

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

Unless otherwise indicated, the District Performance Review indicators will be used to evaluate conditions and performance in the district over the preceding three year period. To attain points for this section of the DPR, the district must answer "yes" to each numbered indicator or block of indicators. Partial points are not awarded.

A. FACILITIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			YES	NO	YES	NO	
The district provides adequate and appropriately maintained facilities to support teaching and learning.		15					
1 a. The district has a BOE-approved Long Range Facilities Plan or the district has submitted all required documents with updates or amendments on time. (N.J.S.A. 18A:7G-4)	Approval letter	2					
b. The district implements projects that are consistent with the	Project approval County office approval for emergent projects						

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		Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p>approved Long Range Facilities Plan and has received county office approval for emergent projects.</p> <p>c. The district has reviewed and revised, as needed, the Long Range Facilities Plan.</p>	4							
<p>2 a. The district has submitted and implemented a [DOE] BOE-approved Comprehensive Maintenance Plan with corrective and preventive measures for the interior and exterior of each building and the major systems of</p>	4							

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A. FACILITIES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
HVAC, mechanical, plumbing, electrical, structural and grounds. (N.J.A.C. 6A:26A-1 <i>et seq.</i>)									
b. The district is implementing the Comprehensive Maintenance Plan. (N.J.S.A. 18A:7G-9(b)3 and 18A:33-1 and N.J.A.C. 6A:26-3.1)									
3 a. Annual health and safety reviews have been conducted in each building using the Evaluation of School Buildings Checklist Report. (N.J.A.C. 6A:26-6.1, 6.2 and 12; and N.J.A.C. 6A:19-6.1 <i>et seq.</i>)	Signed checklist	9							

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		Y E S	N O	S C O R E	Y E S	N O	S C O R E	
b. 100% compliance" section - all items are in compliance in all buildings.	SUGGESTED DOCUMENTATION							
c. "80% compliance" section - at least 80% of items are in compliance in all buildings.								
TOTAL POINTS – Section A	15							

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		Y E S	N O	Y E S	N O	
B. NJ SMART						
<i>The district meets DOE established NJ SMART deadlines and data quality requirements in order to insure accurate student data.</i>	20					
1. The district released its data file via the NJ SMART portal to the DOE by the posted deadlines in the prior year.	10					
2. The district's files are released with a final error rate of no more than 2%. (error rate is defined as # errors/total number of student records)	10					

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		Y E S	N O	Y E S	N O	
B. NJ SMART						
SUGGESTED DOCUMENTATION						
TOTAL POINTS –	20					
Section B						

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		Y E S	N O	Y E S	N O	
C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY						
SUGGESTED DOCUMENTATION						
<i>The district implements policies and programs that establish a safe, secure, supportive and disciplined school environment that supports teaching, learning and student achievement of high academic standards.</i>	41					
1a. The district annually has reviewed, revised or developed, and implemented safety and security plans, procedures and mechanisms in consultation with law enforcement, health, social service and emergency management	7					
Planning team meeting agendas and minutes recording the review process and recommendations. If no changes are required, a record of this review should be verified Attendance/sign-in sheets or list of committee						

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		Y E S	N O S	Y E S	N O S	
<p>C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY agencies and other community members, including parents. (N.J.A.C. 6A:16-5.1 et seq.)</p>	<p>SUGGESTED DOCUMENTATION</p>					
<p>members and/or partners involved in the review and development of the safety and security plan</p>						
<p>Board minutes dedicated to the review and/or approval of the safety and security plan</p>						
<p>Written plans and procedures</p>						

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C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
		Y E S	N O S	Y E S	N O S	
<p>SUGGESTED DOCUMENTATION</p> <p>Copy of the current Emergency Management Plan that shows evidence of the four stages of crisis management: prevention/mitigation, preparation, response and recovery</p>						
<p>b. The district's safety and security plan provides for the prevention of, intervention in, response to and recovery from emergency and crisis situations. (N.J.A.C. 6A:16-5.1 <i>et seq.</i>)</p>						
<p>c. The district has disseminated to the applicable sections of the school safety and security plan to all school employees. (N.J.A.C. 6A:16-5.1 <i>et seq.</i>)</p>						
<p>[Meeting agendas and minutes broadcasting the school safety and security plan Employee verification form documenting the receipt of the district's school safety and security plan CSA's written documentation via memo, email</p>						

