

2005 Inventory of VHA Organizational Characteristics

Profile of Medical Centers in VISN 12 March 2006

Medical Center Profile:

The Inventory of VHA Organizational Characteristics was conducted in late summer and fall of 2005 by the Center for Organization, Leadership & Management Research and its Collaborating Partners Council. The Inventory was designed to collect data on a range of structural and process characteristics, both administrative and clinical, that are expected to affect clinical practice and care to veterans. Data were collected by means of a web-based survey sent to VISN and medical center directors. All VISNs and 136 medical centers completed the Inventory. One Inventory was submitted per organization.

This summary profile presents the *Inventory* results for the medical centers in your VISN. Most but not all information provided by medical centers is included in these reports; information such as organization charts is not easily presented in this format.

Results for each facility are presented by survey item or variable, and organized under four content categories. Frequency distributions are shown for the VISN and nationally. Distributions are based on the number of facilities who responded to that question, unless otherwise noted on the report.

Contents:

- I. Organizational Structures
- II. Organizational Structures: Integrated VA Health Care Systems Only
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Additional Information:

A sample of the original web-based *Inventory* instrument is available on our website at <u>http://www.colmr.research.med.va.gov/publications/reports/</u>. Additional questions for COLMR regarding the 2005 *Inventory* may be directed to Zoë LeVan at <u>zoe.levan@va.org</u>.

> Center for Organization, Leadership and Management Research (COLMR) Health Services Research and Development Service

> > Office of Research and Development Department of Veterans Affairs

I. ORGANIZATIONAL STRUCTURES

1. List up to 6 clinical areas for which there are integrating structures or processes within the Medical Center.

Free-text re	Free-text response categories. Presented as received.							
Facility	Clinical Areas							
537								
556								
578	Radiology Pathology and Lab							
585								
607	Laboratory Mental Health	Ambulatory Care Radiology						
676	Surgery Mental Health	Medicine and Neurology Rehab Medicine						
695	Primary Care Mental Health Spinal Cord Injury	Consultant Care (Acute Med/Surg/Anesthesia) Rehabilitation, Extended and Community Care						

1a. For each of the areas listed above, select the category that best describes its integrating/coordinating structure:

Shown as	Shown as % of clinical areas listed for which each option was selected; each cell represents a distinct variable of 0-100%. Multiple responses could be selected per clinical area.								
Multi-disciplinary committee to set Clinical SL with staff & budget									
Facility	n (# areas listed)	· · · · · · · · · · · · · · · · · · ·							
537	0	providence							
556	0								
578	2	0.0%	0.0%	50.0%	50.0%				
585	0								
607	4	25.0%	0.0%	50.0%	25.0%				
676	4	0.0%	0.0%	0.0%	100.0%				
695	5	0.0%	0.0%	0.0%	100.0%				
VISN 12 DIS	STRIBUTION	6.3%	0.0%	25.0%	68.8%				
NATIONAL	DISTRIBUTION	40.3%	33.6%	31.9%	25.1%				

2. To which position level(s) in the Medical Center do CBOCs report?

Multiple responses could be se	elected.							
	Med Center Director or Chief	Staff to MCD or	Primary or Ambulatory Care	Medicine or Medical Care	Second-level Care Line	Other Quadrad	Other Admin	Other Care Line
Facility	of Staff	COS	Line Lead	Line Lead	Manager	Leader	Lead	Lead
537			\checkmark					
556								
578	\checkmark							
585					\checkmark			
607						\checkmark		
676				✓	\checkmark			
695					\checkmark			
VISN 12 DISTRIBUTION	16.7%	0.0%	16.7%	16.7%	50.0%	16.7%	0.0%	0.0%
NATIONAL DISTRIBUTION	33.3%	4.1%	61.2%	14.9%	17.4%	16.5%	7.4%	4.1%

3. Does the Medical Center have one or more primary medical school affiliates?

				At least one affiliate within walking distance of VAMC:
Facility	No affiliates	1 affiliate	2 affiliates	(n=facilities who indicated 1+ affiliates)
537	\checkmark			
556				
578			\checkmark	
585	\checkmark			
607		\checkmark		\checkmark
676		\checkmark		\checkmark
695		\checkmark		
VISN 12 DISTRIBUTION	33.3%	50.0%	16.7%	50.0%
NATIONAL DISTRIBUTION	9.7%	66.9%	23.4%	34.5%

