

CORRESPONDENCE CLASSIFICATION SYSTEM

FOR THE

CIVIL WORKS RECORDS

USED IN

THE OFFICE OF THE CHIEF OF ENGINEERS

WITH INDEX

**REVISED
NOVEMBER 1941**

CORRESPONDENCE CLASSIFICATION SYSTEM
Used in the
OFFICE OF THE CHIEF OF ENGINEERS, U. S. ARMY,
For the
CIVIL WORKS RECORDS, WITH INDEX

- - - - oOo - - - -

INTRODUCTION TO THE SYSTEM
AND INFORMATION FOR ITS APPLICATION

- - - oOo - - -

The classifications herein set up constitute a general subject index of the records and files of the civil works activities of the Corps of Engineers. Under this system, the subject matter of a paper will determine the number under which it will be classified. In some cases it will be necessary to add to the number further marks of identification, such as a name, in the case of a natural person, a title, in the case of an organization, a geographic designation, or other necessary term.

Seven general classes have been set up and numbered as follows:

Class 1000	General
" 2000	Administration
" 3000	Finance
" 4000	Personnel and Services
" 5000	Equipment, Property and Supplies
" 6000	Land, Buildings and Structures
" 7000	River and Harbor Work, Flood Control, Permits and Transportation

All matters so general in nature that they may not be put into another group will be placed in Class 1000 - General. Many of the numbers now assigned are intended to be used for reference or index purposes only.

The main subjects so far assigned under the classes set up are shown in the following pages.

INTRODUCTION TO THE SYSTEM
AND INFORMATION FOR ITS APPLICATION
(CONTINUED)

The files in this system are arranged in three groups -

1. Those bearing numbers only, without further marks of identification. These are arranged in numerical order.

2. Those bearing numerical and other marks of identification, except personal folders of employees.

3. Those containing the personal histories of employees. They bear the number 4201, followed by the name, and are arranged in the alphabetical order of the names.

In Group 2 the arrangement is first alphabetical in the order of the identifying designations, and second numerical in the order of the numbers assigned. Thus, 3402 (Ohio R.) would be filed under the letter "O", and the numerical arrangement would place it before any other paper of a higher number bearing the designation, "(Ohio R.)"; e. g., 6500 (Ohio R.) would follow 3402 (Ohio R.), and precede 7245 (Ohio R.). Further subdivisions would be arranged alphabetically, so that 6500 (Ohio R.-Fernbank) would be placed ahead of 3402 (Ohio R.-Louisville).

CLASS 1000 - GENERAL.

-1-

1000 The President:
1001
1002
1003 Executive Orders
1004 Executive Office of the President(White House Office;
Budget Bur.; Natl. Resources Planning Bd.; Office of
Govt. Reports; Liaison Office for Personnel Management)
1005
1006 Executive Proclamations and Messages
1007
1008
1009 Vetoes and Veto Powers
1010 Congress
1011 House of Representatives and Senate
1012 Acts and Amendments
1013
1014 Bills and Resolutions House
1015 Bills and Resolutions Senate
1016 Bills and Resolutions Joint
1017 Bills and Resolutions Concurrent
1018 Bills and Resolutions Private
1019 Bills and Resolutions Public
1020
1021
1022 Committees
1023
1024 Committee Resolutions
1025 Congressional Directory
1026 Congressional Documents
1027 Congressional Record
1028 Congressional Reports
1029 Congressional Parties
1030
1031
1032 Adjournment
1033
1034
1035 Executive Departments, Bureaus, and Activities
1036 War Department
1037 Secretary of War; Under Secretary of War; Assistant
Secretary of War.
1038
1039
1040 Assistant and Chief Clerk, and Divisions
(Divisions of Secretary's Office to be designated
by name)
1041
1042
1043

CLASS 1000 - GENERAL

-2-

1044 General Staff and Chief of Staff's Office
1045
1046 Adjutant General
1047
1048 Quartermaster General
1049 Chief of Ordnance
1050 Surgeon General
1051 Chief Signal Officer
1052 Inspector General
1053 Judge Advocate General
1054 Chief of Coast Artillery
1055 Chief of Field Artillery
1056 Chief of Infantry
1057 Chief of Cavalry
1058 Provost Marshal General
1059 Chief of Air Corps
1060 Chief of National Guard
1061
1062 Chief of Finance (War Dept. Budget Offor.; Fin. Offor.,
U.S. Army)
1063
1064 Corps Area and Geographic Departments
1065 Chemical Warfare Service and Chief of
1066
1067
1068
1069 War Department Representatives
1070 Military Activities
1071 Expeditionary Forces and Troops
1072 War Games and Maneuvers
1073 Military Control
1074 Selective Service
1075
1076 National Anthem
1077
1078
1079
1080 Arsenals
1081
1082
1083
1084
1085 Chief of Engineers
1086 Corps of Engineers, Engineer Troops and Regiments
1087 Office, Chief of Engineers
1088
1089
1090
1091

CLASS 1000 - GENERAL.

-3-

1092 Engineer Districts and Divisions
1093 Engineer Sub Offices
1094 Engineer Depots and Sections
1095
1096
1097
1098
1099
1100 Engineer Commissions (Follow by respective titles)
1101
1102
1103
1104
1105
1106
1107 Engineer Boards (Designate by name)
1108
1109
1110 State Department
1111 Consular Service, Military Attaches
1112
1113
1114
1115 Treasury Department
1116 Bureaus and Divisions (Designate by name)(Lighthouse
Bureau transfd. to Treasury & consolidated with Coast
Guard as latter)
1117
1118
1119
1120 Post Office Department
1121 Divisions and Sections
1122
1123
1124
1125 Department of Justice and Attorney General
1126 Solicitor General, United States Attorneys, Fed. Bur. of
Investigation
1127
1128
1129
1130 Navy Department
1131 Bureaus and Divisions (Designate by name)
1132 Merchant Marine
1133 Naval Forces
1134 Naval Vessels
1135 Naval Officers
1136
1137 Naval Schools
1138 Naval Bases, Stations and Yards

CLASS 1000 - GENERAL

-4-

- 1139
- 1140 Marine Corps and Marine Officers
- 1141
- 1142
- 1143
- 1144
- 1145 Interior Department
- 1146 Bureaus and Divisions (Designate by name)(added by Reorg.Acts: Insular Bur.(Now Territories-Isl.Possessions, Div.of); Biolog.Survey and Fisheries Bur.(now combined as Fish and Wildlife Service)
- 1147
- 1148
- 1149
- 1150
- 1151
- 1152
- 1153
- 1154
- 1155 Agriculture Department
- 1156 Bureaus and Divisions (Designate by name)(added by Reorg.Acts: Commodity Credit Corp.; Farm Credit Admin.; Fed.Farm Mortgage Corp., Rural Electrfn. Admin.)
- 1157
- 1158
- 1159
- 1160 Commerce Department
- 1161 Bureaus and Divisions (Designate by name) added by Reorg.Act, Civil Aeronautics Auth., Inl. W/W Corp.
- 1162
- 1163
- 1164
- 1165 Labor Department
- 1166 Bureaus and Divisions (Designate by name)
- 1167
- 1168
- 1169
- 1170 Government Printing Office
- 1171 Superintendent of Documents
- 1172
- 1173
- 1174
- 1175
- 1176
- 1177
- 1178
- 1179
- 1180
- 1181
- 1182
- 1183

CLASS 1000 - GENERAL.

-5-

- 1184
- 1185 Smithsonian Institute and National Museum
- 1186
- 1187
- 1188
- 1189
- 1190 Commissions (Except Engineer)(Designate by name)
- 1191
- 1192 The Panama Canal & Governor
- 1193
- 1194
- 1195
- 1196
- 1197
- 1198
- 1199
- 1200
- 1201
- 1202
- 1203
- 1204
- 1205
- 1206
- 1207
- 1208
- 1209
- 1210 Boards (Except Engineer)(Use for boards not under particular Govt. department, followed by title of board; for boards under particular Govt. department, use "Agency Under" number, followed by title of board.)
- 1211
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- 1213
- 1214
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- 1222
- 1223
- 1224
- 1225 United States Veterans Administration
- 1226
- 1227
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CLASS 1000 - GENERAL

-6-

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Committees (Other Than Congressional)

General Supply Committee

National Resources Committee

War Department Committees

Miscellaneous Federal Agencies (Use for various independent and temporary agencies not already listed, as 1275 (Production Management, Office of) General Accounting Office, and Comptroller General (Make separate classification for each.)

CLASS 1000 - GENERAL

-7-

1279
1280 District of Columbia
1281
1282 Federal Loan Agency
1283 Authorities, Boards etc., under jurisdiction of
Federal Loan Agency
1284
1285 Railroad Administration
1286 Federal Security Agency
1287 Authorities, boards etc. under Federal Security Agency
1288 Federal Works Agency
1289 Authorities, Boards etc. under Federal Works Agency
1290 Fuel Administration
1291
1292 National Archives
1293
1294
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1300
1301 Department of Public Works
1302
1303
1304
1305 Tennessee Valley Authority
1306
1307
1308
1309
1310 United States Agents
1311
1312 Fiscal Agents
1313
1314 Special Agents
1315
1316 Disbursing Agents and Officers
1317
1318 Contracting Agents and Officers
1319
1320 Authorities and Authority
1321
1322 Federal
1323
1324 War Department
1325
1326 Military
1327
1328 Civil
1329
1330 State and Territory

CLASS 1000 - GENERAL

-8-

1331
1332 County, City, Town and Municipal
1333
1334 Conflict of Authority
1335
1336 Delegation of Authority (Follow by District)
1337
1338
1339
1340 Public Utilities
1341
1342
1343
1344
1345
1346
1347
1348
1349
1350 Legislation, Laws, Statutes
1351 International
1352
1353 Federal
1354
1355 Military
1356
1357 Territory
1358 State
1359 County, City, Town, Municipal, (Ordinances)
1360
1361 Admiralty, Maritime and Navigation
1362
1363 River and Harbor
1364 River and Harbor, Violation of
1365
1366 Eight Hour
1367 Eight Hour, Violation of
1368
1369
1370 Game
1371
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CLASS 1000 - GENERAL.

-9-

1381
1382
1383
1384
1385 Repeal of Laws
1386
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1399
1400 Legal Action (Civil)
1401 Adjustment, Arbitration, Compromise
1402 Condemnation, Confiscation, Seizure
1403
1404 Accusations
1405
1406 Indictment, Prosecution, Suits, Trials
1407
1408 Evidence, Testimony, Witnesses
1409
1410 Acquittal, Conviction
1411
1412 Judgments, Decrees, Fines, Sentences, Penalties
1413
1414 Ejectment, Injunctions
1415
1416 Disbarment
1417
1418 Jurisdiction and Cession of
1419
1420 Legalizing
1421
1422 Limitations
1423
1424 Liability
1425
1426 Indemnity
1427
1428 Legal Assistance
1429
1430

CLASS 1000 - GENERAL

-10-

1431
1432
1433
1434
1435 Rewards
1436
1437
1438
1439
1440 Legal Papers
1441
1442 Affidavits, Depositions, Sworn Statements, Jurats
1443
1444 Subpoena and Warrants
1445
1446 Attachments and Replevin
1447
1448 Briefs
1449
1450 Charters and Articles of Incorporation
1451
1452 Options and Mortgages
1453
1454 Clearance Papers and Manifests
1455
1456 Releases
1457
1458 Power of Attorney and Attorney in Fact
1459
1460 Wills and Testaments
1461 Treaties, Interstate and Federal
1462
1463
1464
1465
1466
1467
1468
1469
1470 Courts and Court Attaches
1471
1472 Federal Courts
1473
1474 Military Courts
1475
1476 Supreme Courts
1477
1478 Appellate Courts
1479
1480 District and Circuit Courts

CLASS 1000 - GENERAL.

-11-

- 1481
- 1482 **Chancery, Equity and Probate Courts**
- 1483
- 1484 **Local and Police Courts**
- 1485
- 1486 **Inquiry, Courts of**
- 1487
- 1488 **Inquests, Courts of**
- 1489
- 1490 **Admiralty Courts**
- 1491
- 1492 **Notary Public**
- 1493
- 1494 **Notarial Fees**
- 1495
- 1496 **Juries**
- 1497
- 1498 **Jury Fees**
- 1499
- 1500
- 1501
- 1502
- 1503
- 1504
- 1505
- 1506
- 1507
- 1508
- 1509
- 1510 **Decisions (To be followed by name of officer or office requested of, or making.)**
- 1511
- 1512
- 1513
- 1514
- 1515
- 1516
- 1517
- 1518
- 1519
- 1520 **Crimes and Offenses**
- 1521
- 1522 **Bribery, Defalcation, Embezzlement, Forgery, Fraud, Perjury, Theft, Libel, Slander, Smuggling, Impersonation. Use straight number; See also 2232 for Administrative irregularities**
- 1523
- 1524 **Conspiracy and Collusion**
- 1525
- 1526 **Spies and Spying**
- 1527 **Sabotage**
- 1528 **Anarchy**

CLASS 1000 - GENERAL

-12-

1529
1530 Alcoholism, Assault, Gambling
1531
1532 Arrest and Confinement
1533
1534 Prisons and Prisoners
1535
1536 Convicts
1537
1538 Prisoners of War
1539
1540
1541
1542
1543
1544
1545
1546
1547
1548
1549
1550 Politics
1551
1552 Political Influence
1553
1554 Political Offices
1555
1556 Elections
1557
1558 Voting
1559
1560
1561
1562
1563
1564
1565
1566
1567
1568
1569
1570 Foreign
1571
1572 Countries and Governments
1573
1574 Armies and Troops
1575 Navies and Naval Vessels
1576 Representatives and Attaches
1577
1578 Relations
1579
1580 Treaties and International Agreements

CLASS 1000 - GENERAL.