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		Y E S	N O S	Y E S	N O S	
C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY						
	SUGGESTED DOCUMENTATION					
	or fax declaring dissemination					
	Staff handbook or binder that includes the district's school safety and security plan]					
	<u>Comparison of disciplinary records and School Report Card and EVRS data</u>					
	Copy of the district's training agenda outlining modules dedicated to school safety and security					
	Copy of the district's training attendance or sign-in-sheet identifying full time, part time, temporary or new employees					
d. The district has developed and provided training to all district employees, as appropriate, to enable them to recognize and appropriately respond to safety and security concerns. (N.J.A.C. 6A:16-5.1 et seq.)						

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		Y E S	N O	Y E S	N O	
C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY						
SUGGESTED DOCUMENTATION						
A school calendar of events or an announcement highlighting training on school safety and security						
Allocation of resources (personnel or financial) demonstrating the development and implementation of district training connected to school safety and security						
List of speakers, trainers and/or partners and handouts facilitating the district's training						
Written notification to staff and planning						

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		Y E S	N O S	Y E S	N O S	
C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY						
	SUGGESTED DOCUMENTATION					
	partners discussing the roles and timelines dedicated to the annual review of the district's plan					
2 a. The district has collected and analyzed data on the incidents of violence, vandalism, substance abuse and disruptive behavior, and identifies activities to address them. (N.J.A.C. 6A:16-5.3 et seq. and N.J.A.C. 6A:16-7 et seq.)	7					
b. The district requires employees to report incidents of violence, vandalism and substance abuse on a board of education-approved						
	Board minutes approving the form which includes all offender, victim and incident detail contained in the department's EVVR incident report form for reporting incidents of violence, vandalism and substance abuse (V&V)					
	Original incident reports from staff are made on the board-approved form					
	Student disciplinary records					

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		Y E S	N O S	Y E S	N O S	
C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY						
form that include offender, victim and incident detail information. (N.J.A.C. 6A:16-5.3(a))	SUGGESTED DOCUMENTATION					
	Staff Interviews					
	Original incident reports					
c. The CSA annually has reported the number of incidents to the DOE using the Electronic Violence and Vandalism Reporting System (EVVRS), and verified the accuracy of the information reported. (N.J.A.C. 6A:16-5.3(e))	[Annual district EVVRS report EVVRS incident listing report CSA's verification fax-back form certifying the accuracy of the incidents] Comparison of disciplinary records and					

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		Y E S	N O	Y E S	N O	
C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY						
SUGGESTED DOCUMENTATION						
Copy of signed and dated board minutes of the public hearing						
Copy of the verified Annual District Report of Violence and Vandalism for the previous school year						
Copy of the CSA - signed and dated V&V Public Hearing Report Compliance Submission Checklist originally submitted to the department						
e. The district has submitted to the DOE and implemented a corrective action plan for high incidences of						

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		Y E S	N O	Y E S	N O	
<p>violence, vandalism or alcohol or other drug abuse in response to notification by the Commissioner or the district is not required to do so. (N.J.A.C. 6A:16-5.3(i))</p> <p>SUGGESTED DOCUMENTATION</p> <p>action plan (CAP)</p> <p>Implementation of activities described in the approved CAP</p> <p>Budgets and expenditure reports supporting the CAP</p> <p>Staff interviews</p> <p>School visits</p> <p>Pre- and post-outcome data</p>						

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		Y E S	N O	Y E S	N O	
C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY						
f. The district has adopted and implemented procedures regarding a school employee that knowingly falsifies the annual report on violence, vandalism and substance abuse. (N.J.A.C. 6A:16-5.3(g))	SUGGESTED DOCUMENTATION					
	Board approved procedures					
3. The district has adopted and distributed to all school staff, students and parents a code of student conduct. (N.J.A.C. 6A:16-7.1)	Announcements, agendas or minutes from meetings with parent, student and community representatives to develop the code and to annually review and update the code Board minutes approving code of student conduct that indicate that the code was based on locally determined core ethical values	4				