4. How many bargaining units are associated with the Medical Center?

Facility	1 union	2 unions	3+ unions	
537	\checkmark			
556				
578		\checkmark		
585	✓			
607	\checkmark			
676				
695			\checkmark	
VISN 12 DISTRIBUTION	60.0%	20.0%	20.0%	
NATIONAL DISTRIBUTION	47.6%	33.1%	19.4%	

5. Does the Medical Center have a regular, recurring process for labor-management communication?

Facility	Yes	No	
537	\checkmark		
556			
578	\checkmark		
585	\checkmark		
607	\checkmark		
676	\checkmark		
695	\checkmark		
VISN 12 DISTRIBUTION	100.0%	0.0%	
NATIONAL DISTRIBUTION	96.0%	4.0%	

6. Is a union representative appointed to the Medical Center Executive Council?

Facility	Yes	No	
537		\checkmark	
556			
578		\checkmark	
585		\checkmark	
607		\checkmark	
676		\checkmark	
695		\checkmark	
VISN 12 DISTRIBUTION	0.0%	100.0%	
NATIONAL DISTRIBUTION	54.8%	45.2%	

6a. If appointed, how frequently does the union representative attend the Executive Council?

<i>n</i> = only facilities who answered <u>ves</u> to question 6 above.							
				Most of the			
Facility	Never	Occasionally	Half the time	time	All the time		
537							
556							
578							
585							
607							
676							
695							
VISN 12 DISTRIBUTION	0.0%	0.0%	0.0%	0.0%	0.0%		
NATIONAL DISTRIBUTION	8.7%	26.1%	15.9%	34.8%	14.5%		

7. Are union representatives appointed to other committees?

II. ORGANIZATIONAL STRUCTURES: INTEGRATED VA HEALTH CARE SYSTEMS ONLY (National n = 27)

Items in this section (questions 8 & 9) pertain only to integrated facilities. Here, as in other sections, denominators include only facilities who answered the question.

8. For the following services, select the structure which best describes the organization of those services within the integrated medical center:

Percentages are based on # of	integrated facilities that selected a	given structure, b	y service.		
Facility	Service	Services consolidated to one campus	Services at multiple campuses, but combined under single system chief	Services at multiple campuses and under separate campus chiefs	Other integrating structure
537	Inpatient acute care Inpatient psychiatry Inpatient long-term care Outpatient primary care Outpatient mental health Outpatient specialty care Outpatient surgery				
676	Inpatient acute care Inpatient psychiatry Inpatient long-term care Outpatient primary care Outpatient mental health Outpatient specialty care Outpatient surgery				
VISN 12 DISTRIBUTION	Inpatient acute care Inpatient psychiatry Inpatient long-term care Outpatient primary care Outpatient mental health Outpatient specialty care Outpatient surgery Inpatient acute care Inpatient psychiatry Inpatient long-term care Outpatient primary care Outpatient mental health Outpatient specialty care	0.0% 0.0% 0.0% 0.0% 0.0% 40.9% 54.5% 36.4% 0.0% 0.0%	0.0% 0.0% 0.0% 0.0% 0.0% 50.0% 40.9% 63.6% 81.8% 90.9% 81.8%	0.0% 0.0% 0.0% 0.0% 0.0% 9.1% 0.0% 0.0% 9.1% 4.5% 9.1%	0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 0.0% 4.5% 0.0% 9.1% 4.5% 9.1%
	Outpatient surgery	50.0%	45.5%	4.5%	0.0%

9. Is there a single set of medical bylaws for the integrated medical center, or does each campus have its own?

	Single set for the	Each campus	
Facility	system	has own set	
537			
676		\checkmark	
VISN 12 DISTRIBUTION	0.0%	100.0%	
NATIONAL DISTRIBUTION	77.8%	7.4%	

III. DECISION-MAKING & LEADERSHIP ACTIVITIES

10. Decisions are made at various levels within an organization. Indicate the level at which ultimate approval is made for the following decisions:

