

Conversion Tables of File Numbers
from the
AR 345-210 to the Current AR 340-18 Series

May 1982 Reprint

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**APPENDIX
CONVERSION TABLE**

**PLANNING, PROGRAMMING, MANAGEMENT, HISTORICAL,
AND COMBAT DEVELOPMENT FILES**

Asterisk (*) indicates revised instructions.

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
201-01	International Conference files.....	202-01
201-02	International treaty files.....	202-02
201-03	Oversea base right files.....	202-03
201-04	NSC planning board files.....	202-04
201-05	NSC reference files.....	202-05
201-06	National intelligence estimate files.....	202-06
201-07	Planning instruction files.....	201-01
201-08	Planning administrative files.....	201-02
201-09	HQ, DA planning files.....	203-02
201-10	Agency and command planning files.....	203-03
201-11	Mobilization planning and programing files.	203-04
201-12	Joint planning comment files.....	203-01
201-13	Planning and mobilization reference paper files.	201-07
201-14 thru 201-27		deleted
201-28	Special warfare instruction files.....	201-01
*201-29	Special warfare planning files.....	205-01 & 206-01
*201-30	Special warfare materiel research files.....	205-04 & 206-04
*201-31	Special warfare nonmateriel research files.....	205-05 & 206-05
*201-32	Special warfare source files.....	205-03 & 206-03
*201-33 added	Special warfare research study files..... Psychological operations informational files.	205-02 & 206-02 206-06
201-34	Special warfare reference paper files.....	201-07
201-35 thru 201-38		rescinded
201-39	Emergency planning administrative files.....	201-02
201-39.1		rescinded
201-39.2		rescinded
201-40	Emergency planning files.....	204-01
201-41		rescinded
201-42		rescinded
201-42.1 added	Emergency reporting files.....	rescinded 204-02

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
201-43	Emergency test and exercise files.....	204-03
added	Civil disturbance task force operations files.	204-04
201-44	Emergency planning reference paper files..	201-07
201-45	Organization planning files.....	207-01
201-46	Operating procedures files.....	208-01
201-46.1	Operations planning files.....	201-01
*201-47	Activation and inactivation files.....	207-02
201-48	Ogranization and operation planning RP files.	201-07
201-49	TDA and CTA administrative files.....	201-02
201-50	TDA and CTA instruction files.....	201-01
201-51	Priority control schedule files.....	207-04
201-52	Progress reporting files.....	207-05
201-53	TDA and CTA files.....	207-03
201-54	TDA and CTA Reference paper files.....	201-07
202-01	Programing and budgeting instruction files.	201-01
202-02	Programing and budgeting administrative files.	201-02
202-03	HQ DA program development files.....	210-01
202-03.1	HQ, DA program document files.....	210-02
202-04	Program and budget guidance files.....	210-03
202-04.1	Operating budget files.....	210-10
202-04.2	Operating agency 5 year programing files..	210-09
202-04.3	Troop basis files.....	210-07
*202-04.4 thru 202-04.7	Program and budget input files.....	210-08
202-04.8	HQ, DA budget estimate files.....	210-04
202-04.9	Congressional budget justification files...	210-05
202-04.10	Annual funding program files.....	210-06
202-04.11	Programing and budgeting RP files.....	201-07
202-05	Cost and economic analysis instruction files.	201-01
202-05.1	Cost and economic analysis administrative files.	201-02
202-05.2	Cost research files.....	214-02
202-05.3	Cost factors and data files.....	214-03
202-05.4	Cost analysis case files.....	214-01
202-05.5	Cost analysis RP files.....	201-07
202-05.6	International balance of payment program files.	214-04
202-05.7	International balance of payment budget schedule files.	214-05
202-05.8	International balance of payment RP files..	201-07
202-13	Budget and capital expenditure instruction files.	201-01
202-14	Budget development files.....	212-01
202-15	Budget administrative files.....	201-02

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
202-16	Capital expenditure program files.....	212-02
202-17	Capital expenditure execution files.....	212-03
202-18	Capital expenditure fund transfer files...	212-04
202-19	Capital expenditure project files.....	212-05
202-20	Management analysis files.....	212-06
202-21	AAFES program reference paper files....	201-07
306-03	Budget files.....	213-01
306-15	Budget statement project office cost files..	213-02
1505-32	Appropriation hearing files.....	213-03
306-09	Appropriation historical data files.....	213-04
306-10	Hydroclimatic network report files.....	213-05
1505-24	Program files.....	213-06
1505-29	Five year program report files.....	213-07
1505-30	Scheduling and programing performance report files.	213-08
306-11	Performance report files.....	213-09
306-12	Study program schedule files.....	213-10
306-13	General expense schedule files.....	213-11
306-14	Construction performance summary files..	213-12
added	CW programing and budgeting super- visory files.	213-13
203-01 & 203-02	Program briefing files.....	211-01
203-03	Conference files.....	211-02
203-04	Operating program progress report files...	211-03
203-05	Program review and analysis RP files.....	201-07
204-01	Management improvement instruction files.	201-01
204-02	Management improvement administrative files.	201-02
204-03	Management improvement project files..	216-01 & 216-02
204-03.1	Cost reduction program instruction files..	201-01
204-03.2	Cost reduction program administrative files.	201-02
204-03.3	Cost reduction program goal and schedule files.	215-01
204-03.4	Cost reduction program report files.....	215-02
204-03.5	Zero defects program instruction files....	201-01
204-03.6	Zero defects program administrative files..	201-02
204-03.7	Zero defects report files.....	215-03
204-04	Work simplification instruction files.....	201-01
204-05	Work simplification proposal files.....	216-03
204-05.1	Orientation and briefing files.....	201-04
204-06	Management improvement and work sim- plification reference paper files.	201-07
204-07	Management survey instruction files.....	201-01
204-08	Management survey case files.....	217-01
204-09	Management survey background files....	217-02

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
204-10	Management engineering contract procedure files.	201-01
204-11	Management survey reference paper files.	201-07
204-12	Inspection coordination files.....	223-01
204-12.1	Inspection administrative files.....	201-02
204-13	Command inspection (DA and Maj Cmd) files.	223-03
204-14	Command inspection (field organization) files.	223-04
204-14.1	Staff visit files.....	201-06
204-14.2	DA information book files.....	223-02
204-15	IG inspection (HQ DA) files.....	224-01
204-16	IG inspection (Fld Ccmds reporting to DA) files.	224-02
204-17	IG inspection (Fld Ccmds not reporting to DA) files.	224-03
204-18	IG investigative files.....	224-04
204-19	IG complaint files.....	224-05
204-20	Command and IG inspection RP files....	201-07
204-21	Forms management administrative files..	201-02
204-22	Forms management instruction files.....	201-01
204-23	Forms management report files.....	218-01
204-24	Numerical (internal) files.....	218-02
204-25	Numerical (external) files.....	218-03
204-26	Functional files.....	218-04
204-27	Forms number register files.....	218-05
204-28	Forms control register files.....	201-07
204-29	Forms management RP files.....	201-07
204-30	Reports control administrative files.....	201-02
204-31	Reports control instruction files.....	201-01
204-32	Reports control and output register files..	219-02
204-33	Reports control case files.....	219-01
204-34	Reports control RP files.....	201-07
204-35	Records management administrative files..	201-02
204-36	Records management instruction files....	201-01
204-36.1	Records management survey files.....	220-01
Added	Records management survey background files.	220-02
204-37	Records disposition standard files.....	220-08
204-38	Congressional authorization files.....	220-07
204-39	Record utilization management files.....	220-03
204-40	Nonsafeguarded information release files..	220-05
204-40.1	Safeguarded nondefense information release files.	220-04
204-40.2	Safeguarded nondefense information administrative files.	201-02
204-40.3	Safeguarded nondefense information instruction files.	201-01
*204-40.4	Unauthorized disclosure report files.....	220-06

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
204-41	Files maintenance files.....	220-11
204-42	Microfilming job files.....	220-12
204-43	Record holding report files.....	220-13
204-44	Records control schedule files.....	deleted
204-45	Record locator and disposition files.....	220-09
204-46	Record center statistical report files.....	220-14
204-47	Charge out suspense files.....	220-10
204-48	Records management RP files.....	201-07
204-49	Space management instruction files.....	201-01
204-50	Space management control files.....	216-04
204-51	Space management RP files.....	201-07
204-51.1	Committee files.....	201-05
204-51.2	Committee management instruction files.....	201-01
204-51.3	Committee management files.....	221-01
204-51.4	Advisory committee activity report files.....	221-02
204-51.5	Committee management RP files.....	201-07
204-52	Data processing system instruction files.....	201-01
204-53	Data processing administrative files.....	201-02
204-54	ADPS/PCMS program files.....	225-01
204-55	ADPE acquisition case files.....	225-02
204-56	PCM project and acquisition files.....	225-03
204-56.1	Equipment evaluation case files.....	rescinded
204-56.2	ADPE/PCM staff visit files.....	201 06
204-56.3	ADPS study files.....	225-04
204-56.4	ADPE/PCM test files.....	225-05
204-56.5	ADPE/PCM reporting files.....	225-06
204-56.6	ADPS central reference files.....	225-07
204-56.7	ADPE inventory files.....	225-08
204-56.8	ADPE programing files.....	225-09
204-56.9	PCM job folder files.....	225-10
204-56.10	Data processing activity files.....	225-11
204-56.11	Data processing register and schedule files.....	225-12
204-56.12	Data processing control and balance files.....	225-13
204-56.13	Data processing RP files.....	201-07
204-57	Reading files.....	103-03
204-58	Policy and Precedent files.....	103-05
204-59	Statistical material clearance files.....	222-01
204-60	Statistical material automatic clearance files.....	222-02
204-61	Statistical material clearance RP files.....	201-07
204-62	Readiness instruction files.....	201-01
204-63	Readiness administrative files.....	201-02
204-64	Readiness requirement files.....	209-01
204-65	Readiness capability files.....	209-02
204-66	Readiness condition reporting files.....	209-03
204-67	Readiness resources reference files.....	209-04
204-68	Readiness team visit files.....	201-06
204-69	Army readiness RP files.....	201-07
205-01		rescinded
205-02	Publication record set files.....	227-01

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
205-02.1	Personnel type order files.....	227-02
205-03	Publication reference set files.....	227-03
205-04		rescinded
205-05		rescinded
*205-06	Centralized instruction files.....	227-04
205-06.1	Publishing office background files.....	227-05
205-07	Publication manuscript files.....	227-06
205-08	Artists' illustration files.....	227-07
205-09	Drawing files.....	227-07
205-10	Photographic negative files.....	227-08
205-11	Copyright authorization files.....	227-09
Added	Directives development and editing files..	227-10
1415-13	Publication control and processing files...	227-11
1415-08	Printing plant job jacket files.....	227-12
1415-09	Duplicating job control files.....	227-13
1415-11	Printing and binding requisition files.....	227-14
205-12	Publication RP files.....	201-07
205-13 thru 205-20		rescinded
205-21	Publication management instruction files.	201-01
205-22	Publication management administrative files.	201-02
205-23	Publication approval files.....	226-01
205-24	Publication deviation files.....	226-02
205-25	Periodical approval files.....	226-03
205-26	Training and equipment publication sched- uling files.	226-04
205-27	Training and equipment publication re- port files.	226-05
205-28	Printing plant establishment files.....	226-06
205-29	Printing equipment control files.....	226-07
205-30	Printing report files.....	226-08
205-31	Printing plant inspection files.....	226-09
205-32	Reproduction equipment information files.	226-10
205-33	Publication management RP files.....	201-07
206-01	Military history program instruction files.	201-01
206-02	Historian's background material files.....	228-01
206-02.1	Historian's source files.....	228-02
206-02.2	Historical inquiry files.....	228-03
206-03	Historical photographic files.....	228-04
206-04	Historical program report files.....	228-05
206-05	Command report files.....	228-07
206-06	Organizational history files.....	228-08
206-06.1	Annual historical summary files.....	228-06
206-07	Daily journal files.....	228-09
206-08		rescinded
206-09	Installation historical files.....	228-10
206-10	Memorialization board files.....	228-11
206-10.1	Historical property account files.....	228-12
206-11	Military history program RP files.....	201-07

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
207-01	Combat development administrative files.	201-02
207-02	Combat development instruction files.	201-01
207-03	Combat development program files.	229-01
207-04	Combat development guidance files.	229-02
207-05	CD objective files.	229-03
207-06	CD annual review files.	229-04
207-07	CD quarterly review files.	229-05
207-08	CD technical reference files.	229-06
207-09	General combat development RP files.	201-07
207-10	CD study schedule files.	230-01
207-11	Very long-range study files.	230-02
207-12	CD study files.	230-03
207-13	CD study comment files.	230-04
207-14	CD study program RP files.	201-07
207-15	Materiel development objective files.	231-01
207-16	Qualitative materiel requirement files.	231-02
207-17	Small development requirement files.	231-03
207-18	Materiel requirement routine change files.	231-04
207-19	Requirement priority recommendation files.	231-05
207-20	Materiel requirement review committee files.	231-06
207-21	Materiel monitoring files.	231-07
207-22	Non Army materiel comment files.	231-08
207-23	Materiel requirements RP files.	201-07
207-24	Test and experimentation CDOG change files.	232-01
207-25	Troop test schedule files.	232-02
207-26	Troop test files.	232-03
207-27	Troop test final evaluation files.	232-04
207-28	Field experimentation schedule files.	232-05
207-29	Field experiment control files.	232-06
207-30	Field experiment case files.	232-07
207-31	Field experiment final evaluation files.	232-08
207-32	War gaming files.	232-09
207-33	War game final evaluation files.	232-10
207-34	War game handbook files.	232-11
207-35	Test and experiment comment files.	232-12
207-36	CD test and experimentation RP files.	201-07
207-37	Materiel standardization comment files.	233-01
207-38	Nonmateriel standardization conference files.	233-02
207-39	Nonmateriel item standardization files.	233-03
207-40	Tripartite nonmateriel committee files.	233-04
207-41	Category list files.	233-05
207-42	CD international standardization RP files.	201-07
207-43	TOE administrative files.	201-02
207-44	TOE priority control schedule files.	234-01
207-45	TOE progress reporting files.	234-02
207-46	TOE development files.	234-03

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
207-46.1	Basis of issue files	234-04
207-47	Doctrinal media schedule files.....	234-05
207-48	Doctrinal media status reporting files....	234-06
207-49	Doctrinal media formulation files.....	234-07
207-50	Non Army doctrine comment files.....	234-08
207-51	Organizational and doctrinal media RP files.	201-07

APPENDIX CONVERSION CHART

300 FINANCE AND FISCAL FILES

<i>Old File No.</i>	<i>File Title</i>	<i>New File No.</i>
Chapter 3, AR 345-210	-----	AR 340-18-3
301-01	Administrative files	301-02
301-02	Journal files	302-01
301-03	General ledger files	302-02
301-04	Subsidiary ledger files	302-03
301-05	Trial balance files	302-04
301-06	Subsidiary files	302-05
301-07	Accounting document files	302-06
301-08	Reporting files	302-07
301-09	Working capital fund charter files	302-08
301-10	Finance and accounting RP files	301-07
301-11	Activity nonintegrated disbursing files	303-01
301-12	Mobile and tactical unit disbursing files	303-02
301-13	Mobile and tactical unit outstanding check deposi- tory files	303-03
301-14	Transmittal letter files	303-04
301-15	Check issue card files	303-05
301-16	Disbursing RP files	301-07
301-17	Individual military pay record files	305-01
301-18	Military pay record receipt files	303-04
301-19	Casual payment receipt files	305-02
301-20	Substantiating documents to military pay record files	305-03
301-21	Temporary pay record certificate files	305-04
717-12	Record of travel payment files	305-05
717-14	Transmittal letter files	305-06
Added	Pay record index card files	305-07
717-18	Financial data record folder files	305-08
717-19	Miscellaneous military pay voucher files	305-09
301-22	Military pay record RP files	301-07
301-23	Civilian personnel pay and accounting administra- tive files	301-02
301-24	Individual pay record files	306-01
301-25	Individual retirement record files	306-02
301-26	Individual retirement record control files	306-03
301-27	Leave record card files	306-04
301-27.1	Leave record files	306-05
301-27.2	Authorized time keeper list files	306-06
301-28	Payroll control files	306-07
301-28.1	Individual withholding and deductions files	306-09
301-28.2	Unemployment compensation request files	306-23
301-29	Decedent claim files	306-22

Old File No.	File Title	New File No.
301-30	Withholding tax exemption certificate files	306-10
301-31	Audit letter files	306-16
301-32	Individual pay record transmittal files	306-12
301-33	Payroll work files	306-08
301-34	Withholding tax files	306-11
301-35	Savings bond report files	306-17
301-36	Subsistence and quarters authorization files	306-13
301-37	Health benefit files	306-18
301-38	Memorandum travel voucher files	Rescinded. No longer needed.
301-39	Civilian personnel travel files	Rescinded. No longer needed.
301-40	Record of travel payment files (304-19)	Rescinded. No longer needed.
301-41	Statement of charges files	306-14
301-42	Personnel exception and indebtedness files	306-19
Added	Civilian personnel claim files	306-20
301-43	Pay table files	306-15
301-44	Repatriated personnel payment files	306-21
301-45	Civilian personnel pay and accounting RP files	301-07
301-46	Army stock fund accounting administrative files	301-02
301-47	Branch office journal files	307-01
301-48	Branch office posting media files	307-02
301-49	Branch office ledger files	307-03
301-50	Branch office subsidiary files	307-04
301-51	Branch office financial statement and schedule files	307-05
301-52	Home office ledger and report files	307-06 and 307-07
301-53	Home office financial statement and schedule files	307-08
Added	Stock fund reconciliation files	307-09
301-54	Stock fund RP files	301-07
302-01	Administrative files	301-02
302-02	Finance and fiscal instruction files	301-01
302-03	Allocation files	304-01
302-04	Allotment files	304-02
302-04.1	Level of cash balance review files	304-03
302-05	Signature card files	304-04
302-06	Collection voucher files	304-05
302-07	Operation report files	304-06
302-08	Contract progress payment report files	304-07
302-09	Contract advance payment progress report files	304-08
302-10	Emergency medical treatment voucher files	304-09
302-11	Medical service account files	304-10
302-12	Imprest fund account files	304-11
302-13	Imprest fund shortage files	304-12
302-14	Intelligence confidential fund files	502-06, AR 340-18-5
302-15	Military police confidential fund files	508-08, AR 340-18-5
302-15.1	Miscellaneous expense contingency fund files	304-13
302-16	Certificate of settlement files	304-14
302-17	Agent finance officer's account files	304-15

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<i>Old File No.</i>	<i>File Title</i>	<i>New File No.</i>
302 -18	Accounts payable card files	304-16
Added	Savings program award files	304-17
Added	Savings program report files	304-18
302-19	Collection and disbursement RP files	301-07
302-20	Guaranteed loan administrative files	301-02
302-21	Guarantee agreement files	311-01
302-22	Guaranteed loan accounting files	311-02
302-23	Guaranteed loan RP files	301-07
302-24	Banking and depository facility files	310-01
302-24.1	Currency and bond administrative files	301-02
Added	Banking operation files	310-02
302-25	Currency control files	310-03
302-26	Currency conversion files	310-04
302-27	Military pay certificate accountability files	310-05
302-28	Surety bond files	310-06
302-29	Indemnity bond files	310-07
302-30	Currency control and bond issuance RP files	301-07
302-31	Installation property account files	308-01
302-32	Report of survey administrative files	301-02
302-22	Report of survey files	308-02
302-34	Report of survey control register files	308-03
302-35	Charges collection files	308-04
302-36	Property accounting and adjustment RP files	301-07
303-01	Cost accounting administrative files	301-02
303 -02	Cost ledger files	309-01
303 -03	Cost register files	309-02
303 -04	Cost and performance report files	309-03
303-05	Cost voucher files	309-04
303-06	Labor and workload files	309-05
303-07	Basic cost accounting report files	309-06
303-08	Cost report consolidation and summary files	309-07
303-09	Principal project cost files	309-08
303-10	Subordinate project cost files	309-09
303-11	Cost accounting RP files	301-07
304-01	Detail tabulating card files	317-03
304-02	Summary tabulating card files	317-04
304-03	Adjustment files	317-05
304-04	Collection and disbursement files	317-09
304-05	Funding program and allocation distribution voucher files	317-06
304-06	HQ financial statement files	317-07
304-07	Daily expenditure transcription and summary files	317-08
304-08	Daily register of transactions files	317-10
304-09	Cycle expenditure transcription and summary files	317-11
304-10	Register of net expenditure and reimbursement files	317-12
304-11	Monthly expenditure transcriptions and summary files	317-13
304-12	Daily register of budget transactions files	317-14