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C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
	Mailing list or cover memo for the dissemination of the code						
	Staff, student and parent interviews						
4. The district is in compliance with the student removal, educational services, record keeping, reporting and all other requirements under the <i>Gun-Free Schools Act 20 USC 7151</i> , Title IV Section 4141 of <i>NCLB</i> , N.J.S.A. 18A: 37-7 through	Copy of board-approved policies and procedures for removals of students for firearms offenses, assaults with weapons and assaults on employees or board members Documentation of immediate removal	3					

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		Y E S	N O	Y E S	N O	
<p>C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY</p> <p>12, and N.J.A.C. 6A:16-5.5.</p>	<p>SUGGESTED DOCUMENTATION</p>					
	<p>Copy of notification to the student's parent that includes the removal action, the law enforcement notification, the change of custody, if it occurs, and the student's due process rights</p> <p>Copy of the student's old schedule in school and the new schedule in the alternative education program</p> <p>If interim home instruction is provided pending alternate education placement, a copy of lesson plans and a copy of the assignment or application for the student's placement in an</p>					

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		Y E S	N O	Y E S	N O		
<p align="center">SUGGESTED DOCUMENTATION</p> <p>alternate education program</p> <p>If appropriate, the CSA's written record of any case-by-case modifications of the required one-year removal</p> <p>The CSA's written determination on the student's return to school or continuation in the alternate education program that is based on the offenses, the board's removal decision, the results of any assessments of the student and recommendations of the administrator of the student's placement</p>							

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		Y E S	N O	Y E S	N O	
C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY						
SUGGESTED DOCUMENTATION						
<p>If appropriate, written authorization from the CSA for a student to possess a firearm stored in a locked vehicle on school grounds or used for participation in a school-sponsored function</p>						
<p>5 a. The district has promoted regular attendance of students by adopting and implementing policies and procedures that include expectations and consequences regarding timely arrival and attendance and school</p>	8					
<p>[Copy of board-approved policies and procedures for removals of students for firearms offenses Copy of notification to the student's parent that includes the removal action, the law enforcement notification, the change of</p>						

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C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
		Y E S	N O	Y E S	N O	
<p>district responses to unexcused absences. (N.J.A.C. 6A:16-7.8)</p> <p>SUGGESTED DOCUMENTATION</p> <p>custody, if it occurs, and the student's due process rights</p> <p>Copy of the student's old schedule in school and the new schedule in the alternative education program</p> <p>If interim home instruction is provided pending alternate education placement, a copy of lesson plans <u>and</u> a copy of the assignment or application for the student's placement in an alternate education program</p> <p>If appropriate, the CSA's written record of any</p>						

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C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)	
		Y E S	N O	Y E S	N O		
<p>SUGGESTED DOCUMENTATION</p> <p>case-by-case modifications of the required one-year removal]</p> <p><u>District policies and procedures regarding attendance and on-time arrivals</u></p> <p><u>District procedures for responding to unexcused absences and excused absences</u></p> <p><u>Records indicating contacts with parents regarding absences</u></p> <p>ADA report</p>							
b. The average daily attendance (ADA) rate for each district averages 90 percent or higher as							

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		Y E S	N O	Y E S	N O	
calculated for the three years prior to the completion of the DPR. (N.J.A.C. 6A:32-13.1)						
6. The district has distributed <u>to students, parents and staff</u> and provided training to all staff on the board of education approved policy prohibiting harassment, intimidation and bullying. (N.J.A.C. 6A:16-7.1(a)(4) and (c) 7 and 7.9(d))	3					
7. The district has provided for the safety and protection of students through the annual review, development and implementation of	3					