Percentages based of	on # of facilities that selected a decision-making level for the g	iven decision.				
		Network	Med Center	Service or	Unit or	Other
Facility	Decision	Director	Director	Service Line	Workgroup	(Unspecified)
537	1) Purchase of expensive medical equipment (>\$1mil)	\checkmark				
	2) Allocation of resources among clinical services		\checkmark			
	3) How new clinical practice guidelines will be implemented		\checkmark			
	4) What categories of patients will receive hearing aids	\checkmark				
	5) Where patients will receive open heart surgery		\checkmark			
	6) What services a campus will provide	\checkmark				
	7) Development of a strategic plan for clinical services		\checkmark			
	8) Other (unspecified)					
556	1) Purchase of expensive medical equipment (>\$1mil)					
	2) Allocation of resources among clinical services					
	3) How new clinical practice guidelines will be implemented					
	4) What categories of patients will receive hearing aids					
	5) Where patients will receive open heart surgery					
	6) What services a campus will provide					
	7) Development of a strategic plan for clinical services					
	8) Other (unspecified)					
578	1) Purchase of expensive medical equipment (>\$1mil)	\checkmark				
	2) Allocation of resources among clinical services		\checkmark			
	3) How new clinical practice guidelines will be implemented			\checkmark		
	4) What categories of patients will receive hearing aids		\checkmark			
	5) Where patients will receive open heart surgery	\checkmark				
	6) What services a campus will provide	\checkmark				
	7) Development of a strategic plan for clinical services		\checkmark			
	8) Other (unspecified)					
585	 Purchase of expensive medical equipment (>\$1mil) 	\checkmark				
	2) Allocation of resources among clinical services		\checkmark			
	3) How new clinical practice guidelines will be implemented		\checkmark			
	4) What categories of patients will receive hearing aids			\checkmark		
	5) Where patients will receive open heart surgery					\checkmark
	6) What services a campus will provide					\checkmark
	7) Development of a strategic plan for clinical services	\checkmark				
	8) Other (unspecified)					

2005 Inventory of VHA Organizational Characteristics: VISN 12 Medical Centers

(continued)

		Network	Med Center	Service or	Unit or	Other
Facility	Decision	Director	Director	Service Line	Workgroup	(Unspecified
607	1) Purchase of expensive medical equipment (>\$1mil)	\checkmark	,			
	2) Allocation of resources among clinical services		\checkmark	,		
	3) How new clinical practice guidelines will be implemented			v		
	What categories of patients will receive hearing aids			~		
	5) Where patients will receive open heart surgery			\checkmark		
	6) What services a campus will provide		\checkmark			
	7) Development of a strategic plan for clinical services			\checkmark		
	8) Other (unspecified)					
676	 Purchase of expensive medical equipment (>\$1mil) 	\checkmark				
	2) Allocation of resources among clinical services		\checkmark			
	3) How new clinical practice guidelines will be implemented				\checkmark	
	4) What categories of patients will receive hearing aids	\checkmark				
	5) Where patients will receive open heart surgery	\checkmark				
	6) What services a campus will provide	\checkmark				
	7) Development of a strategic plan for clinical services			\checkmark		
	8) Other (unspecified)					
95	1) Purchase of expensive medical equipment (>\$1mil)	✓				
	2) Allocation of resources among clinical services		✓			
	3) How new clinical practice guidelines will be implemented			✓		
	4) What categories of patients will receive hearing aids	✓				
	5) Where patients will receive open heart surgery	\checkmark				
	6) What services a campus will provide	\checkmark				
	7) Development of a strategic plan for clinical services		\checkmark			
	8) Other (unspecified)					
VISN 12 DISTRIBUTION	1) Purchase of expensive medical equipment (>\$1mil)	100.0%	0.0%	0.0%	0.0%	0.0%
	2) Allocation of resources among clinical services	0.0%	100.0%	0.0%	0.0%	0.0%
	3) How new clinical practice guidelines will be implemented	0.0%	33.3%	50.0%	16.7%	0.0%
	4) What categories of patients will receive hearing aids	50.0%	16.7%	33.3%	0.0%	0.0%
	5) Where patients will receive open heart surgery	50.0%	16.7%	16.7%	0.0%	16.7%
	6) What services a campus will provide	66.7%	16.7%	0.0%	0.0%	16.7%
	7) Development of a strategic plan for clinical services	16.7%	50.0%	33.3%	0.0%	0.0%
	8) Other (unspecified)	0.0%	0.0%	0.0%	0.0%	0.0%
NATIONAL DISTRIBUTION	1) Purchase of expensive medical equipment (>\$1mil)	83.9%	15.3%	0.0%	0.0%	0.8%
ATIONAL DISTRIBUTION	2) Allocation of resources among clinical services	3.2%	92.8%	4.0%	0.0%	0.0%
		3.2% 10.4%	92.8% 24.0%	4.0% 55.2%	2.4%	0.0% 8.0%
	3) How new clinical practice guidelines will be implemented					
	4)What categories of patients will receive hearing aids	31.1%	14.8%	32.8%	7.4%	13.9%
	5) Where patients will receive open heart surgery	27.4%	23.4%	32.3%	8.1%	8.9%
	6) What services a campus will provide	44.7%	52.8%	0.0%	0.8%	1.6%
	7) Development of a strategic plan for clinical services	13.8%	57.7%	24.4%	1.6%	2.4%
	8) Other (unspecified)	7.1%	50.0%	7.1%	0.0%	35.7%

