the Remediation Applicant to be treated confidentially as a trade secret or secret process in accordance with the Illinois Compiled Statutes, Section 7(a) of the Environmental Protection Act, applicable Rules and Regulations of the Illinois Pollution Control Board and applicable Illinois EPA rules and guidelines. The Illinois EPA is authorized to require this information under Sections 415 ILCS 5/58 - 58.12 of the Environmental Protection Act and regulations promulgated thereunder. Disclosure of this information is required as a condition of participation in the Site Remediation Program. Failure to do so may prevent this form from being processed and could result in your plan(s) or report(s) being rejected. This form has been approved by the Forms Management Center.

V. Project Documents Being Submitted:

Document Title: _____ Date of Preparation of Plan or Report: _____

Prepared by: _____ Prepared for: _____

Type of Document Submitted:

Site Investigation Report - Comprehensive	Sampling Plan
Site Investigation Report - Focused	Health and Safety Plan
Remediation Objectives Report-Tier 1 or 2	Community Relations Plan
Remediation Objectives Report-Tier 3	Risk Assessment
Remedial Action Plan	Contaminant Fate & Transport Modeling
Remedial Action Completion Report	Other: _____

Document Title: _____ Date of Preparation of Plan or Report: _____

Prepared by: _____ Prepared for: _____

Type of Document Submitted:

Site Investigation Report - Comprehensive	Sampling Plan
Site Investigation Report - Focused	Health and Safety Plan
Remediation Objectives Report-Tier 1 or 2	Community Relations Plan
Remediation Objectives Report-Tier 3	Risk Assessment
Remedial Action Plan	Contaminant Fate & Transport Modeling
Remedial Action Completion Report	Other: _____

VI. Professional Engineer's or Geologist's Seal or Stamp:

I attest that all site investigations or remedial activities that are the subject of this plan(s) or report(s) were performed under my direction, and this document and all attachments were prepared under my direction or reviewed by me, and to the best of my knowledge and belief, the work described in the plan and report has been designed or completed in accordance with the Illinois Environmental Protection Act (415 ILCS 5), 35 Ill. Adm. Code 740, and generally accepted engineering practices or principles of professional geology, and the information presented is accurate and complete.

Engineer or Geologist Name: _____ Professional Engineer's or Geologist's Seal or Stamp: _____

Company: _____ Phone: _____

Registration Number: _____

Signature: _____ License Expiration Date: _____

Note: The authority of a Licensed Professional Geologist to certify documents submitted to the Illinois Environmental Protection Agency for review and evaluation pursuant to Title XVII of the Environmental Protection Act is limited to Site Investigation Reports (415 ILCS 58.7(f), as amended by P.A. 92-0735, effective July 25, 2002). A Licensed Professional Geologist cannot certify Remediation Objectives Reports, Remedial Action Plans or Remedial Action Completion Reports.