GREAT BASIN COORDINATION GROUP

OPERATIONS COMMITTEE CHARTER

MISSION STATEMENT

The Great Basin Operations Committee is established under the Great Basin Coordination Group (GBCG) to provide an interagency approach to incident management operational issues

MEMBERSHIP

The Operations Committee will be composed of a representative (committee members) from federal and state agencies.

AGENCIES

US Forest Service (R-4) National Park Service Bureau of Land Management-NV Bureau of Land Management-AZ Bureau of Land Management-ID Bureau of Land Management-UT State of Idaho State of Utah State of Nevada US Fish & Wildlife Service Bureau of Indian Affairs

Individual nominations to the working committee will be made by the respective agencies and will serve a minimum of three (3) years.

Technical Specialists may be needed to advise, assist and help complete tasks assigned to Operations Committee Task Groups and are non-voting members.

Rocky Basin Hotshot Representative Great Basin Smokejumper Representative Great Basin Training Group Representative Great Basin Coordinating Group Liaison Coordination Center Representative(s) Great Basin Cache Representative Type 1 and Type 2 IC's Contract Administration Representative

PURPOSE

- 1. Provide advice, counsel, and make recommendations for a coordinated direction on fire management operational issues for the Great Basin Coordinating Group.
- 2. Review operations practices to address problems.
- 3. Develop interagency guidelines/procedures on the following specific issues.
 - a. Review the Interagency Mobilization Guide annually.
 - b. Develop nomination criteria for Type 1 and 2 Incident Commanders and Fire Use Management Teams. Operations committee will review application packets and provide IC recommendations to the GBCG for final approval.
 - c. Provide oversight for Incident Management Team selections. Selections will be completed by the GBCG with the Chair of the Operations committee.
 - d. Coordinate Standard Operating Procedures for Incident Management Teams.
 - e. Coordinate Standard Operating Procedures for Type 2 crews.
 - f. Set training priorities in conjunction with the Great Basin Training Committee for S-420, S-520, S-590 and S-620 with IC input.
 - g. Review FAST/ASAT reports for the Great Basin each year and report concerns/trends to the GBCG at their fall meeting.

OFFICERS ROLES & RESPONSIBILITIES

The Operations Committee will select a Chairperson and a Vice-Chairperson from the appointed committee for a two-year term. The Vice-Chairperson

will assume the duties of the Chairperson when they are not available, and will become Chairperson when the current Chairperson's term ends at the closure of Fall Meeting.

The Chair person's responsibilities include: Schedule and conduct committee meetings, develop the agenda, provide a recorder to take and distribute minutes of the meeting, produce annual work plan, identify issues, and report accomplishments to the coordinating group at their semi-annual meetings and/or conference calls.

MEETINGS

The Operations Committee will meet semi-annually or as often as deemed necessary to identify and accomplish tasks.

ADOPTION OF POLICY

Each agency representative will be responsible for their agency's review of new guidelines and/or procedures. Final reports will be presented to the Great Basin Coordinating Group for interagency adoption and distribution.

/s/ Chrístíe Neill

<u>12/12/08</u> Data

Chairperson Great Basin Coordinating Group Date