11. For each staff position listed, indicate regular attendance for up to 6 Medical Center committees that deal with quality or patient safety:

Percentages based on all fac	ilities surveyed; responses left bla	ank could not necess	arily be assu <u>med</u>	'0'	
		Attends 1	Attends 2-3	Attends 4-6	
Facility	Position	committee	committees	committees	
537	Medical Center Director		\checkmark		
	Chief of Staff			\checkmark	
	Associate Director		\checkmark		
	Nurse Executive			\checkmark	
556	Medical Center Director				
	Chief of Staff				
	Associate Director				
	Nurse Executive	,			
578	Medical Center Director	✓	,		
	Chief of Staff		\checkmark	,	
	Associate Director		,	\checkmark	
505	Nurse Executive		✓		
585	Medical Center Director		~		
	Chief of Staff		v		
	Associate Director Nurse Executive		v		
607	Medical Center Director		↓		
007	Chief of Staff		v	✓	
	Associate Director		1	·	
	Nurse Executive		•	\checkmark	
676	Medical Center Director		✓		
	Chief of Staff		\checkmark		
	Associate Director		\checkmark		
	Nurse Executive		\checkmark		
695	Medical Center Director	✓			
	Chief of Staff		\checkmark		
	Associate Director			\checkmark	
	Nurse Executive		\checkmark		
VISN 12 DISTRIBUTION	Medical Center Director	28.6%	57.1%	0.0%	
	Chief of Staff	0.0%	57.1%	28.6%	
	Associate Director	0.0%	57.1%	28.6%	
	Nurse Executive	0.0%	57.1%	28.6%	
NATIONAL DISTRIBUTION	Medical Center Director	39.3%	32.6%	2.2%	
	Chief of Staff	11.1%	56.3%	24.4%	
	Associate Director	14.8%	52.6%	15.6%	
	Nurse Executive	9.6%	44.4%	37.8%	

