

**Instructions for Application for Construction/Operation Permit Approval
WPC-PS-1**

This form must be submitted for all Authorizations to Construct or Permit Applications. Two sets of the applications must be submitted. Items which are self-explanatory are omitted in these instructions. Signatures on at least one (1) submittal must be original.

1. Name and Location of the Project.

2. Give a brief description of the scope of the project such as "A sanitary sewer extension serving Happy Hills Subdivision" or "A sanitary sewer system and activated sludge, sand filter, and disinfection waste treatment facilities serving Happy Hills Subdivision."

3. A detailed explanation of when each of the below indicated schedules must be submitted is indicated on the instruction sheet for the appropriate schedule. Generally, if the project involves any of the items listed, submit the corresponding schedule and check the appropriate space(s).

4. Land Trust Disclosure Submittal Should be Made on Schedule T.

5. Indicate the Type of Application Being Filed.

5.1.B If there is an existing NPDES Permit, indicate Permit Number and Date of Issuance.

5.2 Permit Fees

SB 1903 requires the following permit fees for the following types of permits:

<u>Permit Type</u>	<u>Fee</u>	<u>Design P.E.</u>
Municipal Sludge Generator	2500	N/A
Water Treatment Plant Sludge Generator	2500	N/A
Industrial Sludge	2500	N/A
Sludge User	5000	N/A
Sewer Construction	100 400 800 1200 2400	(1) (2 to 20) (20 to <101) (100 to <500) (500+)
Industrial Construction/No Pretreatment (1)	1000	N/A
Industrial Construction/Pretreatment (2)	3000	N/A
Industrial Construction/Pretreatment-Toxics (3)	6000	N/A

(1) The industrial wastewater sources do not require pretreatment prior to discharge to the publicly owned treatment works or the publicly regulated treatment works.

(2) The industrial wastewater source requires pretreatment of the wastewater for non-toxic pollutants prior to discharge to the publicly owned treatment works or the publicly regulated treatment works.

(3) The industrial wastewater sources requires pretreatment of the wastewater for toxic pollutants prior to discharge to the publicly owned treatment works or the publicly regulated treatment works.

6. Certificate by Design Engineer

6.1 The Design Engineer should complete this section. This certificate must be provided by all applicants for a construction permit. The Illinois Professional Engineering Act requires that engineers practicing in Illinois be registered in Illinois.

7. Certifications and Approvals for Permits

7.1.1 This certificate applies to the person, firm, or other entity which intends to construct the proposed sewer, wastewater source or treatment works. The applicant to construct is the person, firm, agency or the entity paying for the cost of construction.

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An application submitted by a corporation must be signed by a principal executive officer of at least the level of vice president, or his duly authorized representative, if such representative is responsible for the overall operation of the facility from which the discharge described in the application form originates. In the case of a partnership or a sole proprietorship, the application must be signed by a general partner or the proprietor respectively. In the case of a publicly owned facility, the application must be signed by either a principal executive officer, ranking elected official or other duly authorized employee.

- 7.1.2** The certificate applies to the person, agency, firm, or other entity which owns or is responsible for the operation and maintenance of the proposed project.
- 7.2** Enter the name of the applicant as it is officially or legally referred to, i.e., the Springfield Sanitary District, Metropolitan Water Reclamation District of Greater Chicago, the City of Marion or the Super Deluxe Development Corporation. Do not use colloquial names as a substitute for the official name.
- 7.3** The mailing address of the applicant should be the complete mailing address as its main office. This often will not be the same address as is used to designate the location of the work or activity.
- 7.4** These certificates apply to the owners of the intercepting sewers to which the project will be tributary. This section must be completed even for projects where the intercepting sewer is owned by the same entity as the receiving treatment works. The Additional Certificate by Intermediate Sewer Owner: must be completed if intermediate sewers are owned by more than one governing body. If additional certifications are required, please supply the required information on a plain sheet of paper and attach hereto.
- 7.5** 35 Ill. Adm. Code 309.222(b) indicates that permit applications for sewer construction or modification shall be accompanied by signed statements from the owners of all intermediate receiving sewers and the receiving treatment works certifying that their facilities have adequate capacity to transport and/or treat the wastewater that will be added through the proposed sewer without violating any provisions of the Act and Subtitle C, Chapter I. Therefore, it will be necessary to have all such owners provide a certification as required by Subtitle C, Chapter I.

NOTE: Signatures are also required in other application forms.



Illinois Environmental Protection Agency
 Permit Section, Division of Water Pollution Control
 P.O. Box 19276
 Springfield, Illinois 62794-9276

For IEPA Use:

**Application for Permit or Construction Approval
 WPC-PS-1**

1. Owner Name: _____
 Name of Project: _____
 Township: _____ County: _____

2. Brief Description of Project:

3. Documents Being Submitted: If the Project involves any of the items listed below, submit the corresponding schedule, and check the appropriate boxes.

