Doing Business *with* USDA

Types of Products and Services Purchased

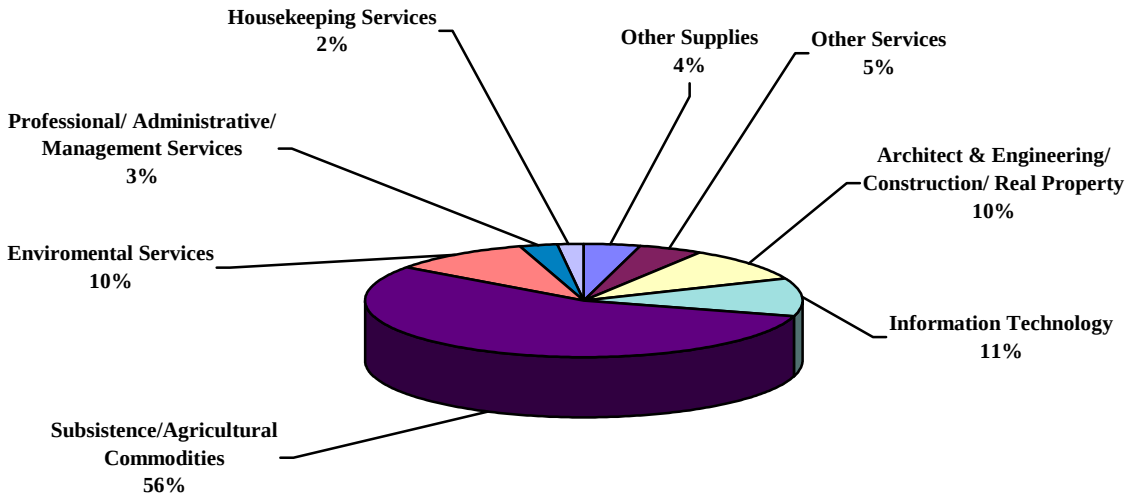
The U.S. Department of Agriculture procures the products and services it needs on a highly decentralized basis.

The charts and lists on the following pages show in broad categories the types of goods and services that USDA agencies procure in support of their programs, the percentage of procurement dollars obligated by the various agency contracting activities and the major groups of products and services procured by the various USDA agencies.

Procurement of subsistence/agricultural (food) commodities by the Agricultural Marketing Service (AMS) and the Kansas City Commodity Office of the Farm Service Agency (KCCO/FSA) accounts for over 55 percent of what USDA buys. This is reflected in the chart titled "What USDA Buys."

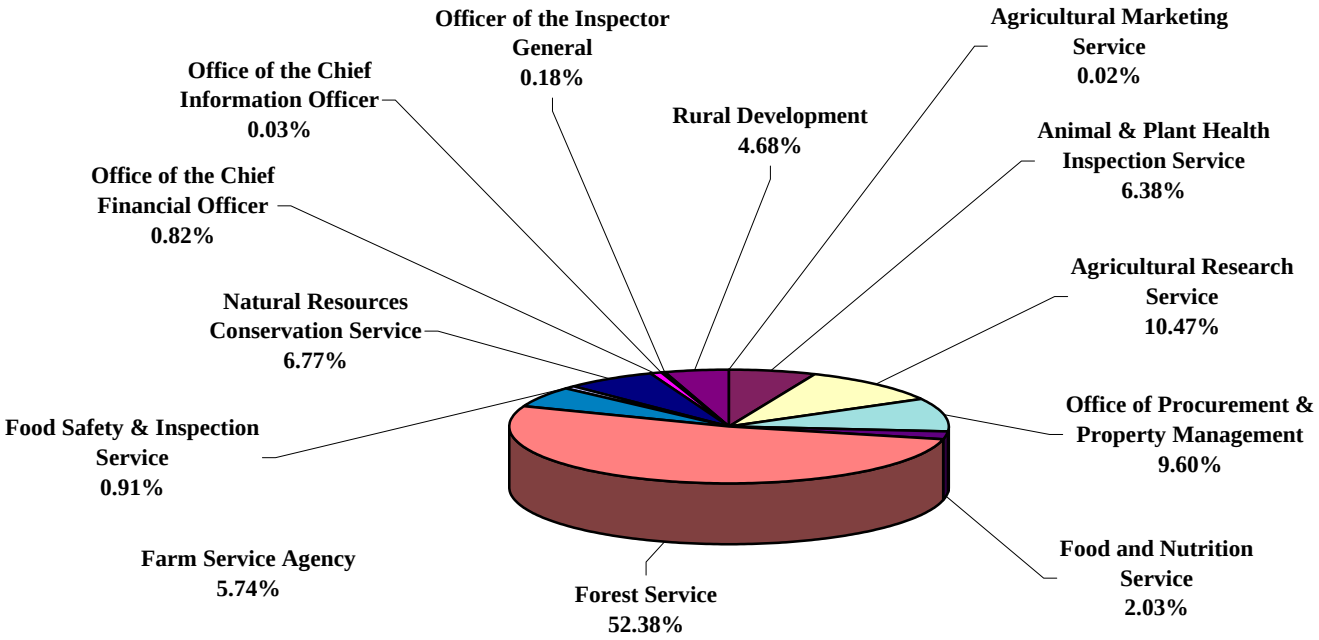
On an annual basis, USDA obligates approximately $4.6 billion for products and services (including subsistence/agricultural (food) commodities). Government commercial purchase card transactions account for about $519 million of this amount.