<i>Old File No.</i>	<i>File Title</i>	<i>New File No.</i>
304-13	Monthly budget summary files	317-15
304-14	Monthly and quarterly budget report files	317-16
304-15	Property transcription and summary files	317-17
304-16	Accounting classification audit files	317-18
304-17	Integrated accounting report files	317-01
304-18	Status of funds report files	317-02
304-19	Accounts office RP files	301-07
304-20	Status report files	318-08
304-21	Statement of transactions files	318-02
304-22	Statement of accountability files	318-01
304-22.1	Departmental reports guide files	318-12
304-22.2	Audit classification and fiscal station publication files	318-13
304-22.3	Central clearing function files	318-14
304-22.4	TFO/TBO listing files	318-15
304-22.5	Correspondence administrative files	301-02
304-23	Statement of transaction and accountability files	318-03
304-24	Logistical support billing files	318-16
304-25	Military sales transaction files	318-17
304-26	MAP order fund transaction files	318-18
304-27	Miscellaneous feeder data files	318-11
304-28	Civil Service retirement fund report files	318-07
304-29	Budgetary report files	318-04
Added	International balance of payments report files	318-05
Added	Budget formulation and presentment files	318-06
304-30	Foreign currency report files	318-10
304-31	Expenditure report files	318-09
304-32	Consolidated statement of accountability report files	318-01
304-33	Consolidated statement of transaction report files	318-19
304-34	Budget register files	318-20
304-35	Ledger files	318-21
304-36	Machine listing files	318-22
304-27	Reconciliation files	318-23
304-38	Adjustment voucher files	318-24
304-39	Navy voucher files	318-25
305-01	Auditing service instruction files	301-01
305-02	General audit files	301-02
305-03	Internal review files	316-02
305-04	AAA audit report files	316-03
305-05	-----	Previously rescinded
305-06	GAO audit report files	316-01
305-07	Military establishment audit files	316-04
305-08	Vertical audit files	316-05
305-09	Lateral audit files	316-06
305-10	Internal assist audit files	316-11
305-10.1	Contract assist audit files	Deleted
305-11	Special audit files	316-07
305-12	Audit background files	316-09

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<i>Old File No.</i>	<i>File Title</i>	<i>New File No.</i>
305-13	Audit control files	316-10
305-14	Contract audit files	316-08
305-14.1	Major defense contractor audit report files	Deleted
305-14.2	Preaward contract advisory service evaluation files	316-12
305-14.3	Overhead report audit files	Deleted
305-15	Auditing service RP files	301-07
306-01	Finance and fiscal instruction files	301-01
306-02	Finance and fiscal administrative	312-01
306-03	Budget files	213-01, AR 340-18-2
306-04	General ledger files	312-02
306-05	Civil works finance and fiscal RP files	301-07
306-06	CW cost basic report files	312-05
306-07	Operation report files	1521-07, AR 340-18-15
306-08	Plant rental files	1521-08, AR 340-18-15
306-09	Appropriation historical data files	213-04, AR 340-18-2
306-10	Hydro climatic network report files	213-05, AR 340-18-2
306-11	Performance report files	213-09, AR 340-18-2
306-12	Study program schedule files	213-10, AR 340-18-2
306-13	General expense schedule files	213-11, AR 340-18-2
306-14	Construction performance summary files	213-12, AR 340-18-2
306-15	Budget statement for project office cost files	213-02, AR 340-18-2
306-16	Appropriation warrant files	312-03
306-17	Allotment files	312-10
306-18	Contributed fund files	312-04
Added	Revolving fund report files	312-06
Added	Finance and fiscal principal report files	312-07
Added	Other finance and fiscal report files	312-08
Added	Disbursing officer's accountability files	312-09
306-19	Notice of completion of audit files	313-01
306-20	Civil works site audit files	313-02
306-21	Disbursing officer's voucher files	313-03
306-22	Finance and fiscal principal report files	313-04
306-23	Fiscal accounting files	313-05
306-24	General ledger files	313-06
306-25	Voucher register files	313-07
306-26	Vendors paid obligation files	313-08
306-27	Accounts payable card files	313-09
306-28	Miscellaneous accounting files	313-10
306-29	Temporary operational files	313-11
306-30	Audit files	313-12
306-31	Cost accounting principal report files	313-13
306-32	Cost accounting subordinate report files	313-14
306-33	Project construction work order files	313-15
306-34	Project construction work order cost files	313-16
306-35	Project work order cost (other than construction) files	313-17
306-36	Project plant in service subsidiary ledger files	313-18
306-37	Revolving fund plant in service cost files	313-19

<i>Old File No.</i>	<i>File Title</i>	<i>New File No.</i>
306-38	Other cost ledger files	313-20
306-39	Basic and intermediate cost media files	313-21
Added	Supervisory office files	313-22
307-01	Nonappropriated fund administrative files	301-02
307-01.1	Check cashing privilege files	314-08
307-02	Nonappropriated fund instruction files	301-01
307-03	Central principal NAF account files	314-01
307-04	Central subsidiary NAF account files	314-02
307-05	Central NAF loan and grant files	314-03
307-06	NAF securities files	314-06
307-07	Central NAF financial report files	314-04
307-08	AER transaction files	729-06, AR 340-18-7
307-09	Welfare fund account files	314-09
307-10	Sundry fund account files	314-10
307-11	Subsidiary records to welfare and sundry fund account files	314-11
307-12	Constitution and by-laws of welfare and sundry fund activities files	314-12
307-13	Minutes of meeting files	314-13
307-13.1	Army gift fund account files	314-14
307-14	NAF statement and report files	314-07
307-15	NAF individual employee pay record files	314-21
307-16	Withholding tax exemption certificate files	314-23
307-17	NAF employee leave files	314-22
307-17.1	NAF employee insurance files	314-24
307-18	NAF report of audit files	314-18
307-19	Preaudit work paper files	314-19
307-20	Audit work paper files	314-20
307-21	NAF bank deposit insurance files	314-05
307-22	Post restaurant fund external files	314-17
307-23	Post restaurant fund internal files	314-17
307-24	Hospital fund account files	314-15
307-25	Vocational training fund accounting files	314-16
307-26	Army theater operation administrative files	315-19
307-27	Army theater fund account files	315-20
307-28	AAF salary and withholding tax files	315-21
307-29	AAF theater authorization files	315-18
307-30	Book department external files	314-17
307-31	Book department internal files	314-17
307-32	AAFES daily report files	315-08
307-33	Army exchange cash register report files	315-09
307-34	AAFES journal and ledger files	315-02
307-35	AAFES accounts receivable files	315-03
307-36	AAFES disbursing files	315-04
307-37	AAFES accounts receivable and payable control files	315-05
307-38	AAFES miscellaneous disbursement files	315-06
307-39	AAFES accountability files	315-07
307-40	AAFES payroll control files	315-15

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<i>Old File No.</i>	<i>File Title</i>	<i>New File No.</i>
307-41	AAFES payroll deduction files	315-16
307-42	AAFES personnel travel files	315-17
307-43	AAFES fidelity bond files	315-10
307-44	AAFES self-insurance files	315-11
307-45	AAFES employee insurance files	315-12
307-46	AAFES comprehensive casualty insurance files	315-13
307-47	AAFES insurance claim files	315-14
307-48	AAFES tax case files	315-01
307-49	NAF R P files	301-07
308-01	Validation files	319-04
308-02	General collection files	319-05
308-03	Household goods shipment excess cost collection files	319-06
308-04	FHA mortgage insurance payment files	319-07
308-05	Depository designation files	319-08
308-06	Banking files	319-09
308-07	Conversion files	319-10
308-08	Disbursing office establishment and appointment files	319-11
308-09	Commercial account claim files	319-12
308-10	Bankruptcy processing files	319-13
308-11	Pecuniary charge appeal files	319-14
308-12	Savings deposit proofing files	319-15
308-13	Unclaimed money files	319-16
Added	Original disbursing officer account files	319-01
Added	Original contract files	319-02
Added	Individual financial history files	319-03

APPENDIX
CONVERSION TABLE

LEGAL AND INFORMATION SERVICES FILES

FILE NUMBER

<i>Old file No.</i>		<i>New file No.</i>
401-01	Legal instruction files	401-01
401-02	Legal opinion precedent files	402-01
401-02.1	Previously rescinded.
401-03	Surety bond review files	402-02
401-04	Surety power of attorney files	402-03
401-04.1	Delivery to civil authorities files	402-04
401-05	Legal assistance administrative files	401-02
401-05.1	Employment and financial interest statement files.	402-05
401-06	Legal assistance case files	402-06
401-07	Legal assistance interview record files	402-07
401-07.1	General legal reference paper files	401-07
401-08	Claim administrative files	401-02
401-09	Claim instruction files	401-01
401-10	Claim operating policy files	403-01
401-11	Claim investigation report files	403-04
401-12	Tort claim files	403-06
401-12.1	Noncombat activity claim files	403-07
401-12.2	Nonappropriated fund claim files	403-10
401-12.3	Nonscope of employment claim files	403-08
401-12.4	Foreign claim files	403-11
401-12.5	NATO claim files	403-13
401-12.6	Maritime claim files	403-14
401-12.7	Industrial personnel security review claim files.	403-09
401-12.8	Personal property claim files	403-05
401-12.9	Agency claim files	403-20
401-12.10	Local foreign claim files	403-12
401-13	Army property damage claim files	403-16
401-13.1	Medical expense claim files	403-17
401-13.2	Article 139 claim files	403-18
401-14	Contract adjustment and claim deter- mination files.	403-19
401-14.1	Navigable waterway violation files	403-15

<i>Old file No.</i>		<i>New file No.</i>
401-15	Claim control files	403-02
401-16	Claim report files	403-03
401-16.1	Claim reference paper files	401-07
401-17 through 401-30	Previously rescinded.
401-31	Courts-martial administrative files	401-02
401-32	Courts-martial instruction files	401-01
401-33	Courts-martial operating policy files	404-01
401-34	General courts-martial files	404-02
401-35	Special courts-martial files (BCD)	404-03
401-36	Special courts-martial files	404-04
401-37	Summary courts-martial files	404-05
401-38	Courts-martial locator files	404-06
401-39	Courts-martial statistical files	404-07
401-40	Prisoner report files	Rescinded.
401-40.1	Courts-martial reference paper files	401-07
401-41	Country law studies files	405-01
401-42	Foreign jurisdiction instruction files	401-01
401-43	Foreign jurisdiction case files	405-02
401-44	TJAGO observer report files	405-03
401-45	Foreign jurisdiction reports files	405-04
401-46	Foreign jurisdiction reference paper files.	401-07
401-47	Intellectual property instruction files	401-01
401-48	Intellectual property administrative files.	401-02
401-49	Patent application security review files	406-02
401-50	Rights in employee invention files	406-03
401-51	Foreign patent filing files	406-04
401-52	Patent and data munition control files	406-05
401-53	Patent license and assignment files	406-06
401-54	Government-owned patent licensing files	406-07
401-55	Copyright license and assignment files	406-08
401-56	Government copyright and trademark license grant files.	406-09
401-57	Data release files	406-10
401-58	Patent docket files	407-01
401-59	Invention disclosure files	407-02
401-60	Patent application files	407-03
401-61	Patented files	407-04
401-62	Copyright soliciting files	407-05
401-63	Trademark soliciting and opposition files.	407-06
401-64	Proffer and infringement claim docket files.	408-01
401-65	Government asserted claim files	408-02

<i>Old file No.</i>		<i>New file No.</i>
401-66	Infringement allegation files	408-03
401-67	Patent license proffer files	408-04
401-68	Patent administrative claim files	408-05
401-69	Patent infringement litigation files	408-06
401-70	Data licensing files	408-07
401-71	Data litigation files	408-08
401-72	Copyright licensing assistance files	408-09
401-73	Copyright infringement claim files	408-10
401-74	Copyright infringement litigation files	408-11
401-75	Infringement legislative claim files	408-12
401-76	License administrative files	408-13
401-77	Intellectual property opinion files	406-01
401-78	Patent right followup files	409-01
401-79	Patent and data contract review files	409-02
401-79.1	Intellectual property clause deviation files.	409-03
401-80	Royalty files	409-04
401-81	Patent title clause files	409-05
401-82	Invention exclusion clause files	Rescinded
401-83	Patent indemnity files	Rescinded
401-84	Data procurement problem files	Rescinded
401-85	Materiel screening files	409-06
401-86	Intellectual property foreign procurement files.	409-07
401-87	Intellectual property international agreement files.	409-08
401-88	Intellectual property private litigation files.	409-09
401-89	Installation intellectual property procurement files.	409-10
401-90	Intellectual property reference paper files.	401-07
401-91	Litigation case files	410-01
401-92	Legal representation files	410-02
401-93	Tax negotiation files	410-03
401-94	Judicial information release files	410-04
401-95	Appearance as counsel in civil court files.	410-05
401-96	Witness files	410-06
401-97	Litigation reference paper files	401-07
402-01	Legislative instruction files	401-01
402-02	Legislative administrative files	401-02
402-03	Legislative files	411-01
402-04	Legislative comment files	411-02
402-05	Congressional correspondence files	411-03
402-06	Congressional investigation files	411-04
402-07	Congressional visit report files	411-05
402-08	Congressional liaison reference paper files.	401-07

<i>Old file No.</i>		<i>New file No.</i>
403-01	Information administrative files	401-02
403-02	Ceremony files	412-01
403-03	Public information instruction files	401-01
403-04	Amateur rocketry files	412-02
403-05	Public appearance schedule report files	412-03
403-06	Public information report files	412-04
403-07	News media and release files	412-05
403-08	Feature story review files	412-06
403-09	Research clearance files	412-07
403-10	Contractor information release files	412-08
403-11	Army-authored information clearance files.	412-09
403-12	Public inquiry files	412-10
403-13	Army-community relations files	412-11
403-14	Commercial film certification files	412-12
403-15	News photographic files	412-13
403-16	Biography files	412-14
403-17	Correspondent accreditation files	412-15
403-18	Commercial authorship approval files	412-16
403-18.1	Charity contribution files	412-17
403-19	Informational service reference paper files.	401-07
404-01	Command information administrative files.	413-01
404-02	Command information instruction files	401-01
404-03	Command information planning files	413-02
404-04	Command information report files	413-03
404-05	Information publication distribution files.	413-04
404-06	Newspaper files	413-05
404-07	News background files	413-06
404-08	Program log files	413-07
404-08.1	Musical program log files	413-08
404-09	Station program schedule files	413-09
404-10	Radio transcription files	413-10
404-11	Television recording files	413-11
404-12	Command information reference paper files.	401-07

NEW FILE DESCRIPTIONS ADDED

.....	Legal assistance operation files	402-08
.....	Legal assistance reporting files	402-09
.....	Popular names clearance files	406-11
.....	Motion picture and television clearance files.	406-12
.....	Congressional real estate acquisition reporting files.	411-06
.....	Congressional real estate disposal reporting files.	411-07

APPENDIX A
SUBFUNCTIONAL CATEGORIES—CONVERSION TABLE

<i>Existing</i>	<i>Revised</i>
502 Intelligence files	502 Intelligence files
503 Counterintelligence Investigative files	503 Counterintelligence Investigative files
504 Signal security files	504 Signal security files
505 Information security files	505 Operational intelligence files
506 Personnel security files	506 Information security files
507 Industrial defense files	507 Personnel security files
508 Military Police investigative/complaint files	508 Industrial defense files
509 Military Police/Civilian Guard Protective Services File	509 Military Police Investigative/complaint files
510 Military censorship files	510 Criminal information files
511 Prisoner of War and Civilian Internee/Detainee Files	511 Military Police/Civilian Guard Protective Services File
512 Foreign Liaison Files	512 Military censorship files
513 Military mapping/geodetic files	513 Prisoner of War and Civilian Internee/Detainee Files
514 Map specification/design files	514 Foreign liaison files
515 Map preparation files	515 Military mapping/geodetic files
516 Cartographic and geodetic source Materials file	516 Map specification/design files
517 Operational Intelligence Files	517 Map preparation files
518 Criminal information files	518 Cartographic and geodetic source material files

**APPENDIX B
FUNCTIONAL FILE NUMBERS—CON-
VERSION TABLE**

<i>Old file No.</i>		<i>New file No.</i>
502-01	Rescinded	
502-02	Intelligence reporting files	502-01
502-03	Intelligence collection files	502-02
502-04	Scientific and technical intelligence product files ...	502-03
502-05	Intelligence dissemination files	502-04
502-06	Intelligence confidential files	502-05
502-07	Captured document files	502-06
502-08	Credentials and badge control files	502-07
503-09	Rescinded	
503-10	Counterintelligence special operations files	503-09
503-11	Rescinded	
503-12	Intelligence/counterintelligence source files	503-10
503-13	Foreign personnel and organizational files	503-11
503-14	Rescinded	
503-15	Rescinded	
504-11	Rescinded	
504-12	Encrypted message text files	504-11
504-13	Allocation files	504-12
504-14	Holder record files	504-13
504-15	COMSEC material distribution reporting files	504-14
504-16	System status file	504-15
504-17	Transaction files	504-16
517-01	Operational management files	505-01
517-02	Operational management reporting files	505-02
517-03	Operational nonmanagement reporting files	505-03
517-04	Operational mission assignment files	505-04
517-05	Operational recording files	505-05
517-06	Operational project case files	505-06
517-07	TAREX Project case files	505-07
505-01	Security classification files	506-01
505-02	Security regrading case files	506-02
505-03	Classified material access files	506-03
505-04	Security information access case files	506-04
505-05	Security information release files	506-05
505-06	Security information exchange files	506-06
505-07	Rescinded	
505-08	Rescinded	
505-09	Rescinded	
505-10	Rescinded	
505-11	Noncryptographic registered document accounting files	506-07
505-12	Rescinded	

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<i>Old file No.</i>		<i>New file No.</i>
518-06	Criminal information index printout files	510-06
510-04	Rescinded	
513-05	Rescinded	
513-06	Mapping Index files	515-05
513-07	Investigative project files	515-06
513-08	Questionnaire survey files	515-07
513-09	Mapping and geodetic reporting files	515-08
513-10	Mapping and geodetic collection guidance and support files	515-09
513-11	Mapping and geodetic conference files	515-10
515-04	Rescinded	
515-05	Production and reproduction control files	517-04
516-03	Rescinded	
516-04	Rescinded	
516-05	Field recovery note files	518-03
516-06	Rescinded	
516-07	Rescinded	
516-08	Rescinded	
516-09	Rescinded	
516-10	Geodetic computation control files	518-04
516-11	Preliminary geodetic computation files	518-05
516-12	Rescinded	
516-13	Geographic position and universal transverse mercator coordinate files	518-06
516-14	Rescinded	
516-15	Geodetic reference files	518-07
516-16	Rescinded	
516-17	Rescinded	
516-18	Intermediate manuscript files	518-08
516-19	Final reproduction manuscript negative files	518-09
516-20	Diapositive files	518-10
516-21	Reproduction manuscript control files	518-11
516-22	Reproduction manuscript cancellation files	518-12
516-23	Rescinded	
516-24	Map distribution policy files	518-13
516-25	Map stock level files	518-14
516-26	Map series files	518-15
516-27	Map requisition files	518-16