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C. STUDENT CONDUCT, SCHOOL SAFETY AND SECURITY	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
		Y E S	N O	Y E S	N O	
<p>a memorandum of agreement (MOA) with law enforcement and the implementation of board of education-approved policies to facilitate cooperation between school staff and law enforcement. (N.J.A.C. 6A:16-6.1 et seq.)</p>	SUGGESTED DOCUMENTATION					
	<p>Logs or other records of input provided by the county superintendent, community members and law enforcement officials</p> <p>Board minutes approving the MOA</p> <p>Written approval of the MOA by the county prosecutor and county superintendent</p> <p>Copy of approved MOA or annual updates</p> <p>County prosecutor, county superintendent and community participant interviews</p>					

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		Y E S	N O	S C O R E	Y E S	N O	S C O R E	
<p>SUGGESTED DOCUMENTATION</p> <p>Board minutes approving the policies and procedures</p> <p>Name and title of Division of Youth and Family Services (DYFS) liaison</p> <p>Attendance or sign-in sheets, agendas or evaluations from trainings</p> <p>Staff and DYFS interviews</p> <p>Policy and procedures</p> <p>Hazardous route plan and implementation</p>	2							
<p>8. The district has provided for the safety and protection of students through the adoption and implementation of policies and procedures designed to report missing and abused children to law enforcement and child welfare authorities. (N.J.A.C. 6A:16-11)</p>	2							
<p>9. The district has implemented procedures to review and resolve transportation incidents to avoid safety violations and ensure the</p>								

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		Y E S	N O	Y E S	N O		
<p>safety of children (including but not limited to MVC requirements for bus driver inspections before loading and after drop-off and evacuation drills) or the district does not provide transportation. (N.J.A.C. 6A:27-11 and -12.1(g))</p> <p>10. The district has had no incidents of students being left on the school bus in the past year or the district does not provide transportation.</p>	<p align="center">2</p>						
		<p>SUGGESTED DOCUMENTATION</p> <p>Bus incident report</p> <p>Evacuation process letter</p> <p>Emergency evacuation procedures</p> <p>Bus driver and aides training</p>					
TOTAL POINTS – Section C						41	

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D. STUDENT HEALTH	SUGGETED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	<i>The district supports the health and well-being of students so they are able to participate in the educational program.</i>	15							
1. The district has developed and implemented the DOE-approved school health nursing services plan. (N.J.A.C. 6A:16-2.1(b))	Copy of the Nursing Services Plan developed in consultation with the school physician and certified school nurse and approved by the board and the county superintendent Approved board minutes Staff interviews Payroll records documenting employment of nurses consistent with the assignment of	5							

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D. STUDENT HEALTH	POINT VALUE	DISTRICT SCORE	COUNTY SCORE					COMMENTS (COUNTY USE ONLY)	
			Y	N	S	E	O		R
SUGGETED DOCUMENTATION									
nurses outlined in the Nursing Service Plan									
2. The district has conducted school health services, screenings and examinations to identify the need for medical services for public and nonpublic students. (N.J.A.C. 6A:16-2.1 <i>et seq.</i>)	[4] 3								
An updated A45 Health History and Appraisal Form for routine screenings and examinations									
Existence of at least one nebulizer in the office of the school nurse or a similar accessible location									
Staff interviews									
Observation									

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D. STUDENT HEALTH	POINT VALUE	DISTRICT SCORE	COUNTY SCORE	COMMENTS (COUNTY USE ONLY)
<p>SUGGESTED DOCUMENTATION</p> <p>3. The district has complied with P.L. 2008 Chapter 38 by implementing strategies to identify those students who are not covered by health insurance and is transmitting that information to the Department of Human Services.</p> <p>Copy of the list of those students who are not covered by health insurance</p>	2			
<p>[3] 4. The district has maintained student health records. (N.J.A.C. 6A:16-2.4)</p> <p>Evidence that the student health records are maintained separately from other student records in a secure location and made accessible to the school building in which the student is assigned</p>	2			

