



File Code: 6320

Date: May 24, 2007

Route To:

Subject: Performance Evaluations for Crew Contractors

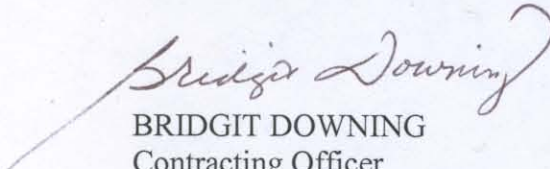
To: National Type 2-IA Crew ACO's, COR's, and National Crew Contractors

In accordance with Paragraph E.6 "Performance Appraisals" of the National Type 2-IA Crew Contracts, a contractor's performance is to be documented on a Fire Crew Performance Rating Form (ICS-224). Completed evaluation forms are to be forwarded to the Host Unit Coordination Center (HUCC), who will in turn, forward the evaluations to the appropriate COR. The COR is then responsible for ensuring that copies of the Performance Evaluations are forwarded to the Contracting Officer (CO), Bridgit Downing at the National Interagency Fire Center (NIFC).

To date, very few Performance Evaluations have been provided to the CO. This letter serves as a reminder that completing Performance Evaluations is a contract requirement and also serves as a request for ACO's and COR's to ensure that any/all copies of performance evaluations are forwarded to the following address:

ATTN: MRS. BRIDGIT DOWNING, U.S. FOREST SERVICE  
NATIONAL INTERAGENCY FIRE CENTER  
3833 SOUTH DEVELOPMENT AVENUE  
BOISE, IDAHO 83705-5354

If you have any questions regarding this requirement, please contact the undersigned at (208) 387-5279. Your assistance is appreciated.

  
BRIDGIT DOWNING  
Contracting Officer