-13-

- 1581
- 1582 Three Mile Limit
- 1583
- 1584
- 1585 Languages
- 1586
- 1587
- 1588
- 1589
- 1590 Foreigners and Aliens
- 1591
- 1592 Activities in United States (see also sabotage, 1527)
- 1593
- 1594
- 1595
- 1596 Immigration and Immigrants
- 1597
- 1598 Citizenship
- 1599
- 1600 Statistics (To be followed by name.)
- 1601
- 1602 Compilation of
- 1603
- 1604 Data for
- 1605
- 1606
- 1607
- 1608
- 1609
- 1610 Bulletins (To be followed by title of originating agency)
- 1611
- 1612
- 1613
- 1614
- 1615
- 1616
- 1617
- 1618
- 1619
- 1620 Histories and Historical
- 1621
- 1622 Historical Structures, Ruins, Etc.
- 1623
- 1624 Relics and Souvenirs
- 1625
- 1626 Historical Papers, Records, Etc. (Use for inquiries
re material recorded prior to 1900)
- 1627
- 1628
- 1629
- 1630

CLASS 1000 - GENERAL

-14-

- 1631
- 1632
- 1633
- 1634
- 1635
- 1636
- 1637
- 1638
- 1639
- 1640 Publicity, Public Press. (Use 5221 for dissemination of information to public, followed by appropriate subject, w/w, or project.)
- 1641
- 1642
- 1643
- 1644 Censorship
- 1645
- 1646 Newspapers and Magazines
- 1647
- 1648 Press clippings
- 1649
- 1650 Editorials and Articles for
- 1651
- 1652 Controversies
- 1653
- 1654 Information Bureaus
- 1655
- 1656 Information Circulars and Bulletins
- 1657
- 1658 Expert Information
- 1659
- 1660
- 1661
- 1662
- 1663
- 1664
- 1665
- 1666
- 1667
- 1668
- 1669
- 1670 Inventions, Patents, Trademarks and Copyrights
- 1671
- 1672 Laws Relative to
- 1673
- 1674 Infringement
- 1675
- 1676 Sale to Government
- 1677
- 1678 Rights and Royalties
- 1679
- 1680 Drawings, Plans, Designs and Models

CLASS 1000 - GENERAL

-15-

1681
1682
1683
1684
1685
1686
1687
1688
1689
1690 **Tariff, Taxes and Taxation**
1691
1692 **Tariff Rates**
1693
1694 **Import Duties**
1695
1696 **Taxes**
1697
1698 **Internal Revenue Taxes and Stamps**
1699
1700 **Sales Taxes**
1701
1702 **War Taxes**
1703
1704 **Road Taxes**
1705
1706 **Income Taxes**
1707
1708 **Exemptions from**
1709
1710
1711
1712
1713
1714
1715
1716
1717
1718
1719
1720 **Commercial Enterprises and Projects**
1721
1722 **Firms, Corporations and Partnerships**
1723
1724 **Financial and Business Standing**
1725
1726 **Bankruptcy and Insolvency of**
1727
1728 **Solvency of**
1729
1730 **Concessions to**

CLASS 1000 - GENERAL

-16-

1731	
1732	Stock and Stockholders
1733	
1734	Dividends
1735	
1736	Receivers
1737	
1738	Syndicates
1739	
1740	Trusts and Monopolies
1741	
1742	Mercantile Agencies
1743	
1744	Profits and Profiteering
1745	
1746	Industrial Plans and Surveys
1747	
1748	Strikes
1749	
1750	Factories and Manufacturing Plants
1751	
1752	Commandeering
1753	
1754	Shipyards and Shipbuilding Plants
1755	
1756	
1757	
1758	
1759	
1760	
1761	
1762	
1763	
1764	
1765	
1766	
1767	
1768	
1769	
1770	Insurance
1771	
1772	Policies and Premiums
1773	
1774	Fire Insurance
1775	Liability
1776	Life Insurance
1777	
1778	Marine Insurance
1779	
1780	War Risk

CLASS 1000 - GENERAL.

-17-

1781
1782 Beneficiaries
1783
1784
1785
1786
1787
1788
1789
1790 Education and Educational Institutions
1791
1792 Instructors and Teachers
1793
1794 Tuition Fees
1795
1796 Essays, Addresses, Lectures, Treatise, Monographs,
Speeches
1797
1798 Diplomas, Degrees, Awards, etc.
1799
1800 Army and Engineer Schools
1801
1802 Foreign Schools
1803
1804 Universities and Colleges
1805
1806 Private Schools
1807
1808 Public Schools (Grade and High)
1809
1810 Correspondence Schools
1811
1812
1813
1814
1815
1816
1817
1818
1819
1820 Exhibits and Demonstrations
1821
1822 Expositions and Exhibitions
1823
1824 Celebrations, Ceremonies, Dedications, Memorial
Services
1825
1826 Parades and Reviews
1827
1828 Reunions and Receptions
1829
1830 Carnivals and Pageants

CLASS 1000 - GENERAL

-18-

1831
1832
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1834
1835
1836
1837
1838
1839
1840 Associations and Organizations
1841
1842 Activities of
1843 Conventions
1844 Representatives of
1845
1846 Beneficial Associations
1847
1848 Secret Societies
1849
1850 Veterans and Veteran Organizations
1851
1852 Unions
1853
1854
1855
1856
1857
1858
1859
1860 Sciences, Professions and Occupations
1861
1862 Geology
1863
1864 Physics
1865
1866 Scientific Expeditions and Explorations
1867
1868
1869
1870 Experimental Stations and Laboratories, Studies
1871
1872 Agriculture
1873
1874 Aeronautics
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CLASS 1000 - GENERAL

-19-

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1900 Race

1901

1902 Filipinos, Indians, Negroes, Etc. (Classify each race separately.)

1903

1904

1905

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1907

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1910 Agitators

1911

1912

1913

1914

1915 Propaganda

1916

1917

1918

1919

1920 Petitions and Protests

1921

1922

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1930 Testimonials

1931
1932
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Precedents

Licenses (Operating)(Use this followed by appropriate title, as fishing, boats, etc., for matters over which ED has no jurisdiction. Do not use 7510 for this purpose.)

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CLASS 1000 - GENERAL

-21-

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CLASS 2000 - ADMINISTRATION

-22-

- 2000 Administration
- 2001
- 2002 Administrative procedure (official)
- 2003
- 2004
- 2005 Business and Office Methods
- 2006 Policy
- 2007 Procedure
- 2008 Official Business
- 2009
- 2010 Systems and Systematizing
- 2011
- 2012 Records and Record Systems
- 2013 Number and Marking
- 2014 Indexes and Indexing
- 2015 Lost, Mutilated and Destroyed Papers and Records
- 2016 Obsolete and Useless Papers and Records
- 2017 Abandoned Records
- 2018
- 2019 Archives (See Also National Archives & Archivist 1292)
- 2020 Record Cards, Books and Files
- 2021
- 2022 Log Books, Diaries; Etc.
- 2023
- 2024 Originals and Manuscripts
- 2025
- 2026 Authentication of Records
- 2027
- 2028
- 2029
- 2030 Correspondence
- 2031 Regulations
- 2032 Forms of
(Readings, Paragraphs, Phraseology, Punctuation,
Quotations, Sentences, Spelling, Words and Word-
ing, Signatures) .
- 2033
- 2034
- 2035 Communications and Messages
- 2036 Letters
- 2037 Circular Letters
- 2038 Memoranda
- 2039 Personal
- 2040 Direct
- 2041 Military Channels
- 2042 Confidential
- 2043 Tracers
- 2044 Duplicates
- 2045 Confirmations
- 2046 Anonymous and Absurd
- 2047 Inclosures
- 2048 Stenographic Notes
- 2049 Written Messages

CLASS 2000 - ADMINISTRATION

-23-

2050	Telegrams
2051	Cablegrams
2052	Radiograms
2053	Night Letters
2054	Telephone Calls Local
2055	Telephone Calls Long Distance
2056	
2057	
2058	
2059	
2060	Mail and Mailing
2061	Regulations
2062	Postal Regulations
2063	
2064	Insured Mail
2065	
2066	Registered Mail
2067	
2068	Special Delivery Mail
2069	
2070	Parcel Post
2071	
2072	Lost, Missent, Delayed
2073	
2074	
2075	
2076	
2077	
2078	
2079	
2080	Economy and Efficiency (Other than Personnel)
2081	Saving
2082	
2083	
2084	
2085	
2086	
2087	
2088	
2089	
2090	Extravagance
2091	
2092	
2093	
2094	
2095	Orders and Regulations
2096	Changes in
2097	
2098	
2099	

CLASS 2000 - ADMINISTRATION

-25-

2150
2151
2152
2153
2154
2155
2156
2157
2158
2159
2160 **Statements**
2161
2162 **Tabulated**
2163
2164 **Written**
2165
2166 **False**
2167
2168 **Misstatement**
2169
2170
2171
2172
2173
2174
2175 **Conferences, Interviews and Meetings**
2176 **Hearings (c/r all public notices re hearings to this)**
2177 **Reports of**
2178
2179
2180
2181
2182
2183
2184
2185 **Organization**
2186 **Outlines of Organization**
2187 **Models of Organization**
2188 **Reorganization**
2189
2190
2191
2192
2193
2194
2195 **Office and Clerical Force**
2196
2197
2198
2199

CLASS 2000 - ADMINISTRATION

-26

2200 Field Parties
2201
2202
2203
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2205
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2210 Office, Floor and Working Space
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2220 Office Rooms
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2230 Discipline
2231
2232 Irregularities (Administrative); See 1522 for
dishonesty.
2233
2234 Reprimands
2235
2236 Restrictions
2237
2238 Apology
2239
2240 Courtesy and Discourtesy
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CLASS 2000 - ADMINISTRATION

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2250 Work and hours of
2251
2252 Office Hours
2253
2254 Night Work
2255
2256 Extra Work & Overtime. (Do not use for reports
violation of eight hour law. See 1367)

2257
2258 Piecework
2259
2260 Rush Work
2261
2262 Confidential Work
2263
2264 Shifts (Working)
2265
2266 Work by Hired Labor
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2268
2269
2270 Holidays
2271
2272 Saturday Half Holiday
2273
2274 Sunday
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2279
2280 Travel and Journeys
2281 Regulations
2282
2283 Travel Within District Limits
2284 Travel Outside District Limits
2285
2286 Itinerary
2287
2288 Travel Orders
2289
2290 Authority to Issue
2291
2292 Officers' Orders (One Officer)
2293
2294 Officers & Civilians, inclusive; more than one
civilian; more than one officer. Use 4201 and 2292
for civilian and commissioned individuals, respectively.

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CLASS 2000 - ADMINISTRATION

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2300 Travel Allowances
2301
2302 Baggage and Household Goods
2303
2304 Baggage Excess
2305
2306 Travel Expenses
2307
2308 Fares, Tickets and Pullman Charges
2309
2310 Hotel Board and Lodging
2311
2312 Cab Hire and Tips
2313
2314 Mileage Books
2315
2316 On Government Transports
2317
2318 Reimbursement Travel Expenses
2319
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2330 Inspections (See also under separate headings)
2331
2332 Inspection Trips
2333
2334 Inspection Reports
2335
2336
2337
2338
2339
2340 Sanitation
2341
2342 Sanitary Inspections
2343
2344 Vermin and Insects, Destruction of
2345
2346 Cleaning
2347 Drinking Water
2348 Drinking Water, Purification of, Etc.
2349 Water Supply

CLASS 2000 - ADMINISTRATION

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2350 . Fumigation
2351
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2359
2360 Diseases, Medical and Surgical Treatment
2361
2362 Contagious Diseases
2363
2364 Epidemics
2365
2366 Mental Diseases (Insanity)
2367
2368 Inoculation and Vaccination
2369
2370 Quarantine
2371
2372 Hospitals, Sanitariums and Infirmaries
2373
2374 Public Health and Marine
2375
2376 Field Hospitals
2377
2378 Private Hospitals
2379
2380 Ambulance Service
2381
2382 Veterinarian Treatment
2383
2384
2385 Deceased Persons (not employees)
2386
2387
2388
2389
2390 Recreation and Amusements
2391
2392 Religious Services
2393
2394 Entertainments and Concerts
2395
2396 Regattas
2397
2398 Excursions
2399

CLASS 2000 - ADMINISTRATION
-30-

2400	Races, Automobile, Boat, Military
2401	
2402	Athletics, Games, Sports
2403	
2404	Athletic Fields, Tracks, Courts, Etc.
2405	
2406	
2407	
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2409	
2410	Welfare Department
2411	
2412	
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2417	
2418	
2419	
2420	Passes and Passports
2421	
2422	
2423	
2424	
2425	
2426	
2427	
2428	
2429	
2430	Errors and Corrections
2431	
2432	Errors
2433	
2434	Omissions
2435	
2436	Errata Sheets
2437	
2438	Corrections
2439	
2440	Explanations
2441	
2442	Erasing and Erasures
2443	
2444	
2445	
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CLASS 2000 - ADMINISTRATION

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2450 Modifications (See also under respective headings)
2451 Investigations
2452
2453
2454
2455 Nomenclature
2456
2457
2458
2459
2460 Use and Usage
2461
2462 Misuse
2463
2464 Personal Use
2465
2466
2467
2468
2469
2470 Merger and Consolidation
2471
2472
2473
2474
2475 Neglect
2476
2477
2478
2479
2480 Responsibility
2481
2482
2483
2484
2485 Nuisances
2486 Noises
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2488
2489
2490 Vandalism and Depredations
2491
2492
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2495 Protection and Guarding
2496 Fire Protection
2497
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CLASS 2000 - ADMINISTRATION

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2500 Damage
2501 Unavoidable Damage
2502
2503
2504
2505 Recommendations
2506
2507
2508
2509
2510 Compliments and Congratulations
2511
2512
2513
2514
2515 Speed
2516 Regulations
2517
2518
2519
2520 Antagonism
2521
2522
2523
2524
2525 Criticism and Attacks
2526
2527
2528
2529
2530 Supervision
2531
2532
2533
2534
2535 Postponements and Delays
2536
2537
2538
2539
2540 Progress
2541
2542
2543
2544
2545 Owners and Ownership
2546
2547
2548 Gifts and Donations
2549

CLASS 2000 - ADMINISTRATION
-33-

2550 Rents and Renting
2551 Tenants
2552
2553
2554
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2557
2558
2559
2560 Visits and Visitors
2561
2562
2563
2564
2565 Introductions
2566
2567
2568
2569
2570 Invitations
2571
2572
2573
2574
2575 Favoritism and Discrimination
2576
2577
2578
2579
2580 Informalities
2581
2582
2583
2584
2585 Negotiations
2586
2587
2588
2589
2590 Cooperation
2591
2592
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2594
2595 Elimination
2596
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CLASS 2000 - ADMINISTRATION

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2600 Abolishment
2601
2602
2603
2604
2605 Interpretations and Translations
2606
2607
2608
2609
2610 Ratings
2611
2612
2613
2614
2615 Interference
2616
2617
2618 Competition
2619
2620 Instructions
2621
2622
2623
2624
2625 References
2626
2627
2628
2629
2630 Losses
2631
2632
2633
2634
2635 Search
2636
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2639
2640 Relinquishment
2641
2642
2643
2644
2645 Rescue
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CLASS 2000 - ADMINISTRATION

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2650 Refugees
2651
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2659
2660 Ratification
2661
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2670 Readjustment
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2680 Resistance
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2690 Emergencies
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CLASS 2000 - ADMINISTRATION
-36-