Responses left blank were as	sumed '0' here, as specified in the	e Inventory instrume	nt.				
		VISN Commit	tees, Task-forces.	Workgroups	National Comn	nittees, Task-force	s, Workgroups
Facility	Position	0-2 groups	3-4 groups	5+ groups	0-2 groups	3-4 groups	5+ groups
537	Medical Center Director	\checkmark			✓		
	Chief of Staff	\checkmark			✓		
	Associate Director	\checkmark			✓		
	Nurse Executive		✓		✓		
556	Medical Center Director		\checkmark		✓		
	Chief of Staff			\checkmark	~		
	Associate Director		\checkmark			\checkmark	
	Nurse Executive		✓		✓		
578	Medical Center Director		\checkmark		✓		
	Chief of Staff	\checkmark			1		
	Associate Director		\checkmark		1		
	Nurse Executive		\checkmark		✓		
585	Medical Center Director	\checkmark			✓		
	Chief of Staff	\checkmark			 ✓ 		
	Associate Director	\checkmark			✓		
	Nurse Executive		✓		✓		
607	Medical Center Director	\checkmark			✓		
	Chief of Staff	\checkmark			✓		
	Associate Director	\checkmark			✓		
	Nurse Executive	\checkmark			✓		
676	Medical Center Director		\checkmark		✓		
	Chief of Staff	\checkmark			✓		
	Associate Director		\checkmark		✓		
	Nurse Executive	✓			✓		
695	Medical Center Director			\checkmark	✓		
	Chief of Staff			\checkmark	✓		
	Associate Director			\checkmark	✓		
	Nurse Executive		\checkmark			\checkmark	
VISN 12 DISTRIBUTION	Medical Center Director	42.9%	42.9%	14.3%	100.0%	0.0%	0.0%
	Chief of Staff	71.4%	0.0%	28.6%	100.0%	0.0%	0.0%
	Associate Director	42.9%	42.9%	14.3%	85.7%	14.3%	0.0%
	Nurse Executive	28.6%	71.4%	0.0%	85.7%	14.3%	0.0%
NATIONAL DISTRIBUTION	Medical Center Director	29.6%	43.0%	27.4%	78.5%	17.8%	3.7%
	Chief of Staff	39.3%	34.1%	26.7%	90.4%	5.2%	4.4%
	Associate Director	45.9%	33.3%	20.7%	95.6%	3.0%	1.5%
	Nurse Executive	37.8%	37.0%	25.2%	77.8%	17.0%	5.2%

IV. PERFORMANCE & QUALITY

13. At what level(s) of aggregation is performance data available in the Medical Center?

() 00 0	_				
Multiple responses could be se	lected.				
Facility	By Facility	By Service, Service-Line or Dept	By Work-Unit	By Individual Clinician	
537	∠,	∠ • p =	∠,	✓	
556	•	•			
578	\checkmark	\checkmark	\checkmark	\checkmark	
585	✓	✓	\checkmark	✓	
607	\checkmark	\checkmark	\checkmark	\checkmark	
676	✓	✓	✓	✓	
695	\checkmark	\checkmark	\checkmark	\checkmark	
VISN 12 DISTRIBUTION	100.0%	100.0%	100.0%	100.0%	
NATIONAL DISTRIBUTION	95.2%	91.9%	81.5%	81.5%	

14. Approximately what proportion of *clinical service chiefs* share performance data with their staff?

Facility	All	Most	About half	A few	None	
537		\checkmark				
556						
578	\checkmark					
585	✓					
607		\checkmark				
676			\checkmark			
695		\checkmark				
VISN 12 DISTRIBUTION	33.3%	50.0%	16.7%	0.0%	0.0%	
NATIONAL DISTRIBUTION	52.8%	43.9%	3.3%	0.0%	0.0%	

15. Approximately what proportion of *nurse managers* share performance data with their staff?

Facility	All	Most	About half	A few	None	
537				\checkmark		
556						
578	\checkmark					
585	\checkmark					
607	\checkmark					
676		\checkmark				
695		\checkmark				
VISN 12 DISTRIBUTION	50.0%	33.3%	0.0%	16.7%	0.0%	
NATIONAL DISTRIBUTION	53.7%	39.8%	4.9%	1.6%	0.0%	

16. Approximately what proportion of *administrative unit heads* share performance data with their staff?

Facility	All	Most	About half	A few	None	
537			\checkmark			
556						
578	\checkmark					
585	\checkmark					
607		\checkmark				
676		\checkmark				
695	\checkmark					
VISN 12 DISTRIBUTION	50.0%	33.3%	16.7%	0.0%	0.0%	
NATIONAL DISTRIBUTION	42.7%	48.4%	4.0%	4.8%	0.0%	

17. Approximately what proportion of individual clinical units are held accountable for performance goals?

Facility	All	Most	About half	A few	None	
537		\checkmark				
556						
578	\checkmark					
585	\checkmark					
607		\checkmark				
676	\checkmark					
695	\checkmark					
VISN 12 DISTRIBUTION	66.7%	33.3%	0.0%	0.0%	0.0%	
NATIONAL DISTRIBUTION	65.9%	26.2%	2.4%	2.4%	3.2%	