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D. STUDENT HEALTH	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	Staff interviews								
	Observation of record storage facility								
[4.] 5. If medical examinations are conducted by the district, the examinations have taken place in the school physician's office or comparably equipped facility. (N.J.A.C. 6A:16-2.2(f) and 2.3(a)3iv)	Written, board-approved policies and procedures Physician/Certified School Nurse reports Student records	[2] 1							
[5.] 6. The district has required medical immunizations prior to admittance into school and examinations upon enrollment and prior to participation on school-	The A45 Health History and Appraisal Form documenting required immunizations and examinations Copy of parent request and district approval	2							

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D. STUDENT HEALTH	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
		Y E S	N O S	Y E S	N O S	
sponsored athletic teams. (N.J.A.C. 6A:16-2.2) SUGGESTED DOCUMENTATION or denial for student exemption from immunization requirements (if applicable) Copy/documentation of school physician approval or denial for student participation on a sports team/squad	15					
TOTAL POINTS – Section D	15					

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E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	
		29						
	<i>The district provides support services that address academic, social and behavioral needs to support student success.</i>							
1 a. The district has a DOE-approved Comprehensive Equity Plan (CEP) designed to eliminate discrimination according to race, age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender, religion, disability, socioeconomic status, pregnancy or parenthood. (N.J.A.C. 6A:7-1.9)	Approved Comprehensive Equity Plan	3						
b. The district has implemented the Comprehensive Equity Plan	Objectives for improvement, professional development and							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
according to approved timelines.	timeline Evidence of implementation Board minutes Evidence of progress in meeting equity goals						
c. The district has implemented any required desegregation plan or the							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			YES	NO	YES	NO	
district is not required to have a plan.							
d. The district has provided professional development training for all school personnel on a continuing basis to identify and resolve problems associated with the student achievement gap and other inequities. (N.J.A.C. 6A:7-1.6)	Professional Development Plan Evidence of annual training Identification of relationship of training to areas of need						
2. A local district Technology Plan has been approved and has been implemented.	Evidence of implementation Progress toward meeting goals Approval letter	3					

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
3 a. A board-approved comprehensive guidance and academic counseling program has been implemented for all students. (N.J.A.C. 6A:8-3.2)	A written job description that requires coordination with other student support services and other staff	5					
	A written description of guidance and counseling services						
	Approved board minutes						
b. The comprehensive career education	Staff interviews and school visits						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			YES	NO	YES	NO	
and counseling program has been coordinated with transition services for those students with disabilities beginning at age 14 or younger as determined by the IEP team. (N.J.A.C. 6A:14-3.7(e)11 through 13)	Board minutes						
	Written program description						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	
<p>4 a. The district has ensured that each school building has a multidisciplinary team (such as Intervention and Referral Services Teams, Pupil Assistance Teams and School Resource Committees) as part of its coordinated system for the planning and delivery of intervention and referral services. (N.J.A.C. 6A:16-8)</p>	<p>An organizational or functional flow chart showing coordination of each building's I&RS services, including the I&RS team</p> <p>Evidence of, at a minimum, one I&RS team at each building, which could include each team's: mission statement, meeting minutes, files, action plans, published material, policies and procedures, annual report to the principal or</p>	6						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	
	<p>program development plans</p> <p>Written guidelines on the roles and responsibilities of I&RS team members and the board minutes approving guidelines</p> <p>Staff and parent interviews</p>							
b. The district has provided the multidisciplinary team members with	Professional Improvement Plans addressing I&RS-related training							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
the necessary professional development for fulfilling the team functions. (N.J.A.C. 6A:16-8.2(a)[5])	needs of team members Agendas or reports from trainings, conferences, etc. Evidence of networking with other school I&RS teams, consultations with "experts" or purchase of books or journals targeted for team use						
c. The team(s) has recommended a course of action for each case that includes desired outcomes, plans for	Files containing written action plans for each I&RS team case that include documentation of						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
support, guidance and professional development for staff who identify learning, behavior and health problems. (N.J.A.C. 6A:16-8.2(a) 3, 4 and 10)	<p>all participants, anticipated, quantifiable behavioral outcomes, school or community strategies or referrals to school and community resources, support for school staff to implement the action plans, evidence of follow-up to assess progress in achieving the outcomes and make appropriate adjustments, as appropriate</p> <p>Minutes from team meetings documenting case plans,</p>						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
	including support for staff								
	Observations of team meetings								
	Staff interviews								
d. The team(s) has made recommendations to the principal annually for improving school programs and services based on its annual review of action plans and actions. (N.J.A.C. 6A:16-8.2(a)11)	Written report submitted to principal and changes made as a result Minutes/records of meetings to conduct the annual review Records of changes made as a								