2700 Relief
2701
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2710 Assistance
2711
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2715
2716
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2718
2719
2720 Action
2721
2722
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2729
2730 Status
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2739
2740 Summary
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CLASS 2000 - ADMINISTRATION

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2750 Notes and Notation

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2760 Permanency

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2770 Preference

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2780 Proportion

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2790 Quotas

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CLASS 2000 - ADMINISTRATION

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2800 Division

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2810 Minimum and Maximum

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2820 Time

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2830 Terms

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2840 Rejection

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CLASS 2000 - ADMINISTRATION

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- 2850 Rescind
- 2851
- 2852
- 2853
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- 2856
- 2857
- 2858
- 2859
- 2860 Pronunciations
- 2861
- 2862
- 2863
- 2864
- 2865
- 2866
- 2867
- 2868
- 2869
- 2870 Pledges
- 2871
- 2872
- 2873
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- 2875
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- 2878
- 2879
- 2880 Address (Domicile)
- 2881
- 2882
- 2883
- 2884
- 2885
- 2886
- 2887
- 2888
- 2889
- 2890 Handwriting
- 2891
- 2892
- 2893
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CLASS 2000 - ADMINISTRATION

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2900 Obituaries
2901
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CLASS 2000 - ADMINISTRATION

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CLASS 3000 - FINANCE

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- 3000 Accounts, Accounting and Accountability (Money)
- 3001 Laws and Regulations
- 3002 Forms and Methods
- 3003 Questions as to
- 3004 Accounting Systems
- 3005 Analysis of Costs
- 3006 Cost Keeping Records and Systems
- 3007 Cost Reports, Individual Reports
- 3008 Bookkeeping Systems
- 3009
- 3010 Estimates
- 3011 Laws Relative to
- 3012 Forms and Methods
- 3013 Data and Reports to
- 3014 Directions Regarding
- 3015 Submission of
- 3016 Hearings on
- 3017 Modifications and Changes in
- 3018 Supplemental Estimates
- 3019 Deficiency Estimates
- 3020
- 3021
- 3022
- 3023
- 3024
- 3025
- 3026
- 3027
- 3028
- 3029
- 3030 Appropriations
- 3031 Laws Governing
- 3032 Construction and Interpretation
- 3033 Budgets for
- 3034 Annual Appropriations
- 3035 Continuous Appropriations
- 3036 Recurrent Appropriations
- 3037 Specific Appropriations
- 3038 Indefinite Appropriations
- 3039 Emergency Appropriations
- 3040 Extended Appropriations
- 3041 Lump Sum Appropriations
- 3042 Apportionment Appropriations
- 3043 Overdrawn Appropriations
- 3044 Failure of Appropriations
- 3045 Balances of Appropriations
- 3046 Appropriation Warrants
- 3047 Symbol Numbers
- 3048
- 3049

CLASS 3000 - FINANCE

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3050 Reimbursement and Transfer of Appropriations
3051 Methods and Procedure
3052 Between War Department Bureaus
3053 Between Other Departments
3054
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3059
3060 Allotments
3061 Provisional
3062 Emergency
3063 River and Harbor
3064 Examinations, Surveys and Contingencies
3065 Inspections (General)
3066 Inspections (Special)
3067 Miscellaneous (To be followed by name)
3068 Apportionment of Allotments
3069 Cancellation and Revocation of Allotments
3070 Transfer of Allotments
3071 Reduction of Allotments
3072 Withdrawal of Allotments
3073 Balances of Allotments
3074
3075
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3079
3080 Funds (Disbursement)
3081 Laws and Regulations
3082 Forms and Methods
3083 Methods of Supplying Funds
3084 Estimates of Funds
3085 Apportionment of Funds
3086 Requisitions for Funds
3087 Savings and Losses of Funds
3088 Diversion of Funds
3089 Allocation of Funds
3090 Deficiency of Funds
3091 Loan of Funds
3092 Transfer of Funds
3093 Revocation of Funds
3094 Overdrawn Funds
3095 Outstanding Funds
3096 Withheld Funds
3097 Surplus Funds
3098 Expendable Funds
3099 Reserved Funds

CLASS 3000 - FINANCE

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3100 Shortages in Funds
3101 Lost, Stolen and Misplaced Funds
3102 River and Harbor Funds
3103 Contributed Funds
3104 Drainage Funds
3105 Conscience Funds
3106 Personal and Private Funds
3107 Funds in Personal Possession (Use straight number for routine reports; follow by name of individual for authority to hold cash in personal possession)

3108 Safe Keeping of Funds
3109 Financial and Money Statements
3110 Obligated Funds
3111
3112
3113
3114
3115 Bonds to Cover Employees Handling Money
3116
3117
3118
3119
3120 Deposits
3121 Miscellaneous Deposits (Treasury Certif. of Deposit. Follow by District)
3122 Special Deposits
3123
3124
3125
3126
3127
3128
3129
3130 Checks and Check Books
3131 Certified Checks
3132 Guaranty Checks
3133 Registered Checks
3134 Cancelled Checks
3135 Outstanding Checks
3136 Lost, Forged and Stolen Checks
3137 Reclaimed Checks
3138 Duplicate Checks
3139 Idemnity Bonds to Cover Duplicate Checks
3140 Code and Symbol Numbers for Checks
3141 Transfer Checks and Check Books Between Offrs.
3142
3143
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CLASS 3000 - FINANCE

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- 3150 Money Orders and Drafts
- 3151
- 3152
- 3153
- 3154
- 3155 Depositories, Treasury and Banks
- 3156 Banks and Banking
- 3157 Loans
- 3158 Interest
- 3159
- 3160
- 3161
- 3162
- 3163
- 3164
- 3165 Negotiable Papers
- 3166 Securities and Bonds
- 3167 Promissory Notes
- 3168
- 3169
- 3170 Administrative Examination of Accounts
- 3171 Audits and Auditing
- 3172 Laws and Regulations Relative to
- 3173 Delinquency in Submission
- 3174 Waivers of Delinquencies
- 3175 Classification of Expenditures
- 3176 Analysis of Expenditures
- 3177 Cost Record and Reports Annual and Final
- 3178 Statements of Differences
- 3179 Difference Sheets
- 3180 Disallowances of Accounts
- 3181 Suspension of Accounts
- 3182 Reimbursements and Refundments
- 3183 Deductions, Refundments of
- 3184 Overpayment, Refundment of
- 3185 Overcharges, Refundment of
- 3186 Errors and Irregularities
- 3187 Vouchers and Receipts to Accompany
- 3188 Assets and Liabilities
- 3189 Liabilities Outstanding
- 3190 Balances
- 3191
- 3192
- 3193
- 3194
- 3195 Transportation Accounts
- 3196 Transportation Requests
- 3197 Bills of Lading
- 3198 Shipping Tickets
- 3199 Land Grant Deductions

CLASS 3000 - FINANCE

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3200
3201
3202
3203
3204
3205 Telegraph Accounts
3206
3207
3208
3209
3210 Settlements and Payments
3211 Treasury Settlements
3212 Transfer Settlements
3213 Additional Payments
3214 Advance and Prepayments
3215 Monthly and Semi-Monthly Payments
3216 Quarterly Payments
3217 Partial Payments
3218 Overpayments
3219 Deferred and Suspended Payments
3220 Withheld Payments
3221 Remittances
3222 Deductions
3223 Discounts and Rebates
3224 Receipts (Money and Checks Received)
3225 Payments Received
3226
3227
3228
3229
3230 Expenses (See also under separate headings)
3231 Incidental
3232 Inspection
3233 Contingent
3234 Office
3235 Personal
3236 Funeral and Burial
3237
3238
3239
3240 Expenditures
3241
3242
3243
3244
3245 Charges and Collections
3246 Superintendence and Inspection Charges (Use for
inspection charges re permits, followed by District)
3247 Superintendence and Inspection Charges, Remission of
3248 Superintendence and Inspection Charges, Waiver of
3249 Assessments

CLASS 3000 - FINANCE

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3250
3251
3252
3253
3254
3255 Pay Rolls
3256 Lump Sum Pay Rolls
3257 Allotment Pay Rolls
3258 Statutory Pay Rolls
3259 Analysis of Pay Rolls
3260 Padding and Fraudulent Entries on Pay Rolls
3261
3262
3263
3264
3265 Estates
3266 Administration of Estates
3267 Heirs to Estates
3268 Administrators and Trustees
3269 Executor and Executrix
3270
3271
3272
3273
3274
3275 Claims
3276 Deceased Creditors
3277
3278
3279
3280 Cancellation
3281
3282 Earnings
3283
3284 Indebtedness
3285
3286 Credit
3287
3288 Stipulation
3289
3290 Valuations
3291
3292 Antedating
3293
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CLASS 3000 - FINANCE

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- 3300 Specifications for construction, purchase and repair:
- 3301 Regulations
- 3302 Forms of Specifications
- 3303 Preparation & Approval of Specifications
- 3304 Standard Specifications
- 3305 Alterations and Changes in Specifications
- 3306 Drawings, Data and Models to Accompany Specifications
- 3307
- 3308
- 3309
- 3310
- 3311 Air Compressors
- 3312 Air Conditioners
- 3313
- 3314
- 3315
- 3316 Automobiles
- 3317 Bags, Bagging and Materials
- 3318 Bank and Shore Protection (includes retards)
- 3319
- 3320
- 3321
- 3322
- 3323
- 3324 Beacons, Aids to Navigation
- 3325 Bear Trap Leaves, Machinery, Etc.
- 3326 Boat Houses
- 3327 Blowers
- 3328 Boats except dredges. Includes catamoran (raft); for
repair see 3635 & individual 5801's.
- 3329 Boilers
- 3330 Bolts, Spikes, Fish Plates, Etc.
- 3331
- 3332 Breakwater
- 3333 Brick (Includes fire-clay Brick)
- 3334 Bridges
- 3335
- 3336
- 3337
- 3338
- 3339
- 3340 Frush and Poles
- 3341
- 3342
- 3343
- 3344 Buildings. See also lock buildings
- 3345
- 3346 Bulkheads
- 3347
- 3348
- 3349 Cable Hangers

CLASS 3000 - FINANCE

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3350	
3351	
3352	Caissons (Follow by District)
3353	Camouflage Materials
3354	Canals
3355	
3356	
3357	
3358	Castings and Forgings
3359	
3360	
3361	Cemeteries, relocation of; disinterment; reinterment
3362	Cement, Concrete, Asphalt, Tar
3363	
3364	Chemicals and Equipment
3365	Clothing (Boots, Etc.)
3366	Cisterns
3367	Clearing Land
3368	Coal
3369	
3370	
3371	
3372	Coffer Dams
3373	
3374	Compasses
3375	
3376	Concrete Mixing Plant
3377	
3378	Conduits, Ducts and Aqueducts
3379	Cutting and Threading Machines (See also Machinery -3534)
3380	Curbing
3381	
3382	Controllers and Apparatus
3383	Conveyors
3384	
3385	
3386	Cribs
3387	Current Meters
3388	Dams and Weirs (Flood Control Dams.)(See also 3524 for navigation locks and dams)(Follow by W/W)
3389	
3390	Dikes
3391	
3392	Distilling Plants and Machinery
3393	Diving Equipment
3394	Docks, Inclines, Landings, Piers, Wharves (Follow by Waterway)
3395	
3396	Dolphins
3397	
3398	Door Frames, Transoms, Windows and Skylights
3399	Drains

CLASS 3000 - FINANCE

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3400
3401
3402 Dredging (Follow by Project or Waterway)
3403
3404 Dredges and Dredging Plant
3405
3406 Dredging and Marine Machinery and Fittings
3407
3408 Drilling and Boring
3409 Drilling and Boring Instruments and Machinery
3410 Dry Docks
3411
3412 Electrical Supplies, equipment, including bulbs,
fixtures, wiring. (Follow by District)
3413
3414
3415
3416 Electric Power and Current (Includes transmission lines)
3417
3418 Elevators and Elevator Machinery
3419
3420 Embankments
3421
3422 Engines (Marine, Etc.)
3423
3424
3425
3426 Evaporating Plant
3427 Excavating Machines, Steam Shovels, Etc.
3428 Excavations
3429
3430 Experimental Work, Tests and Analyses
3431 Expert Services (Personnel) Note: Use 4372 for req.
for authority.
3432 Explosives
3433
3434 Fences (Follow by District)
3435
3436 Fertilizers
3437 Field Glasses, Binoculars, Telescopes, Goggles, Etc.
3438 Filling
3439 Fire Extinguishers
3440 Fireproofing
3441 Fishways
3442 Fish Traps, Nets, Pounds, Etc.
3443 Flags
3444
3445 Floors and Flooring
3446 Floor Coverings
3447 Forage
3448
3449

CLASS 3000 - FINANCE

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3450
3451
3452 Fuel & Fuel Oil (See also coal - 3368)
3453
3454
3455 Gages, Plant & Stations (Dist.) (water recording devices)
3456 Gas Fixtures
3457 Gas Systems: Illuminating Gas; Gas Plants
3458 Garage Service, washing, lubricating. (For storage alone
see 3690 (Dist.)