**APPENDIX
CONVERSION TABLE**

**INTELLIGENCE, SECURITY, MILITARY POLICE, AND
MAPPING FILES FILE NUMBER**

<i>Old file No.</i>		<i>New file No.</i>
501-01	Intelligence administrative files	501-02
501-02	Domestic intelligence data files	502-01
501-03	Intelligence reporting files	502-02
501-04	Intelligence reference files	501-07
501-05	Intelligence card index files	501-07
501-06	Bluebell reporting files	508-24
501-07	Captured record files	502-07
501-08	Intelligence reference paper files	501-07
502-01	Mapping and geodetic administrative files	501-02
502-02	Mapping and geodetic directive files	501-01
502-03	Mapping agreement files	513-02
502-04	Mapping and geodetic conference files	501-05
502-05	Mapping and geodetic study files	513-03
502-06	Military mapping program files	513-01
502-07	Military geodesy program files	513-01
502-08	Mapping program priority files	513-04
502-09	Military installations map maintenance files	513-05
502-10	Mapping index files	513-06
502-11	Investigative project files	513-07
502-12	Questionnaire survey files	513-08
502-12.1	Mapping and geodetic reporting files	513-09
502-13	Joint specification files	514-01
502-14	Map accuracy files	514-02
502-15	Marginal data files	514-03
502-16	Map format files	514-04
502-17	Map identification files	514-05
502-18	Topographic symbol files	514-06
502-19	Mapping contract specification files	514-07
502-20	Map correction files	514-08
502-21	Work assignment memorandum files	515-01
502-22	Map project assignment instruction files	515-02
502-23	Production order memorandum files	515-03
502-24	Project order memorandum files	515-03
502-25	Compilation record sheet files	515-04
502-26	Production control files	515-05
502-27	Cartographic reference files	516-01
502-28	Aerial mapping film and photographic print files	516-03
502-29	Field survey record book files	516-04
502-30	Field recovery note files	516-05
502-31	Magnetic data files	516-09
502-32	Control photography files	516-06

<i>Old file No.</i>		<i>New file No.</i>
502-33	Plane table field survey drawing files	516-07
502-34	Geodetic reference files	516-15
502-35	Geodetic control data files	516-09
502-36	Geodetic computation control files	516-10
502-37	Control data catalog files	516-08
502-38	Preliminary geodetic computation files	516-11
502-39	Gravimetry and isostasy files	516-12
502-40	Geographic position and universal transverse mercator coordinate files.	516-13
502-41	Geodetic research data files	516-14
502-42	Mapping and geodetic publication files	516-16
502-43	Military mapping project history files	516-17
502-44	Intermediate manuscript files	516-18
502-45	Final reproduction manuscript negative files	516-19
502-46	Diapositive files	516-20
502-47	Reproduction manuscript administrative files	516-21
502-48	Reproduction manuscript cancellation files	516-22
502-49	Published military map record files	516-23
502-50	Map distribution files	516-24
502-51	Map stock requirement files	516-25
502-52	Map stock level files	516-25
502-53	Active and inactive map series files	516-26
502-54	Mapping and geodetic reference paper files	501-07
503-01	Signal security administrative files	504-01
503-02	Crypto-area visitor register files	504-06
503-03	System status files	504-16
503-04	-----	Previously rescinded
503-05	Allocation files	504-13
503-06	Item register files	504-03
503-07	Daily inventory files	504-04
503-08	Holdings record files	504-14
503-09	Transaction files	504-17
503-10	Accounting reporting files	504-05
503-11	Cryptomaterial supply correspondence files	504-02
503-12	Encrypted message text files	504-12
503-13	Cryptomaterial distribution report files	504-15
503-14	Cryptomaterial investigation report files	504-10
503-15	Encrypted traffic report files	504-11
503-16	Cryptofacility approval files	504-07
503-16.1	Cryptofacility inspection files	504-08
503-17	Signal security report files	504-09
503-18	Signal security reference paper files	501-07
504-01.1	Information security instruction files	501-01
504-01	Information security administrative files	501-02
504-02	Security classification administrative files	505-01
504-03	Security regrading case files	505-02
504-04	Classified material access form files	505-03
504-05	Security information access case files	505-04
504-06	Security information release files	505-05

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<i>Old file No.</i>		<i>New file No.</i>
504-07	Security information exchange files	505-06
504-08	Classified document receipt files	505-09
		101-11
504-08.1	Temporary internal receipt files	101-13
504-09	Registered classified document destruction certificate files	505-12
504-10	Nonregistered classified document destruction certificate files	505-10
		101-14
504-11	Noncryptographic registered document accounting files	505-11
504-12	Classified document inventory files	505-07
		101-12
504-13	Classified matter periodic inventory files	505-08
504-14	Classified container information files	101-10
504-15	Records container security record files	101-09
504-16	Key accountability files	509-11
504-17	Classified document control files	505-13
504-18	TOP SECRET material accountability files	505-14
504-19	Security compromise case files	505-15
504-19.1	Security inspection and survey files	505-16
504-20	Security awareness files	102-11
504-21	Security equipment files	505-17
504-22	Industrial information security files	505-18
504-23	Information security reference paper files	501-07
504-24	Armed Forces censorship files	510-01
504-25	Civil censorship files	510-02
504-26	Prisoner of war censorship files	510-03
504-27	Field press censorship files	510-04
504-28	Military censorship reference paper files	501-07
504-29	Personnel security instructions files	501-01
504-30	Personnel security administrative files	501-02
504-31	Security clearance case files	506-01
504-31.1	Personnel brief-debriefing files	506-02
504-32	Personnel security reference paper files	501-07
505-01	Foreign military attaché files	512-01
505-02	Foreign national visit arrangement files	512-02
505-03	Foreign national visit report files	512-03
505-04	Foreign student officer files	512-04
505-05	Foreign representatives accreditation files	512-05
505-06	Foreign national protocol files	512-06
505-07	Foreign liaison reference paper files	501-07
506-01	Criminal investigation technique files	508-03
506-02	Crime prevention program files	508-05
506-03	Offense statistical files	508-08
506-04	Criminal investigation control files	508-10
506-05	Criminal investigator accreditation files	508-07
506-06	Military police investigation reporting files	508-11
506-07	Lie detector examination files	508-14
506-08	Criminal type FBI report files	508-09

<i>Old file No.</i>		<i>New file No.</i>
506-09	Criminal investigation evidence log files	508-13
506-10	Military police crime laboratory report files	508-15
506-11	Criminal investigation reference paper files	501-07
507-01	Counterintelligence instruction files	501-01
507-02	Counterintelligence planning files	203-02 and 203-03
507-03	Counterintelligence programing files	210-01 thru -08
507-04	Counterintelligence collection files	503-01
507-05	Counterintelligence production files	503-02
507-06	Counterintelligence information files	503-03
507-07	Intelligence open case files	503-04
507-07.1	Local intelligence, counterintelligence, and security files	503-05
507-08	Counterintelligence spot report files	503-06
507-08.1	Counterintelligence survey and inspection files	503-07
507-09	Counterintelligence reference paper files	501-07
508-01	Industrial security instruction files	501-01
508-02	Industrial security administrative files	501-02
508-03	-----	Previously rescinded
508-04	-----	Previously rescinded
508-05	-----	Previously rescinded
508-06	-----	Previously rescinded
508-07	Industrial security reference paper files	501-07
508-08	Industrial defense instruction files	501-01
508-09	Industrial defense administrative files	501-02
508-10	Industrial defense survey files	507-01
508-11	Industrial defense operation files	507-02
508-12	Key facilities list change files	507-03
508-13	Industrial defense reference paper files	501-07
509-01	Prisoner of war instruction files	501-01
509-02	Individual enemy prisoner of war files	511-01
510-01	Jurisdiction responsibility files	508-01
510-02	Physical security instruction files	501-01
510-02.1	Sentry dog administrative files	509-15
510-02.2	Sentry dog facility inspection files	509-16
510-02.3	Physical security survey files	509-17
510-03	Confinement activity instruction files	501-01
510-03.1	Traffic enforcement instruction files	501-01
510-04	Provost marshal and military police administrative files	508-17
		508-21
		508-22
510-05	Military police control files	508-18
		508-19
510-06	Patrol reporting files	509-14
510-06.1	Guard reporting files	509-12
510-07	Traffic enforcement files	509-09
510-08	Traffic survey files	509-10
510-09	Missing vehicle register card files	509-07
510-10	Registration and permit files	509-08
510-10.1	Vehicle registration and driver record card files	509-06

<i>Old file No.</i>		<i>New file No.</i>
510-10.2	Trophy firearm registration files	509-03
510-10.3	Firearms authorization files	509-04
510-11	Police property files	508-20
510-12	Absentee case files	508-16
510-13	Parking permit control files	509-05
510-14	Personal identification files	509-01
510-15	Individual identification correspondence files	509-02
510-16	Gate guard files	509-13
510-17	Provost marshal statistical report files	508-08
510-18	Armed Forces Disciplinary Control Board files	508-02
510-19	Protective and military police reference paper files	501-07
302-14	Intelligence confidential fund files	502-06
302-15	Military police confidential fund files	508-04

NEW FILE DESCRIPTIONS ADDED

---	Intelligence collection files	502-03
---	Scientific and Technical Intelligence product files	502-04
---	Intelligence dissemination files	502-05
---	Crime prevention survey files	508-06
---	Character investigation reporting files	508-12
---	Loss, theft, and recovery of firearms files	508-23
---	Enemy PW/CI/detainee general information files	511-02
---	Enemy PW/CI/detainee status inquiry files	511-03
---	Enemy PW/CI/detainee complaint and investigation files	511-04
---	Internee strength reporting files	511-05
---	Enemy PW/CI/detainee roster files	511-06
---	Enemy PW/CI/detainee property accounting files	511-07
---	Enemy PW/CI/detainee educational media files	511-08
---	Enemy PW/CI/detainee labor noncontract files	511-09
---	Enemy PW/CI/detainee labor contract files	511-10
---	Enemy PW/CI camp labor reporting files	511-11
---	Enemy PW/CI payroll files	511-12
---	Enemy PW/CI pay data subsidiary files	511-13
---	Enemy PW/CI pay and allowance record files	511-14
---	Individual US PW/CI/detainee files	511-15
---	U.S. PW/CI/detainee roster files	511-16
---	U.S. PW/CI/detainee status inquiry files	511-17
---	Mapping and geodetic collection guidance and support files	513-10
---	Mapping regional files	516-02

APPENDIX CONVERSION TABLE

600 GENERAL PERSONNEL MANAGEMENT AND SAFETY FILES

Asterisk (*) indicates revised descriptions and/or disposition instruct

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
601-01	Army manpower forces files	602-01
601-02	Army manpower structure files	602-02
601-03	Manpower resource data files	602-03
601-04	Allied Force strength files	602-04
601-05	Manpower force and resources reference paper files	601-07
602-01	Troop basis files	previously rescinded.
602-02	Troop unit rotation and replacement instruction files	201-01
602-03	Inspections clearance certificate files	209-03 or 1426-03, as applicable.
602-04	Troop deployment files	207-02
602-05	Troop organization and distribution reference paper files	201-07
603-01	Manpower management instruction files	601-01
603-02	Manpower authorization files	603-01
*603-03	Manpower survey files	603-02
603-04	Manpower survey schedule files	603-03
603-05	Manpower staffing standard files	603-04
603-06	Manpower statistical data files	603-05
603-07	Performance analysis instruction files	601-01
603-08	Work measurement instruction files	601-01
603-09	Work measurement report files	603-06
603-10	Performance evaluation files	603-07
603-11	Manpower utilization reference paper files	601-07
604-01	Awards system instruction files	601-01
604-02	Incentive award case files	605-03
604-02.1	Public award case files	Rescinded. Use 604-03.
604-02.2	Army gift award files	604-01
604-02.3	Savings Bond award files	Rescinded. Use 604-03.
604-02.4	Service school award files	Rescinded. Use 604-03.
604-03	Employee suggestion control and subject index files	605-04
805-13.3, Chapter 8, AR 345-210	NAF award and commendation files	605-05
604-04	Committee meeting records	605-01
604-05	Incentive awards report files	605-02
604-06	Civilian service emblem control files	604-02
Added	Award case files	604-03
604-07	Individual military award case files	718-01

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
604-08	Foreign award case files	Rescinded.
		Use 604-03.
604-09	Unit award case files	Rescinded.
		Use 604-03.
604-10	Award ceremony files	604-04
604-11	Decoration and award issuance files	718-02
604-12	Decoration and award statistical files	718-03
604-13	Award publicity files	604-05
604-14	Award and recognition reference paper files	601-07
605-01	Heraldic instruction files	601-01
605-01.1	Heraldic administrative files	601-02
*605-02	Heraldic item files	610-01
605-03	Heraldic technical files	601-02
605-04	Heraldic reference paper files	601-07
606-01	Safety instruction files	601-01
606-01.1	Safety administrative files	601-02
606-02	Safety survey files	606-01
606-02.1	-----	previously rescinded.
606-03	Safety liaison files	606-02
606-04	Safety technical files	606-03
606-05	Safety/standard files	606-05
606-06	Safety deviation files	606-06
606-07	Accident experience files	607-03
606-08	Safety data processing files	601-07
*606-09	Accident case files	607-01
606-10	Driver's report of accident files	607-02
606-11	Flight safety message files	607-04
Added	Accident investigator card application files	607-05
606-12	Safety awareness files	606-04
606-13	Safety award files	606-07
606-14	Safety reference papers files	601-07
Added	Aviation safety council files	606-08
Added,	Aviation standardization board files	606-09
Added	Aviation safety statistical files	606-10
607-01	Radiological protection instruction files	601-01
607-02	Radiological protection administrative files	601-02
607-03	Radiological protection committee files	608-01
607-04	Radioactive material licensing files	608-07
607-05	Radiological SOP files	608-08
607-06	User listing files	609-01
607-07	Radiological inspection files	608-02
607-08	Radiological protection survey files	608-05
607-09	Radiological protection training files	608-06
607-10	Radiological reporting files	608-03
607-11	Radiation incident case files	608-04
607-12	Instrument and source calibration files	608-09
607-13	Dosimetry files	609-02
607-14	Film badge control files	609-03
607-15	Radiation analyses files	608-10

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<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
607-16	Radioactive material accounting files	608-11
607-17	Radiological protection reference paper files	601-07
714-02, Chapter 7, AR 345-210	Individual deceased personnel files	611-01
714-03, Chapter 7, AR 345-210	Individual interment reporting files	611-02
714-04, Chapter 7, AR 345-210	Interment control files	611-03
714-05, Chapter 7, AR 345-210	Headstone or marker application files	611-04
714-06, Chapter 7, AR 345-210	Individual grave site reservation files	611-05
714-07, Chapter 7, AR 345-210	Gravesite reservation survey files	611-06

APPENDIX
CONVERSION TABLE

700 MILITARY PERSONNEL FILES

Asterisk (*) indicates revised descriptions and/or disposition instructions.

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
701-01	Individual military personnel records instruction files -----	701-01
701-02	Personnel records jacket files -----	708-01
*701-03	Official military personnel folder files -----	708-02
701-04	Service number register files -----	708-04
701-05	Emergency data files -----	708-05
701-06	Headquarters, Department of the Army military personnel auxiliary files -----	708-06
701-07	Adverse suitability information files -----	708-07
701-08	Career branch individual files -----	708-08
701-09	Reserve officer career management files -----	710-02
701-10	Mobilization designee files -----	708-09
701-11	Qualification record extract files -----	708-10
701-12	Qualification record control files -----	708-11
701-13	Qualification record change files -----	708-12
701-14	Status and personnel data files -----	708-13
701-15	Informational personnel files -----	708-03
701-16	USMA cadet files -----	709-03
701-17	USMA cadet register files -----	709-04
*701-18	USMA candidate files (nonadmissions) -----	709-01
701-19	USMA candidate index files -----	709-02
701-20	NGUS individual personnel files -----	710-01
701-21	Individual flight record files -----	Previously rescinded.
701-22	Personnel action suspense reporting files -----	708-14
701-23	Personnel suspense card files -----	708-15
701-24	Individual reference paper files -----	701-07
702-01	Personnel identification instruction files -----	701-01
702-02	Service number allotment and assigned ledger files -----	707-01
702-03	Personnel identification instrument files -----	707-02
702-04	Identification card files -----	707-03
702-05	Identification card application files -----	Rescinded. Use 707-04 and 707-05.
Added	Military identification card application files -----	707-04
Added	Privilege card application files -----	707-05
*702-06	Identification card register files -----	707-06
702-07	Personnel identification reference paper files -----	701-07
703-01	Qualification and classification instruction files -----	701-01
703-01.1	Classification and qualification administrative files -----	701-02

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
703-02	Military occupational specialty files -----	701-01 and 701-02 as applicable.
703-02.1	Military job description files -----	712-02
703-03	Proficiency testing instruction files -----	701-01
703-04	Personnel test files -----	713-01
703-05	Qualification test administrative files -----	701-02 and 713-06, as applicable.
703-06	Scored qualification test files -----	713-02
Added	Test material inventory files -----	713-03
Added	Test material stock control files -----	713-04
Added	Test material accountability files -----	713-05
Added	Test score transmittal files -----	713-06
703-07	Medical officer classification data files -----	710-03
703-08	Classification score card files -----	712-01
703-09	Driver license examination files -----	1207-08
703-10	Flight examination files -----	1111-02
703-10.1	Flying evaluation board files -----	1111-03
703-11	Military occupational specialty classification board proceeding files -----	712-03
703-12	Reclassification board proceeding files -----	Previously rescinded.
703-13	Officer candidate school panel proceeding files -----	1012-07
703-14	Classification and qualification reference paper files -----	701-07
704-01	Efficiency rating instruction files -----	Rescinded. Function no longer performed.
704-02	Bakers' and cooks' efficiency files -----	Rescinded. Function no longer performed.
704-03	Efficiency reference paper files -----	Rescinded. Function no longer performed.
705-01	Military personnel procurement planning files -----	702-01
705-02	Joint agency military personnel procurement files -----	701-03
705-03	Military personnel procurement instruction files -----	701-01
705-03.1	Military personnel procurement administrative files -----	701-02
705-04	Military personnel procurement station files -----	207-02
705-05	Recruiting publicity campaign files -----	704-01
705-06	Recruiting advertising media files -----	704-02
705-07	Recruiting administrative files -----	701-02
705-08	Preinduction and induction administrative files -----	701-02
705-09	Applicant and registrant files -----	704-03
705-10	Qualification test answer files -----	713-07
705-10.1	Training material destruction files -----	713-08
705-11	Medical and dental registrant case files -----	704-04
705-12	Officer candidate program files -----	701-01 and 701-02, as applicable.
*705-13	Officer candidate school application files -----	703-06
705-14	ROTC personnel program files -----	701-01 and 701-02, as applicable.
705-15	ROTC graduate files -----	703-05

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<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
705-16	Call to active duty program files -----	701-01
705-17	Federal recognition instruction files -----	701-01
705-18	USMA admission instruction files -----	703-01
705-19	USMA entrance examination result files -----	703-02
Added	ROTC scholarship selected applicant files -----	703-03
Added	ROTC scholarship nonselected applicant files ----	703-04
705-20	Appointment application files -----	705-01
705-21	Appointment selection board report files -----	705-02
705-22	Appointment list files -----	705-03
705-23	Military personnel procurement quota files -----	702-02
705-24	Eligibility files -----	702-03
705-25	Eligibility determination files -----	702-04
705-26	Inquiry files -----	702-05
*705-27	Reenlistment eligibility files -----	702-07
705-28	Military personnel procurement statistic files ---	702-06
705-29	Military personnel procurement reference paper files -----	701-07
706-01	Military personnel processing instruction files ---	701-01
706-02	Personnel processing activities report files -----	706-01
706-03	Departure clearance files -----	706-02
706-04	Delay board proceeding files -----	706-03
706-05	Active duty report files -----	706-04
706-06	Processing reference paper files -----	701-07
707-01	Military personnel distribution instruction files --	701-01
707-02	Military personnel distribution control files -----	714-01
707-03	Military personnel assignment instruction files --	701-01
707-03.1	Distribution and assignment administrative files -	701-02
707-04	Military personnel assignment files -----	714-02
707-05	Military personnel assignment accessory files -----	714-03
707-06	Career planning instruction files -----	701-01
707-07	Branch transfer instruction files -----	701-01
707-08	Branch transfer request files -----	714-04
707-09	Branch detail instruction files -----	701-01
707-10	Branch detail request files -----	714-05
707-11	Distribution and assignment reference paper files	701-07
708-01	Promotion and demotion instruction files -----	701-01
708-01.1	Promotion and demotion administrative files ----	701-02
708-02	Promotion list numerical files -----	717-01
708-03	Promotion eligibility roster files -----	717-02
708-04	DA promotion selection board report files -----	717-03
708-05	Nomination and confirmation files -----	717-04
708-06	Promotion eligibility determination files -----	717-05
*708-07	Enlisted promotion files -----	717-06
708-08	Reserve officer promotion files -----	717-07
708-09	Reserve general officer promotion files -----	717-08
708-10	Reduction in grade files -----	717-09
604-07	Individual military award case files -----	718-01

(chap. 6,
AR 345-210).