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	S C O R E	
	direct result of the report							
	Staff interviews							
e. The district has identified the roles and responsibilities of all staff and parameters for participation of community members, including parents. (N.J.A.C. 6A:16-8.3)	Board-approved written guidelines on the roles and responsibilities of: I&RS team members, staff who seek team assistance and other school staff for aiding with I&RS action plans, and the roles, responsibilities and parameters for the participation of community members							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	
	Approved job descriptions describing I&RS team responsibilities							
	Roles and responsibilities described in official school or district publications and evidence of dissemination to staff							
	Records of changes made as a direct result of the report to the principal							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	
5. The district has established, disseminated information about and implemented its comprehensive alcohol, tobacco and other drug abuse program and has adopted and disseminated to all school staff, students and parents its policies and procedures for the prevention, assessment, intervention, referral for evaluation, referral for treatment, discipline for students using alcohol or other drugs and continuity of care. (N.J.S.A. 18A:40A-8 et seq. and N.J.A.C. 6A:16-1.4 (a)18; 6A:16-3 and	Attendance or sign-in sheets, agendas, minutes or notes from annual consultations with community agencies and other representatives Board minutes approving the policies and procedures Mailing list or cover memo for the dissemination of the policy Attendance or sign-in sheets, agendas or evaluations from	3						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	
6A:16-4)	<p>annual trainings on both the policies and procedures and the comprehensive program</p> <p>Reports describing the assistance provided to the district by substance awareness coordinators (SACs). If SACs are not employed or contracted, specific written assignments in job descriptions of all appropriately certificated staff responsible for fulfilling each of the seven mandated SAC</p>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
	functions in N.J.S.A. 18A:40A-18(c)						
	Board minutes approving the comprehensive program						
	Program plans supporting the purposes for comprehensive alcohol tobacco and other drug programs						
	Curricula or other materials or rosters of students participating in primary substance abuse						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
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District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
	prevention programs						
	Names or numbers of students receiving intervention, referral for evaluation and referral for treatment services						
	Completed release of information forms for students receiving treatment						
	Names or numbers of students participating in substance abuse continuity of care programs						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
	Staff interviews and school visits						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
		Y E S	N O	S C O R E	Y E S	
<p>SUGGESTED DOCUMENTATION</p> <p><u>Public School Transfer</u> Notice of student transfer Phone log, notes or correspondence verifying the student's enrollment Correspondence accompanying the student's entire discipline file to the transferring public school Written notice of the transfer of the discipline record to the parent or adult student</p>	2					
<p>6. The district has forwarded all student records, including disciplinary records, to the school district to which the student has transferred within 10 school days after the transfer has been verified by the requesting school district and has forwarded disciplinary records, with respect to suspensions and expulsions, to nonpublic schools. (N.J.A.C. 6A:32-7.5(f)10iii and 6A:16-7.10)</p>						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	
	<p><u>Private School Transfer</u> Notice of student transfer</p> <p>Phone log, notes or correspondence requesting the student's records, with respect to suspensions and expulsions</p> <p>Phone log, notes or correspondence verifying the student's enrollment</p> <p>Correspondence accompanying the student's discipline file, with</p>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	S C O R E	
	<p>respect to suspensions and expulsions, to the transferring private school</p> <p>Written notice of the transfer of the discipline records to the parent or adult student</p>						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
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District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	S C O R E	
7. The district has provided educational services, either in school or out of school, within 5 days of the student's removal for disciplinary reasons or absence due to chronic or temporary illness. (N.J.A.C. 6A:16-7.2; 6A:16-7.3 and 6A:16-10)	<p><u>Short-term Suspension</u></p> <p>Student disciplinary records</p> <p>Copy of the student's schedule prior to the suspension and either the student's lesson plans during the suspension or the student's new schedule in an alt. ed. or other program</p> <p><u>Long-term Suspension</u></p> <p>Student disciplinary records</p> <p>Copy of the student's schedule</p>	4					

