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Entire Case File: Includes all documents in a Business and Individual case file.

Docket Sheet: A list of documents filed in a Bankruptcy case. An outline of the case.

* **Certification:** A seal certifying copies to be a valid reproduction of the file. This is available for an additional charge for all packages delivered by mail or express shipping. Certification for fax copies is not available.

If you **do not** want the **Pre-Selected Documents or Entire Case File copied**, please make an appointment to review the file at our facility to select the documents needed, or you may contact the court where the case was closed or filed to make arrangements to review the case at the court location.

To make an appointment to review the file, call us one day in advance (913) 563-7600 Monday –Friday (excluding Federal holidays), 8:00a.m to 3:30 p.m.

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Questions? Concerns? Contact our Research Room staff at the number shown above or visit us at **www.archives.gov**.

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ORDER FOR COPIES OF
BANKRUPTCY CASES**

1. LOCATION

NARA Central Plains Region, Suite 47-48
17501 W. 98th Street
Lenexa, KS 66219
Fax (913) 563-7691

2. AREAS SERVED

Iowa, Kansas, Missouri and Nebraska

3. SELECT COPY PACKAGE (select only one)**Copy Package Not Certified**

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4. CASE INFORMATION (obtain from the court in which the case was filed)

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