What USDA Buys



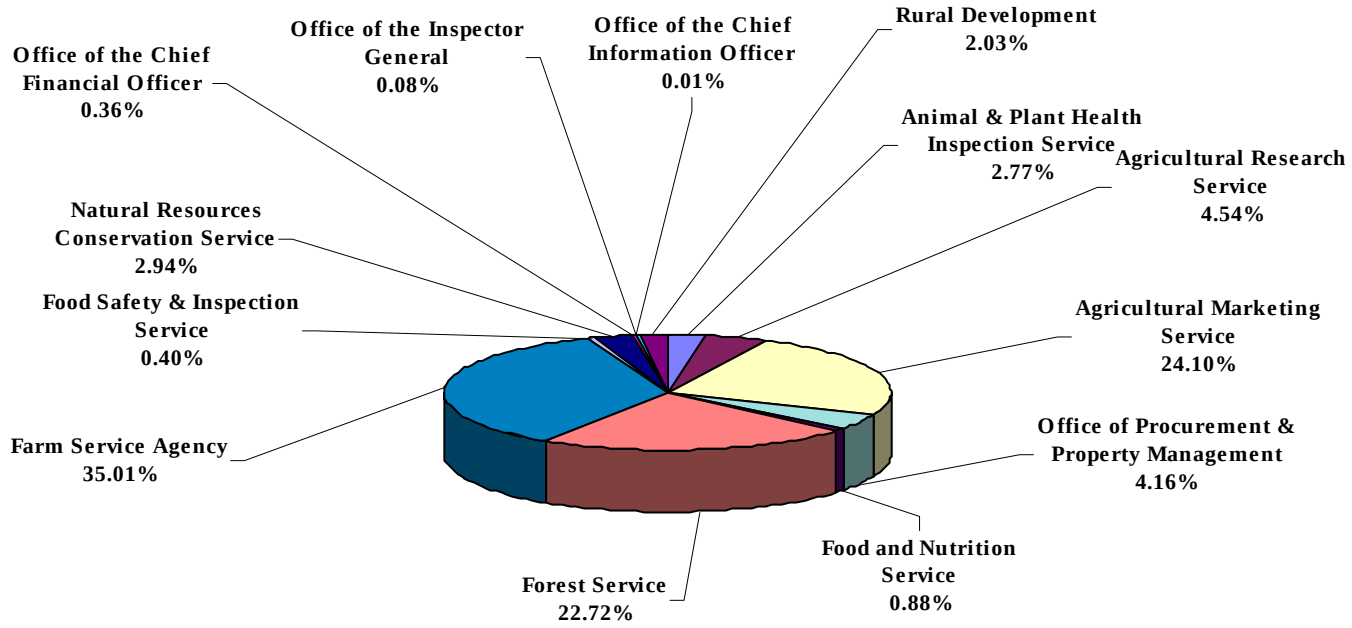
Based on FY 2001- FY 2003 Dollars Obligated

USDA Agency Procurements
(Excluding Commodities)