	<u>Schedule</u>		<u>Schedule</u>
Private Sewer Connection/Extension	A/B	Spray Irrigation	H
Sewer Extension Construct Only	C	Septic Tanks	I
Sewage Treatment Works	D	Industrial Treatment/Pretreatment	J
Excess Flow Treatment	E	Waste Characteristics	N
Lift Station/Force Main	F	Erosion Control	P
Fast Track Service Connection	FTP	Trust Disclosure	T
Sludge Disposal	G		

Plans: Title _____
 _____ No. of Pages: _____

Specifications: Title _____
 _____ No. of Books/Pages: _____

Other Documents: _____
 (Please Specify)

3.1 Illinois Historic Preservation Agency approval letter: Yes No
 4. Land Trust: Is the project identified in item number 1 herein, for which a permit is requested, to be constructed on land which is the subject of a trust? Yes No

If yes, Schedule T (Trust Disclosure) must be completed and item number 7.1.1 must be signed by a beneficiary, trustee or trust officer.

5. This is an Application for (Check Appropriate Line):
 A. Joint Construction and Operating Permit
 B. Authorization to Construct (See Instructions) NPDES Permit No. IL00 _____
 C. Construct Only Permit (Does Not Include Operations)
 D. Operate Only Permit (Does Not Include Construction)

6. Certifications and Approval:

6.1 Certificate by Design Engineer (When required: refer to instructions)

I hereby certify that I am familiar with the information contained in this application, including the attached schedules indicated above, and that to the best of my knowledge and belief such information is true, complete and accurate. The plans and specifications (specifications other than Standard Specifications or local specifications on file with this Agency) as described above were prepared by me or under my direction.

Engineer Name: _____

Registration Number: _____ - _____
(3 digits) (6 digits)

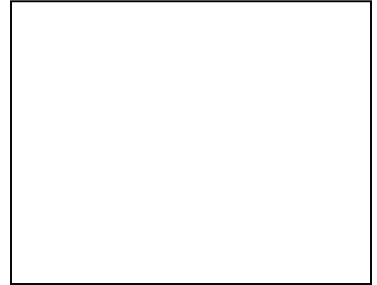
Firm: _____

Address: _____

City: _____ State: _____ Zip: _____ Phone No: _____

Signature X _____ Date: _____

(Seal)



7. Certifications and Approvals for Permits:

7.1 Certificate by Applicant(s)

I/We hereby certify that I/we have read and thoroughly understand the conditions and requirements of this Application, and am/are authorized to sign this application in accordance with the Rules and Regulations of the Illinois Pollution Control Board. I/We hereby agree to conform with the Standard Conditions and with any other Special Conditions made part of this Permit.

7.1.1 Name of Applicant for Permit to Construct: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Signature X _____ Date: _____

Printed Name: _____ Phone No: _____

Title: _____

Organization: _____

7.1.2 Name of Applicant for Permit to Own and Operate: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Signature X _____ Date: _____

Printed Name: _____ Phone No: _____

Title: _____

7.2 Attested (Required When Applicant is a Unit of Government)

Signature X _____ Date: _____

Title: _____
(City Clerk, Village Clerk, Sanitary District Clerk, Etc.)

7.3 Applications from non-governmental applicants which are not signed by the owner, must be signed by a principal executive officer of at least the level of vice president, or a duly authorized representative.

7.4 Certificate By Intermediate Sewer Owner

I hereby certify that (Please check one):

- 1. The sewers to which this project will be tributary have adequate reserve capacity to transport the wastewater that will be added by this project without causing a violation of the environmental Protection Act or Subtitle C. Chapter I, or
- 2. The Illinois Pollution Control Board, in PCB _____ dated _____ granted a variance from Subtitle C, Chapter I to allow construction of facilities that are the subject of this application.

Name and location of sewer system to which this project will be tributary:

Sewer System Owner: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Signature X _____ Date: _____

Printed Name: _____ Phone No: _____

Title: _____

7.4.1 Additional Certificate By Intermediate Sewer Owner

I hereby certify that (Please check one):

- 1. The sewers to which this project will be tributary have adequate reserve capacity to transport the wastewater that will be added by this project without causing a violation of the environmental Protection Act or Subtitle C. Chapter I, or
- 2. The Illinois Pollution Control Board, in PCB _____ dated _____ granted a variance from Subtitle C, Chapter I to allow construction facilities that are the subject of this application.
- 3. Not applicable

Name and location of sewer system to which this project will be tributary:

Sewer System Owner: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Signature X _____ Date: _____

Printed Name: _____ Phone No: _____

Title: _____

7.5 Certificate By Waste Treatment Works Owner

I hereby certify that (Please check one):

1. The waste treatment plant to which this project will be tributary has adequate reserve capacity to treat the wastewater that will be added by this project without causing a violation of the Environmental Protection Act or Subtitle C, Chapter I, or
2. The Illinois Pollution Control Board, in PCB _____ dated _____ granted a variance from Subtitle C, Chapter I to allow construction and operation of the facilities that are the subject of this application.
3. Not applicable

I also certify that, if applicable, the industrial waste discharges described in the application are capable of being treated by the treatment works.

Name of Waste Treatment Works: _____

Waste Treatment Works Owner: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Signature X _____ Date: _____

Printed Name: _____ Phone No: _____

Title: _____

Please return completed form to the following address:

Illinois Environmental Protection Agency
Permit Section, Division of Water Pollution Control
P.O. Box 19276
Springfield, Illinois 62794-9276

This Agency is authorized to require this information under Illinois Revised Statutes, 1979, Chapter 111 ½, Section 1039. Disclosure of this information is required under that Section. Failure to do so may prevent this form from being processed and could result in your application being denied. This form has been approved by the Forms Management Center.