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<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
604-11 (chap. 6, AR 345-210).	Decoration and award issuance files -----	718-02
604-12 (chap. 6, AR 345-210).	Decoration and award statistical files -----	718-03
708-11	Promotion and demotion reference paper files ---	701-07
709-01	Separation instruction files -----	701-01
709-01.1	Separation administrative files -----	701-02
709-02	Discharge board proceeding files -----	727-01
709-03	Separation worksheet files -----	727-02
709-04	Discharge and release from active duty files -----	727-03
709-05	Separation report files -----	727-04
Added	Army Discharge Review Board files -----	727-05
709-06	Dependency and convenience of Government separation files -----	727-06
709-07	Army death report files -----	Rescinded. Use 726-04.
709-08	Postmortem request files -----	Rescinded. Use appropriate investigation file.
709-09	Condolence letter files -----	Rescinded. Use 726-04.
709-10	Separation statistical files -----	727-07
*903-43 (chap. 9, AR 345-210).	Temporary disability retirement list files -----	727-08
709-11	Separations reference paper files -----	701-07
710-01	Military discipline instruction files -----	701-01
710-02	Disciplinary punishment instruction files -----	701-01
710-03	Disciplinary action instruction files -----	701-01
710-04	Disciplinary status files -----	720-01
710-05	Physical inspection files -----	720-02
710-06	Nonjudicial punishment files -----	Previously rescinded.
710-07	Deserter documentary evidence files -----	Previously rescinded.
710-08	Confinement facilities operating instruction files --	701-01
710-09	Confinement operational report files -----	720-03
710-10	Rehabilitation and reformation instruction files --	701-01
710-11	Clemency instruction files -----	701-01
710-12	Military sentences to confinement files -----	701-01
710-13	Military execution instruction files -----	701-01
710-14	USDB prisoner admission files -----	721-01
710-15	USDB reference card files -----	721-02
710-16	USDB cross reference card files -----	721-03
710-17	USDB report check sheet files -----	721-04
710-18	USDB parole reference data files -----	721-05
710-19	USDB civilian clothing requisition files -----	721-06
710-20	USDB transportation receipt files -----	721-07
710-21	Prisoner mail files -----	721-08
710-22	Prisoner appointment pass files -----	721-09
710-23	USDB official count files -----	721-10
*710-24	USDB individual correctional treatment files ---	721-11

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
710-25	Individual prisoner personnel files -----	721-12
710-26	Non-USDB individual correctional treatment files -----	720-04
710-27	Disciplinary book files -----	720-05
710-28	Stockade blotter reporting files -----	720-06
710-29	Prisoner visitor register files -----	720-07
710-30	Prisoner's employment files -----	720-08
710-31	Prisoner status reporting and roster files -----	720-09
710-31.1	Progress evaluation files -----	720-10
710-32	Prisoner population files -----	720-11
710-33	Prisoner personal property and fund files -----	720-12
710-34	Military discipline reference paper files -----	701-07
711-01	Leave and absence instruction files -----	701-01
711-02	Leave order files -----	716-01
711-03	Leave of absence files -----	716-02
711-04	Enlisted personnel pass files -----	716-03
711-05	Military personnel register files -----	716-04
711-06	Unauthorized absence instruction files -----	Previously rescinded.
711-07	AWOL statistical reporting files -----	716-05
711-08	Absentee status files -----	716-06
711-09	Leave and absence reference paper files -----	701-07
712-01	Personnel accounting instruction files -----	701-01
712-02	Morning reporting files -----	715-01
712-03	Organization roster files -----	715-02
712-04	Locator card files -----	715-03
712-05	Army strength report files -----	715-04
712-06	Individual status card files -----	Previously rescinded.
712-07	Individual personnel control files -----	Previously rescinded.
*712-08	Individual personnel change files -----	715-05
712-09	Organization status card files -----	Previously rescinded.
712-10	Data processing reports and tabulation files -----	Previously rescinded.
712-11	Personnel accounting reference paper files -----	701-07
713-01	Casualty instruction files -----	701-01
713-02	Casualty evidence files -----	726-01
713-03	Casualty compilation files -----	726-02
713-04	Casualty statistical card files -----	726-03
713-05	Casualty case files -----	726-04
713-06	Casualty reference paper files -----	701-07
714-01	Disposition of remains instruction files -----	601-01
714-02	Individual deceased personnel files -----	611-01
714-03	Individual interment reporting files -----	611-02
714-04	Interment control files -----	611-03
714-05	Headstone or marker application files -----	611-04
714-06	Individual grave site reservation files -----	611-05
714-07	Grave site reservation survey files -----	611-06
714-08	Deceased personnel service reference paper files -----	601-07
715-01	Line of duty instruction files -----	701-01
715-02	Line of duty board proceeding files -----	708-18
715-03	Duty roster files -----	102-09
715-04	Duty report files -----	101-04

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
715-05	Duty reference paper files -----	701-07
716-01	Military rank instruction files -----	701-01
716-02	Precedence and seniority instruction files -----	701-01
716-03	Uniform and insignia instruction files -----	701-01
716-04	Rank, uniform, and insignia reference paper files -----	701-07
717-01	Basic pay rate files -----	301-01
717-02	Special pay rate files -----	301-01
717-03	Retirement pay rate files -----	301-01
717-04	Monetary allowance rate files -----	301-01
717-05	Bonus and gratuity files -----	301-01
717-06	Pay and allowance eligibility files -----	301-02
717-07	Pay allotment instruction files -----	301-01
717-08	Military pay administrative files -----	301-02
717-09	Savings bond administrative files -----	301-02
717-10	Bond issuance schedule files -----	302-03
717-11	Savings deposit files -----	305-08
717-12	Record of travel payment files -----	305-05
717-13	Signature card files -----	304-04
717-14	Allotment form transmittal letter files -----	305-06
717-15	Substantiating document files -----	305-03
717-16	Payment voucher files -----	Rescinded. No longer needed.
717-17	Reserve unit pay and allowance files -----	305-08
717-18	Financial data record folder files -----	305-08
717-19	Miscellaneous military pay files -----	305-09
717-20	Military pay and allowance reference paper files -----	301-07
718-01	Personal affairs instruction files -----	701-01
718-02	American Red Cross program files -----	701-01 and 701-03 as applicable.
718-03	Army emergency relief organization files -----	725-05
307-08	Army emergency relief transaction files -----	725-06
(chap. 3, AR 345-210).		
1401-57	Commercial business solicitation files -----	725-07
(chap. 14, AR 345-210).		
718-04	Personal affairs case files -----	725-01
718-04.1	Personnel readiness files -----	708-16
Added	Contract surgeon personnel files -----	708-17
718-05	Retired activities program files -----	701-01
718-06	Retired personnel report files -----	728-01
718-07	Retired activities case files -----	728-02
Added	Statement of employment files -----	728-03
718-08	Personal affairs report files -----	725-02
718-09	Veterans Administration insurance files -----	725-03
718-10	Soldier voting files -----	725-04
718-11	Personal affairs reference paper files -----	701-07
719-01	Special service instruction files -----	701-01
719-02	Special services programs data files -----	701-02

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<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
719-03	Recreation and entertainment case files -----	723-01
719-04	Recreation and entertainment details files -----	723-02
719-05	Contest entry files -----	723-03
719-06	Special services recognition files -----	723-04
719-07	Alcoholic beverage files -----	723-05
719-08	Recreational report files -----	723-06
Added	Army band utilization files -----	724-01
Added	Army band technical inspection files -----	724-02
719-09	Special services reference paper files -----	701-07
720-01	Military personnel survey instruction files -----	701-01
720-02	Military personnel survey files -----	719-01
720-02.1	Personnel service technical reference files -----	719-02
720-03	Personnel effects instruction files -----	701-01
720-04	Personal effects case files -----	726-05
720-05	Personnel services reference paper files -----	701-07
721-01	Religious program instruction files -----	701-01
721-01.1	Chaplain's administrative files -----	701-02
721-02	Chaplain's activity report files -----	722-01
721-03	Baptism, marriage, and funeral files -----	722-02
*721-04	Chapel register files -----	722-03
721-05	Character guidance instruction files -----	701-01
721-06	Character guidance council files -----	722-04
721-07	Chaplain's activity reference paper files -----	701-07
722-01	Personnel management instruction files -----	701-01
722-02	Personnel management administrative files -----	701-02
722-03	Personnel management study files -----	711-01
Added	Military personnel trend files -----	711-02
Added	Equal opportunity complaint case files -----	711-03
Added	Equal opportunity reporting files -----	711-04
722-04	Personnel management team staff visit files -----	701-06
722-05	Personnel management reference paper files -----	701-07

APPENDIX

CONVERSION TABLE

800 CIVILIAN PERSONNEL FILES

Asterisk (*) indicates revised descriptions and/or disposition instructions.

<i>Old File Number</i>	<i>File Title</i>	<i>New File Number</i>
801-01	Civilian personnel administration program files.	801-01 and 801-02, as applicable
801-02	Civilian personnel program reporting system files.	801-01
801-03	Civilian personnel program reporting files.	802-01
801-04	Civilian personnel inspection instruction files.	801-01
*801-05	Civilian personnel inspection files	802-02
801-06	Oversea service instruction files	801-01
801-07	Employment practice files	801-01
801-08	Employee-management relation files	801-01 and 801-02, as applicable
801-09	Civilian personnel program staff assistance files.	801-02
801-10	Civilian personnel program reference paper files.	801-07
802-01	Appointment system files	801-01
802-02	Recruitment and selection instruction files.	801-01
802-03	Civil Service certificate files	804-01
*802-04	Active application files	805-03
*802-05	Inactive application files	805-04
*802-06	Roster files	805-01
802-07	Qualification standard files	805-02
802-08	Reemployment files	804-02
802-09	Civilian executive Reserve program files	801-01 and 802-02, as applicable
802-10	Occupational deferment instruction files.	801-01
802-11	Special deferment files	804-03
802-12	Employee placement instruction files	801-01
*802-13	Promotion and placement qualification files.	811-02
*802-14	Promotion register and record files	811-01

<i>Old File Number</i>	<i>File Title</i>	<i>New File Number</i>
802-15	Employee evaluation record files	811-03
802-16	Civilian career management files	811-04
802-17	Occupational inventory files	811-05
802-18	Civilian career referral files	811-06
Added	Individual oversea employment referral files.	811-07
802-19	Career trainee input requirement files	811-08
802-20	Occupational qualification list files	811-09
802-21	Employee separation instruction files	801-01
802-22	Reduction-in-force instruction files	801-01
802-23	Reduction-in-force card files	813-01
802-24	Retention register files	813-03
802-25	Competitive level log files	813-02
*802-26	Area placement coordinator files	811-10
802-27	Retirement system files	801-01
802-28	Employee conduct instruction files	801-01
802-29	Disciplinary instruction files	801-01
802-30	Complaint and grievance instruction files.	801-01
802-31	Appeal and grievance case files	812-03
802-32	Employee performance appraisal instruction files.	801-01
802-33	Civilian leave instruction files	801-01
802-34	Hours of work files	812-01
802-35	Employee service instruction files	801-01
802-36	Employee service case files	812-02
802-37	Employment service staff assistance files	801-02
802-38	Employment service reference paper files.	801-07
803-01	Personnel action and record instruction files.	801-01
803-0	Official personnel folder files	807-01
803-	Active service record card files	807-02
*803-04	Inactive service record files	807-03
803-04.1	Expert and consultant data files	807-04
803-05	Locator files	808-01
803-06	Extra copy job description files	808-02
803-07	Personnel control files	Rescinded. Coverage no longer required.
803-08	Personnel action report files	Rescinded. Coverage no longer required.
803-09	Chronological journal files	808-03
803-10	Group action request list files	808-04
Added	Civilian identification card application files.	809-01

<i>Old File Number</i>	<i>File Title</i>	<i>New File Number</i>
Added	Civilian identification card accounta- bility files.	809-02
1006-01	Civilian training administrative files	801-02
1006-02	Civilian training instructions files	801-01
1006-03	Foreign training approval files	810-05
1006-04	Civilian training waivers files	810-03
1006-05	Operating office civilian training files	810-07
*1006-06	Training and promotion agreements files	810-01
1006-07	Civilian training reports files	810-06
1006-08	Civilian training materials files	810-11
1006-09	Research and study fellowship files	810-02
1006-10	Non-Government training contributions files.	810-04
1006-11	Installation training files	810-08
1006-12	Off-post training files	Rescinded. Use 810-08.
1006-13	Record of training files	810-10
*1006-14	Contract training files	810-09
1006-15	Individual apprentice training files	810-12
1006-16	Apprentice training examination files	810-13
1006-17	Civilian personnel training reference papers files.	801-07
803-11	Personnel action reference paper files	801-07
804-01	Pay and position instruction files	801-01
804-02	Monetary benefit files	Previously rescinded.
804-03	Job classification instruction files	Previously rescinded.
804-04	Wage rate files	803-07
804-05	Job number log files	803-01
804-06	Master job description files	803-02
804-07	Organization files	803-03
804-08	Job standard files	803-04
804-09	Job standard development files	803-05
804-10	Differential and allowance files	803-06
804-11	Salary and wage staff assistance files	801-02
804-12	Salary and wage reference paper files	801-07
805-01	Personnel instruction files	801-01
805-01.1	Personnel administrative files	801-02
*805-02	Official personnel folder files	807-05
805-03	Position record card files	803-08
805-04	Employee time card files	Rescinded. Use 314-21 or 315-15, as applicable.
805-05	Employment application files	805-05
805-06	Personnel authorization files	803-12
805-07	Organizational chart files	803-09
805-08	Officials register files	102-02

<i>Old File Number</i>	<i>File Title</i>	<i>New File Number</i>
805-09	Ladder diagram files	803-10
805-10	Wage and salary schedule files	803-13
805-11	Job description files	803-11
805-12	Employee service record card files	807-06
805-13	Personnel record card files	807-07
805-13.1	Employee interview record card files	811-12
805-13.2	Executive management employee files	811-11
805-13.3	Award and commendation files	605-05
805-14	Grievance files	812-04
805-15	Employment report files	802-03
805-16	Training administration files	810-14
805-17	Nonappropriated fund personnel refer- ence paper files.	801-07
806-01	Equal employment opportunity instruc- tion files.	801-01
806-02	Equal employment opportunity adminis- trative files.	801-02
806-03	Equal employment opportunity reporting files.	806-01
806-04	Equal employment opportunity survey files.	806-02
806-05	Equal employment opportunity complaint case files.	806-03
806-06	Equal employment opportunity reference paper files.	801-07

APPENDIX

CONVERSION TABLE

900 MEDICAL FILES

Asterisk (*) indicates revised descriptions and/or disposition instructions.

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
901-01	Medical program files	210-01 thru
901-02	Medical care instruction files	210-08
		901-01
901-03	Board and committee files	901-05
*901-04	Blood program files	902-01
901-05	Blood donor files	914-05
1411-68	Parasitological specimen record files	914-06
chap 14,		
AR 345-210		
1411-69,	Parasitological specimen stock record account files	914-07
chap 14,		
AR 345-210		
1411-70,	Specimen stock reserve files	914-08
chap 14,		
AR 345-210		
901-06	Alcohol and narcotic control files	902-05
1411-70.1,	Treatment unit inspection files	902-06
chap 14,		
AR 345-210		
901-07	(previously rescinded)	
901-08	Activity reporting files	902-02
901-09	Medical daily diary files	902-03
901-10	Scientific and professional article files	902-04
901-11	(previously rescinded)	
901-12	Medical technical reference files	103-02
901-13	Staff visit and inspection files	901-06
901-14	Army headquarters medical administrative files	901-02
901-15	Medical services reference paper files	901-07
901-16	Dependents medical care administrative files	901-02
901-17	Dependents medical care instruction files	901-01
901-18	Nonavailability statement files	905-01
*901-19	Remote area designation files	905-02
901-20	Dependents medical care reference paper files	901-07
901-21	Medical statistics administrative files	901-02
901-22	Medical statistics instruction files	901-01
901-23	Medical statistics summary files	903-01
901-24	Medical statistical reporting files	903-02
901-25	Telegraphic morbidity report files	903-15
901-26	Death record control files	903-16

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
Added	Medical statistics data source files	903-17
901-27	Induction files	903-07
901-28	Registrant examination summary report files	903-08
901-29	Health and hospitalization data files	903-09
901-30	Detail and summary tabulating card files	903-05
901-31	Medical statistical EAM tabulation files	903-04
901-32	Monthly transmittal of field medical cards	903-14
901-33	Monthly transmittals of clinical record cover sheet files	903-10
901-34	Transmittal letter files	903-11
901-35	Statistical health table and chart files	903-18
Added	Medical study-preparation files	903-19
901-36	Medical facility statistical feeder report files	903-12
901-37	Ward statistical report files	903-13
901-38	Source document files	903-06
901-39	EAM service files	225-11
901-40	General medical statistics reference paper files	901-07
902-01	Medical treatment facility administrative files	901-02
902-02	Medical care inquiry files	904-01
902-02.1	Medical records access files	904-02
902-03	Medical information release files	904-03
902-04	Hospital inspection report files	908-08
902-05	Alien tuberculosis files	917-06
902-06	Physical medicine report files	908-01
902-07	Pay patient treatment report files	908-02
902-08	Veterans Administration hospitalization report files	908-03
902-09	Foreign national hospitalization report files	908-04
902-10	Birth report files	908-05
902-11	Civil death report files	908-06
902-12	Hospital death report files	908-07
902-13	Medical treatment facilities reference paper files	901-07
902-14	Admission and disposition sheet files	909-01
902-15	Patient strength recapitulation files	909-01
902-16	Hospital arrival notice files	909-02
902-17	Patient medical status files	909-08
902-18	Intervening illness statement files	909-06
902-19	Absence suspense files	909-10
902-20	Patient disposition reports files	909-14
902-21	Individual sick slip files	909-11
902-22	Control card files	909-05
902-23	Veterans Administration hospitalization record files	909-12
902-24	Seriously ill suspense files	909-07
902-25	Seriously ill roster files	909-09
902-26	Operation order and schedule files	909-03
902-27	Bed availability files	909-04
902-28	Patient transfer files	909-13