3459
3460 Generating Sets, Plants and Parts (Includes light and
power plants)

3461 Goats, & Other Animals
3462 Grading
3463 Groins
3464 Hardware
3465
3466 Hauling
3467
3468 Heating Plant
3469
3470 Hire of Floating Plant
3471 Hire of Machinery, trucks, equipment
3472 Hoisting Apparatus, Engines & plant
3473
3474 Horses and Props (Carpenter's etc.)
3475
3476 Hose
3477 Household Furnishings and Supplies
3478 Hulls
3479
3480
3481
3482 Hydrophone Stations and Equipment
3483 Ice Piers
3484
3485 Incinerators
3486 Indicators
3487
3488
3489 Insulating Material
3490
3491
3492 Iron and Iron Work
3493
3494 Jetties
3495
3496
3497
3498 Land, rental of
3499

CLASS 3000 - FINANCE

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3500	Launchways
3501	Laundry Service
3502	Lawn Mowers
3503	Leather Goods
3504	Levee Work
3505	Life Preservers
3506	
3507	
3508	
3509	
3510	Lightning Arresters
3511	
3512	Lights and Lighting Fixtures (Other than electric and gas)
3513	Lime
3514	Lithographic Equipment
3515	
3516	Loading and Unloading, Stevedoring. (See also hauling.)
3517	
3518	Lock Buildings (Follow by L/D)
3519	
3520	
3521	
3522	
3523	
3524	Locks and Dams
3525	
3526	
3527	
3528	
3529	
3530	Lubricants
3531	
3532	Lumber and Timber
3533	
3534	Machinery (See also Wood Working Machinery)(Includes Sanding machine)
3535	
3536	Manholes
3537	
3538	Maps and Charts (See 3583 for aerial)
3539	
3540	
3541	
3542	
3543	
3544	Material
3545	
3546	Materials, Inspection of
3547	
3548	Mattresses and Mattress Ways
3549	

CLASS 3000 FINANCE

-53-

3550 Mechanical Stokers
3551 Medical, Hospital, Laboratory, Supplies & Equipment
3552 Metals and Metal Work
3553
3554 Millwork
3555
3556
3557
3558 Monuments, Statues, Pedestals, Etc.
3559
3560 Moorings (Do not confuse with docks, piers and wharves)
3561
3562 Motors and parts including magnetos
3563
3564
3565
3566 Observation Towers
3567 Office Supplies and Equipment
3568 Oil (other than fuel & lubricating, i.e. road oil, etc.)
3569
3570 Oil Burning Apparatus
3571
3572 Ore Handling Plant
3573 Ores and Minerals except coal (See 3368 for Coal)
3574 Ornamental Work
3575
3576 Paints and Painting equipment
3577
3578
3579 Patterns
3580
3581
3582 Photographic Material
3583 Photographic Work, including Aerial
3584
3585
3586 Pile Driver
3587
3588 Piles and Piling
3589
3590 Pipe and Pipe Fittings (See also ponton pipe line)
3591
3592 Plants, Bulbs, Seeds, Trees, Etc.
3593
3594
3595 Playground Equipment
3596 Plumbing and Plumbing Supplies
3597
3598 Pneumatic Tube System
3599

CLASS 3000 - FINANCE.

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3600
 3601
 3602
 3603
 3604 Pontons
 3605
 3606 Ponton Pipe Line, Sleeves and Material
 3607
 3608 Posts
 3609
 3610 Power House (Follow by Project)
 3611 Printing Plants
 3612 Printing
 3613 Quarry Equipment and Quarrying
 3614 Pumps, Pumping Station & Plant
 3615 Radio Equipment
 3616 Rails, Ties, Spikes, Etc., Railway and railway
 machinery (Dist.)
 3617
 3618
 3619
 3620 Rolling Stock and Supplies (locomotives, cars, parts, etc.)
 3621
 3622 Ramps
 3623
 3624 Range Finding Towers
 3625
 3626 Reflecting Pools
 3627
 3628 Reflectors
 3629
 3630 Refrigerator Plants (For refrigerators (furniture) see
 3477 & 3551, resp.)
 3631 Reinforcement Material-Bars, Wire, Etc.
 3632 Removal of Obstructions to Navigation other than boats;
 use 7120 (Waterway) for latter.
 3633
 3634 Repair Parts
 3635 Repairs, Floating Plant(Use when more than one boat, and/or
 3636 Reservoirs unnamed boat or boats, are involved.
 3637 Use 5801 for specifications, con-
 3638 tract, etc., for named or numbered
 3639 boats when only one involved.)
 3640 Revetment
 3641
 3642
 3643
 3644
 3645
 3646 River Terminals
 3647
 3648 Roads (Follow by W/W or Project. Includes walks, parking
 areas, esplanade, pavements, & repairs thereto)
 3649

CLASS 3000 - FINANCE

-55-

3650 Rock and Stone
3651
3652 Road Machinery (Includes Machinery for constructing
walk, esplanade, parking areas, etc.)
3653
3654 Rock, Boulder and Ledge Removal
3655
3656 Roofing material (Use 3344 for roof construction)
3657
3658 Rops, Cables, Wire, Hawsers, Chains
3659
3660
3661 Salvaging
3662 Sand and Gravel
3663 Scales (Weighing)
3664 Searchlights, Material and Supplies
3665
3666 Searchlight Towers
3667
3668
3669
3670 Sewers
3671
3672 Shelving
3673
3674 Ship Yards
3675
3676
3677
3678
3679 Signs, Signals, Posters
3680 Sills
3681
3682 Silt Diversion Works
3683
3684
3685
3686 Snagging
3687 Sod and Soil
3688 Sound Ranging System
3689 Sounding Devices
3690 Space, rental of (Follow by Dist.)(Includes wharfage,
moorings, buildings,
garage space.)
3691 Spillways
3692 Spillway Dams
3693
3694 Stables
3695
3696
3697 Steel and Steel Work
3698 Steering Gear
3699

CLASS 3000 - FINANCE

-56-

- 3700
- 3701
- 3702
- 3703 Straw (mulch)
- 3704 Subsistence and Provisions
- 3705
- 3706 Superstructure
- 3707
- 3708 Survey Instruments (Includes Transits, Sextants, Levels, Tripods, Theodolites, Bobs, Barometers (aneroid), Drifters, Azimuth Instruments, Alidades)
- 3709
- 3710 Switchboards, Panels and Switchboxes.
- 3711
- 3712 Tanks, containers, etc. (See 5715 for listing of articles covered by 3712)
- 3713 Tents
- 3714
- 3715 Teletypewriter Service
- 3716 Telephones, Telephone Lines, Poles
- 3717 Telegraph Service (Follow by District)
- 3718 Services, Supplies and Equipment (Use only for miscellaneous services and equipment incapable of more specific classification. See also index under "Services")
- 3719 Shutters and Screens
- 3720 Terra Cotta
- 3721 Testing Machines, Equipment, Apparatus and Instruments
- 3722 Tools (Hand)
- 3723 Towers (Other than Range Finding) See also 3566 & 3624
- 3724 Towing
- 3725 Tractors and Trucks
- 3726
- 3727 Transformers
- 3728 Transportation, including Aerial
- 3729
- 3730 Trestles
- 3731
- 3732 Trusses
- 3733
- 3734 Turbines
- 3735
- 3736
- 3737 Unwatering of Lock Chambers
- 3738 Valves
- 3739
- 3740 Ventilators and Ventilating Apparatus
- 3741
- 3742 Wagons
- 3743
- 3744
- 3745
- 3746 Walls (Follow by Waterway or Project. Includes Sea Walls, Training Walls, Retaining Walls. See 3524 for Lock Walls.)
- 3747
- 3748 War Supplies
- 3749 Waste, Purchase and Disposal of (Includes Refuse, Rubbish, Waste Paper, Rags, Tailings, Mill Waste, Shavings, Quarry Waste, Saw Dust, Garbage, Junk.)

CLASS 3000 - FINANCE

-57-

- 3750
- 3751 Watches, Clocks, Stop-Watches, Etc.
- 3752 Water (drinking water)
- 3753
- 3754 Water Hyacinths, Removal of
- 3755
- 3756 Waterpower
- 3757
- 3758 Water-proofing
- 3759
- 3760 Water Supply and Material (systems)
- 3761 Welding Outfit and Accessories
- 3762 Wells
- 3763
- 3764
- 3765
- 3766 Wickets, Wicket Irons, Etc.
- 3767
- 3768 Willows
- 3769
- 3770
- 3771
- 3772
- 3773
- 3774
- 3775 Wood Working Machinery, Band Saws, Lathes, Etc.
- 3776
- 3777
- 3778
- 3779
- 3780
- 3781
- 3782
- 3783
- 3784
- 3785
- 3786
- 3787
- 3788
- 3789
- 3790 Bids
- 3791 Regulations Relative Submission and Preparation
- 3792 Alteration of Bids
- 3793 Abstract of Bids
- 3794 Annual Abstract of Bids
- 3795 Alternate Bids
- 3796 Errors in Bids
- 3797 Acceptance and Award of Bids
- 3798 Informal Bids
- 3799 Opening of Bids

CLASS 3000 - FINANCE

-58-

- 3800 Rejection of Bids
- 3801 Unopened and Returned Bids
- 3802 Withdrawal of Bids
- 3803
- 3804
- 3805
- 3806
- 3807
- 3808
- 3809
- 3810 Bidders
- 3811 Debarred and Blacklisted Bidders
- 3812 Defaulting Bidders
- 3813 Failing Bidders
- 3814 Prospective Bidders
- 3815
- 3816
- 3817
- 3818
- 3819
- 3820 Contracts (Follow by Dist. Use for cases where carrying paper brings in various diversified contracts not important enough to withdraw.)
- 3821 Regulations
- 3822 Authority to Enter Into Contracts
- 3823 Emergency Contracts
- 3824 Oral Contracts
- 3825 Written Contracts
- 3826 Informal Contracts
- 3827 Illegal Contracts
- 3828 Cost Plus Contracts
- 3829 Joint Contracts
- 3830 Supplemental Contracts
- 3831 Sales Contracts
- 3832 Refusal to Enter Into Contracts
- 3833 Approval and Notification of Approval of Contracts
- 3834 Beginning of Contracts
- 3835 Modification of Contracts
- 3836 Abandonment of Contracts
- 3837 Annulment of Contracts
- 3838 Abrogation and Abridgment of Contracts
- 3839 Cancellation of Contracts
- 3840 Continuing of Contracts
- 3841 Extension of Contracts
- 3842 Renewal of Contracts
- 3843 Suspension of Contracts
- 3844 Transfer of Contracts
- 3845 Non-completion of Contracts
- 3846 Completion of Contracts
- 3847 Completion by Surety of Contracts
- 3848 Completion of Contracts by United States
- 3849 Sub-letting of Contract

CLASS 3000 - FINANCE

-59-

- 3850 Adjustment of Contracts.
- 3851 Liquidated Damages under Contracts.
- 3852 Retained Percentages under Contracts
- 3853 Penalties under Contracts
- 3854 Termination of Contracts
- 3855 Settlement of Contracts
- 3856
- 3857
- 3858
- 3859
- 3860 Symbol Numbers for
- 3861
- 3862
- 3863
- 3864
- 3865
- 3866
- 3867
- 3868
- 3869
- 3870 Bonds and Surety (To cover contracts).
- 3871 Bonding and Surety Companies
- 3872 Annual and Yearly Bonds
- 3873 Blanket Bonds
- 3874 Indemnity Bonds (Contracts)
- 3875 Premiums on Bonds
- 3876
- 3877
- 3878
- 3879
- 3880
- 3881
- 3882
- 3883
- 3884
- 3885
- 3886
- 3887
- 3888
- 3889
- 3890 Leases (Use as straight number for policy, etc. only)(See rental, and hire of various subjects, as: 3690, space; 3498, land; 3470, floating plant; 3471, equipment other than floating plant.)
- 3891 Regulations
- 3892 Leases by United States
- 3893 Abandoned Leases
- 3894 Cancelled Leases
- 3895 Revocation of Leases
- 3896 Termination of Leases
- 3897 Sub-Leasing
- 3898
- 3899

CLASS 4000 - PERSONNEL AND SERVICES

-60-

4000 Civil Service
4001 Rules and Regulations
4002 Apportionment, Civil Service
4003 Designation of position (Note: Desig. of position also
includes retirement age for particular positions;
changes in duties of particular position)
4004 Examinations, Civil Service
4005
4006 Announcement of Examinations
4007
4008 Competitive Examinations
4009
4010 Examinations Non-Competitive
4011
4012 Qualifications for Examination
4013
4014 Mental and Physical Examination
4015
4016 Educational Examination
4017
4018
4019
4020 Registers of Eligibles
4021
4022
4023
4024
4025
4026
4027
4028
4029
4030 Certifications
4031
4032
4033
4034
4035
4036
4037
4038
4039
4040 Appointments
4041
4042 Methods of Appointment
4043
4044 Appointing Power
4045
4046 Departmental Appointments
4047
4048 Field Service Appointments
4049

CLASS 4000 - PERSONNEL AND SERVICES

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4050	Applications for Appointment
4051	
4052	Eligibility for Appointment
4053	
4054	Acceptance of Appointment
4055	
4056	Declination of Appointment
4057	
4058	Probational Appointment
4059	
4060	Temporary Appointment
4061	
4062	Emergency Appointment
4063	
4064	Irregular Appointment
4065	
4066	Presidential Appointment
4067	
4068	Antedating Appointment
4069	
4070	Confirmation of Appointment
4071	
4072	Recalled, Cancelled and Revoked Appointment
4073	
4074	Influence to Secure Appointment
4075	
4076	
4077	
4078	
4079	
4080	Oath of Office
4081	
4082	
4083	
4084	
4085	
4086	
4087	
4088	
4089	
4090	Declaration of Appointees
4091	
4092	
4093	
4094	
4095	
4096	
4097	
4098	
4099	

CLASS 4000 - PERSONNEL AND SERVICES

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4100 Promotions
4101
4102 Rules and Regulations
4103
4104 Political Influence to Secure
4105
4106
4107
4108
4109
4110 Demotions and Reductions (Individuals) see also 4166
4111
4112 Rules and Regulations
4113
4114
4115
4116
4117
4118
4119
4120 Reinstatement
4121
4122 Rules and Regulations
4123
4124 Nominal
4125
4126 After Military Service
4127
4128
4129
4130 Reemployment
4131 Rules and Regulations
4132
4133
4134
4135
4136
4137
4138
4139
4140 Transfers
4141
4142 Rules and Regulations
4143
4144 Applications for Transfer
4145
4146 Transfers between Departments
4147
4148 Transfers between Departmental and Field Service
4149

CLASS 4000 - PERSONNEL AND SERVICES

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4150
4151
4152
4153
4154
4155
4156
4157
4158
4159
4160 Separations
4161
4162 Rules and Regulations Relative to
4163 Discharged and Dismissed
4164 Discharged and Dismissed
4165 Dropped and Reduction of Force
4166 Dropped and Reduction of Force
4167 Resigned
4168 Resigned
4169 Furloughed and Laid Off
4170 Furloughed and Laid Off
4171
4172
4173
4174 Death
4175 Death
4176
4177
4178
4179
4180 Retirement
4181
4182 Laws and Regulations
4183
4184
4185
4186
4187
4188 Application for Annuity
4189 Application for Retention in Service
4190 Application for Retention in Service
4191
4192 Deductions for Retirement Funds
4193
4194
4195
4196
4197
4198
4199

CLASS 4000 - PERSONNEL AND SERVICES
-64-

- 4200 Personnel
- 4201 Employees (To be followed by name of employees or positions)
- 4202 Departmental Employees
- 4203
- 4204 Field Service Employees
- 4205
- 4206 Classified Employees
- 4207
- 4208 Educational Employees
- 4209
- 4210 Non-Educational Employees
- 4211
- 4212 Probationary Employees
- 4213
- 4214 Temporary Employees
- 4215
- 4216 Additional Employees
- 4217
- 4218
- 4219
- 4220 Qualifications and Status Employees (Use for "Trainee Engr.
Monthly Report")
- 4221
- 4222 Sex
- 4223
- 4224 Married or Single
- 4225
- 4226 Married Women
- 4227
- 4228 Members of Family in Service
- 4229
- 4230 Defects, Mental and Physical
- 4231
- 4232 Capacity and Ability
- 4233
- 4234 Incapacitation
- 4235
- 4236
- 4237
- 4238
- 4239
- 4240 Habits and Efficiency
- 4241
- 4242 Drunkenness, Immorality and Misconduct
- 4243
- 4244 Insubordination
- 4245
- 4246 Loyalty and Disloyalty
- 4247
- 4248 Character
- 4249