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	S C O R E	
	<p>prior to the suspension and either the student's lesson plans describing all educational services provided during the suspension or the student's new schedule in an alt. ed. or other program</p> <p>Information in the approved board minutes that support the decision regarding the student's educational services, including behavioral and other evaluations, academic, health</p>						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			Y E S	N O	Y E S	N O	
	<p>and behavioral records, the recommendation of the CSA, principal or other school or community resource or consultation with the I&RS team</p> <p>When the board decides to continue the suspension beyond the board's second regular meeting, approved board minutes at each subsequent board meeting in which the board determines the status of the suspension, the</p>						

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	
	<p>appropriateness of the educational services and whether they should continue or the student should return to the general education program</p> <p><u>Illness</u> Written parental requests for home instruction School physicians' verification or denial of home instruction and notice to the parents within 5 days of the determination</p>							

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
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District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE		COUNTY SCORE		COMMENTS (COUNTY USE ONLY)
			YES	NO	YES	NO	
	Record of the written plan for delivery of instruction and documentation of the services provided						
8. The district has no nonpublic schools within its jurisdiction or the district has provided services and programs to nonpublic school students in accordance with Chapter 192 Auxiliary Services in accordance with N.J.S.A. 18A:46A-1 et seq. and N.J.A.C. 6A:14-6.1 et seq.; Chapter 193	Project completion reports Onsite monitoring reports Contract with service providers Interview with appropriate staff	3					

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

E. STUDENT SUPPORT SERVICES	SUGGESTED DOCUMENTATION	POINT VALUE	DISTRICT SCORE			COUNTY SCORE			COMMENTS (COUNTY USE ONLY)
			Y E S	N O	S C O R E	Y E S	N O	S C O R E	
Handicapped in accordance with N.J.S.A. 18A:46-19.1 <i>et seq.</i> and N.J.A.C. 6A:14-6.1 <i>et seq.</i> ; Textbooks in accordance with N.J.S.A. 18A:58-37.1 <i>et seq.</i> and N.J.A.C. 6A:23-6.1 <i>et seq.</i> ; Technology in accordance with N.J.S.A. 18A:6-103 <i>et seq.</i> ; and Student Transportation in accordance with N.J.S.A. 18A:39-1 <i>et seq.</i> and N.J.A.C. 6A:27 <i>et seq.</i>									
TOTAL POINTS –		29							
Section E									

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

TOTAL SCORING

	POINT VALUE	POINTS EARNED	PERCENT OF TOTAL
Total Part A: Facilities	15		
Total Part B: NJSMART	20		
Total Part C: Student Conduct, School Safety and Security	41		
Total Part D: Student Health	15		
Total Part E: Student Support Services	29		
Total A+B+C +D+E	120		

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

REQUIRED SIGNATURES

Type or print the name of the individuals in the district assisting in the completion of this District Performance Review.

POSITION	NAME	SIGNATURE
Chief School Administrator		
District Administrative Staff		
Teacher		
Business Administrator		
Curriculum & Instruction Representative		
Local Collective Bargaining Unit Representative		
District Board of Education Member		
Other		

Accuracy Verified by Chief School Administrator: _____

Print Name _____ Signature _____ Date _____

-----PLEASE DO NOT WRITE BELOW THIS LINE-----

**NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM
DISTRICT PERFORMANCE REVIEW (DPR)
OPERATIONS**

District: _____ County Office: _____ Period of Review: _____

DISTRICT TOTAL	COUNTY TOTAL	MAXIMUM POINTS	DISTRICT % OF TOTAL SCORE	COUNTY % OF TOTAL SCORE

County Recommendations:

Name of DPR Reviewer: _____ **Title** _____ **Date** _____
