



Rocky Mountain/Great Basin Incident Business Committee



November 13, 2009

Subject: Request for Buying Team Leaders/Members
Reply by January 16, 2009

From: Rocky Mountain/Great Basin Incident Business Committee

The Rocky Mountain and Great Basin Geographic Areas Interagency Incident Business Management Committee is soliciting nominations for Buying Team positions. There continues to be a critical shortage of personnel for Buying Teams within the Rocky Mountain Great Basin Geographic Areas. We encourage those qualified, or if your interested in a trainee position, to please apply.

The Rocky Mountain and Great Basin Geographic Areas (Rocky Basin) staff one type 1 Buying Team with seven members and four type 2 Buying Teams with four members each, as well as maintaining a list of qualified alternates and trainees, per team.

Buying Teams are interagency teams and can be composed of individuals from any agency within the National Wildfire Coordinating Group. Buying Teams provide contracting and procurement support to incidents. Buying Teams may be ordered when incident support requirements exceed the local unit capacity. Both warranted contracting officers and individuals with micro-purchase authority are needed for the teams.

Attached is the Buying Team nomination form to be completed by interested candidates and to be signed by their supervisor. The nomination form shows the required and recommended training for Buying Team positions. Please submit your nomination by January 16, 2009.

The completed Buying Team nomination form can be faxed to Scott Wintemute, the Rocky Basin Buying Team coordinator at (fax) 970-826-5117. Questions concerning Rocky Mountain Great Basin Buying Teams can be directed to Scott Wintemute at 970-826-5027, or Brenda Even, 2008 Chair for RM/GB Business Committee, at 605-393-8115.

/s/ Brenda M. Even
Sr. Accountant/Fire Business Accountant
SD Wildland Fire Suppression

ROCKY MOUNTAIN AND GREAT BASIN GEOGRAPHIC AREAS
INTERAGENCY INCIDENT BUSINESS MANAGEMENT COMMITTEE
BUYING TEAM NOMINATION

Name: _____
Dispatch Ctr: _____
Agency: _____
Address: _____
City, State, Zip: _____
E-Mail: _____
Work Phone: _____ Fax: _____
Home Phone: _____ Cell Phone: _____

Required Training for Buying Team Positions:

I-100(Available Online), S-110(Available Online), and S-260

Recommended Training for Buying Team Positions:

Rocky Basin Buying Team Workshop, Incident Procurement Training, D-110, I-200, and S-261

Indicate the position(s) for which you wish to be considered:

_____ Buying Team Leader (Type I)	_____ Buying Team Leader (Type II)
_____ Assistant Buying Team Leader	_____ Buying Team Member
_____ Buying Team Member Alternate	_____ Buying Team Member Trainee
_____ Buying Team Member Job Share (Not available for entire season, but can commit to be available for a period of time)	

Please indicate the number of weeks that you anticipate being available during the year: _____

Current Position Title, Series, Grade: _____

Delegated procurement authority: ____ Yes ____ No Warranted Dollar Limit: \$ _____

Red Card Qualifications: _____

Recent Incident Experience (last 3 yrs.)

Incident Name:	Date:	Position:	Duration (# of shifts):
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I understand that if selected, I am committed for a one year period as a team member, alternate, or trainee.

Nominee signature: _____ Date: _____

Nominee can be considered for a position: ____ Yes ____ No for the following reasons:

Supervisor signature: _____ Date: _____

Fax completed form to Scott Wintemute, Buying Team Coordinator at 970-826-5117 (fax).