CLASS 4000 - PERSONNEL AND SERVICES

-65-

4250	Experience
4251	
4252	Efficiency Systems and Ratings
4253	
4254	Efficiency Reports
4255	
4256	Rules and Regulations
4257	
4258	Proficiency
4259	
4260	Proficiency Certificates
4261	
4262	Commendations
4263	
4264	Inefficiency
4265	
4266	
4267	
4268	
4269	
4270	Personnel Reports and Records (Includes fingerprint charts)
4271	
4272	Personal Reports
4273	
4274	Reports of Changes
4275	
4276	Reports as to Number of Employees
4277	
4278	Service Cards
4279	
4280	Identification Cards and Badges
4281	
4282	Names and Alias
4283	
4284	Legal Residence
4285	
4286	Residence (Domicile)
4287	
4288	Age
4289	
4290	Debts and Complaints against Employees
4291	
4292	Registry of Civilian Employees
4293	
4294	
4295	
4296	
4297	
4298	
4299	

CLASS 4000 - PERSONNEL AND SERVICES

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4300 Rights and Privileges
4301
4302 Abuse of Privileges
4303
4304 Office Holding and Political Offices
4305
4306
4307
4308
4309
4310 Injuries
4311
4312 Employee's Compensation for
4313
4314
4315
4316
4317
4318
4319
4320 Classification and Reclassification
4321 Questionnaires
4322
4323
4324
4325
4326
4327
4328
4329
4330 Employment
4331 Authority for
4332 Statistics
4333
4334 Reports of Employment
4335
4336 Labor Recruiting
4337
4338 Private Employment
4339
4340 Employment Services and Agencies
4341 Employment of Persons who are in Military Service
4342 Employment of Minors
4343
4344 Applications for Employment
4345
4346 Eligibility and Ineligibility for Employment
4347
4348 Availability for Employment
4349

CLASS 4000 - PERSONNEL AND SERVICES

-67-

4350
4351
4352
4353
4354
4355
4356
4357
4358
4359
4360 Duties and Service
4361
4362 Assignments
4363
4364 Details
4365
4366 Special Duty
4367
4368 Field Duty and Service
4369
4370 Foreign Duty and Service
4371
4372 Expert Services
4373 Military, Naval Service (Cross reference to 1070
followed by Arm of Service involved)
4374 Voluntary and Gratuitous Service
4375
4376 Temporary Services
4377
4378 Services without Pay
4379
4380 Extra Services with and without Pay
4381
4382 Witness Duty for United States
4383
4384
4385
4386 Personal Services
4387
4388 Civil Duty
4389
4390 Compulsory Labor
4391
4392 Convict Labor
4393
4394 Guide (Tourist)
4395
4396
4397
4398
4399

CLASS 4000 - PERSONNEL AND SERVICES

-68-

4400 Absences
4401
4402 Laws and Regulations
4403
4404 Methods of Calculating
4405
4406 Applications for Leave Absence
4407
4408 Annual Leave
4409
4410 Commutative or Accrued Leave
4411
4412 Per Diem Employees, Absence of
4413
4414 Temporary Employees, Absence of
4415
4416 Absence Involving Hire Substitutes
4417
4418 Witness and Jury Duty, Absence of
4419
4420 Voting, Absence for
4421
4422 Ceremonies, Parades, Etc., Absence for
4423
4424 Patriotic Events, Absence for
4425
4426 National Guard, Militia Duty and Organized Reserves
Duty, Absence for
4427
4428 Public Duties, Absence for
4429
4430 Sundays and Holidays, Absence on
4431
4432 Religious Holidays, Absence on
4433
4434 Deaths and Funerals, Absence for
4435
4436 Weather Conditions, Absence Account of
4437
4438 Eve of Resignation, Absence on
4439
4440 Absence on Duty
4441
4442 Absence without Pay
4443
4444 Absence without Leave
4445
4446
4447
4448
4449

CLASS 4,000 - PERSONNEL AND SERVICES
-69-

4450 Absence Sick
4451
4452 Rules and Regulations
4453
4454 Methods of Calculating
4455
4456 Medical Certificates to Cover
4457
4458
4459
4460 Absence Quarantine
4461
4462 Rules and Regulations
4463
4464
4465
4466
4467
4468
4469
4470 Absence Records and Reports
4471
4472 Statistics
4473
4474 Records, Absence
4475
4476 Reports, Absence
4477
4478 Daily Reports of Absence
4479
4480 Weekly Reports of Absence
4481
4482 Monthly Reports of Absences
4483
4484 Quarterly Reports of Absences
4485
4486 Semi-Annual Reports of Absences
4487
4488 Annual Reports of Absences
4489
4490
4491
4492
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CLASS 4000 - PERSONNEL AND SERVICES
-70-

4500 Pay and Allowances
4501
4502 Rules and Regulations
4503
4504 Wage Scales
4505
4506 Wage Scales, Adjustment of
4507
4508 Pay Tables
4509
4510 Increases in Pay
4511
4512 Per Diem Pay
4513
4514 Dual Compensation
4515
4516 Semi-Monthly Pay
4517
4518 Monthly Pay
4519
4520 Per Annum Pay
4521
4522 Extra Pay and Bonuses
4523
4524 Half Pay
4525
4526 Overtime Pay
4527
4528 Allotments of Pay
4529
4530 Stoppages of Pay
4531
4532 Commutation, Quarters and Allowances (Follow by Dist.)
4533
4534 Subsistence as Part of Pay
4535
4536 Subsistence in Lieu of Pay
4537
4538 Pay in Lieu of Subsistence
4539
4540 Statutory Increase
4541
4542 Rules and Regulations
4543
4544
4545
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CLASS 4000 - PERSONNEL AND SERVICES

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4550
4551
4552
4553
4554
4555
4556
4557
4558
4559
4560 Services Other Than Personal
4561 Annual Authority for
4562 Advertising and Advertisements
4563
4564 Regulations
4565
4566 Authority to Advertise
4567
4568 Use of Government Name in Advertising
4569
4570 Advertising Calendars, Novelties, Etc.
4571
4572 Signs, Signboards, Placards, Posters, Etc.
4573
4574
4575
4576
4577
4578
4579
4580 Printing and Binding
4581
4582 Rules and Regulations
4583
4584 Rules and Regulations Joint Committee
4585
4586 Rules and Regulations War Department
4587
4588 Authority to Print
4589
4590 Copy and Manuscript
4591
4592 Proofs and Revised Proofs
4593
4594 Printing, Reports of (To be followed by name of
report.)
4595
4596 Illustrations
4597
4598
4599

CLASS 4000 - PERSONNEL AND SERVICES

-72-

4600 Packing and Crating

4601

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4610 Hauling, Cartage, Moving

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4620 Storage and Storage Facilities (Use 6018 for authority
to rent space; Use 6497 for authority to rent land)

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4630 Radio Service

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4632 Rates and Tolls

4633

4634

4635

4636

4637

4638

4639

4640 Telephone Service

4641

4642 Rates and Tolls

4643

4644 Authority to Hire Telephone Service

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CLASS 4000 - PERSONNEL AND SERVICES

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4650 Telegraph Service
4651
4652 Rates and Tolls
4653
4654
4655
4656
4657
4658
4659
4660 Cable Service
4661
4662 Rates and Tolls
4663
4664
4665
4666
4667
4668
4669
4670 Express Service
4671
4672 Rates and Tolls
4673
4674
4675
4676
4677
4678
4679
4680 Lighting, Heating and Power Service
4681
4682
4683
4684
4685
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4699

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-74-

- 5000 Property Accountability
- 5001 Rules and Regulations
- 5002 Forms and Methods
- 5003 Stock Records and Systems
- 5004 Property Returns and Vouchers
- 5005 Inspections of Property
- 5006 Inspection and Inventory Reports to Cover
- 5007 Lost and Stolen Property
- 5008 Affidavits to Cover Lost and Stolen Property
- 5009 Property Replaced, Recovered and Found
- 5010 Property Dropped
- 5011 Receipts for Property
- 5012 Memorandum Receipts for Property
- 5013 Appraisalment and Valuation of Property
- 5014 Unserviceable, Obsolete and Condemned Property
- 5015 Disposition of Unserviceable, Obsolete and Condemned Property
- 5016 Salvage of Property
- 5017 Destruction of Property
- 5018 Public Property
- 5019 Private Property (Other Than Real Estate)
- 5020 Proceed from
- 5021
- 5022
- 5023
- 5024
- 5025 Processes and Formulae (Galvanizing, Plating, Fireproofing, Etc.)
- 5026 Substitutes and Limitations
- 5027 Adulterations and Imperfections
- 5028 Shortages
- 5029 Quantities
- * 5030 Remodeling and Repairs
- 5031 Deterioration (Shrinkage, Rust, Scale, Evaporation, Etc.)
- 5032 Preservatives
- 5033 Selection and Adoption
- 5034 Tests, Trials and Analyses
- 5035 Laboratory Tests
- 5036 Tensile Strength
- 5037 Changes and Improvements
- 5038 Samples, Drawings, Designs, Models, Patterns, Etc.
- 5039 Standardization
- 5040 Foreign Articles and Manufactures
- 5041
- 5042
- 5043
- 5044
- 5045 Procurement and Authority
- 5046 Procurement Regulations
- 5047 Methods of Procurement
- 5048 Schedules of Procurement
- 5049 Priority and Exemptions

* Note: For Remodeling and Repairs use respective classifications, as Bldgs., Machinery, etc. except when list of diversified equipment is to be classified. Then use 5030 (Dist.)

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-75-

- 5050 Requisitions
- 5051
- 5052
- 5053
- 5054
- 5055 Purchases and Costs (Except Buildings, Land and Floating Plant
- 5056 Rules and Regulations Governing
- 5057 Authority to Make Purchases
- 5058 Purchase Orders
- 5059 Reports of Purchases
- 5060 Open Market Purchases and Reports of
- 5061 Emergency Purchases and Reports of
- 5062 Subscriptions
- 5063 Unit Price
- 5064 Comparative Costs
- 5065 Quotations, Catalogues and Price Lists
- 5066 Excess Charges and Costs
- 5067 Invoices
- 5068 Discounts and Rebates
- 5069 Brokerage Commissions and Percentage
- 5070 Price Fixing
- 5071
- 5072
- 5073
- 5074
- 5075 Exchange
- 5076 Allowances in Making Exchanges
- 5077
- 5078
- 5079
- 5080 Transfer (Property)
- 5081 Rules and Regulations Governing
- 5082 Transfers Between Districts (Follow by title of recipient;
c/r to Dist., etc., from which transferred)
- 5083
- 5084 Transfers Between Departments and Bureaus (Follow by
title of recipient; c/r to Dist., etc., from which
transferred)
- 5085
- 5086
- 5087
- 5088 Rental or Lease by United States (Machinery, Trucks, etc.,
other than Buildings, Land, Floating Plant) Use 5088
(Dist.) for authority; 3471(Dist.) for contract.
- 5089
- 5090
- 5091
- 5092
- 5093
- 5094
- 5095 Surplus
- 5096 Reports of Surplus
- 5097 Transfer of Surplus
- 5098 Rules and Regulations Governing Transfer of Surplus
- 5099 Requisitions

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-76-

5100
5101
5102
5103
5104
5105
5106
5107
5108
5109
5110 Issues
5111 Rules and Regulations
5112 Methods of Making
5113
5114
5115
5116
5117
5118
5119
5120 Loan (Other than Floating Plant and Buildings)
5121 Rules and Regulations
5122 Charges for Loans
5123 Loans to War Department Bureaus
5124 Loans to Other Departments
5125 Loans to Organizations, Cities, Individuals, Etc.
5126
5127
5128
5129
5130 Sales (Other than Buildings and Floating Plant)(Use for
contracts for sale)
5131 Rules and Regulations Governing
5132 Sales to War Department Bureaus
5133 Sales to Other Departments
5134 Sales to Officers and Families
5135 Sales to Employees and Families
5136 Sales to Organizations, Cities, Individuals, Etc.
5137 Auction Sales
5138
5139
5140
5141
5142
5143
5144
5145 Office and Household Supplies; Equipment and Materials;
Repairs thereto
5146 Labor Saving Devices and Supplies
5147 Reports on Labor Saving Devices
5148 Tabulating Machines and Supplies
5149 Typewriter Machines and Supplies

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-77-

- 5150 Adding and Calculating Machines and Supplies
- 5151 Dictating Machines
- 5152 Mimeograph Machines and Supplies
- 5153 Multigraph Machines and Supplies
- 5154 Duplicating Machines and Supplies
- 5155 Blueprinting Machines and Supplies
- 5156 Protocograph
- 5157 Letter Presses
- 5158 Furniture (Desks, Tables, Chairs, Stools, Benches, Settees, Refrigerators, Ice Boxes, Beds, and Bedding, Book Cases, Safes, Cabinets, File Boxes, File Cases, Racks, Shelves, Water Coolers, Lockers, Map Cases, Mirrors)

- 5159
- 5160 Floor Covering (Carpet Mats, Matting, Rugs, Oil Cloth, Linoleum)
- 5161 Window Shades, Curtains, Draperies, Etc.
- 5162 Post Office Drawers and Boxes
- 5163 Postage Stamps, Cards, Etc.
- 5164
- 5165 Tableware, Linen, Etc.
- 5166 Kitchen and Cooking Utensils
- 5167
- 5168
- 5169
- 5170 Stationery
- 5171 Envelopes and Labels (Window, Penalty, Registered Envelopes, Etc.)

- 5172 Shipping Tags
- 5173 Letter Heads and Writing Paper
- 5174 Stencils and Carbon Paper
- 5175 Stamps, Rubber and Metal
- 5176 Calendars, Desk and Wall
- 5177 Expendable Stationery (Pens, Pencils, Ink, Rulers, Pads, Blotters, Pins, Glasses, Brushes, Paperweights, Clips, Fasteners, Erasers, Etc.)

