

UNITED STATES DEPARTMENT OF AGRICULTURE

Farm Service Agency
Washington, DC 20250

Farm, Tract, and Crop Data 3-CM (Revision 4)	Amendment 14
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Approved by: Deputy Administrator, Farm Programs



Amendment Transmittal

A Background

Policy has been changed to allow combination reconstitutions on farms with base acreage of 10.0 acres or less.

B Reason for Amendment

Subparagraph 52 B has been amended to remove a note that indicated a combination may not be permitted on farms with base acreage of 10.0 acres or less unless a change of ownership has occurred since May 22, 2008.

Page Control Chart		
TC	Text	Exhibit
	3-19, 3-20	

52 Changing a Farm's Administrative County (Continued)

B Changing With a Farm Combination

A change in administrative County Office may be permitted if both of the following apply:

- all owners agree with the transfer
- the transferred farm will be combined with another farm in the receiving office.

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If a County Office determines that the farm transfer and combination are being requested to evade program rules, the farm transfer and farm combination shall **not** be approved.

Note: Administrative county changes shall only be made to counties that are contiguous to the county where the farm is physically located. If there are no offices in the contiguous counties, the producer may select a noncontiguous office that is **significantly** more convenient.

In and out transfers shall be:

- requested on FSA-179
- signed by the farm operator and **all** owners
- between contiguous counties when possible.

Approving the request will change the administrative County Office originally designated by FSA for all purposes. See paragraph 65 for the timing of the transfer.

53 County Office Closures

A Background

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Producers (owners and operators) on farms that were transferred to an administrative County Office because of County Office closure may request a new administrative County Office if the producer documents that a new administrative County Office is significantly more convenient.

Note: This does **not** apply to TTPP contracts.

B Timeframe for Request

Producers on farms in County Offices that close shall have 60 calendar days from the date of the letter sent according to subparagraph 53 D to select a new administrative County Office.

53 County Office Closures (Continued)

C Requesting a New Administrative County

Producers who select a new administrative County Office shall request an in or out transfer to accomplish the change. Process these requests according to Section 2.

***--Example:** County Offices A, B, C, D, E, and F are closing. There are County Offices in counties N, O, P, Q, R, T, V, X, Y, Z, AA, BB and CC.

N COF		O COF		P COF		Q COF	
R COF	S No COF		T COF	U No COF		V COF	
A-Closing	B-Closing	C-Closing	D-Closing	E-Closing		F-Closing	
G No COF	H No COF	Y COF		Z COF		I No COF	
X COF						W No COF	
		J No COF					
AA COF		BB COF		CC COF			

Producers that have a farm that is physically located in:

- county A may transfer their records to county R
- county B may transfer their records to county R or Y
- county C may transfer their records to county T or Y
- county D may transfer their records to county T, Y, or Z
- county E may transfer their records to county V, Y, or Z
- county F may transfer their records to county V or Z.--*

D Producer Letters

When a County Office closes, FSA designates a new administrative County Office. The new administrative County Office designated by FSA shall provide a letter within 60 calendar days of being notified of the closure to all producers whose records were originally serviced by the closed County Office. The letter shall allow producers 60 calendar days from the date of the letter to select a different administrative County Office. See Exhibit 7 for an example of the letter.