Based on FY 2001- FY 2003 Dollars Obligated

USDA Agency Procurements
(Including Commodities)



Based on FY 2001 - FY 2003 Dollars Obligated

MAJOR CATEGORIES OF PRODUCTS AND SERVICES PROCURED BY USDA AGENCIES BY CONTRACTING ORGANIZATION

(Based on Dollars Obligated FY 2001-2003 as reported in the USDA Procurement Reporting System*)

Agricultural Marketing Service (AMS)	Subsistence/Agricultural Commodities Meat, Poultry and Fish Fruits and Vegetables Eggs
Agricultural Research Service (ARS)	Maintenance, Repair or Alteration of Real Property (including administrative, industrial and research and development (R&D) facilities and buildings, sewage and waste facilities, laboratories, water supply facilities) Construction of Structures and Facilities (including administrative, industrial and R&D facilities) Housekeeping Services (including facilities operations support, janitorial and guard services) Instruments and Laboratory Equipment and Supplies Architect and Engineering Services – Construction (buildings and facilities structures) Architect and Engineering Services – General (including landscaping, interior layout and designing) Information Technology (including telecommunications) Hardware, Software, Supplies and Support Equipment Information Technology (including telecommunications) Services Special Studies and Analyses (including environmental studies and assessments) Professional, Administrative and Management Support Services Operation of Government-Owned Facilities Agricultural Machinery and Equipment (e.g., soil preparation and harvesting equipment)
Animal and Plant Health Inspection Service (APHIS)	Information Technology (including telecommunications) Hardware, Software, Supplies and Support Equipment Natural Resources and Conservation Services (including aerial fertilization/spraying services) Chemicals and Chemical Products Instruments and Laboratory Equipment Information Technology (including telecommunications) Services Construction of Structures and Facilities Environmental Services, Studies and Analytical Support Medical, Dental or Veterinary Equipment and Supplies Housekeeping Services (including fueling, trash collection, portable sanitation, facilities operations support, waste treatment)

Animal and Plant Health Inspection Service (APHIS) Continued	Architect and Engineering Services – General (including landscaping, interior layout and designing) Architect and Engineering Services – Construction of Buildings Professional Services Furniture Agricultural Machinery and Equipment Alarm and Security Detection Equipment
Farm Service Agency (FSA)	Subsistence (Food) Commodities - (Kansas City Commodity Office) Bakery and Cereal Products Dairy Products Sugar and Nuts Agricultural Commodities (e.g., grain) Information Technology (including telecommunications) Services Modification of Equipment (containers, packaging and packing supplies) Clothing (outerwear) Professional, Administrative and Management Support Services Information Technology (including telecommunications) Hardware, Software, Supplies and Support Equipment Aerial Photographic Services Night Vision and Other Communication and Detection Equipment Special Studies and Analyses (including feasibility studies – non-construction) Printing, Duplicating and Bookbinding Equipment
Food and Nutrition Service (FNS)	Information Technology (including telecommunications) Services Professional, Administrative and Management Support Services Books, Maps and Other Printed Matter Information Technology (including telecommunications) Hardware, Software, Supplies and Support Equipment Warehousing and Storage Services Special Studies and Analyses (including market research and public opinion services, program support, technical assistance services) Maintenance, Repair and Alteration of Real Property
Food Safety and Inspection Service (FSIS)	Information Technology (including telecommunications) Services (including systems design and integration services) Special Studies and Analyses (e.g., regulatory studies) Education and Training (Information Technology Software, Equipment and Telecommunications) Information Technology (including telecommunications) Hardware, Software, Supplies and Support Equipment Professional, Administrative and Management Support Services Instruments and Laboratory Equipment