- 5178
- 5179
- 5180 Photographic Machines, Equipment and Supplies, and Repairs thereto
- 5181 Cameras and Kodaks
- 5182 Photostat Machines and Supplies
- 5183 Stereopticons
- 5184 Moving Picture Machines, Cameras, Etc.
- 5185 Films, Developer, Etc.
- 5186
- 5187
- 5188
- 5189
- 5190 Drawing and Mapping Instruments and Supplies and Repairs thereto
- 5191 Instruments (To be followed by name)(Protractors, Pantographs, Etc.)
- 5192 Drawing Tools (To be followed by name)(Scales, Rules, Curves, Straight Edge, Pens, Ink, Etc.)
- 5193 Drawing Paper and Cloth(To be followed by name)(Tracing Cloth, Cross Section Paper, Etc.)

- 5194
- 5195 Blanks and Blank Forms; Preparation, Modification and Revision
- 5196 War Department Forms
- 5197 Engineer Department Forms
- 5198 Regulations Relative to
- 5199

CLASS 5900 - EQUIPMENT, PROPERTY AND SUPPLIES

-78-

- 5200
- 5201 Distribution and Issue of Forms (Dists. and Divs.)
- 5202
- 5203
- 5204
- 5205
- 5206
- 5207
- 5208
- 5209
- 5210 Codes and Code Books
- 5211
- 5212
- 5213
- 5214
- 5215
- 5216
- 5217
- 5218
- 5219
- 5220 Publications and Books (Follow by subject)(Use for preparation of)
- 5221 Distribution and Issue Publications and Books to Public; dissemination of information to public
- 5222 Requests for Publications and Books (By Dists. and Divs.)
- 5223 Authority to Purchase
- 5224 Requests for Data for
- 5225 Libraries
- 5226 Periodicals and Journals
- 5227 Professional Books and Papers
- 5228 Registers
- 5229 Dictionaries and Encyclopedias
- 5230 Almanacs
- 5231 Guide Books
- 5232 Text Books
- 5233 Technical Papers and Articles
- 5234 Government Documents and Bulletins
- 5235 Pamphlets and Mimeographs
- 5236 Foreign Publications
- 5237 Biographies
- 5238 Miscellaneous (Field Notes and Manuals, Hand Books, Etc.)
- 5239
- 5240
- 5241
- 5242
- 5243
- 5244
- 5245 Maps, Mapping and Mapping Work
- 5246 Mapping Work
- 5247 Conventional Signs and Symbols
- 5248 Shading and Scale of Maps
- 5249 Stadia Tables

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-79-

- 5250 Protractor Sheets
- 5251 Reproduction of Maps
- 5252 Obsolete Maps
- 5253 Mutilated and Destroyed Maps
- 5254 Tracings
- 5255 Negatives
- 5256 Blueprints, Brown Prints, Blueline Prints
- 5257 Solar Prints
- 5258 Drawings and Sketches
- 5259 Maps and Charts (To be followed by name)(Index, Progress, Railroad, Project, Weather, Coast and Geodetic, Hydrographic, Geological Survey, Harbor, Harbor Line, Etc.)
- 5260 Sale of Maps and Charts
- 5261 Regulations Governing Sale
- 5262 Distribution and Issue of Maps and Charts
- 5263 Purchase and Requests for Maps and Charts
- 5264
- 5265
- 5266
- 5267 Titles and Legends
- 5268
- 5269
- 5270 Photographs, Photography, Films and Slides (Follow by Proj.; for outsiders)
- 5271 Aerial Photography and Photographs (Follow by Dist.; c/r Proj.)
- 5272 River and Harbor Works, Photos of (Follow by Dist.; District reports on this.)
- 5273 Floating Plant, Photos of
- 5274 Slides, Lantern and Stereopticon
- 5275 Negatives
- 5276 Panoramic Pictures
- 5277 Pictures for Advertising Purposes
- 5278
- 5279
- 5280
- 5281
- 5282
- 5283
- 5284
- 5285 Surveying Instruments and Supplies;and Repairs thereto
- 5286 Transits and Tripods
- 5287 Levels and Level Rods
- 5288 Reconnaissance Instruments
- 5289 Alidades
- 5290 Azimuth Instruments
- 5291 Compasses
- 5292 Theodolites
- 5293
- 5294
- 5295
- 5296
- 5297
- 5298
- 5299

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-80-

- 5300 Observing Instruments (Field Glasses, Telescopes and Night Glasses, Marine Glasses)
- 5301 Microscopes
- 5302 Periscopes
- 5303
- 5304
- 5305 Nautical Instruments
- 5306 Barometers
- 5307 Binnacles (Includes Compass & Gimbals)
- 5308
- 5309
- 5310 Testing Apparatus and Instruments
- 5311
- 5312
- 5313
- 5314
- 5315 Measuring, Weighing Devices, Instruments and Systems
- 5316 Amperage and Voltage
- 5317 Meters (To be followed by Name)(Accoustic Meters, Bathometers, Ammeters, Airometers, Clinometers, Fathometer, Oscillograph, Electric Meters, Thermometers)
- 5318
- 5319
- 5320 Gauges (To be followed by name)
- 5321
- 5322 Scales (To be followed by name)
- 5323
- 5324 Metric System
- 5325
- 5326 Time Clocks and Time Recorders
- 5327
- 5328
- 5329
- 5330
- 5331
- 5332
- 5333
- 5334
- 5335 Medical, Surgical Supplies, Instruments, Etc.
- 5336 Medicines, Anaesthetics, Antiseptics
- 5337 Alcohol and Liquors
- 5338 Bandages and Hospital Supplies
- 5339
- 5340
- 5341
- 5342
- 5343
- 5344
- 5345 Subsistence Stores and Supplies
- 5346 Commissary Supplies
- 5347 Ice, Meats, Vegetables, Etc.
- 5348 Meal Checks and Tickets
- 5349

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-81-

5350
5351
5352
5353
5354
5355 Clothing (To be followed by name)(Clothing, Uniforms, Oil-
skins, Etc.)
5356 Toilet Articles, Soap, Towels, Etc. (To be followed by name)
5357 Emblems, Buttons, Engineer Castle, Etc.
5358
5359
5360
5361
5362
5363
5364
5365 Textiles
5366
5367
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5379
5380 Flags and Flag Staffs (To be followed by name)(National
Emblem, Engineer, Etc.)
5381
5382
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5387
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5389
5390 Chemicals, Acids, Compounds, Etc. (To be followed by name)
(Ammonia, Naptha, Petroleum Products, Porcelain, Ni-
trates, Glue, Fertilizers, Celluloid, Glass)
5391
5392
5393
5394
5395 Vapors and Gases
5396 Artificial
5397 Natural
5398
5399

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-82-

- 5400 Minerals and Ores
- 5401
- 5402
- 5403
- 5404
- 5405
- 5406
- 5407
- 5408
- 5409
- 5410 Animals and Teams
- 5411 Allowances
- 5412 Care, Housing and Subsistence
- 5413 Transportation of
- 5414 Disposal
- 5415
- 5416
- 5417
- 5418
- 5419
- 5420 Leather and Leather Goods (To be followed by name)(Harness, Saddles, Etc.)
- 5421
- 5422
- 5423
- 5424
- 5425 Rubber and Rubber Goods (To be followed by name)
- 5426
- 5427
- 5428
- 5429
- 5430 Fuel (To be followed by name)(Coal, Oil, Gasoline, Fire Wood, Coke, Etc.)
- 5431 Tests of
- 5432 Transportation of
- 5433 Storage of
- 5434 Conservation of
- 5435 Distribution of
- 5436 Substitutes for Ordinary Fuels
- 5437
- 5438
- 5439
- 5440 Building Materials
- 5441 Hardware (Nails, Screws, Bolts, Nuts, Hinges, Locks, Tacks, Ring Bolts, Rivets, Etc.)
- 5442 Lumber, Timber and Logs
- 5443 Cement
- 5444 Concrete
- 5445 Concrete Aggregates and Mixtures
- 5446 Reinforced Concrete
- 5447 Concrete Forms
- 5448 Doors, Windows, Skylights, Transoms, Shutters, and Awnings
- 5449 Roofing and Roofing Materials (Slag, Slate, Etc.)

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-83-

- 5450 Spouting and Gutters
- 5451 Brick, Stone, Granite and Rock
- 5452 Floors and Flooring
- 5453 Frames and Frame Work
- 5454 Sand and Gravel
- 5455 Lathes, Plaster and Lime
- 5456 Reinforcement
- 5457 Rails, Railing and Gratings
- 5458 Fire Escapes
- 5459 Scaffolding
- 5460 Screens and Screening.
- 5461 Sheathing
- 5462 Ventilators and Ventilating Shafts
- 5463 Paints, Varnishes, Etc. (Cement Paint, Oil Paints, Stains,
Cold Water Paints, Kalsomine, Whitewashes, Lacquers,
Enamels, Shellacs, Turpentine, Oils, Colors and Coloring)

- 5464
- 5465 Metals and Alloys (Aluminum, Bronze, Brass, Copper, Tin,
Etc.)

- 5466 Steel and Steel Work
- 5467 Beams and Bars
- 5468 Armor and Armor Plate
- 5469
- 5470 Iron and Iron Work
- 5471
- 5472 Fireproofing Materials (Asbestos, Etc.)
- 5473
- 5474 Waterproofing and Materials
- 5475
- 5476 Dampness, Dampproofing and Materials
- 5477
- 5478 Fences, Posts, Wire and Pickets
- 5479
- 5480 Piles and Piling (Creosoted, Concrete, Steel, Stone, Etc.)
- 5481
- 5482
- 5483
- 5484
- 5485 Heating Equipment and Systems
- 5486 Superheating Systems
- 5487 Furnaces, Pipes and Radiators
- 5488 Grates and Grate Bars
- 5489 Stoves and Ranges
- 5490
- 5491
- 5492
- 5493
- 5494
- 5495 Lights, Illuminating Equipment and Materials
- 5496 Electric Lights and Fixtures (Sockets, Incandescent Lamps,
Arc Lamps, Flashlights, Etc.)

- 5497
- 5498 Electric Wiring (Insulated Wire, Conduits, Insulators, Etc.)
- 5499

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-8-

5500 Gas Lights and Fixtures
5501
5502 Gas Pipes and Fittings
5503
5504 Oil Lights and Fixtures (Lamps, Lanterns, Torches, Etc.)
5505 Fireworks, Flares, Etc.
5506 Searchlights, Towers, Etc.
5507
5508
5509
5510 Plumbing Equipment and Materials
5511
5512 Water Pipes and Fittings
5513
5514 Hydrants, Drinking Fountains, Filters
5515
5516 Sprinkling Systems
5517
5518 Toilet, Bath Room Fixtures, Shower Baths, Etc.
5519
5520 Septic Tanks and Latrines
5521
5522
5523
5524
5525 Fire Fighting Apparatus, Equipment and Materials
5526 Fire Engines, Hose Carts, Etc.
5527 Fire Extinguishers, Hose, Etc.
5528
5529
5530 Communicating and Signal Systems, Equipment and Materials
5531 Radio Instruments and Equipment (see also 6070)
5532 Telegraph Lines, Instruments and Equipment
5533 Telephone Lines, Instruments and Equipment
5534 Automatic Telephones
5535 Cable Instruments, Supplies and Equipment
5536 Electric Bell, Buzzer and Annunciator Systems
5537 Pneumatic Tubes and Systems
5538 Alarm Systems
5539 Indicators
5540 Signals
5541 Fog Signals
5542 Time Signals
5543 Semaphores
5544
5545 Mills, Plants, Shops, Etc.
5546 Foundries
5547 Cement Mills and Machinery
5548 Saw Mills and Machinery
5549 Planing and Woodworking Mills and Machinery

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-85-

5550 Lumber Mills and Machinery
5551 Caisson Construction Plants and Machinery
5552 Cold Storage Plants and Machinery
5553 Condensing Plants and Machinery
5554 Distilling, Evaporating and Vaporizing Plant and Machinery
5555 Filtration Plants and Machinery
5556 Filtrate Plants and Machinery
5557 Pumping Plants and Machinery
5558 Quarrying Plants and Machinery
5559 Refrigerating, Ice Making Plants and Machinery
5560
5561
5562
5563
5564
5565 Shops
5566 Blacksmith Shops
5567 Carpenter Shops
5568 Machine Shops
5569 Railroad Shops
5570 Repair Shops
5571
5572
5573
5574
5575 Electrical Plants and Machinery
5576 Electric Power and Light Plants
5577 Electrical Laboratories
5578 Electrical Transmission Lines
5579 Electric Engines
5580 Dynamos
5581 Generators and Generating Sets
5582 Accumulators
5583 Transformers
5584 Motors and Parts
5585 Rheostats
5586 Ignition Apparatus, Magnetos and Batteries
5587 Controllers and Apparatus
5588 Switches, Switch Boards, Boxes and Panels
5589 Connections
5590 Lightning Arresters
5591 Electric Current
5592 Sale of
5593
5594
5595 Hoisting Engines, Apparatus and Machinery
5596
5597 Locomotive Cranes
5598 Hoisting Engines
5599 Elevators

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-87-

- 5650 Excavating Machinery
- 5651
- 5652 Drilling and Boring Machines
- 5653
- 5654 Drags and Drag Line Machines
- 5655 Levee Machines
- 5656 Blasting Machines and Materials (See also Explosives)
- 5657
- 5658 Steam Hammers
- 5659
- 5660 Pile Drivers (Land)
- 5661
- 5662 Concrete Mixers and Machinery
- 5663 Cement Guns
- 5664 Oil Burning Apparatus
- 5665 Oil Pipes and Fittings
- 5666
- 5667
- 5668 Automatic Machines
- 5669
- 5670 Air Compressors
- 5671
- 5672 Spraying Machines
- 5673
- 5674 Incinerators and Crematories
- 5675
- 5676 Safety Devices and Life Saving Equipment
- 5677
- 5678 Diving Apparatus
- 5679
- 5680 Sand Blasting Outfits
- 5681
- 5682 Acetylene Cutting and Welding Outfits
- 5683
- 5684 Solder and Soldering Outfits
- 5685
- 5686 Siphons, Pumps and Rams
- 5687
- 5688 Shafts and Shaftings
- 5689
- 5690 Metal and Wood Working Machines (To be followed by name)
(Lathes, Planers, Drills, Bolt Cutters, Threading
Machines, Channeling Machines, Etc.)
- 5691
- 5692 Laundry Machines
- 5693
- 5694 Forgings and Castings
- 5695
- 5696 Miscellaneous Parts (To be followed by name)(Counterweights,
Wheels, Cylinders, Pistons, Rods and Rings, Brakes, Bush-
ings, Valves, Plungers, Etc.)
- 5697
- 5698 Fans (To be followed by name)(Exhaust Fans, Blowers, Venti-
lating Fans, Etc.)
- 5699

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-88-

- 5700 Printing Plants and Equipment
- 5701 Army Printing Plants
- 5702 Type and Type Setting Machines
- 5703 Presses, Cylinder, Web, Job, Offset, Etc.
- 5704 Lithographic Outfits
- 5705 Cutters and Binding Machines
- 5706 Map Lettering and Printing Devices
- 5707 Plates, Stones, Electro Types, Cuts, Etc.
- 5708
- 5709
- 5710
- 5711
- 5712
- 5713
- 5714
- 5715 Tanks, Containers, Cylinders and Reels (To be followed by name)(Oil, Gasoline, Water, Air Tanks, Barrels, Cans, Drums, Reels, Stand Pipes, Bottles, Baskets, Buckets, Boxes, Chests, Trunks, Caskets, Coffins, Bins & Bunkers, Etc.)
- 5716
- 5717
- 5718
- 5719
- 5720 Bags, Bagging and Sacks
- 5721
- 5722
- 5723
- 5724 Tents and Tentage
- 5725 Canvas
- 5726 Tarpaulins
- 5727
- 5728
- 5729
- 5730 Rope, Cable, Hawser and Chain
- 5731
- 5732 Wire, Woven Wire and Wire Netting (See: "Electrical Supplies" for Insulated Wire)
- 5733
- 5734
- 5735
- 5736
- 5737
- 5738
- 5739
- 5740 Explosives (To be followed by name)
- 5741 Transportation & Handling
- 5742 Regulations Governing
- 5743
- 5744
- 5745 Arms (To be followed by name)(Revolvers, Pistols, Rifles, Shot Guns, Sabers, Night Sticks, Etc.)
- 5746 Ammunition (To be followed by name)
- 5747
- 5748
- 5749

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-89-

5750 Tools (Hand)(To be followed by name)(Shovels, Picks, Mattocks, Hammers, Hatchets, Axes, Saws, Pliers, Wire Cutters, Shears, Augers, Braces, Bits, Drills, Chisels, Calipers, Clamps, Screw Drivers, Wrenches, Etc.)