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
902-29	Personnel status and accounting reference paper files	901-07
902-30	Register number files	916-01
902-31	Nominal index files	916-02
902-32	Diagnosis, operation, death, and similar index files	916-04
902-33	Field medical card files	916-05
902-34	Dispensary retained copies of clinical record cover sheet files	916-07
902-35	Duplicate clinical and medical form files	916-08
902-36	Food service administrative files	901-02
902-37	Food service report files	911-01
Added	Hospital master menu files	911-02
Added	Hospital ration accounting files	911-03
Added	Hospital food supply files	911-04
Added	Individual patient diet files	911-05
Added	Diet therapy files	911-06
Added	Modified diet statistics files	911-07
Added	Hospital food production files	911-08
Added	Recipe card files	911-09
902-37.1	Diet card files	911-06
902-38	Food service reference paper files	901-07
902-39	Patient trust fund instruction files	901-01
902-40	Patient trust fund individual record files	910-01
902-41	Patient trust fund accounting files	910-02
902-42	Patient property files	910-03
902-43	Patient clearance sheet files	910-04
902-44	Patient trust fund reference paper files	901-07
903-01	Professional services administrative files	901-02
903-02	Professional service instructions files	901-01
903-03	Professional consultant control files	912-01
903-04	Mental hygiene report files	912-02
903-05	Clinical psychology individual case files	917-07
903-06	Social work individual case files	917-08
903-07	Professional medical services reference paper files	901-07
903-08	Preventive medicine administrative files	901-02
903-09	Preventive medicine instructions files	901-01
*903-10	Preventive medicine survey files	923-01
*903-11	Preventive medicine inquiry files	923-03
*903-12	Toxicity test files	923-04
903-13	Venereal disease report files	923-05
903-14	Prostitution report files	923-06
903-15	Communicable disease report files	923-07
903-16	Epidemic disease report files	923-08
903-17	Command health report files	923-09
Added	Preventive medicine data files	923-10
903-18	(previously rescinded)	
903-19	Dietary review recommendation files	923-02
903-20	Health nursing administrative files	901-02
903-21	Health nursing case files	924-01

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
903-22	Preventive medicine reference paper files	901-07
903-23	Occupational health service administrative files	901-02
903-24	Occupational health service instruction files	901-01
903-25	Occupational health report files	922-01
*903-26	Civilian medical files	922-02
903-27	Occupational health service reference paper files	901-07
903-28	Pharmacy service administrative files	901-02
903-29	Pharmacy instruction files	901-01
903-30	Drug reference files	913-01
903-31	Medical prescription files	913-02
*1411-71, chap 14, AR 345-210	Pharmacy stock record files	913-03
*1411-72 chap 14, AR 345-210	Pharmacy issue files	913-04
903-32	Pharmacy services reference paper files	901-07
903-33	Laboratory and pathology administrative files	901-02
903-34	Medical laboratory performance report files	914-01
903-35	Laboratory and pathological instruction files	901-01
903-36	Clinical and pathological laboratory report files	914-02
*903-37	Medical illustration files	914-03
903-38	Research and experimental case files	914-04
903-39	Laboratory and pathological service reference paper files	901-07
903-40	Medical standards instruction files	901-01
903-41	Medical standard administrative files	901-02
903-42	Medical review files	906-01
903-43	Temporary disability retirement list files	Rescinded The Surgeon General: Use 905-11. The Adjutant General: Use 727-08.
903-44	Mental competency review files	906-02
903-45	Report of medical examination for the USMA files	907-01
903-46	Report of medical examination for the ROTC Pro- gram files	907-02
903-47	Medical examination work sheet files	907-03
903-47.1	Medical examination report files	907-04
903-48	Medical classification files	906-03
903-49	Medical board files	906-04
*903-50	Physical evaluation board files	906-05
903-51	Medical standards reference paper files	901-07
904-01	Nursing service administrative files	901-02
904-02	Nursing service instruction files	915-01
904-03	Nursing service schedule files	915-01
904-04	24-hour report of patients' condition files	915-02
904-05	Temperature, pulse, and respiration record files	915-03
904-05.1	Bacteriological testing files	915-05

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
904-06	Controlled drug register files	915-04
904-07	Nursing service reference paper files	901-07
905-01	Health record files	917-01
905-02	Military clinical files	918-01
905-02.1	Civilian clinical files	918-02
905-02.2	Foreign national clinical files	918-03
905-03	Military outpatient files	919-01
905-03.1	Civilian outpatient files	919-02
905-03.2	Foreign national outpatient files	919-03
905-03.3	Outpatient record indexing files	916-03
905-04	Military consultation service case files	920-01
905-04.1	Civilian consultation service case files	920-02
905-04.2	Foreign national consultation service case files	920-03
905-05	Civilian immunization files	Rescinded.
		Document is given to individual.
905-06	Physical medicine treatment files	917-02
905-07	Orthopedic work order files	917-03
905-08	Electroencephalographic tracing files	917-04
1411-67, chap 14, AR 345-210	Spectacle issue and receipt files	917-05
905-09	Dental health record folder files	926-01
905-10	Military dental files	926-02
905-10.1	Civilian dental files	926-03
905-10.2	Foreign national dental files	926-04
906-01	Procurement and separation X-ray files	921-01
906-02	Military academy applicant X-ray files	921-02
906-03	Tubercular applicant and registrant X-ray files	921-03
*906-04	Rejected applicant and registrant X-ray files	921-04
*906-05	Declined enlistment and uncalled registrant X-ray files	921-05
906-06	Patient treatment X-ray files	921-06
906-07	Installation X-ray index files	916-06
906-08	Installation dental X-ray files	Rescinded. Now included in dental health record.
906-09	Extra oral dental X-ray files	927-01
906-10	Dental X-ray project files	927-02
906-11	Dental X-ray teaching files	927-03
906-12	Unidentifiable exposed X-ray files	See lead-in for category 927.
907-01	Dental service administrative files	901-02
907-02	Dental service instruction files	901-01
907-02.1	Preventive dentistry files	925-01
*907-03	Dental report files	925-02
907-04	Dental service statistical data files	Rescinded. Use 925-02.
907-05	Dental worksheet and tabulation sheet files	925-03
907-06	Prosthetic case files	925-04

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
907-07	Dental service reference paper files	901-07
908-01	Veterinary service administrative files	901-02
908-02	Veterinary instruction files	901-01
908-03	Veterinary historical data files	928-10
908-04	Commercial food establishment reporting files	928-01
*908-05	Veterinary inspection reporting files	928-02
908-06	Veterinary laboratory food examination reporting files	928-03
*908-07	Surveillance inspection reporting files	928-04
*908-08	Vendor performance files	928-05
908-08.1	Quality History Record Files	928-06
*908-09	Veterinary statistical reporting files	928-07
908-10	Communicable disease reporting files	928-08
908-11	Food source listing files	928-09
908-12	Veterinary health certificate, immunization certificate, and physical examination reporting files	Rescinded. Use 929-02 or 929-03, as applicable.
*908-13	Veterinary clinical and sick reporting files	929-01
Added	Privately-owned animal record files	929-02
Added	Military animal record files	929-03
908-14	Animal death certificate files	929-04
908-14.1	Dog health record files	Rescinded. Use 929-03.
908-15	Veterinary service reference paper files	901-07

APPENDIX

CONVERSION TABLE

1000 TRAINING AND EDUCATION FILES

Asterisk (*) indicates revised descriptions and/or disposition instructions.

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1001-01	Training program files	210-01 thru 210-08
1001-02	Training administrative files	1001-02
1001-03	Training instruction files	1001-01
1001-04	Training publications background file.	1001-01
1001-05	Training facility requirement files ..	1002-01
1001-06	Training planning and programing reference paper files.	1001-07
1001-07	Training operations administrative files.	1001-02
*1001-08	Training media files	1002-07
*1001-09	Training operation files	1002-02
1001-10	Training inspection files	1002-03
*1001-11	Unit test files	1002-04
*1001-12	Training report files	1002-05
1001-13	Operational readiness report files ..	Previously rescinded.
*1001-14	Target practice files	1002-06
*1001-15	Air defense target practice files ..	1006-03
1001-16	Air defense center operation files ..	1006-01
1001-17	Air defense center data files	1006-02
Added	Character guidance training ma- terial files.	1007-01
Added	Character guidance training record files.	1007-02
1001-18	Group training reference paper files ..	1001-07
1001-19	Proficiency award files	1008-01
1001-20	Proficiency test files	1008-02
1001-21	Individual training record files	1008-03
1001-22	Leaders course evaluation files	1008-04
1002-01	National Guard unit activation and status files.	207-02
1002-02	Reserve unit activation and status files.	207-02
1002-03	Nontroop program Reserve orga- nization files.	207-02
1002-04	RD unit formulation files	207-02

Old file No.	File title	New file No.
1002-05	Reserve unit affiliation files	207-02
1002-06	Sponsor list files	207-02
1002-07	Equivalent training authorization approval files.	1003-01
1002-08	Training and pay category files	1003-02
1002-09	Reserve training project files	1003-03
1002-10	Project list files	1003-04
1002-11	Reserve training administrative files.	1001-02
1002-12	ROTC agreement files	207-02
1002-13	ROTC administrative files	Previously rescinded.
1002-14	ROTC unit evaluation files	1004-02
1002-15	ROTC class standing files	1004-04
1002-16	ROTC performance report files	1004-03
*1002-17	ROTC enrollment report files	1004-01 (The Adjutant General will use 702-16.)
1002-18	ROTC camp files	1004-05
1002-19	NDCC administrative files	1001-02
1002-20	NDCC unit establishment files	207-02
1002-21	NDCC instruction files	1001-01
1002-22	NDCC instructor selection files	1005-01
1002-23	NDCC uniform approval files	1005-02
1002-24	Reserve components training reference paper files.	1001-07
1003-01	School training instruction files	1001-01
1003-02	School administrative files	1001-02
1003-03	Curricula approval files	1011-01
1003-04	School planned input files	1010-03
1003-05	Consolidated classes schedule files	1011-02
1003-06	Faculty academic record files	1012-06
703-13, Chapter 7, AR 345-210	Officer candidate school panel proceeding files.	1012-07
1003-07	Quota files	1010-04
1003-08	School information files	1001-02
1003-08.1	Instructor information files	1010-07
1003-09	Course publication files	1011-03
1003-10	Medical training material files	1011-08
1003-11	School study files	1011-04
1003-12	Student study files	Previously rescinded.
1003-13	Individual academic record files	1012-03
1003-14	Collateral individual training record files.	1012-04
1003-15	Faculty board files	1012-05
1003-16	School inspection files	1011-05
1003-17	Medical education committee files	1011-07
1003-18	Student selection files	1012-01

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1003-19	School foreign student files	1012-02
1003-20	Service school affiliation files	1010-02
1003-21	Resident and intern performance report files.	Previously rescinded.
1003-22	Disenrollment record files	1012-08
1003-23	School visit files	1010-05
1003-24	Branch instructor conference files	1011-06
1003-25	School reporting files	1010-06
1003-25.1	Medical facility affiliation files	1010-01
1003-26	Military schools training reference paper files.	1001-07
1003-27	Civilian schooling instruction files	1001-01
1003-28	Civilian schooling administrative files.	1001-02
1003-29	Civilian schooling plan files	1013-01
1003-30	Civilian school admission files	1013-02
1003-31	Gratuitous agreement files	1001-03
1003-32	Civilian school theses files	1013-03
1003-33	Civilian schooling reference paper files.	1001-07
1003-34	Educational development instruction files.	1001-01
1003-35	Educational development administrative files.	1014-01
1003-36	Educational development reporting files.	1014-04
1003-37	Individual record files	1014-08
*1003-38	College equivalency evaluation files	1014-06
1003-39	Armed Forces Institute branch office establishment files.	1014-02
1003-40	Course approval files	1014-03
1003-41	Enrollment application files	1014-07
1003-42	Test violation files	1014-09
1003-43	Armed Forces Institute activity reports files.	1014-05
1003-44	General educational development reference papers files.	1001-07
1004-01	Training aids administrative files	1001-02
1004-02	Training aids program files	1020-01
1004-03	Training aids control files	1020-02
1004-04	Training films background files	1020-03
1004-05	Training film files	1020-04
1004-06	DA training devices files	1020-05
1004-07	DA graphic aid files	1020-06
1004-08	Training photograph files	1020-07
1004-09	Local training aids files	1020-08
1004-10	Training publication report files	1001-02
1004-11	Training aid work order files	1020-09

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1004-12	Training material reference paper files.	1001-07
1005-01	Dependent school instruction files	1001-01
1005-02	Dependents education information files.	1015-01
1005-03	Oversea school establishment files	1015-11
1005-03.1	Nonavailability certificate files	1015-12
1005-03.2	Dependents school accreditation files.	1015-02
1005-04	Continental school establishment files.	1015-03
1005-04.1	Dependents education program files	1015-04
1005-05	Dependent school report files	1015-13
1005-06	Dependent school administrative files.	1015-05
1005-07	Dependent school enrollment files	1015-08
1005-08	Dependent school employee personnel files.	1015-06
1005-09	Daily attendance register files	1015-09
1005-10	Dependent school strength report files.	1015-10
1005-11	Dependent school teacher plan book files.	1015-07
1005-12	High school absentee files	1017-01
*1005-13	High school permanent record files	1017-02
1005-14	High school report card files	1017-03
1005-15	High school class register book files	1017-04
1005-16	High school class report files	1017-05
1005-17	Credit transfer certificate files	1017-06
1005-18	High school student personnel files	1017-07
*1005-19	Elementary school permanent record files.	1016-01
1005-20	Elementary school report card files	1016-02
1005-21	Elementary school teachers class register files.	1016-03
1005-22	Elementary school student personnel files.	1016-04
1005-23	Dependent school reference paper files.	1001-07
1006-01	Civilian training administrative files.	801-02
1006-02	Civilian training instructions files	801-01
1006-03	Foreign training approval files	810-05
1006-04	Civilian training waivers files	810-03
1006-05	Operating office civilian training files.	810-07
1006-06	Training and promotion agreements files	810-01

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1006-07	Civilian training reports files	810-06
1006-08	Civilian training materials files	810-11
1006-09	Research and study fellowship files	810-02
1006-10	Non-Government training contribution files.	810-04
1006-11	Installation training files	810-08
1006-12	Off-post training files	Rescinded. Use 810-08
1006-13	Record of training files	810-10
1006-14	Contract training files	810-09
1006-15	Individual apprentice training files	810-12
1006-16	Apprentice training examination files.	810-13
1006-17	Civilian personnel training reference papers files.	801-07
1007-01	Foreign national training instructions files.	1001-01
1007-02	Foreign training administrative files.	1001-02
1007-03	Foreign training program files	1009-01
1007-04	Foreign training program control files.	1009-02
1007-05	Mission training files	1009-03
1007-06	Observer and orientation training files.	1009-04
1007-07	Training assistance files	1009-05
1007-08	Foreign national personnel files	1009-06
1007-09	Foreign nationals Reserve training files.	1009-07
1007-10	Foreign training reports files	1009-08
1007-11	Foreign national training reference papers files.	1001-07
1008-01	Rifle practice promotion administrative files.	1001-02
1008-02	Rifle practice promotion instructions files.	1001-01
1008-03	NBPRP files	1019-01
1008-04	Civilian rifle club files	1019-02
1008-05	National Match files	1019-03
1008-06	Rifle practice promotion reference paper files.	1001-07
1009-01	Educational assistance administrative files.	1001-02
1009-02	Dependent educational assistance instruction files.	1001-01
1009-03	Student loan files	1018-01
1009-04	Scholarship files	1018-02
1009-05	Educational assistance reference paper files.	1001-07

APPENDIX

COMMUNICATIONS FILES

FILE NUMBER CONVERSION TABLE

<i>Old file No.</i>		<i>New file No.</i>
1101-01	Communication administrative files	1101-02
1101-02	Communication instruction files	1101-01
1101-03	Communication representation files	1102-01
1101-04	Communication program files	210-01 through -08
1101-05	Communication planning files	203-03
1101-06	Communication requirement reporting files	1102-02
1101-07	Communication security equipment requirement files.	1102-03
1101-08	Telecommunication facility project files	1102-04
1101-09	Communication facility lease request files	1102-05
1101-10	Interference reduction files	1102-06
1101-11	Electronic environmental files	1102-07
1101-12	Radio frequency files	1102-08
1101-13	Signal operation instruction files	1102-09
1101-14	Standing signal instruction files	1102-10
1101-15	Signal communication reference paper files	1101-07
1101-16	Traffic volume reporting files	1103-01
1101-17	Originating traffic summary reporting files	1103-02
1101-18	Sample analysis of originating message flow reporting files.	1103-03
1101-19	Fixed communications directory reporting files ..	1103-04
1101-20	Radio facilities status reporting files	1103-05
1101-21	Service speed sample analysis reporting files	1103-06
1101-22	Relay in-station performance sample analysis report files.	1103-07
1101-23	Terminal in-station performance sample analysis report files.	1103-08
1101-24	Circuit usage report files	1103-09
1101-25	Telecommunications reporting exceptions files	1103-10
1101-26	Telecommunications engineering reports reference paper files.	1101-07
1101-27	Frequency utilization reports files	1104-01
1101-28	STARCOM radio efficiency reports files	1104-02
1101-29	Telephone traffic data reports files	1104-03
1101-30	Telephone equipment in use reporting files	1104-04
1101-31	Telephone circuit usage reports files	1104-05

<i>Old file No.</i>		<i>New file No.</i>
1101-32	Telephone equipment service control files	1104-06
1101-33	Telephone toll ticket files	1104-08
1101-34	Telephone toll call report files	1104-09
1101-35	Telephone service sales contract files	1104-10
1101-36	Communications accounts files	1104-11
1101-37	Communications equipment record files	1104-12
1101-38	Army transport message abstract files	1104-13
1101-39	Army transport radio log book files	1104-14
1101-40	Message reference files	103-04
1101-41	Radio and television equipment service control files.	1104-15
1101-42	Signal communications services reference paper files.	1101-07
1101-43	Signal communications center operation files	1105-01
1101-44	Signal communications center message files	1105-02
1101-45	Cryptographic accounting files	504-05
1101-46	Transmitted message tape files	1105-03
1101-47	Monitor reel tape files	1105-04
1101-48	Service message files	1105-05
1101-49	Operator's number sheet files	1105-06
1101-50	Multiple address and book message processing files	1105-07
1101-51	Signal communications center operation reference paper files.	1101-07
1101-52	Military affiliate radio system instruction files	1101-01
1101-53	Military affiliate radio system administrative files	1101-02
1101-54	Frequency interference report files	1106-01
1101-55	Emergency station designation files	1106-02
1101-56	Operation authorization files	1106-03
1101-57	Military affiliate radio system member files	1106-04
1101-58	Military affiliate radio system message files	1106-05
1101-59	Military affiliate radio system station log files	1106-06
1101-60	Military affiliate radio system reference paper files	1101-07
1102-01	Postal and mail service administrative files	1101-02
1102-02	Postal and mail service instruction files	1101-01
1102-03	Postal service information files	1101-02
1102-04	Foreign postal agreement files	1108-01
1102-05	APO establishment files	1108-02
1102-06	Postal service authorization files	1108-03
1102-07	Postal clerk designation files	1108-05
1102-08	Mail clerk designation files	1108-05
1102-09	Postal operation report files	1108-06
1102-10	Postal operation summary report files	1108-07
1102-11	Mail dispatch reporting files	1108-08
1102-12	Mail carrier unsatisfactory performance files	1108-04
1102-13 Previously rescinded	
1102-14	Mail distribution scheme files	1108-13
1102-15	Postal directory files	1108-16
1102-16	Postal directory source files	1108-15

