

Instructions for
GROUND FISH DAILY FISHING LOGBOOK (DFL)
CATCHER VESSEL TRAWL GEAR

RESPONSIBILITY

The owner of a catcher vessel with a Length Overall of greater than 60 feet and issued a Federal fisheries permit is responsible for compliance with the applicable recordkeeping and reporting requirements, including completion of a DFL. The signature of the owner or operator on the DFL is verification of acceptance of that responsibility.

Two logbooks of same gear type.

If more than one logbook of the same gear type is used in a fishing year, the page numbers must follow the consecutive order of the previous logbook.

Two logbooks of different gear types.

If two logbooks of different gear types are used in a fishing year, the pages in each logbook must start with page one.

Use a separate logsheet	For each day of an active period
	For each reporting area where harvest occurred
	Use two separate logsheets, the first to record the information from the reporting area that includes the COBLZ or RKCSA and the second to record the information from the reporting area that does not include the COBLZ or RKCSA.
	For each separate management program (see below)

TIME LIMITS

	Within this time limit	
Record haul number, time and date gear set, time and date gear hauled, begin and end position, CDQ group number (if applicable) and estimated total round weight of species for each haul	Within 2 hours after completion of gear retrieval	
Record discard/disposition information	By noon each day to record the previous day's discard/disposition	
Notwithstanding other time limits, record all information required in the DFL	Within 2 hours after the vessel's catch is off-loaded	
Submit the blue discard DFL copy to the Mothership, Shoreside Processor, Stationary Floating Processor or Buying Station receiving the catch	Within 2 hours after catch delivery	
Sign the completed DFL logsheets	By noon of the day following the week-ending date of the weekly reporting period.	
Submit the goldenrod logsheet to the observer	After signature of operator or manager	
Submit the yellow logsheets each quarter to:	Quarter	Submit by
NOAA Fisheries Office for Law Enforcement P.O. Box 21767 Juneau, Alaska 99802-1767	1 (Jan 1 - Mar 31)	May 1
	2 (Apr 1 - Jun 30)	August 1
	3 (Jul 1 - Sep 30)	November 1
	4 (Oct 1 - Dec 31)	February 1 of the following year.

INFORMATION REQUIRED ON ALL LOGSHEETS

Account for each day of the fishing year and indicate in the DFL whether the catcher vessel is active or inactive throughout the year.

Active/Inactive

The owner or operator must account for each day of the fishing year and indicate in the DFL whether the catcher vessel is active or inactive throughout the year.

If a catcher vessel is	Then
Active. When gear remains on the grounds in a reporting area (except 300, 400, 550, or 690), regardless of the vessel location	Complete one logsheet per day
Inactive. When no gear remains on the grounds in a reporting area	Use one logsheet. 1. Check “inactive”. 2. Record the first and last day when inactive. 3. Indicate why catcher vessel is inactive

If the time period that a catcher vessel is “inactive” extends across two or more successive quarters, complete two logsheets: the one to indicate the last day of the first “inactive” quarter and the next page to indicate the first day of the second “inactive” quarter.

Page Numbering.

Number the pages in each logbook consecutively, beginning with page 1 and continuing throughout the logbook for the remainder of the fishing year.

Vessel Name.

Enter complete name of catcher vessel as displayed in official documentation.

Operator Name and Signature.

Enter printed name and signature of operator; signature verifies the accuracy and completeness of data on the logsheet.

ADF&G Vessel No.

Enter State of Alaska Department of Fish and Game Vessel Registration Number of the catcher vessel.

Federal Fisheries Permit No.

Enter Federal Fisheries Permit Number of the catcher vessel.

INFORMATION REQUIRED FOR EACH DAY THE VESSEL IS ACTIVE.

Gear Type.

Circle the gear type used to harvest the groundfish.

Crew Size.

Enter the number of crew on the last day of the weekly reporting period, excluding certified observer(s).

Federal Reporting Area.

Enter the reporting area code where gear retrieval was completed.

If a haul occurs in more than one reporting area, record the area code where gear retrieval was completed, regardless of where the majority of the haul took place.

COBLZ or RKCSA.

Indicate whether catch was harvested in COBLZ or RKCSA.

Observer Information.

Enter the number of NMFS-certified observers aboard the vessel.
Enter name and cruise number of each observer aboard the vessel.

Management Program.