5751

5752

5753

5754

5755 Engineer Equipment and Supplies

5756

5757

5758

5759

5760 Military Equipment and Supplies

5761

5762

5763

5764

5765 Agriculture Implements and Machinery

5766

5767

5768

5769

5770 Aeroplanes, Seaplanes, Flying Machines

5771

5772

5773

5774

5775 Vehicles

5776 Horse Drawn (To be followed by name)(Wagons, Buggies, Sleds, Etc.)

5777 Motor Driven

5778 Rules and Regulations

5779 Identification Plates, Tags, Etc.

5780 Automobiles

5781 Armored Automobiles

5782 Ambulances, Motor

5783 Buses, Motor

5784 Trucks, Tractors and Tanks

5785 Trailers

5786 Automobile Parts

5787 Motorcycles

5788

5789

5790 Marine Equipment and Materials (See also Dredge Machinery)

5791 Marine Engines, Boilers and Machinery

5792 Mechanical Stokers

5793 Ship Chandlery and Naval Stores (Oakum, Tar, Cordage, Etc.)

5794

5795

5796

5797

5798

5799

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-90-

- 5800 Floating Plant (See also Dredges)
 - 5801 Boats (To be followed by name or type)
 - 5802 Construction and Repair
 - 5803 Loan or Rental to Government or Private Agencies
 - 5804 Rules and Regulations Governing Loan of
 - 5805 Charges and Methods of Computing (Use for Plant rental cards)
 - 5806 Reports of
 - 5807 Tests and Trials
 - 5808 Hull and Boiler Inspection
 - 5809 Rental of Floating Plant by United States (Use 3470 (District) for Contract; 5809 (District) for Authority)
 - * 5810 Transfer Floating Plant Between Districts
 - 5811
 - ** 5812 Transfer Floating Plant Between Departments & Bureaus
 - 5813 Lost and Destroyed Floating Plant (Involuntary Destruction)
 - 5814
 - 5815
 - 5816 Sale of Floating Plant
 - 5817 Purchase of Floating Plant
 - 5818 Plans and Specifications
 - 5819 Models
 - 5820 Parts and Fittings
 - 5821 Hulls
 - 5822 House and Cabins
 - 5823 Engines, Boilers, and Propelling Machinery
 - 5824 Masts, Booms, Spars
 - 5825 Gangways
 - 5826 Fenders
 - 5827 Stanchions
 - 5828 Davits
 - 5829 Capstans
 - 5830 Steering Gear
 - 5831 Anchors
 - 5832 Ballast
 - 5833 Gear, Oars, Paddles, Etc.
 - 5834 Lights and Lighting Equipment
 - 5835 Painting
 - 5836 Unserviceable or Unsafe (Requests for authority to destroy)
 - 5837 Engineer Corps Insignia on
 - 5838 Naming and Numbering Floating Plant (If built by contract, use Specification number)
 - 5839 Soliciting on
 - 5840 Dredges, Machinery and Fittings
 - 5841 Tests and Trials
 - 5842 Engines and Boilers
 - 5843 Dredge Pumps
 - 5844 Auxiliary Machinery
 - 5845 Dredge Ladders
 - 5846 Spuds
 - 5847 Pipe Lines, Fittings, Joints and Couplings
 - 5848 Dredging Sleeves and Materials
 - 5849 Dredge Buckets
- * 5810 follow by name of Dist. to which transf'd. C/R to Dist. from which transf'd.
- ** 5812 follow by name of agency to which transf'd. C/R to Dist. from which transf'd.

CLASS 5000 - EQUIPMENT, PROPERTY AND SUPPLIES

-91-

5850 Pontons
5851 Sea Flows
5852 Cutters, Cutter Heads, Teeth, Etc.
5853 Damages to Floating Plant
5854
5855
5856
5857
5858 Privately Owned Floating Plant (Use straight number for C/R's
for wrecks, etc.)
5859
5860 Rehandling Plant and Machinery
5861
5862
5863
5864
5865 Movement of Floating Plant
5866
5867
5868
5869
5870 Waste, Refuse and Rubbish (Waste Paper, Rags, Tailings, Mill
Waste, Shavings, Quarry Waste, Saw Dust, Garbage, Junk)
5871
5872 Waste Disposal
5873
5874
5875
5876
5877
5878
5879
5880 Plants and Vegetation (Seeds, Bulbs, Grass, Flowers, Plants,
Shrubs, Shrubbery, Trees)
5881
5882
5883
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5886
5887
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5889
5890
5891
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5895
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5898
5899

CLASS 6000 - LAND, BUILDINGS AND STRUCTURES

-92-

6000 Buildings and Structures
6001 Buildings
6002 Regulations Building
6003
6004 Zoning Regulations
6005
6006 Building Permits
6007
6008 Building Line
6009
6010 Building, Plans and Designs
6011
6012 Construction of Buildings, alterations & repairs
6013
6014
6015
6016 Purchase of Buildings
6017
6018 Rental of Buildings (Req. for auth. to rent)(See 3690
Dist. for contract)
6019
6020 Loan of Buildings
6021
6022 Transfer of Buildings
6023 Transfer of Buildings Between War Department Bureaus
6024 Transfer of Buildings Between Departments
6025
6026 Abandonment of Buildings
6027
6028 Sale of Buildings and Structures
6029
6030 Destruction of Buildings
6031
6032 Federal and Public Buildings
6033
6034 Admission to Federal and Public Buildings
6035
6036 Selling and Soliciting in Federal and Public Buildings
6037
6038 Care of Federal and Public Buildings
6039
6040 Space and Rooms in Federal and Public Buildings (follow
by city)
6041
6042 Engineer Department Buildings
6043
6044 Engineer Depots and Buildings
6045
6046 Engineer Dredge Depots
6047
6048 Engineer Boat Yards
6049 Entrance to Government boatyards (Engineer Dept.)

CLASS 6000 - LAND, BUILDINGS AND STRUCTURES

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6050 Dry Docks and Marine Ways
6051
6052 Regulations Relative Use and Operation Dry Docks
and Marine Ways
6053
6054 Rates and Charges Use of Dry Docks and Marine Ways
6055
6056
6057
6058
6059
6060 Amusement Halls, Pavilions, Gymnasiums, Reading Rooms, Etc.
6061
6062 Mess Halls, Houses, Rooms, Kitchens, Etc.
6063
6064 Dam Buildings
6065
6066 Lock Buildings
6067 Bridge Tenders Houses
6068 Railroad Stations and Buildings
6069
6070 Radio Stations
6071
6072 Pumping Stations
6073
6074 Public Convenience Stations
6075
6076 Power Stations, Houses and Rooms
6077
6078 Store and Warehouses
6079
6080 Ice Houses
6081
6082 Boat Houses
6083
6084 Tool Houses and Rooms
6085
6086 Engine and Boiler Houses and Rooms
6087
6088 Barracks, Quarters and Dormitories
6089
6090 Bath Houses and Bathing Pavilions
6091
6092 Cabins and Cottages
6093
6094 Huts, Sheds and Shelters
6095
6096 Garages and Stables (Use for c/r only. Use 6012)
6097
6098 Cantonments
6099

CLASS 6000 - LAND, BUILDINGS AND STRUCTURES

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6100	Concrete and Steel Buildings
6101	
6102	Frame and Wooden Buildings
6103	
6104	Brick and Stone Buildings
6105	
6106	Portable Buildings
6107	
6108	Foundations
6109	
6110	Galleries and Recesses
6111	
6112	Partitions and Walls
6113	
6114	Stairs, Stairways and Steps
6115	
6116	Toilet Rooms
6117	
6118	Smoke Stacks and Chimneys
6119	
6120	Spark Arresters and Smoke Consumers
6121	
6122	
6123	
6124	
6125	
6126	
6127	
6128	
6129	
6130	Structures Above Ground
6131	Arches and Trusses
6132	Aqueducts
6133	Superstructures
6134	
6135	
6136	Tipples
6137	
6138	Trestles and Trestlework (Other than Bridges)
6139	
6140	Towers
6141	
6142	Platforms and Stands
6143	
6144	Turntables
6145	
6146	
6147	
6148	
6149	

CLASS 6000.- LAND, BUILDINGS AND STRUCTURES

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6150 Statues, Monuments, Tablets and Memorials
6151
6152
6153
6154
6155
6156
6157
6158
6159
6160 Excavations and Underground Work
6161
6162 Ditches and Ditching
6163
6164 Tunnels (Land)
6165
6166 Vaults
6167
6168 Drains
6169
6170 Conduits and Ducts and Pipes
6171
6172 Sewers and Cesspools
6173
6174 Underground Cables, Cableways and Wires
6175
6176
6177
6178
6179
6180 Quarries and Quarrying
6181
6182
6183
6184
6185 Mines and Mining
6186 Regulations
6187 Prospecting
6188 Hydraulic Mining
6189
6190
6191
6192
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CLASS 6000 - LAND, BUILDINGS AND STRUCTURES

-96-

- 6200 Structures in, Over and Under Navigable Waterways
- 6201 Regulations
- 6202 Unauthorized
- 6203 Illegal and Unlawful
- 6204 Inspection of
- 6205
- 6206
- 6207
- 6208
- 6209
- 6210 Breakwaters
- 6211
- 6212 Stone and Rip Rap
- 6213
- 6214 Rubble Mound
- 6215
- 6216 Timber
- 6217
- 6218 Concrete Caisson
- 6219
- 6220 Jetties
- 6221 Admission to Jetties, for fishing, selling, etc. (Engr. Dept. property)
- 6222
- 6223
- 6224
- 6225 Ramps
- 6226
- 6227
- 6228
- 6229
- 6230 Dikes
- 6231 Admission to
- 6232 Spur Dikes
- 6233
- 6234
- 6235 Cribs
- 6236
- 6237
- 6238
- 6239
- 6240 Groins
- 6241
- 6242
- 6243
- 6244
- 6245 Docks, Inclines, Landings, Piers and Wharves (Follow by Waterway)
- 6246 Rules and Regulations
- 6247 Unauthorized
- 6248 Illegal and Unlawful
- 6249 Admission to Govt. docks, piers and wharves (Engr. Dept.) except when such docks, piers and wharves are in ED boatyards, when 6049 should be used.

CLASS 6000 - LAND, BUILDINGS AND STRUCTURES

-97-

6250 Beyond Harbor Lines
6251
6252 Ice Piers
6253
6254 Deflecting Piers
6255
6256
6257
6258
6259
6260 Bulkheads
6261
6262
6263
6264
6265 Walls
6266 Training Walls
6267
6268 Sea Walls
6269
6270 Retaining and Protecting Walls
6271
6272
6273
6274
6275 Gates (See also Lock Gates)
6276 Sea Gates
6277 Tide Gates
6278 Flood Gates
6279
6280
6281
6282 Air Ports (land only; use 7195 for seaplane anchorage)
6283
6284
6285 Moorings and Dolphins
6286
6287
6288
6289
6290 Dams
6291 Regulations
6292 Cofferdams
6293
6294 Tunnel Dams
6295
6296 Fill Dams
6297
6298 Wing Dams
6299

CLASS 6000 - LAND, BUILDINGS AND STRUCTURES

-98-

6300 Power Dams
6301
6302 Power Dams, Draft Tubes
6303
6304 Irrigation Dams
6305
6306
6307
6308
6309
6310 Locks and Dams
6311 Regulations
6312 Closing of Locks
6313
6314 Admission to Locks and Dams (Fishing, Etc.)
6315
6316 Floors and Foundations, Locks
6317
6318 Sills, Locks and Dams
6319
6320 Walls, Locks and Dams
6321
6322 Lock Gates and Machinery
6323
6324 Bear Traps
6325
6326 Wickets, Wicket Irons, Horses, Etc.
6327
6328 Weirs, Dam
6329
6330 Flash and Flush Boards
6331
6332 Deflecting Boards
6333
6334 Unwatering of Locks
6335
6336
6337
6338
6339
6340 Structures, Submerged and Sub-Aqueous
6341 Regulations
6342 Submarine Pipes, Pipe Lines and Intakes
6343
6344 Submarine Mines (defensive)
6345
6346 Submarine Tunnels
6347
6348 Cables, Cableways and Wires, Submerged
6349

CLASS 6000 - LAND, BUILDINGS AND STRUCTURES

-99-

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6359
6360 **Aerial and Overhead Structures**
6361 **Regulations**
6362 **Cables, Cableways and Wires**
6363
6364
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6369
6370 **Bridges**
6371 **Bills, Acts and Applications**
6372 **Regulations Bridge Construction**
6373
6374 **Regulations Bridges Operation of (Use individual
bridges except for all bridges over a waterway)**
6375 **Closing of Bridges**
6376 **Regulations Closing of Bridges**
6377
6378 **Alterations of Bridges (use for policy involving
Truman-Hobbs Act. C/R all bridges altered under this
act to 6378 straight.)**
6379
6380 **Relocation of Bridges**
6381
6382 **Reconstruction of Bridges**
6383
6384 **Removal of Bridges**
6385
6386 **Raising of Bridges**
6387
6388 **Inspection of Bridges**
6389
6390 **Destruction of Bridges**
6391
6392 **Bridges Obstructions to Navigation**
6393
6394 **Illegal and Unlawful Bridges**
6395
6396 **Obsolete Bridges**
6397
6398 **Abandoned Bridges**
6399