<i>Old file No.</i>		<i>New file No.</i>
1102-17	Unit locator files	1108-12
1102-18	Military post office inspection files	1108-10
1102-19	Locator card inspection files	1108-16
1102-20	Unit mailroom inspection files	1108-11
1102-21	Accountable mail receipt files	1108-19
1102-22 Previously rescinded	
1102-23	Mail manifest files	1108-17
1102-24	Lost and rifled mail files	1108-09
1102-25 Previously rescinded	
1102-26	Standing delivery order files	1108-18
1102-27	Mail control files	1108-21
1102-27.1	Mail routing guide files	1108-14
1102-28	EFM processing files	1108-20
1102-28.1	Mail call forms	1108-22
1102-28.2	Hours of collection forms	1108-23
1102-29	Mail services reference paper files	1101-07
1102-30	Continental U.S. Post Office files	1109-01
1102-31	Oversea Post Office files	1109-02
1102-32	Money-order control files	1109-03
1102-33	Unit mail clerk's receipt files	1109-04
1103-01	Receipt to sender files	1110-07
1103-02	Pouch invoice files	1110-09
1103-03	Delivery receipt files	1110-08
1103-04	Officer courier designation files	1110-02
1103-05	Courier service report files	1110-12
1103-06	Supplies and equipment request files	1110-14
1103-07	Pouch label files	1110-15
1103-08	Identification card files	1110-05
1103-09	Identification card correspondence files	1110-06
1103-10	Authorization record files	1110-03
1103-11	Daily inventory files	1110-10
1103-12	Transfer station administrative files	1101-02
1103-13	ARFCOS instruction files	1101-01
1103-14	Headquarters, ARFCOS administrative files	1101-02
1103-15	ARFCOS material handling files	1110-13
1103-16	Station establishment files	1110-01
1103-17	Transfer station inspection files	1110-11
1103-18	Card and key accountability files	1110-04
1103-19	Courier service reference paper files	1101-07
1104-01	Aviation administrative files	1101-02
1104-02	Aviation instruction files	1101-01
1104-03	Aviation committee files	1101-05
1104-03.1	Individual flight record files	1111-01
1104-03.2	Flight order files	1111-04
1104-04	Flight information files	1111-05
1104-05	Notices to airmen files	1111-06
1104-06	Installation flight rules files	1111-07
1104-07	Airfield traffic activity reporting files	1111-08

<i>Old file No.</i>		<i>New file No.</i>
1104-08	Airfield traffic activity summary files	1111-09
1104-09	Aids and procedures check files	1111-10
1104-10	Aircraft operations files	1111-11
1104-11	Aircraft clearance files	1111-12
1104-12	Aircraft flight log files	1111-13
1104-13	Flight regulation violation files	1111-14
1104-14	Hurricane evacuation plans files	1111-15
1104-15	Hurricane evacuation information files	1111-15
1104-16	Aircraft and airfield operations reference paper files.	1101-07
1104-17	Airspace administrative files	1101-02
1104-18	Airspace instruction files	1101-01
1104-19	Rule-making airspace case files	1112-01
1104-20	Rule-making airspace comment files	1112-02
1104-21	Warning and controlled firing area files	1112-03
1104-22	Nonrule-making proposal comment files	1112-04
1104-23	Navigational aids installation files	1112-05
1104-24	Airspace utilization report files	1112-06
1104-25	Balloon operational plan files	1112-07
1104-26	Balloon flight report files	1112-08
1104-27	Proposed construction notices files	1112-09
1104-28	Manmade obstructions evaluation files	1112-10
1104-29	Manmade obstructions comment files	1112-11
1104-30	Airspace use agreement files	1112-12
1104-31	Airspace reference paper files	1101-07

FILE DESCRIPTIONS TRANSFERRED FROM OTHER CHAPTERS

703-10	Flight examination files	1111-02
703-10.1	Flying evaluation board files	1111-03
1416-01	Pictorial service administrative files	1101-02
1416-02	Pictorial service instruction files	1101-01
1416-03	Film programing files	1107-03
1416-04	Pictorial facility establishment files	1107-01
1416-05	Pictorial service technical assistance files	1107-02
1416-06	Film newsletter files	1107-09
1416-07	Audio-visual report files	1107-11
1416-08	Projectionist license control files	1107-10
1416-09	Photographer identification files	1107-17
1416-10	Motion picture film files	1107-22
1416-11	Film project case files	1107-04
1416-12	Local TV recording files	1107-23
1416-13	Local TV program case files	1107-05
1416-14	Commercial TV program case files	1107-06
1416-15	Still picture files	1107-21
1416-16	Negative register book files	1107-19
1416-17	Photographic caption files	1107-20
1416-18	Photographer caption book files	Rescinded
1416-19	Booking card files	1107-15

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<i>Old File No.</i>		<i>New File No.</i>
1416-20	Film inventory and utilization files	1107-16
1416-21	Audio-visual equipment loan files	1107-14
1416-22	Retain film order files	1107-12
1416-23	Photographic work order files	1107-18
1416-24	Requisition and statistical files	1107-13
1416-25	Audio-visual reference paper files	1101-07

NEW FILE DESCRIPTIONS ADDED

.....	Photographic production summary files	1107-07
.....	TV production utilization files	1107-08
.....	Telephone service work order files	1104-07

APPENDIX

CONVERSION TABLE

TRANSPORTATION SERVICES FILES

<i>Old File No.</i>		<i>New File No.</i>
1201-01	Traffic management instruction files	1201-01
1201-02	Traffic management administrative files	1201-02
1201-02.1	Traffic engineering survey and study files	1201-01
1201-03	Materiel transportability files	1202-03
1201-04	Transportation reporting files	1202-04
1201-05	Railway engineering and operational data files ..	1202-05
1201-06	Switching account files	1202-06
1201-07	Damaged or improper shipment statistical study files.	1202-07
1201-08	Carloading rule and regulation files	1202-08
1201-09	Tariff and tender files	1202-09
1201-10	Rate and classification administrative files	1201-02
1201-11	Transit privilege negotiation files	1201-10
1201-12	Transit privilege application files	1202-11
1201-13	Transit utilization reporting files	1202-12
1201-14	Transit inventory audit and tonnage report files ..	1202-13
1201-15	Explosive safety control files	1202-14
1201-16	Statistical tabulation files	1202-15
1201-17	Traffic management reference paper files	1201-07
1202-01	Freight movement administrative files	1201-02
1202-01.1	Transportation control number index files	1203-01
1202-02	Routing order files	1203-02
1202-03	Domestic shipment control files	1203-03
1202-04 Previously rescinded	
1202-05	Freight forwarder agreement files	1203-04
1202-06	Freight account administrative files	1203-05
1202-07	Car control processing files	1203-06
1202-08	Car record book files	1203-07
1202-09	Car seal record book files	1203-08
1202-10	Highway operation files	1203-09
1202-11	Motor carrier facility files	1203-10
1202-12	Motor carriers' explosive safety files	1203-11
1202-13 Previously rescinded	
1202-14	Bill of lading files	1203-12
1202-15	Prepaid outbound salvage bill of lading files	1203-13
1202-16	Prepaid inbound bill of lading files	1203-14
1202-17	Oversea freight operation files	1203-15
1202-18	Transit privilege bill of lading files	1203-16

<i>Old File No.</i>		<i>New File No.</i>
1202-19	Bill of lading register files	1203-17
1202-20	Household shipment bill of lading files	1203-18
1202-21	Household shipment contract files	1203-19
1202-22	Household shipment reimbursement files	1203-20
1202-22.1	Uncrated household goods carrier performance files.	1203-21
1202-22.2	Uncrated household goods rate tariff/tender files	1203-22
1202-22.3	Uncrated household goods distribution roster files.	1203-23
1202-22.4	Uncrated household goods public B/L files	1203-24
1202-22.5	Uncrated household goods reporting files	1203-25
1202-23	Bill of lading review files	1203-26
1202-23	Bill of lading review files	1203-26
1202-24	Privately owned vehicle shipment files	1203-27
1202-25	Damaged or improper shipment files	1203-28
1202-26	Parcel post shipment files	1203-29
1202-26.1	Bill of lading statistical files	1203-30
1202-26.2	Bill of lading audit files	1203-31
1202-26.3	Freight rate litigation files	1203-32
1202-26.4	Freight rate negotiation files	1203-33
1202-27	Freight movement reference paper files	1201-07
1203-01	Terminal and water transportation instruction files.	1201-01
1203-02	Terminal and water transportation administrative files.	1201-02
1203-03	Terminal and port historical files	1204-01
1203-04	Terminal and port planning files	1204-02
1203-05	Terminal facilities files	1204-03
1203-06	Cargo analysis files	1204-04
1203-07	Cargo movement data files	1204-05
1203-08	General average claim files	1204-06
1203-09	Vessel assignment files	1204-07
1203-1	Ship operation report files	1204-08
1203-1.1	Marine casualty record card files	1204-09
1203-12	Amphibious vehicles plans and specification files	1201-10
1203-13	Port car reports files	1204-11
1203-14	Cargo and passenger invoice recapitulation files	1204-12
1203-15	Cargo transporter reports files	1204-13
1203-15.1	CONEX lease agreement files	1204-14
1203-15.2	Approved lease agreement list files	1204-15
1203-15.3	CONEX receipt and billing files	1204-16
1203-16	Pet and mascot shipment files	1204-17
1203-17	Port of entry customs files	1204-18
1203-18	Government vessel pier files	1204-19
1203-19	Commercial vessel pier files	1204-20
1203-20	Ocean manifest files	1204-21
1203-21	Foreign aid program reporting files	1204-22
1203-22	Shippers' export declaration files	1204-23

<i>Old File No.</i>		<i>New File No.</i>
1203-23	Vessel record files	1204-24
1203-24	Ship blueprint and tracing files	1204-25
1203-25	Deck logbook files	1204-26
1203-26	Engine logbook files	1204-27
1203-27	Ship care and preservation files	1204-28
1203-28	Vessel survey files	1204-29
1203-29	Vessel clearance files	1204-30
1203-30	Terminal and water transportation reference paper files.	1201-07
1204-01	Personnel movement instruction files	1201-01
1204-02	Personnel movement data files	1205-02
1204-03	Personnel movement administrative files	1201-02
1204-04	Personnel transportation plan files	1205-03
1204-03	Personnel movement data files	1205-02
1204-05 Previously rescinded	
1204-06	Troop movement files	1205-04
1204-07	Unit movement data files	1205-05
1204-08	Inbound and outbound passenger statistical files	1205-06
1204-09	Passenger recapitulation files	1205-07
1204-10	Loading manifest files	1205-08
1204-11	Passenger list files	1205-09
1204-12	Patient evacuation manifest files	1205-10
1204-13	Deceased personnel passenger list files	1205-11
1204-14	Crew list files	1205-12
1204-15	Passenger account administrative files	1205-13
1204-16	Travel administrative files	1205-14
1204-16.1	Conference travel files	1205-15
1204-17	Passport files	1205-16
1204-18	Passenger warrant files	1205-17
1204-19	Customs declaration files	1205-18
1204-20	Baggage inspection and clearance files	1205-19
1204-21	Trophy confiscation files	1205-20
1204-22	Transportation officer appointment files	1205-21
1204-23	Transportation request files	1205-22
1204-24	Transportation request register files	1205-23
1204-25	Transportation request report files	1205-24
1204-26	Meal ticket files	1205-25
1204-27	Local transportation authorization files	1205-26
1204-28	Bus pass files	1205-27
1204-29	Bus trip report files	1205-28
1204-30	Theater priority list files	1205-29
1204-31	Individual travel files	1205-30
1204-32	Alien dependent travel files	1205-31
1204-33	Personnel movement reference paper files	1201-07
1205-01	Highway system instruction files	1201-01
1205-02	Highway system administrative files	1201-02
1205-03	Movement problem files	1206-01
1205-04	Highway defense utilization files	1206-02

<i>Old File No.</i>		<i>New File No.</i>
1205-05	Authorized representative designation files	1206-03
1205-06	Highway movement permit files	1206-04
1205-07	Highway legislation files	1206-05
1205-08	Interstate highway system files	1206-06
1205-09	Road test research files	1206-07
1205-10	Access road project files	1206-08
1205-11	Highway system reference paper files	1201-07
1206-01	Administrative vehicle instructions files	1201-01
1206-02	Administrative motor vehicle administrative files	1201-02
1206-03	Administrative motor vehicle authorization files	1207-01
1206-04	Administrative motor vehicle requisition files	1207-02
1206-05	Administrative motor vehicle inspection and survey files.	1207-03
1206-06	Administrative motor vehicle subordinate control files.	1207-04
1206-07	Vehicle identification plate files	1207-05
1206-08	Administrative motor vehicle—local transportation cost and performance report files.	1207-06
1206-09	Vehicle usage request files	1207-07
1206-10	Administrative motor vehicle reference paper files.	1201-07
1207-01	Air transportation administrative files	1201-02
1207-02	Air movement designator files	1208-01
1207-03	Airlift requirements and allocation report files ..	1208-02
1207-04	Airlift utilization report files	1208-03
1207-05	Air transportation priority files	1208-04
1207-06	Air transportation reference paper files	1201-07

FILE DESCRIPTIONS TRANSFERRED FROM OTHER CHAPTERS

703-09	Driver license examination files	1207-08
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NEW FILE DESCRIPTIONS ADDED

Transportation research and study files	1202-02
Passenger agreement files	1205-01

APPENDIX

CONVERSION TABLE

RESEARCH AND DEVELOPMENT FILES

<i>Chapter 13 AR 345-210 Old file No.</i>	<i>File Title</i>	<i>AR 340-18-13 New file No.</i>
1301-01	R&D Planning files	1302-01
1301-02	QMR Appraisal files	deleted
1301-03	R&E Policy Council files	1302-02
1301-04	Coordinating Committee files	1302-03
1301-05	Army Scientific Advisory Panel administrative files.	1301-02
1301-06	Army Scientific Advisory Panel files	1302-04
1301-07	Army R&D Review Board files	1302-05
1301-08	R&D Command Schedule files	1302-06
1301-09	RD Control Program files	210-01
1301-10	RD Program review and analysis files	211-01
1301-11	RD Oral Presentation files	211-01
1301-12	RD Program progress reporting files	211-03
1301-13	RD Planning and Programming Reference Paper files.	1301-07
1301-13.1	Information-to-industry administrative files	1301-02
1301-13.2	Unfunded study files	1302-07
1301-13.3	Independent research program review files	1302-08
1301-13.4	QDRI guide files	1302-09
1301-13.5	Problem statement files	1302-10
1301-13.6	Information-to-industry briefing files	1302-11
1301-13.7	QDRI registration files	1302-12
1301-13.8	QDRI registration listing files	1302-13
1301-13.9	QDRI activity reporting files	1302-14
1301-13.10	Unsolicited proposal files	1302-15
1302-01	Technical Committee membership files	1303-01
1302-02	Technical Committee operations files	1303-02
1302-03	RD Project items files	1302-03
1302-04	Technical Committee reference paper files	1301-07
1303-01	R&D Supervisory files	1304-01
1303-02	RD instruction files	1301-01
1303-03	Science advisory organization files	1301-05
1303-04	Scientific committee files	1301-05
1303-05	ASTIA files	deleted
1303-06	Foreign scientific information files	1304-02
1303-07	WSEG study files	1304-03
1303-08	National Inventors Council files	1304-04

<i>Old file No.</i>	<i>File Title</i>	<i>New file No.</i>
1303-11	RD Project control files	1304-05
1303-11.1	Project register files	1304-06
1303-12	Equipment name files	1304-07
1303-12.1	Test scheduling files	1304-08
1303-12.2	Test control files	1304-09
1303-12.3	Installation test scheduling files	1304-10
1303-13	Item testing files	1304-11
1303-14	RD specification and drawing files	1304-12
1303-15	-----	Previously rescinded.
1303-16	RD project reporting files	1304-13
1303-17	Technical report record files	1304-14
1303-18	Technical report reference files	1304-15
1303-19	Research task reporting files	1304-16
1303-19.1	Laboratory notebook files	1304-17
1303-20	RD Technical reference files	1301-07
1303-21	Reliability and maintainability data files	1301-07
1303-22	RD film reporting files	1304-18
1303-23	RD film background files	1304-19
1303-24	RD film files	1304-20
1303-24.1	Scientific and raw data files	1304-21
1303-25	RD administrative reference paper files	1301-07
1304-01	RD item case files	1305-01
1304-02	Authorization files	1305-02
1304-03	RD procurement files	1305-03
1304-04	-----	Previously rescinded.
1304-05	-----	Previously rescinded.
1304-06	RD items test data files	1305-04
1304-07	RD item specification and drawing files	1305-05
1304-08	RD item cross-reference files	1305-06
1304-09	RD item report files	1305-07
1304-10	RD item correspondence files	1305-08
1304-11	RD item meeting files	1305-09
1304-11.1	RD item film files	1305-10
1304-11.2	RD item photographic files	1305-11
1304-11.3	RD item training files	1305-12
1304-11.4	RD item maintenance files	1305-13
1304-12	RD item completion notice files	1305-14
1304-13	Other RD item files	1305-15
1304-14	RD item reference paper files	1301-07
1304-15	Human factors and operations research committee files.	1301-05
1304-16	Human factors or operations research case files	1306-01
1304-17	Agency work program files	1306-02
1303-18	Operations research study evaluation files	1306-03
1303-19	Study report distribution files	1306-04
1304-20	Human factors and operations research project reference paper files.	1301-07

<i>Old file No.</i>	<i>File Title</i>	<i>New file No.</i>
1305-01	International standardization files	1307-01
1305-02	Standardization committees files	1307-02
1305-03	Quadripartite standardization files	1307-03
1305-04	Standardization accreditation files	1307-04
1305-05	Standardization list files	1307-05
1305-06	Standardization list files	1307-05
1305-07	Information exchange lists files	1307-06
1305-08	Quadripartite meeting lists files	1307-07
1305-09	Policy statement coordination files	1307-08
1305-10	Military characteristics coordination files	1307-09
1305-11	Engineering design coordination files	1307-10
1305-12	Engineering test coordination files	1307-11
1305-13	User test coordination files	1307-12
1305-14	Type classification coordination files	1307-13
1305-15	Quadripartite research coordination files	1307-14
1305-16	Quadripartite equipment loan files	1307-15
1305-17	Loaned equipment test report files	1307-16
1305-18	Equipment loan report files	1307-17
1305-19	ASCC membership files	1307-18
1305-20	Air standards coordinating files	1307-19
1305-21	NATO standarization files	1307-20
1305-22	International standardization reference paper files.	1301-07
1306-01	Development sharing program files	1307-21
1306-02	MWD program review files	1307-22
1306-03	MWD project files	1307-23
1306-04	MWD Data Exchange Agreement files	1307-24
1306-05	MWDDEA project files	1307-25
1306-06	MWDDEA report files	1307-26
1306-07	International RD reference paper files	1301-07
added	Cooperative R&D files	1307-27
added	Standardization Groups Liaison files	1307-28
1307-01	Project management planning files	1308-01
1307-02	Project manager control files	1308-02
1307-03	Commodity management control files	1308-03
1307-04	Project and commodity management reference paper files.	1301-07
1308-01	Surface meteorological observation files	1309-01
1308-02	Upper air meteorological observation files	1309-02
1308-03	Meteorological procedures files	1309-03
1308-04	Weather map files	1309-04
1308-05	Meteorological equipment utilization files	1309-05
1308-06	Meteorological operation and equipment subsidiary files.	1309-06
1308-07	Meteorological support files	1309-07

APPENDIX CONVERSION TABLE

1400 LOGISTICS FILES

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1401-01	Procurement administrative files	1401-02
1401-02	Procurement instruction files	1401-01
1401-03	Procurement board and committee files	1401-05
1401-04	Contract statutory restrictions files	1402-01
1401-05	Determinations and findings files	1402-02
1401-06	Contract financing files	1402-03
1401-07	Pension, bond, and insurance administrative files	1401-02
1401-08	Contractors insurance files	1402-04
1401-09	Contractors bond files	1402-05
1401-10	Contractors pension and retirement files	1402-06
1401-11	Pricing administrative files	1401-02
1401-12	Individual item pricing files	1402-07
1401-13	Item pricing posting media files	1402-08
1401-14	Company pricing files	1402-09
1401-15	Cost and price analysis files	1402-10
1401-16	Buy American Act files	1402-11
1401-17	Contract review files	1402-12
1401-18	Bid and award protest files	1402-13
1401-19	Contract appeals files	1402-14
1401-20	Contract termination reporting files	1402-15
1401-21	Contract termination review files	1402-16
1401-22	Contractor responsibility files	1402-17
1401-23	Procurement misconduct case files	1402-18
1401-24	Debarred bidder list files	1402-19
1401-25	Bidder list files	1402-20
1401-25.1	Technical data package files	1402-21
1401-25.2	Advance planning procurement files	1402-22
1401-26	Transactions for \$2,500 or less	1403-01
1401-27	Numbered transactions for more than \$2,500	1403-03
1401-28	Unnumbered transactions for more than \$2,500	rescinded
1401-29	Open-end contract information files	1403-04
1401-30	Master, open-end, and call-type contract files	1403-05
1401-31	Contract standard drawing and specification files	1403-06
1401-32	Nonaction bid invitation files	1403-07
1401-33	Rejected bid files	1403-08
1401-34	Procurement register files	1403-09
1401-35	Procurement directive files	1403-10
1401-36	Procurement action report files	1403-11
1401-37	Military urgency planning list files	1403-12
1401-38	Cross-servicing agreement files	1401-03
1401-39	Interservice inspection files	1403-13
1401-40	Procurement assignment files	1403-14
1401-41	Coordinated procurement program report files	1403-15
1401-42	Interdepartmental purchase request files	1403-16
1401-43	Procurement inspection files	1403-17

