![DCR - Department of Conservation & Recreation - CONSERVING VIRGINIA'S NATURAL & RECREATIONAL RESOURCES]

INFORMATION SERVICES ORDER FORM
Updated 1/09

Print out and fill in this form and mail to:

Project Review Coordinator
DCR Division of Natural Heritage
217 Governor St.
Richmond, VA 23219
Voice: (804) 786-7951 Fax: (804) 371-2674
nhreview@dcr.virginia.gov

ENVIRONMENTAL REVIEW SERVICES:

___ **Project Review** (30 calendar day turnaround)..$**90 per site**; add $35 for 1-5 occurrence, $60 for 6 or more occurrences. Multi-quad project area $90 per quad.

___ **Project Review with Accompanying Map**…$**250 per site**; for projects with potential impact to Natural Heritage Resources, written comments with 8.5 X 11 map displaying Natural Heritage Screening Coverage.

___ **Priority Service** (5 business day turnaround)..$**500 surcharge**

Details: Describe project in the space below, please include detailed project description, project location information, acreage, and existing site conditions (photographs if available). Fax additional information as necessary. In order to ensure an accurate assessment, please **fax a site map** (preferably from a USGS topo map with identified project boundaries) to: **Environmental Review Coordinator @ (804) 371-2674**. Or you may send electronic copies of **all** information to **nhreview@dcr.virginia.gov**. **Incomplete submittal of information will delay the review process.**

Natural Heritage Resource Reports & Distribution Maps

___Custom NHR Maps (describe, call for more information)**...............….$80/hour**

___Custom NHR Reports (describe, call for more information)**…………$60/hour**

(DCR 199-005) (1/09)

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SUBSCRIPTION SERVICES:

Natural Heritage Data Explorer Subscription Service

___(unlimited access per subscription year, complete a digital license agreement)…………....$1000/yr.

Digital Conservation Sites Subscription Service (specify area of interest; complete a digital license agreement)

___Less than 1 county or 12 quads**)...$1000/yr.**

___13-100 quads**...................…………………………………………..$3500/yr.**

___Statewide coverage**..…$6000/yr.**

Please provide details in the space below: (**failure to provide information will delay subscription processing**)

Conditions:

1. Digitized DCR natural heritage resource locational data for GIS or map production, whether provided by DCR digitally or entered by the client from tables or reports, may not be used without first completing a data licensing agreement with DCR Division of Natural Heritage. A license form is available on request.

2. Although DCR-DNH data are closely quality controlled, DCR-DNH makes no warranty as to the fitness of the data for any purpose.

3. Any publication of data provided by DCR, whether as text, table or map, must acknowledge Virginia DCR-Natural Heritage Program, and include the date the data were provided by DCR.

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4. If fees are assessed, an invoice will be included with the response. **Please do not pre-pay**. Payment is due within 30 days of receipt. **Minimum charge for hourly fees is $60.**

I understand and agree to the above conditions: __**Yes (Required for Fee Services)**

PUBLICLY AVAILABLE PRODUCTS

DCR maintains lists of natural heritage resources monitored by the Natural Heritage Program. These lists provide information on taxonomy, rarity and federal/state legal statuses. These reports are not site specific and are **NOT** to be substituted for a project review or for on-site surveys required for environmental assessments of specific project areas.

Due to staff and budget constraints we ask that you use the online service whenever possible to download these lists of natural heritage resources:

___ **Natural Heritage Resources of Virginia: Rare Animals** (PDF)

___ **Natural Heritage Resources of Virginia: Rare Plants** (PDF)

County lists of natural heritage resources can be generated using the Internet Database Search Tool:

County Lists of Natural Heritage Resources

Send data and invoice (if applicable) to: (Please be sure to include a phone number so we may contact you if we have any questions regarding your data needs)

_____
Name:

_____
Company:

_____
Address:

City/State/Zipcode**:** _____

_____
Email:

Phone: _____   FAX: _____   Taxpayer ID#: _____

(DCR 199-005) (1/09)