CLASS 6000 - LAND, BUILDINGS AND STRUCTURES

-100-

6400	Completion of Bridges
6401	
6402	Completion not in accordance with approved plans
6403	
6404	Bridge Tolls and Charges
6405	
6406	Regulations Bridge Tolls and Charges
6407	
6408	International Bridges
6409	
6410	Military Bridges
6411	
6412	Fixed Bridges
6413	Viaducts
6414	Draw Bridges
6415	Suspension Bridges
6416	Portable Bridges
6417	
6418	Ponton Bridges
6419	
6420	Temporary Bridges
6421	
6422	Height of Bridges
6423	
6424	Width of Bridges
6425	
6426	
6427	
6428	
6429	
6430	Bridge Machinery
6431	
6432	
6433	
6434	
6435	Bridge Piers and Abutments
6436	
6437	
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6439	
6440	Bridge Falsework
6441	
6442	
6443	
6444	
6445	Bridge Approaches
6446	
6447	
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CLASS 6000 - LAND, BUILDINGS AND STRUCTURES
-101-

6450 Roads, Highways, Avenues, Streets, Trails & Walks
6451 Regulations
6452 Jurisdiction Over
6453 Policing of
6454 Military Roads
6455
6456 Transcontinental Highways
6457
6458 Wagon Roads
6459
6460 State and County Roads
6461
6462 Toll Charges, Rates and Taxes Roads
6463
6464 Routes and Trails
6465
6466 Rural Free Delivery Routes
6467
6468 Emigrant Trails
6469
6470 Right of Way
6471
6472 Crossing and Grade Crossings
6473
6474 Streets and Avenues
6475
6476 Culverts
6477
6478
6479
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6481
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6483
6484
6485 Walks and Paths
6486 Sidewalks
6487
6488 Elevated Walks
6489
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6491
6492
6493
6494
6495 Land
6496 Regulations
6497 Rental (follow by Dist.)
6498
6499

CLASS 6000 - LAND, BUILDINGS AND STRUCTURES

-102-

6500 Acquisition of land; also contracts for preparation
of abstracts of title (follow by w/w or proj.)
6501 Unofficial inquiries re land acquisition (follow by
w/w or project)
6502 Condemnation and Proceedings
6503
6504 Disposal of Land
6505
6506 Transfer of Land
6507
6508 Sale of Land
6509
6510 Public Land and Public Domain
6511
6512 Property Rights (Land)
6513
6514 Mineral Rights
6515
6516 Area and Acreage
6517
6518 Boundaries
6519
6520 International Boundary
6521
6522 Metes and Bounds
6523
6524 Dividing Lines
6525
6526 Monuments and Datum Points
6527
6528 Divisions of Land
6529
6530 Squares (City Divisions)
6531
6532 Townships and Ranges
6533
6534 Locations
6535
6536 Trespass and Trespassing
6537
6538 Squatters
6539
6540
6541
6542 Coal Field and Coal Land
6543
6544 Farm and Garden Land
6545
6546 Pasturage Lands
6547
6548 Soil (Land)
6549

CLASS 6000 - LAND, BUILDINGS AND STRUCTURES

-103-

6550 Real Estate Note: Real Estate is interpreted as land and bldgs. combined. See also sep. numbers for land and bldgs., respectively.

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6560 Land Papers

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Land and Letters Patents

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Grants

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Deeds, Quit Claim and Deed Books

6566

6567

Easements

6568

6569

Titles and Abstracts of Title

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Conveyances

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Bank, Shores and Land Adjacent to Water

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6582

Shores and Shore Line and Meander Lines

6583

6584

Jurisdiction over

6585

6586

Riparian Rights

6587

6588

Flowage Rights

6589

6590

Mean Low Water and Low Water

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6592

High Water and Marks

6593

6594

Coast Lines

6595

6596

Made Land

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6598

Tidal Land

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CLASS 6000 - LAND, BUILDINGS AND STRUCTURES

-104-

6600 Swamp and Marsh Land
6601
6602 Submerged Land
6603
6604 Harbor Lands
6605
6606 Enroachment and Recessions
6607 Requests for Information Relative, Erosion & Sloughing
6608 Erosion and Sloughing
6609
6610 Caving and Crevasses
6611
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6630 Islands
6631 Artificial
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6639
6640 Bank and Shore Protection (See also 6608)
6641
6642 Regulations
6643
6644 Levees, Embankments and Revetments
6645
6646 Levee Construction
6647
6648 Retards
6649

CLASS 6000 - LAND, BUILDINGS AND STRUCTURES
-105-

6650 Earth and Earthwork
6651
6652 Mattresses and Mattress Ways
6653
6654 Borrow Pits
6655
6656
6657
6658
6659
6660 Reservations and Reserves
6661
6662 Regulations
6663
6664 Jurisdiction Over Reservations
6665
6666
6667
6668 Abandonment of Reservations
6669
6670 Disposal of Reservations
6671
6672 Transfer of Reservations
6673
6674 Sale of Reservations
6675
6676
6677
6678
6679
6680 War Department Reservations
6681
6682 Military Reservations
6683
6684 Engineer and River and Harbor Reservations
6685 Admission to Engr. and River and Harbor Reservations,
for any purpose
6686
6687
6688
6689
6690 Naval Reservations
6691
6692 Agriculture Department Reservations
6693
6694 Indian Reservations
6695
6696 Lighthouse Reservations
6697
6698 Treasury Department Reservations
6699

CLASS 6000 - LAND, BUILDINGS AND STRUCTURES
-106-

6700 Quarantine Reservations
6701
6702 Marine Hospital and Public Health Service Reservation
6703
6704 Public Reservations
6705
6706 Forest Reserves
6707
6708 Game Reserves
6709
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6715
6716
6717
6718
6719
6720 Public Grounds
6721
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6723
6724
6725 Private Grounds
6726
6727
6728
6729
6730 Playgrounds
6731
6732
6733
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6739
6740 Parks and Parking Spaces
6741
6742 Regulations
6743
6744 Jurisdiction over
6745
6746 Admission to
6747
6748 Disposal
6749

CLASS 6000 - LAND, BUILDINGS AND STRUCTURES

-107-

6750	Abandonment
6751	
6752	Transfer of
6753	
6754	Sale of
6755	
6756	
6757	
6758	
6759	
6760	National Parks
6761	
6762	
6763	
6764	
6765	National Military Parks
6766	
6767	
6768	
6769	
6770	State Parks
6771	
6772	
6773	
6774	
6775	Municipal and City Parks
6776	
6777	
6778	
6779	
6780	District of Columbia Parks
6781	
6782	
6783	
6784	
6785	
6786	
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6789	
6790	Landscape Work
6791	
6792	
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CLASS 6000 - LAND, BUILDINGS AND STRUCTURES
-108-

6800 Cemeteries
6801
6802 Regulations
6803
6804 Jurisdiction over
6805
6806 Admission to
6807
6808 National Cemeteries
6809
6810 State and City Cemeteries
6811
6812 Private Cemeteries
6813
6814
6815
6816
6817
6818
6819
6820 Forests and Forestry
6821
6822 Deforestation
6823
6824 Reforestation
6825
6826
6827
6828
6829
6830 Wells and Cisterns (To be followed by name)(Artesian,
Oil, Drilled, Etc.)
6831
6832
6833
6834
6835 Target Ranges
6836
6837
6838
6839
6840 Camps and Camp Sites
6841
6842 Construction Camps
6843
6844 Military Camps
6845
6846 Private Camps
6847
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CLASS 6000 - LAND, BUILDINGS AND STRUCTURES

-109-

6850 Bathing Beaches and Sites

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CLASS 7000 - RIVER AND HARBOR WORK,
FLOOD CONTROL, PERMITS AND TRANSPORTATION
-110-

- 7000 Rivers and Streams
- 7001
- 7002 Tributaries to
- 7003 Creeks
- 7004 Bayous
- 7005
- 7006 Jurisdiction over
- 7007 Laws Affecting
- 7008 Beds of Streams
- 7009 Fall of Streams
- 7010 Rapids, Falls, and Cascades
- 7011 Velocity of Streams
- 7012 Whirlpools
- 7013
- 7014
- 7015 Bays
- 7016
- 7017
- 7018
- 7019
- 7020 Lakes
- 7021 Natural
- 7022 Artificial
- 7023 Jurisdiction over
- 7024 Springs
- 7025 Waterways
- 7026 International
- 7027 Artificial
- 7028 Channels
- 7029 Inland Waterways
- 7030
- 7031 Intracoastal Waterways
- 7032 Inlets
- 7033 Outlets
- 7034 Passages and Passageways (Water)
- 7035
- 7036
- 7037
- 7038
- 7039
- 7040 Canals
- 7041 Regulations
- 7042 State Canals
- 7043 Private Canals
- 7044 Intracoastal Canals
- 7045 Drainage Canals
- 7046 Irrigation Canals
- 7047 Lateral Canals
- 7048 Cutoffs
- 7049 Sluiceways

CLASS 7000 - RIVER AND HARBOR WORK,
FLOOD CONTROL, PERMITS AND TRANSPORTATION

-111-

- 7050 Spillways
- 7051
- 7052
- 7053
- 7054
- 7055
- 7056
- 7057
- 7058
- 7059
- 7060 Pools, Reservoirs, Basins and Slackwater
- 7061 Ponds and Pools (Natural)
- 7062 Pools (Artificial)
- 7063 Reservoirs
- 7064 Slackwater
- 7065 Stagnant Water
- 7066 Entrance to Engineer Dept. Reservoirs for fishing, etc.
- 7067
- 7068
- 7069
- 7070 Navigability and Non-Navigability of Streams
- 7071
- 7072 Laws Affecting
- 7073 Closing to Navigation (Permanent Closure; for temporary
closure for bridge repairs; use bridge)
- 7074 Navigability of Streams (use for decisions re navigability
and non-navigability)
- 7075
- 7076
- 7077
- 7078
- 7079
- 7080 Aids to Navigation; regulations
- 7081
- 7082 Lights and Lighting
- 7083 Lighthouses
- 7084 Beacons and Range Lights
- 7085 Nightlights
- 7086 Buoys
- 7087 Dolphins
- 7088 Stakes and Markers
- 7089 Shore Signs
- 7090 Light Vessels
- 7091
- 7092
- 7093
- 7094
- 7095 Changes Affecting Navigation
- 7096
- 7097
- 7098
- 7099

CLASS 7000 - RIVER AND HARBOR WORK,
FLOOD CONTROL, PERMITS AND TRANSPORTATION

-112-

- 7100 Obstructions to Navigation
- 7101 Regulations
- 7102 Natural Obstructions (See also Structures, Obstructions to Navigation)
- 7103 Removal of Obstructions
- 7104 Snags and Snagging
- 7105 Reefs and Ledges
- 7106 Bars, Mud and Sand
- 7107 Shoals and Shoaling
- 7108 Boulders
- 7109 Barriers
- 7110 Driftwood, Flotsam and Debris
- 7111 Silt
- 7112 Aquatic Plants, Weeds, Etc. (Hyacinths)
- 7113 Aquatic Plants, Destroying
- 7114 Aquatic Plants, Spraying and Poisoning
- 7115 Ice Gorges
- 7116
- 7117
- 7118
- 7119
- 7120 Wrecks and Wreckage (Follow by waterway; C/R to 5858 and 7123 straight)
- 7121 Wrecks, Abandonment of
- 7122 Wrecks, Salvaging of
- 7123 Wrecks, Removal and Destruction of
- 7124 Derelicts
- 7125 Logs and Rafts
- 7126 Stakes, Poles, Markers, Etc.
- 7127
- 7128
- 7129
- 7130 Harbors
- 7131
- 7132 Artificial Harbors
- 7133 Harbors of Refuge
- 7134 Ice Harbors
- 7135 Slips and Berths
- 7136 Turning Basins
- 7137
- 7138
- 7139
- 7140
- 7141
- 7142
- 7143
- 7144
- 7145 Harbor Lines; Bulkhead Lines; Pierhead Lines: establishment of; and regulations
- 7146
- 7147
- 7148 Changes and Modifications in Harbor Lines
- 7149 Abandonment of Harbor Lines

CLASS 7000 - RIVER AND HARBOR WORK,
FLOOD CONTROL PERMITS AND TRANSPORTATION

-113-

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7174
7175 Anchorage, Grounds, Areas & Regulations (exclusive of
explosive and seaplane anchorage, for which use 7195
waterway)
7176
7177 Establishment of
7178 Changes in
7179 Abandonment of
7180
7181
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7183
7184
7185 Limit Lines
7186
7187
7188
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7193
7194
7195 Restricted Areas & Regulations (includes seaplane and
explosive anchorages. See 7175 for other anchorage)
7196
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CLASS 7000 - RIVER AND HARBOR WORK
FLOOD CONTROL, PERMITS AND TRANSPORTATION

-114-

- 7200
- 7201
- 7202
- 7203
- 7204
- 7205 Defensive Sea Areas
- 7206 Regulations
- 7207 Establishment of
- 7208
- 7209
- 7210
- 7211
- 7212
- 7213
- 7214
- 7215
- 7216
- 7217
- 7218
- 7219
- 7220 Fishing Grounds and Areas
- 7221 Regulations
- 7222 Establishment of
- 7223 Traps, Nets, Pounds, Stakes, Etc.
- 7224 Fishways and Ladders
- 7225 Oyster Beds, and Markers
- 7226 Fishing and Angling (Rod and Line)
- 7227 Game Fish and Propagation of
- 7228
- 7229
- 7230
- 7231
- 7232
- 7233
- 7234
- 7235 Pollution
- 7236 Regulations
- 7237
- 7238
- 7239
- 7240 River and Harbor
- 7241 Regulations (Use for general regulations affecting navigation and as c/r for all other navigation regulations; see also 6374 for bridges; 7221 for fishing; 2516 for speed of boats; 7080 for aids to navigation; 7195 for seaplane & explosive anchorage regulations; 5742 for regulations re handling explosives; 6249, 6049, 6221, 6685, 7066 entrance to various types of ED property, etc.)
- 7242 Laws Affecting
- * 7243 Public Work and Improvements
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