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1401-44	Contracting officer designation files	1403-18
1401-45	Code of conduct files	102-10
1401-46	Expediting files	1403-19
1401-47	Tax exemption certificate files	1403-20
1401-48	Procuring office customs entry files	1403-21
1401-49	Photographic inspection files	1403-22
1401-50	Laboratory test report files	1403-23
1401-51	Previously rescinded
1401-52	Renegotiation Act administrative files	1403-24
1401-53	Government-owned and privately operated industrial installation files	1403-25
1401-54	Civil works contract files	1403-26
1401-55	Civil works requisition files	1403-27
1401-56	Commercial business solicitation administrative files	701-02
1401-57	Commercial business solicitation files	725-07
1401-58	Previously rescinded
1401-59	Procurement and production reference paper files	1401-07
1402-01	Small business program administrative files	1401-02
1402-02	Small business program instruction files	1401-01
1402-03	Army Small Business Council Files	1401-05
1402-04	Small business information files	1404-01
1402-05	Small business program survey files	1404-02
1402-06	Small business qualification files	1404-03
1402-07	Competency certificate files	1404-04
1402-08	Small business report files	1404-05
1402-09	Contractor report files	1404-06
1402-10	Qualification list files	1404-07
1402-11	Small business reference paper files	1401-07
1403-01	Labor relations and equal employment administrative files	1405-01
1403-02	Labor relations and equal employment instruction files	1401-01
1403-03	Labor-management dispute files	1405-02
1403-04	Labor standard exception files	1405-03
1403-05	Labor standard violation files	1405-04
1403-06	Industrial equal employment compliance review files	1405-05
1403-07	Industrial equal employment investigation files	1405-06
1403-08	Industrial equal employment special visit files	1405-07
1403-09	Industrial equal employment report files	1405-08
1403-10	Labor relations and equal employment reference paper files	1401-07
1404-01	Defense material system instruction files	1401-01
1404-01.1	Defense material administrative files	1401-02
1404-02	Allocation files	1407-01
1404-03	Allotment case files	1407-02
1404-04	Priority rating case files	1407-03
1404-05	Report files	1407-04
1404-06	Controlled material accounting files	1407-05
1404-07	Special assistance files	1407-06
1404-08	Audit files	1407-07
1404-09	Representative sample files	1407-08
1404-10	Defense material reference paper files	1401-07

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1405-01	Materiel standardization administrative files	1401-02
1405-02	Standardization instruction files	1401-01
1405-03	Materiel standardization committee files	1401-05
1405-03.1	Standardization program recommendation files	1412-01
1405-04	Materiel standardization plan files	1412-02
1405-05	Standardization document formulation files	1412-03
1405-05.1	Standardization document collaboration files	1412-04
1405-05.2	Military supply standard files	1412-05
1405-05.3	Standardization document files	1412-06
1405-05.4	Qualified product list formulation files	1412-07
1405-05.5	Item standardization deviation files	1412-08
1405-06	Standardization report files	1412-09
1405-07	Quadripartite technical procedures committee files	1401-05
1405-08	International standardization agreement list files	1412-10
1405-09	International materiel standardization agreement files	1412-11
1405-10	International standardization project files	1412-12
1405-11	Standardization status files	1412-13
1405-12	Materiel standardization reference paper files	1401-07
1406-01	Materiel engineering administrative files	1401-02
1406-02	Materiel engineering instruction files	1401-01
1406-03	Materiel engineering committee files	1401-05
1406-04	Materiel engineering case files	1410-01
1406-05	Materiel drawing files	1410-02
1406-05.1	Drawing index files	1401-07
1406-06	Preservation and packaging files	1410-03
1406-07	Materiel quality control files	1410-04
1406-08	Materiel engineering reference paper files	1401-07
1406-09	Value engineering administrative files	1401-02
1406-10	Value engineering instruction files	1401-01
1406-11	Value engineering reporting files	1411-01
1406-12	Value engineering study files	1411-02
1406-13	Value engineering reference paper files	1401-07
1407-01	Production administrative files	1401-02
1407-02	Production and industrial mobilization files	1401-01
1407-03	Production and industrial mobilization program files	210-01 thru -08
1407-04	Committee and board files	1401-05
1407-05		Previously rescinded
1407-06	Tax amortization files	1406-01
1407-07	Production requirement data files	1406-02
1407-08	Production record report files	1406-03
1407-09	Industrial mobilization report files	1406-04
1407-10	Industrial mobilization facilities files	1406-05
1407-11	Production equipment history files	1406-06
1407-12	Production and industrial mobilization reference paper files	1401-07
1407-13	Strategic and critical material administrative files	1401-02
1407-14	Strategic and critical material instruction files	1401-01
1407-15	Strategic and critical material requirement forecasting files	1408-01

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1407-16	Strategic and critical material study files	1408-02
1407-17	Material stockpile reference data files	1408-03
1407-18	Strategic and critical material reference paper files	1401-07
1408-01	Manufacturing administrative files	1401-02
1408-02	Manufacturing control files	1409-01
1408-03	Manufacturing method project files	1409-02
1408-04	Manufacture description files	1409-03
1408-05	Manufacturing quality control files	1409-04
1408-06	Gun folder files	1409-05
1408-07	Inspection and proof report files	1409-06
1408-08	Ammunition demilitarization and renovation work order files	1409-07
1408-09	Ammunition lot history files	1409-08
1408-10	Component routing files	1409-09
1408-11	Foundry casting record files	1409-10
1408-12	Tool drawing files	1409-11
1408-13	Print distribution files	1409-12
1408-14	Shop planning and layout files	1409-13
1408-15	Manufacturing reference paper files	1401-07
1409-01	Supply control, distribution, and storage instruction files	1401-01
1409-02	Distribution, control, and storage administrative files	1401-02
1409-03	Shortage report files	Rescinded
1409-04	Requisition and shipping order files	Rescinded
1409-05	Damaged or improper shipment report files	1415-09
1409-06	Property loss, theft, and recovery report files	1416-06
1409-07	Requisition register files	1415-07
1409-08	Customer supply assistance report files	1415-21
1409-09	Maintenance materiel, and equipment inspection report files	1420-05
1409-10	Stock level control files	1416-09
1409-11	Previously rescinded
1409-12	Supply or equipment authorization files	1416-10
1409-12.1	Authorized supply code files	1416-04
1409-13	Stock record account serial number register files	1416-01
1409-14	Stock record account serial number list files	1416-02
1409-15	Stock record account authorization control files	1416-03
1409-16	Equipment record card files	1416-24
1409-17	Training ammunition control card files	1416-25
1409-18	Railway equipment report files	1416-26
1409-19	Army headquarters requisition files	1415-20
1409-20	MARS equipment issue files	1415-18
1409-21	Previously rescinded
1409-22	Materiel handling equipment use files	1415-19
1409-23	Supply control and requirement administrative files	1401-02
1409-23.1	Supply control and requirement instruction files	1401-01
1409-24	Basic item files	1414-01
1409-25	Major item forecast files	1414-02
1409-25.1	Quantitative materiel requirement summary files	1414-03
1409-26	Secondary item and repair part forecasting files	1414-04

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1409-26.1	Supply control study folder files	1414-05
1409-27	ADP supply control study historical files	1414-06
1409-27.1	Materiel allowance files	1414-07
1409-28	Supply control, distribution, and storage reference paper files	1401-07
1409-29	Supply cataloging administrative files	1401-02
1409-30	Supply cataloging instruction files	1401-01
1409-31	Supply cataloging advisory group files	1413-01
1409-32	Cataloging activity reporting files	1413-02
1409-33	Supply item identification files	1413-03
1409-34	Item identification collaboration files	1413-04
1409-35	Item identification card files	1413-05
1409-36	Supply cataloging reference paper files	1401-07
1410-01	Supply accounting instruction files	1401-01
1410-01.1	Property accounting deviation files	1416-07
1410-01.2	Property accounting waiver files	1416-08
1410-02	Supply accounting administrative files	1401-02
1410-02.1	Defense supply service requisition files	101-17
1410-03	Government furnished material and equipment files	1416-27
1410-03.1	Equipment loan files	1416-28
1410-04	Administrative and management financial inventory accounting files	1416-29
1410-05	Financial inventory accounting files	1416-30
1410-06	Stock record files	1416-11
1410-06.1	Priority requisition files	1415-06
1410-07	Contract property account files	1416-13
1410-08	Memorandum receipt jacket files	1416-12
1410-09	Property and sales accountability files	1416-19
1410-10	Property book and supporting transaction files	1416-14
1410-11	Transaction files	1416-15
1410-12	Property record inspection report files	1416-18
1410-13	Hand receipt files	1416-16
1410-14	Personal property accounting files	1416-20
1410-15	Vessel supply accounting files	1416-21
1410-16	Vessel supply inspection files	1416-22
1410-17	Property officer designation files	1416-05
1410-18	Office nonaccountable property files	1416-17
1410-19	Returnable container files	1416-23
1410-20	Supply accounting reference paper files	1401-07
1410-21	Sales account files	1424-01
1410-21.1	Sales store administrative files	1401-02
1410-22	Sales order register files	1424-02
1410-23	Commissary and clothing sales store planning files	1424-03
1410-24	Price list files	1424-04
1410-25	Commissary store report files	1424-05
1410-26	Cash and charge sales files	1424-06
1410-27	Commissary store requisition files	1424-07
1410-28	Commissary store warehouse files	1424-08
1410-29	Ration request files	1424-09
1410-30	Hospital subsistence issue files	1424-10

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1410-31	Commissary store application and permit files	707-03 & 707-05
1410-32	Bakery, meat market, and meat cutting plant files	1424-11
1410-33	Commissary reference paper files	1401-07
1410-34	Laundry and drycleaning administrative files	1401-02
1410-35	Unit and organizational laundry and drycleaning files	1427-01
1410-36	Station laundry and drycleaning files	1427-02 & 1427-03
1410-37	Hospital linen inventory files	1427-04
1410-38	Laundry and drycleaning reference paper files	1401-07
1410-39	Food program instruction files	1401-01
1410-39.1	Food program administrative files	1401-02
1410-39.2	Food facility establishment files	1423-01
1410-39.3	Oversea food facility establishment notification files	1423-01
1410-39.4	Food facility layout review files	1423-02
1410-39.5	Food program staff visit files	1401-06
1410-39.6	Food program committee files	1401-05
1410-39.7	Food program project files	1423-03
1410-40	Food program report files	1423-04
1410-41	Master and special menu files	1423-05
1410-42	Food program reference paper files	1401-07
1411-01	Station and depot supply instruction files	1401-01
1411-02	Administrative files	1401-02
1411-03	Supply operations report files	1415-22
1411-04	Inventory and adjustment files	1415-23
1411-05	Packing, boxing, and crating files	1421-16
1411-06	Box and crate work order files	1421-17
1411-07	Box and crate order and control register files	1421-18
1411-08	Account authorization files	1417-01
1411-09	Authorized supply representative card register files	1417-02
1411-10	Authorized supply representative card register files	1417-03
1411-11	Principal accounting files	1417-04
1411-12	Subordinate accounting files	1417-05
1411-13	Miscellaneous stock control files	1417-06
1411-14	Report files	1417-07
1411-15	Self-service supply center reference paper files	1401-07
1411-16	Due-in document files	1415-01
1411-17	Due-in document registers	1415-02
1411-18	Car arrival report files	1415-03
1411-19	Shortage report files	Rescinded
1411-20	Advice of availability files	Rescinded
1411-21	Previously rescinded
1411-22	Equipment table files	1415-17
1411-23	Previously rescinded
1411-24	Depot supply operations report files	1415-10
1411-25	Station supply report files	Rescinded
1411-26	Depot stock availability report files	1415-13
1411-27	Depot stock status and transaction analysis report files	1415-14
1411-28	Major item status report files	1415-15
1411-29	Stock inventory and reconciliation files	1415-12
1411-30	Depot supply reference paper files	1401-07
1411-31	Storage facilities and service contract files	1403-01 & 1403-03

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1411-32	Warehouse planning and layout files	1421-01
1411-33	Locator record files	1421-02
1411-34	Storage register files	1421-03
1411-35	Storage identification and inspection report files	1421-04
1411-36	Warehouse receiving files	1421-05
1411-37	Warehouse shipping files	1421-06
1411-38	Labor pool and equipment operating files	1421-07
1411-39	Storage reporting files	1421-08
1411-40	Supply item reference files	1421-09
1411-41	Transportation unit control files	1421-10
1411-42	Industrial reserve equipment historical property	1421-11
	record files	
1411-43	National stockpile account files	1421-12
1411-43.1	National stockpile voucher register files	1421-13
1411-43.2	National stockpile reporting files	1421-14
1411-43.3	National stockpile shipping files	1421-15
1411-44	Depot storage reference paper files	1401-07
1411-45	Model (service) stock files	1415-16
1411-46	Due-in document files	1415-01
1411-47	Station supply reporting files	1415-11
1411-48	Requisition reference files	1415-08
1411-49	Stock inventory and reconciliation files	1415-12
1411-50	Station supply control reference paper files	1401-07
1411-51	Motor vehicle stock status files	1429-01
1411-52	Automotive vehicle transfer release files	1429-02
1411-53	Motor vehicle locator record files	1429-03
1411-54	Vehicle inventory and density reporting files	1429-04
1411-55	Quarterly administrative vehicle allocation	1429-05
	reporting files	
1411-56	Vehicle title files	1429-06
1411-57	Motor vehicle supply reference paper files	1401-07
1411-58	Petroleum supply reporting files	1431-01
1411-59	Gasoline and lubricant issue files	1431-02
1411-60	Petroleum product analysis reporting files	1431-03
1411-61	Petroleum supply reference paper files	1401-07
1411-62	Solid fuel supply instruction files	1401-01
1411-63	Solid fuel administrative files	1431-04
1411-64	Solid fuel perpetual inventory files	1431-05
1411-65	Solid fuel requirement and estimate files	1431-06
1411-66	Solid fuel reference paper files	1401-07
1411-67	Spectacle issue and receipt files	917-05
1411-68	Parasitological specimen record files	914-06
1411-69	Parasitological specimen stock record account files	914-07
1411-70	Specimen stock reserve record files	914-08
1411-70.1	Inspection record files	902-06
1411-71	Pharmacy stock record card files	913-03
1411-72	Pharmacy issue files	913-04
1411-73	Hospital due-out files	Rescinded
1411-74	Hospital price extension files	Rescinded
1411-75	Cost analysis files	Rescinded

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1411-76	Hospital memorandum receipt card punch files	Rescinded
1411-77	Medical supply reference paper files	Rescinded
1411-78	Library supply administrative files	1401-02
1411-79	Library voucher files	1428-01
1411-80	Shelf list card files	1428-02
1411-81	Library catalog files	1428-03
1411-82	Library supply reference paper files	1401-07
1412-01	Ammunition supply instruction files	1401-01
1412-02	Ammunition supply administrative files	1401-02
1412-03	Ammunition, guided missile, and rocket status report files	1422-01
1412-04	Ammunition inspection report files	1422-02
1412-05	Depot surveillance files	1422-03
1412-06	Ammunition data card files	1422-04
1412-07	Ammunition suspension card files	1422-05
1412-08	Daily humidity and temperature chart files	1422-06
1412-09	Atmospheric annual graph files	1422-07
1412-10	Ordnance stock control subsidiary files	1422-08
1412-11	Ordnance ballistic acceptance test files	1422-09
1412-12	Ammunition supply reference paper files	1401-07
1413-01	Port supply administrative files	1401-02
1413-02	Port oversea requisition files	1432-01
1413-03	Port extract requisition files	1432-02
1413-04	Secondary port oversea extract requisition files	1432-03
1413-05	Port Army exchange service requisition files	1432-04
1413-06	Port due-in document files	1432-05
1413-07	Port control files	1432-06
1413-08	Port supply reference paper files	1401-07
1414-01	Troop supply administrative files	1401-02
1414-02	Unit supply report files	1426-01
1414-03	Unit packing certificate files	1426-02
1414-04	Unit supply inspection files	1426-03
1414-05	Unit training film issue and turn-in files	1426-04
1414-06	Unit training equipment issue and turn-in files	1426-05
1414-07	Garrison ration account files	1426-06
1414-08	Supply status and control files	1426-07
1414-09	Troop train subsistence account files	1426-08
1414-10	Cash receipt files	1425-01
1414-11	Cooks' worksheet files	1425-05
1414-12	Nonreceipt ration request files	1425-05
1414-13	Field ration issue and delivery files	1425-02
1414-13.1	Headcount files	1425-05
1414-14	Field ration issue and delivery files	1425-02
1414-15	Cash collection sheet register files	1425-01
1414-15.1	Mess account quarterly review files	1425-04
1414-16	Menu files	1425-03
1414-17	Troop supply reference paper files	1401-07
1415-01	Publication supply administrative files	1401-02
1415-02	Publication shipping order files	1430-01
1415-03	Request for status of publication files	1430-03

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1415-04	Initial distribution requisition files	1430-04
1415-05	Requisition for reimbursable publication files	1430-02
1415-06	Initial publication distribution files	1430-05
1415-07	Accountable form receipt and issue files	1430-06
1415-08	Printing plant job jacket files	227-12
1415-09	Duplicating job control files	227-13
1415-10	Previously rescinded
1415-11	Printing and binding requisition files	227-14
1415-12	Previously rescinded
1415-13	Publication control and processing files	227-11
1415-14	Publication stock record card files	1430-08
1415-15	Publication history and stock usage files	1430-09
1415-16	Publication supply reference paper files	1401-07
1416-01	Pictorial service administrative files	1101-02
1416-02	Pictorial service instruction files	1101-01
1416-03	Film programing files	1107-03
1416-04	Pictorial facility establishment files	1107-01
1416-05	Pictorial service technical assistance files	1107-02
1416-06	Film news letter files	1107-09
1416-07	Audio-visual report files	1107-11
1416-08	Projectionist license control files	1107-10
1416-09	Photographer identification files	1107-17
1416-10	Motion picture film files	1107-22
1416-11	Film project case files	1107-04
1416-12	Local TV recording files	1107-23
1416-13	Local TV program case files	1107-05
1416-14	Commercial TV program case files	1107-06
1416-15	Still picture files	1107-21
1416-16	Negative register book files	1107-19
1416-17	Photographic caption files	1107-20
1416-18	Photographer caption book files	Rescinded
1416-19	Booking card files	1107-15
1416-20	Film inventory and utilization files	1107-16
1416-21	Audio-visual equipment loan files	1107-14
1416-22	Retain film order files	1107-12
1416-23	Photographic work order files	1107-18
1416-24	Requisition and statistical files	1107-13
1416-25	Audio-visual reference paper files	1101-07
1418-01	Military assistance program instruction files	1401-01
1418-02	Military assistance program administrative files	1401-02
1418-03	Program files	1419-01
1418-04	Allocation files	1419-02
1418-05	Military assistance program account files	1419-03
1418-06	Foreign government receipt files	1419-04
1418-07	Report files	1419-05
1418-08	Military assistance program reference paper files	1401-07
1419-01	Nonappropriated fund supply instruction files	1401-01
1419-01.1	Nonappropriated fund supply administrative files	1401-02
1419-02	Previously rescinded
1419-03	Merchandise inventory files	1418-01