Indicate whether harvest was made under a separate management program. If YES, enter identification number, if appropriate.

CATCH BY HAUL.

Record the following information for each haul.

Haul No.

Enter the number of the haul in sequence by year.

Gear deployment for trawl gear (or to set gear)	
Position of gear deployment (lat. and long. to the nearest minute) <i>Optional:</i> record to the nearest second or fraction of a minute	The position where the trawl gear reaches the fishing level and begins to fish.
Time of gear deployment (A.I.t.)	The time when the trawl gear reaches the fishing level and begins to fish.
Gear retrieval for trawl gear (or to haul gear)	
Position of gear retrieval (lat. and long. to the nearest minute) <i>Optional:</i> record to the nearest second or fraction of a minute	The position where retrieval of trawl gear cable commences.
Date and time of gear retrieval (A.I.t.)	The date and time when retrieval of trawl gear cable commences.

Average Sea Depth.

Circle meters (M) or fathoms (FM).

Use the same units to report sea depth throughout the year.

Enter average sea depth for the haul, recorded to the nearest meter or fathom.

Average Gear Depth.

Circle meters (M) or fathoms (FM).

Use the same units to report gear depth throughout the year.

Enter average gear depth for the haul recorded to the nearest meter or fathom.

Target Species Code

List the species codes for the main species you expect to harvest this haul or set.

Haul Weight.

Circle either lb or mt.

Use the same units to report weight throughout the year.

Enter the estimated total haul weight of the groundfish in pounds or to the nearest mt.

CATCH DELIVERY INFORMATION

NOTE

If catch is delivered to more than one processor, use a separate page to record catch delivery information for each processor.

Check one of the following boxes:

Deliveries are unsorted codends.

Check this box if no sorting of codend onboard or bleeding from a codend has occurred prior to delivery to a Mothership, Shoreside Processor, Stationary Floating Processor, or Buying Station.

If delivery is an unsorted codend, the catcher vessel is exempt from recording discards in the DFL and from submittal of the blue discard DFL copy for that delivery. Remove and discard the blue DFL copy.

Deliveries are pre-sorted at sea.

Check this box if catch has been sorted onboard or a codend has been bled prior to delivery to a Mothership, Shoreside Processor, Stationary Floating Processor, or Buying Station and complete the discard/disposition section.

DISCARD/DISPOSITION INFORMATION.

No discard/disposition.

If there are no discard/disposition for a day, write "NO DISCARDS", "0", or "ZERO" on the "daily total" line.

Species and product codes.

Enter species and product codes for each discard/disposition.

Use species and product codes presented in Table 1 and Table 2.

Check either lb or mt. Use the same units to report weight throughout the year.

Daily Total Weight.

Record daily the species code, product code, and the total estimated discard/disposition amounts in whole fish weight for each groundfish species or species group and Pacific herring in pounds or to at least the nearest 0.001 mt.

Daily Total Numbers of animals.

Record daily the species code, product code, and discard/disposition amounts by number of Pacific salmon, steelhead trout, Pacific halibut, king crab, and Tanner crab.

Discards bled from an unsorted codend.

If fish are discarded (bled) from an unsorted codend, estimate and record the amount of each species discarded (use Code 98).

Daily Balance Forward.

Enter the total amount of discard/disposition, by species and product codes, carried forward from the previous day.

NOTE

After discard/dispositions have been reported to a Mothership, Shoreside Processor, Stationary Floating Processor, or Buying Station, the total discard/disposition amount is zero; no balance shall be carried forward from previous fishing activity.

Cumulative Total Since Last Delivery.

Enter the total discard/disposition amount by species and product codes, calculated by adding the relevant daily total and the total carried forward.

Calculate cumulative discard/disposition totals for each reporting area, gear type, and management program type.

DELIVERY INFORMATION.

Delivery Date.

Enter date that harvest was delivered to the Mothership, Shoreside Processor, Stationary Floating Processor, or Buying Station.

ADF&G Fish Ticket Number.

Enter ADF&G fish ticket number provided by the Mothership, Shoreside Processor, Stationary Floating Processor, or Buying Station at delivery.

Recipient's Name.

Enter name of Mothership, Shoreside Processor, Stationary Floating Processor, or Buying Station that received catch.

ADF&G Processor Code.

Enter ADF&G processor code of Mothership, Shoreside Processor, or Stationary Floating Processor that received the groundfish catch (if applicable).