Forest Service (FS)	Natural Resources and Conservation Services (including forest/range fire suppression and pre-suppression, tree thinning, range/forest improvement services, tree planting, land treatment, forest/range fire rehabilitation services, aerial spraying, aerial seeding, wildlife and fisheries management services, seedling production and transplanting services) Construction of Structures and Facilities (including office buildings, airfield structures, residential buildings, highways, roads, streets, bridges, sewage and waste facilities, water supply facilities) Maintenance, Repair or Alteration of Real Property (including restoration – highways, roads, streets, bridges) Maintenance, Repair and Rebuilding of Equipment (including information technology) Lease or Rental of Facilities (including office, warehouse and residential buildings) Housekeeping Services (including food services, trash collection, portable sanitation and Facilities operations support services) Information Technology (including telecommunications) Hardware, Software, Supplies and Support Equipment Transportation and Charter Services Professional, Management and Administrative Support Services Lease or Rental of Equipment (including various types of ground and motor vehicles, trailers, information technology, prefabricated structures and scaffolding) Information Technology (including telecommunications) Services Special Studies and Analyses – archaeological/paleontological, wildlife, natural resources, environmental studies and assessment Architect and Engineering Services – General (including landscaping interior layout and designing, drafting and production engineering service Architect and Engineering Services –Construction
Natural Resources Conservation Service (NRCS)	Information Technology (including telecommunications) Hardware, Software, Supplies and Support Equipment Information Technology (including telecommunications) Services Construction of Dams and Other Conservation and Development Facilities Maintenance, Repair and Alteration of Real Property Lease or Rental - Office Buildings Communications Equipment Professional, Administrative and Management Support Services Architect and Engineering Services Natural Resources and Conservation Services Special studies and analyses, e.g., soil studies
Office of the Chief Financial Officer (OCFO)	Information Technology (including telecommunications) Hardware, Software, Supplies and Support Equipment Professional, Administrative and Management Support Services Information Technology (including telecommunications) Services Maintenance and Repair of Office Machines Repair and Maintenance of Equipment

Office of the Chief Financial Officer (OCFO) Continued	Administrative and Management Support Services Special Studies and Analyses Printing, duplicating and bookbinding Equipment
Office of Inspector General (OIG)	Information Technology (including telecommunications) Hardware, Software, Supplies and Support Equipment Information Technology (including telecommunications) Services Professional Services Management Support (Auditing) Services Administrative Support Services Power Transmission Equipment Medical, Dental and Veterinary Supplies (drugs and biologicals)
Office of Procurement and Property Management (OPPM)	Information Technology (including telecommunications) Hardware, Software, Supplies and Support Equipment Information Technology (including telecommunications) Services Housekeeping Services (e.g., janitorial, trash collection, portable sanitation, guard, warehousing and storage services) Professional, Administrative and Management Support Services Maintenance, Repair and Alteration of Real Property – Office Buildings Maintenance and Repair of Various Equipment (electrical, material handling, etc.) Operation of Government-Owned Facilities - Office Buildings Office machines, text processing systems and visible record equipment Architect and Engineering Services – restoration of structures Arts, Graphics and Reproduction Services Printing, Duplicating and Bookbinding Equipment
Rural Development (RD)	Information Technology (including telecommunications) Services Professional, Administrative and Management Support Services Technical Representative Services (Water Purification and Sewage Treatment Equipment) Information Technology (including telecommunications) Hardware, Software, Supplies and Support Equipment Special Studies and Analyses – environmental and water quality Communication Equipment Lease or Rental - Office and Administrative Buildings and Facilities Information Technology Repair Restoration of Family Housing Operation of a Government Facility Medical/Psychiatric Consultation Services

*The USDA Procurement Reporting System is the USDA system previously used to collect the data required by and now collected in the Federal Procurement Data System (FPDS).

Issued by:
USDA Office of Procurement & Property Management (*www.usda.gov/procurement/)* and
USDA Office of Small & Disadvantaged Business Utilization *(www.usda.gov/osdbu)*

The U.S. Department of Agriculture (USDA) prohibits discrimination in all its programs and activities on the basis of race, color, national origin, age, disability, and where applicable, sex, marital status, familial status, parental status, religion, sexual orientation, genetic information, political beliefs, reprisal, or because all or part of an individual's income is derived from any public assistance. (Not all prohibited bases apply to all programs.) Persons with disabilities who require alternative means for communication of program information (Braille, large print, audiotape, etc.) should contact USDA's TARGET Center at 202-720-2600 (voice and TDD).

To file a complaint of discrimination, write to USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, DC 20250-9410, or call (800) 795-3272 (voice) or (202) 720-6382 (TDD). USDA is an equal opportunity provider and employer.

PA-1613
Stock No. AD-1130
Revised: March 2005