18. Does the facility have designated physician champions for performance goals?

Single champ for all measures for different areas designated champs 537 ✓ 556 578 585	
537 ✓ 556 ✓ 578 ✓ 585 ✓	
556 578 585	
578 ✓ 585 ✓	
585 🗸	
607 🗸	
676 🗸	
695 🗸	
VISN 12 DISTRIBUTION 0.0% 100.0% 0.0%	
NATIONAL DISTRIBUTION 9.4% 79.7% 10.9%	

19. Are funds set aside for employee recognition programs (other than national/ECF)?

Facility	Yes	No	Avg proportion of budget set aside for employee recognition programs:
537	\checkmark		0.20%
556			
578	\checkmark		0.21%
585	\checkmark		3.00%
607	\checkmark		1.00%
676	\checkmark		0.50%
695	\checkmark		0.20%
VISN 12 DISTRIBUTION	100.0%	0.0%	0.85%
NATIONAL DISTRIBUTION	96.1%	3.9%	0.90%

20. When was the Medical Center's most recent JCAHO review conducted?

Facility	2002	2003	2004	2005	
537		\checkmark			
556					
578		\checkmark			
585		\checkmark			
607		\checkmark			
676		\checkmark			
695		\checkmark			
VISN 12 DISTRIBUTION	0.0%	100.0%	0.0%	0.0%	
NATIONAL DISTRIBUTION	11.6%	24.8%	42.6%	20.9%	

21. Approximate number of requirements for improvement from last JCAHO review:

Facility	0-3	4-7	8-25		
537		\checkmark			
556					
578	\checkmark				
585	\checkmark				
607		\checkmark			
676	\checkmark				
695	\checkmark				
VISN 12 DISTRIBUTION	66.7%	33.3%	0.0%		
NATIONAL DISTRIBUTION	38.9%	27.0%	34.1%		

22. Has the Medical Center formally adopted the seven categories of the Malcom Baldrige National Quality Award as an organizing framework?

Facility	Yes	No	
537		\checkmark	
556			
578		\checkmark	
585		\checkmark	
607			
676		\checkmark	
695	\checkmark		
VISN 12 DISTRIBUTION	20.0%	80.0%	
NATIONAL DISTRIBUTION	38.0%	62.0%	

22a. If yes: Does the Medical Center currently use Baldrige principles to inform internal improvement efforts?

n = only facilities who ans	wered <u>yes</u> to que	estion 22 above.		
Facility	Yes	No		
537				
556				
578				
585				
607				
676				
695	\checkmark			
VISN 12 DISTRIBUTION	100.0%	0.0%		
NATIONAL DISTRIBUTION	85.7%	14.3%		

22b. If ves: Has the Medical Center submitted a Baldrige quality application?

n = only facilities who answered <u>yes</u> to question 22 above.						
Facility	Yes	No				
537						
556						
578						
585						
607						
676						
695		\checkmark				
VISN 12 DISTRIBUTION	0.0%	100.0%				
NATIONAL DISTRIBUTION	57.2%	42.9%				

23. Has the Medical Center applied for or received any quality award(s) other than Baldrige?

Facility	Yes	No	
537		\checkmark	
556	\checkmark		
578		\checkmark	
585		\checkmark	
607		\checkmark	
676		\checkmark	
695	\checkmark		
VISN 12 DISTRIBUTION	28.6%	71.4%	
NATIONAL DISTRIBUTION	39.7%	60.3%	

23a. If ves: Which award(s) has the Medical Center applied for or received?

n = only facilities who answered <u>ves</u> to question 23 above. Multiple responses could be selected.

	Robert Carey	Local city or	Presidential	Ken Kizer	JCAHO Codman	VA Quality Achievement		Other national
Facility	Award	state award	Quality Award	Quality Award	Award	Grant	Other VA award	award
537								
556	✓						✓	
578								
585								
607								
676								
695							\checkmark	
VISN 12 DISTRIBUTION	50.0%	0.0%	0.0%	0.0%	0.0%	0.0%	100.0%	0.0%
NATIONAL DISTRIBUTION	69.2%	25.0%	9.6%	13.5%	3.8%	1.9%	17.3%	11.5%