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1419-04	Fixed asset record card files	1418-02
1419-05	Concessionaire agreement files	1418-03
1419-06	Concessionaire complaint and violation files	1418-04
1419-07	Concessionaire open application files	1418-05
1419-07.1	AAFES documentary files	1418-06
1419-08	Operator's record of medical examination files	1418-07
1419-09	Army theater stock record account files	1418-08
1419-10	External post restaurant fund supply files	1418-09
1419-11	Internal post restaurant fund supply files	1418-10
1419-11.1	AAFES food procurement files	1418-11
1419-11.2	AAFES food issue files	1418-12
1419-11.3	AAFES food card files	1418-13
1419-11.4	AAFES menu files	1418-14
1419-12	External book department fund supply files	1418-15
1419-13	Internal book department fund supply files	1418-16
1419-14	Vocational training fund supply files	1418-17
1419-15	Welfare fund supply files	1418-18
1419-16	Sundry fund supply files	1418-19
1419-17	Hospital fund supply files	1418-20
1419-18	Nonappropriated fund utility service agreement files	1418-21
1419-19	Nonappropriated fund reference paper files	1401-07
1420-01	Maintenance instruction files	1401-01
1420-02	Maintenance administrative files	1401-02
1420-03	Maintenance summary and management files	1420-03
1420-04	Item maintenance engineering files	1420-04
1420-05	Maintenance inspection files	1420-05
1420-06	Maintenance technical assistance files	1420-06
1420-07	Support unit record files	1420-07
1420-08	Equipment operator permit files	1420-08
1420-09	Equipment operator permit register files	1420-09
1420-10	Dispatcher organizational control record files	1420-10
1420-11	Equipment daily utilization files	1420-11
1420-12	Maintenance request files	1420-12
1420-13	Maintenance request register files	1420-13
1420-14	Exchange tag files	1420-14
1420-15	Shop property account files	1420-15
1420-16	Shop locator record files	1420-16
1420-17	Preventive maintenance schedule files	1420-17
1420-18	Equipment inspection and maintenance worksheet files	1420-18
1420-19	Installed and spare engine report files	1420-19
1420-20	Army aircraft inventory, status, and flying time report files	1420-20
1420-21	Engine log or run-in data files	1420-21
1420-22	Calibration data card files	1420-01
1420-23	Historical record or logbook files	1420-02
1420-24	Care and preservation administrative files	Rescinded
1420-25	Care and preservation files	Rescinded
1420-26	Maintenance reference paper files	1401-07
1421-01	Supplies disposition instruction files	1401-01
1421-02	Property disposal administrative files	1401-02

<i>Old file No.</i>	<i>File title</i>	<i>New file No.</i>
1421-03	Property disposal account files	1434-01
1421-04	Property disposal report files	1434-02
1421-05	Film disposal files	1434-03
1421-06	Lease administrative files	1401-02
1421-07	Lease and rental case files	1434-04
1421-08	Sales contract register files	1434-05
1421-09	Sales contract files	1434-06
1421-10	Unsuccessful and rejected bid files	1434-07
1421-11	Retail sale files	1434-08
1421-12	Sales contract review files	1434-09
1421-13	Small arms sales record files	1434-10
1421-14	Surplus property declaration files	1434-11
1421-15	Property disposition reporting files	1434-12
1421-15.1	Demilitarization and mutilation files	1434-13
1421-16	Surplus property donation files	1434-14
1421-17	Excess property donation files	1434-15
1421-18	Supplies disposition reference paper files	1401-07
1422-01	Supply administrative files	1433-01
1422-02	Bid data files	1433-02
1422-03	Bid experience files	1433-03
1422-04	Invitation to bid review files	1433-04
1422-05	Civil works supply reference paper files	1401-07

NEW FILE DESCRIPTIONS ADDED

Unsuccessful bid files	1403-02
Requisition suspense and status files	1415-04
Issue history files	1415-05
Accountable form authorization files	1430-07

APPENDIX CONVERSION CHART

1500 FACILITIES FILES

An asterisk (*) indicates revised instructions.

<i>Old file No.</i>	<i>Files title</i>	<i>New file No.</i>
AR 354-210	-----	AR 340-18-15
1501-01	Installation operational planning files	210-01 through 210-08
1501-02	Installation mobilization requirement files	1502-10
*1501-03	Railroad facilities mobilization requirement files	1502-10
1501-04	-----	Previously rescinded
1501-05	-----	Previously rescinded
1501-06	Site selection report review files	1502-04
1501-07	Site selection report information files	1502-05
1501-08	Site selection files	1502-03
1501-09	Installation status instruction files	1501-01
1501-10	Installation status evaluation files	1502-01
1501-11	Industrial facilities review files	1502-02
1501-12	Installation status general order files	1501-01
1501-13	Military construction planning administrative files	1502-07
1501-14	Emergency and mobilization construction planning administrative files	1502-09
*1501-15	Emergency and mobilization construction planning files	1502-08
1501-16	Mobilization construction program files	1502-11
*1501-17	Land management planning files	1508-18 and 1508-21
1501-18	Master planning files	1502-06
1501-19	Planning RP files	1501-07
1502-1	Real estate program files	210-01 through 210-08
1502-02	Real property management instruction files	1501-01
1502-03	Real property administrative files	1501-02
1502-04	Real property title files	1504-02
Added	Real property annexation files	1504-03
1502-04.1	Real property Federal jurisdiction files	1504-04
1502-05	Realty historical files	1504-05
1502-06	Division realty historical files	1504-06
1502-07	OCE realty historical files	1504-07
1502-08	Appraisal administrative files	1501-02 and 1503-01
1502-09	Appraiser qualification files	1503-09
1502-10	Appraiser precedent files	1503-10
1502-11	Rental value appraisal files	1503-11
1502-12	Abstractor list files	1503-12
*1502-13	Acquisition files	1503-03
1502-14	Acquisition control files	1503-02
1502-15	Acquisition progress reporting files	1503-04
*1502-16	Lease acquisition files	1503-06

<i>Old file No.</i>	<i>Files title</i>	<i>New file No.</i>
1502-17	Lease control files	1503-05
1502-17.1	Maneuver and right of entry permit files	1504-22
1502-18	Real property space utilization files	1504-20
1502-19	Real property retention study files	1504-21
1502-20	Real property inventory files	1504-11
*1502-21	Management case files	1504-08
1502-22	Management control files	1504-09
Added	Recruiting facilities files	1503-08
Added	Acquisition correspondence files	1503-01
Added	Real property acquisition supervisory files	1503-13
Added	Real property management supervisory files	1504-23
1502-23	Real property summary files	1504-10
1502-24	Housing administrative files	1501-02 and 1504-01
1502-24.1	Installation housing program files	1504-14
1502-24.2	Certificate of eligibility files	1504-15
1502-25	Real estate claims officer files	1504-16
1502-26	Real estate claim control files	1504-17
1502-27	Foreign lease holding report files	1504-18
1502-28	Oversea real property report files	1504-19
1502-29	Real property information files	1504-12
1502-30	Trailer site lease files	1504-13
1502-31	Real estate disposal files	1505-02
Added	Disposal correspondence files	1505-01
1502-32	Real property disposal report files	1505-03
*1502-33	Resettlement files	1503-07
1502-34	Real property supervisory files	1505-04
Added	Homeowner's assistance correspondence files	1506-01
Added	Homeowner's assistance case files	1506-02
Added	Progress reporting files	1506-03
Added	Homeowner's assistance program supervisory files	1506-04
1502-35	Real property RP files	1501-07
1502-36	Facilities instruction files	1501-01
1502-37	Lease acquisition files	1507-01
1502-38	Facilities security files	1507-02
1502-39	AA FES maintenance and repair files	1507-03
1502-40	AA FES facilities RP files	1501-07
1503-01	Operation and maintenance administrative files	1508-01
1503-02	Operation and maintenance instruction files	1501-01
1503-03	Repairs and utilities program files	210-01 through 210-08
1503-04	Repairs and utilities project estimate files	1509-06
1503-05	Staff visit files	1501-05
1503-06	Utilities operation administrative files	1509-01
1503-07	Repairs and utilities operation report files	1509-02
1503-08	Utility operation files	1509-04
1503-09	Utility operating log files	1509-05
1503-10	Utilities maintenance files	1509-03
1503-11	Repairs and utilities service and work order files	1509-07
1503-12	Repairs and utilities work order control files	1509-08
1503-13	Building maintenance files	1508-03

<i>Old file No.</i>	<i>Files title</i>	<i>New file No.</i>
1503-13.1	Family housing cost control files	1511-04
1503-14	Custodial service files	1508-07
1503-15	Ground maintenance files	1508-04
1503-16	Wildlife files	1508-24
1503-17	Reforestation report files	1508-22
1503-18	Timber disposal files	1508-23
1503-19	Installation maintenance program files	1508-02
1503-20	Installation maintenance progress and inspection files	1508-12
1503-21	Storage battery files	1508-16
1503-22	Range clearance files	1508-14
1503-23	-----	Previously rescinded
1503-24	Custodial property administrative files	1501-02
1503-25	Custodial property accountability files	1508-08
1503-26	Reserve facilities license files	1508-15
1503-27	Military real property record card files	1508-09
Added	Land management files	1508-17
Added	Leased land management files	1508-19
Added	Herbicide management files	1508-20
Added	Wildlife cooperative agreement files	1508-25
Added	Conservation award files	1508-26
Added	Natural resources reporting files	1508-27
Added	Natural beauty and outdoor recreation files	1508-28
Added	Real property maintenance supervisory files	1508-29
1503-28	Real property record drawing files	1508-10
1503-29	CW real property record card files	1508-11
1503-30	R and U stock record account files	1509-09
1503-31	Installation facility service files	1508-13
1503-31.1	Air pollution abatement files	1512-01
1503-31.2	Air pollution complaint files	1512-02
1503-31.3	Water pollution abatement files	1512-03
1503-31.4	Water pollution complaint files	1512-04
Added	Water and air pollution supervisory files	1512-05
1503-32	Entomology service files	1508-05
1503-33	Sanitary service files	1508-06
1503-34	Fire protection design files	1510-02
1503-35	Fire prevention files	1510-01
1503-36	Fire protection meeting files	1510-04
1503-37	Fire report case files	1510-05
1503-38	Fire loss experience files	1510-06
1503-39	Installation fire prevention and protection files	1510-03
Added	Housing correspondence files	1511-01
1503-40	Personnel housing report files	1511-02
1503-41	Installation troop housing files	1511-02
1503-42	Installation housing project tenancy files	1511-03
Added	Family housing leasing files	1511-05
Added	Family housing rental rate files	1511-06
Added	Housing referral service files	1511-07
Added	Off post rental housing reporting files	1511-08

<i>Old file No.</i>	<i>Files title</i>	<i>New file No.</i>
Added	Off post housing complaint and investigation files	1511-09
1503-43	Maintenance and operation RP files	1501-07
1504-01	Basic topographic data files	1513-01
1504-02	Climatological data files	1513-02
1504-03	Hydrological and hydraulic data files	1513-03
1504-04	Geological and soil data files	1513-04
1504-05	Economic data files	1513-05
1504-06	Engineering data RP files	1501-07
1504-07	Engineering administrative files	1501-02
Added	Investigational study correspondence files	1514-01
1504-08	Investigational program control files	1514-03
1504-09	Investigational project files	1514-02
*1504-10	Laboratory test reporting files	1514-06
1504-11	Division laboratory reporting files	1514-07
1504-12	Investigation status reporting files	1514-04
1504-13	Pavement and cold region laboratory files	1514-05
1504-14	Conservation of natural resources files	1517-02
1504-15	Storm study files	1514-09
1504-16	Sedimentation activity reporting files	1514-10
1504-17	Reservoir sedimentation data files	1515-11
1504-18	Cooperative program files	1514-08
1504-19	Engineer liaison files	1517-03
1504-20	Committee files	1501-05
1504-21	-----	Previously rescinded
1504-22	-----	Previously rescinded
1504-23	-----	Previously rescinded
1504-24	Reservoir regulation manual files	1514-12
1504-25	Reservoir regulation chart files	1514-13
1504-26	Engineering supervisory files	1514-14
1504-27	Engineering investigation and study RP files	1501-07
1505-01	Military construction administrative files	1501-02
1505-01.1	Military planning and construction instruction files	1501-01
1505-02	Military construction program files	210-01 through 210-08
Added	Military planning, design, and construction correspondence files	1515-01
Added	Design development files	1515-02
Added	Design and construction investigation files	1515-03
1505-03	Specification development review files	1515-04
1505-04	Cost estimating files	1515-10
1505-05	Abstract of bid files	1515-11
1505-06	Standard design files	1515-05
1505-07	Standard design reference files	1515-06
1505-08	Division and district standard drawing files	1515-07
1505-09	Drawing approval files	1515-09
1505-10	Guide specification files	1515-08
Added	Project authorization files	1515-12
1505-11	Military construction project files	1515-13
1505-11.1	Minor and troop construction project files	1515-14

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<i>Old file No.</i>	<i>Files title</i>	<i>New file No.</i>
1505-12	Completed project reference files	1515-16
1505-13	Canceled project files	1515-15
1505-14	Military procurement action report files	1515-17
1505-15	Procurement action summary and special report files	1515-18
1505-16	Progress report files	1515-19
1505-17	Field inspection report files	1515-20
1505-18	Food processing facility files	1515-21
1505-19	Military planning and construction supervisory files	1515-22
1505-20	Military construction RP files	1501-07
1505-21	Civil works planning and construction administrative files	1501-02
1505-21.1	Civil works planning and construction instruction files	1501-01
Added	Community shelter planning files	1516-01
Added	Community shelter survey and inspection files	1516-02
Added	Community shelter progress reporting files	1516-03
Added	Civil works planning and development correspondence files	1517-01
Added	Flood plain management data files	1517-04
Added	Flood plain management data files	1517-05
Added	Flood plain management assistance files	1517-06
Added	Flood plain management information reporting files	1517-07
Added	Civil works small project files	1517-13
1505-22	Survey reporting files	1517-08
1505-23	Survey report status files	1517-09
1505-24	Program files	213-06, AR 340-18-2
1505-25	Civil works project files	1518-01
1505-26	Civil procurement action report files	1518-03
1505-27	Procurement action summary and special report files	1518-04
Added	CW construction supervisory files	1518-06
1505-28	Agency project review files	1517-10
1505-29	Five year program report files	213-07, AR 340-18-2
1505-30	Scheduling and programming performance report files	213-07, AR 340-18-2
1505-31	Special civil works project files	1518-02
1505-32	Appropriation hearing files	213-07, AR 340-18-2
1505-33	St. Lawrence River Joint Board files	1517-12
1505-34	CW planning and construction supervisory files	1517-14 and 1518-06
1505-35	CW planning and construction RP files	1501-07
1506-01	Contract administrative files	1519-01
1506-02	Contract instruction files	1501-01
1506-03	Contracting officer designation files	1519-02
1506-04	Contractor qualification files	1519-03
1506-05	Wage rate predetermination files	1519-04
1506-06	Labor relations files	1519-05

<i>Old file No.</i>	<i>Files title</i>	<i>New file No.</i>
1506-07	Contractors payroll files	1519-06
1506-08	Contract review files	1519-08
1506-09	Military construction contract files	1519-09
1506-10	Requisition files	1519-14
1506-11	Expediting case files	1519-15
1506-12	CW construction and maintenance contract files	1519-10
1506-13	Utilities contract files	1519-11
1506-14	Utility contract review files	1519-07
1506-15	Other agencies contract files	1519-12
1506-16	Contract supervisory files	1519-17
Added	Contract appeal files	1519-13
Added	Water supply storage space contract files	1519-16
1506-17	Contract RP files	1501-07
1507-01	Project operation and maintenance administrative files	1520-01
1507-02	Project operation files	1520-02
1507-03	Project operation and maintenance basic files	1520-03
1507-04	Equipment record files	1521-06
1507-05	Operation report or log files	1520-04
1507-06	Subordinate files	1520-05
1507-07	-----	Previously rescinded
Added	Hired labor maintenance work files	1520-07
1507-08	Hydroelectric operation report files	1520-08
1507-09	Hydroelectric statement files	1520-9
Added	Equipment failure and systems interruption reporting files	1520-11
Added	CW project operation and maintenance supervisory files	1520-12
*1507-10	Hydroelectric statistical report files	1520-10
1507-11	Master development plan files	1517-11
1507-12	Dredging schedule files	1520-06
1507-13	Navigation and chart data files	1522-05
1507-14	Submarine cable and pipeline chart files	1522-06
1507-15	Annual statement of surveys contemplated files	1522-07
1507-16	Project and index map files	1518-05
1507-17	Plant administrative files	1521-01
1507-18	Plant data files	1521-02
1507-18.1	Plant logbook files	1521-03
*1507-19	Plant replacement schedule files	1521-04
1507-20	Marine design and construction files	1521-05
1507-21	Bridge permit files	Deleted, permits transferred
306-07	Operation report files	1521-07
306-08	Plant rental files	1521-08
Added	CW plant supervisory files	1521-09
1507-22	Federal power commission permit and license files	1522-08
1507-23	Federal power commission operation report files	1522-09
1507-24	General permit files	1522-15
1507-25	Rejected permit application files	1522-16

<i>Id file No.</i>	<i>Files title</i>	<i>New file No.</i>
1507-26	Nonaction construction permit files	1522-17
1507-27	Dredging and dumping permit files	1522-14
1507-28	Reservoir permit files	1522-10
1507-29	Fill and bank protection permit files	1522-12
1507-30	Dock permit files	1522-13
1507-31	Alteration of obstructive bridge files	Deleted, files transferred
Added	Harbor line approval files	1522-04
Added	Reservoir and lock and dam letter permit files	1522-11
Added	Navigable waterways supervisory files	1522-18
1507-32	Navigable waterway files	1522-01
1507-33	Waterway and boundary map files	1522-03
1507-34	Wreck and obstruction files	1522-02
1507-35	Waterway traffic data files	1523-01
1507-36	Commercial statistics administrative files	1501-02
*1507-37	Summary machine and commodity code listing files	1523-05
1507-38	Vessel code index files	1523-03
*1507-39	Vessel operator, port, and dock code manual files	1523-06
*1507-40	District listing files	1523-05
1507-41	Vessel, commodity, port, and dock card files	1523-07
1507-42	Detail files	1523-08
1507-43	Vessel operation report files	1523-09
1507-44	Summary card files	1523-11
1507-45	Background material and manuscript files	1523-12
1507-46	Progress reporting files	1523-13
Added	Data collecting ruling files	1523-02
Added	District annual port to port tabulations files	1523-04
1507-47	Domestic detail card and tape and census foreign data tape files	1523-10
1507-48	Domestic emergency operation instruction files	1501-01
1507-49	Domestic emergency operation administrative files	1501-02
1507-50	Domestic emergency operation report files	1524-01
1507-51	Domestic emergency post action report files	1524-02
1507-52	Foreign technical assistance files	1524-03
1507-53	Foreign engineer training files	1524-04
1507-54	Daily log files	1524-05
1507-55	International board of control report files	1524-06
1507-56	Annual report files	1524-07
1507-57	Annual report draft, manuscript, and proof files	1524-08
1507-58	Lodging files	1524-09
1507-59	Operation and maintenance supervisory files	1524-10
1508-01	Operation and maintenance RP files	1501-07
1508-02	Cemetery instruction files	1501-01
1508-03	Cemetery administrative files	1525-01
1508-04	Cemetery engineering planning files	1525-02
1508-05	Cemetery planning estimates files	1525-03
1508-06	Burial register files	1525-04
1508-07	Periodic report files	1525-05
1508-08	Installation and gravesite layout files	1525-06

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<i>Old file No.</i>	<i>Files title</i>	<i>New file No.</i>
1508-08	Cemetery visitor register files	1525-07
1508-09	Cemetery historical files	1525-08
1508-10	Cemetery RP files	1501-07