

2005 Inventory of VHA Organizational Characteristics

Profile of Medical Centers in VISN 3 March 2006

Medical Center Profile:

The Inventory of VHA Organizational Characteristics was conducted in late summer and fall of 2005 by the Center for Organization, Leadership & Management Research and its Collaborating Partners Council. The Inventory was designed to collect data on a range of structural and process characteristics, both administrative and clinical, that are expected to affect clinical practice and care to veterans. Data were collected by means of a web-based survey sent to VISN and medical center directors. All VISNs and 136 medical centers completed the Inventory. One Inventory was submitted per organization.

This summary profile presents the *Inventory* results for the medical centers in your VISN. Most but not all information provided by medical centers is included in these reports; information such as organization charts is not easily presented in this format.

Results for each facility are presented by survey item or variable, and organized under four content categories. Frequency distributions are shown for the VISN and nationally. Distributions are based on the number of facilities who responded to that question, unless otherwise noted on the report.

Contents:

- Organizational Structures
- II. Organizational Structures: Integrated VA Health Care Systems Only
- III. Decision-Making and Leadership Activities
- IV. Performance and Quality

Additional Information:

A sample of the original web-based *Inventory* instrument is available on our website at http://www.colmr.research.med.va.gov/publications/reports/. Additional questions for COLMR regarding the 2005 *Inventory* may be directed to Zoë LeVan at zoe.levan@va.org.

Center for Organization, Leadership and Management Research (COLMR)

Health Services Research and Development Service

Office of Research and Development Department of Veterans Affairs

. ORGANIZATIONAL STRUCTURES

1. List up to 6 clinical areas for which there are integrating structures or processes within the Medical Center.

Free-text response categories. Presented as received.

Facility	Clinical Areas				
526	Mental Health SCI Extended Care	Med /Surg/ICU/ER Perioperative Care Practices/Ambulatory Care			
527	Clinical Executive Board Operating Room Committee Intensive Care Unit Committee	End Stage Renal Disease Committee Operative & Other Procedures Committee Clinical Services Chiefs Meeting			
561	Mental Health Extended Care	Patient Care Service Ambulatory Care			
620	Inpatient medical bed and nursing home care bed services Mental Health inpatient, residential care and outpatient mental health services Ambulatory care medical/surgical primary and specialty care services Ancillary Care Line Outpatient services				
632	Intensive Care Committee OR Committee Clinical Executive Board	Ambulatory Care Service Line Geriatric and Extended Care Services Mental Health Council			

1a. For each of the areas listed above, select the category that best describes its integrating/coordinating structure:

Shown as	% of clinical areas liste	d for which each option was selected; eac	h cell represents a distinct variable of 0-1009	%. Multiple responses could be selected	l per clinical area.
		Multi-disciplinary committee to se	t	Clinical SL with staff & budget	
	n (# areas	& communicate policy, resolve	Multi-disciplinary team for quality	authority, matrixed with	Clinical SL with line authority for
Facility	listed)	problems	improvement	dept/dscipline leaders	staff and budget
526	6	0.0%	0.0%	0.0%	100.0%
527	6	100.0%	100.0%	0.0%	0.0%
561	4	0.0%	0.0%	0.0%	100.0%
620	5	0.0%	0.0%	100.0%	0.0%
632	6	66.7%	100.0%	33.3%	0.0%
VISN 3 DIST	TRIBUTION	33.3%	40.0%	26.7%	40.0%
NATIONAL	DISTRIBUTION	40.3%	33.6%	31.9%	25.1%

To which modition lovel(a)	in the Medical	Contor do CBC	Co report?					
To which position level(s)		Center do CBC	CS report?					
Multiple responses could be se								
	Med Center	01-411- 1100	Primary or	Medicine or	Second-level	011	Otto an Autoria	01101:
Facility	of Staff	COS	Ambulatory Care Line Lead	Medical Care Line Lead	Care Line Manager	Other Quadrad Leader	Other Admin Lead	Other Care Line Lead
	or Stair ✓	003	Lille Leau	Lille Leau	wanager	Leauei	Leau	Leau
526	V				V	✓		
527 561			✓			V		
620			∨ ✓					
632			√					
VISN 3 DISTRIBUTION	20.0%	0.0%	60.0%	0.0%	20.0%	20.0%	0.0%	0.0%
NATIONAL DISTRIBUTION	20.0% 12.4%	0.0% 4.1%		0.0% 14.9%	20.0% 17.4%	20.0% 16.5%	0.0% 7.4%	
NATIONAL DISTRIBUTION	12.4%	4.1%	61.2%	14.9%	17.4%	16.5%	7.4%	4.1%
Does the Medical Center h	nave one or mor	e primary med	lical school affil	iates?				
	1470 0110 01 11101	o primary mod		iatoo i	At least one affi	liate within walki	ng distance of	VAMC:
Facility	No affiliates	1 affiliate	2 affiliates			indicated 1+ affilia		valuo.
526			- ✓					
527			· ✓		✓			
561			✓					
620			✓					
632		✓						
VISN 3 DISTRIBUTION	0.0%	20.0%	80.0%		20.0%			
NATIONAL DISTRIBUTION	9.7%	66.9%	23.4%		34.5%			
	511 70	00.070			1 5 115 75			
How many bargaining uni	ts are associate	ed with the Med	dical Center?					
Facility								
526	1 union	2 unions	3+ unions					
	1 union	2 unions ✓	3+ unions					
527	1 union		3+ unions ✓					
	1 union							
527	1 union		✓					
527 561	1 union		√ √					
527 561 620	1 union		✓ ✓ ✓					

5.	Does the Medical Center have	ve a regular,	ecurring process for labor-management communication?
	Facility	Yes	No
	526	✓	
	527	✓	
	561	✓	
	620	✓	
	632	✓	
	VISN 3 DISTRIBUTION	100.0%	0.0%
	NATIONAL DISTRIBUTION	96.0%	4.0%

Is a union representative appointed to the Medical Center Executive Council?							
Facility	Yes	No					
526		✓					
527		✓					
561		✓					
620		✓					
632		✓					
VISN 3 DISTRIBUTION	0.0%	100.0%					
NATIONAL DISTRIBUTION	5/1 8%	A5 2%					

6a. <u>If appointed</u> , how freque	6a. If appointed, how frequently does the union representative attend the Executive Council?							
n = only facilities who answered <u>yes</u> to question 6 above.								
				Most of the				
Facility	Never	Occasionally	Half the time	time	All the time			
526								
527								
561								
620								
632								
VISN 3 DISTRIBUTION	0.0%	0.0%	0.0%	0.0%	0.0%			
NATIONAL DISTRIBUTION	8.7%	26.1%	15.9%	34.8%	14.5%			

7.	Are union representatives	appointed to o	other committee	es?	
	Facility	Yes, to all	Yes, to many	Yes, to a few	No
	526			✓	
	527		✓		
	561			✓	
	620		✓		
	632		✓		
	VISN 3 DISTRIBUTION	0.0%	60.0%	40.0%	0.0%
	NATIONAL DISTRIBUTION	14.4%	64.0%	20.0%	1.6%

II. ORGANIZATIONAL STRUCTURES: INTEGRATED VA HEALTH CARE SYSTEMS ONLY (National n=27)

Items in this section (questions 8 & 9) pertain only to integrated facilities. Here, as in other sections, denominators include only facilities who answered the question.

8. For the following services, select the structure which best describes the organization of those services within the integrated medical center:

Percentages are based of	on # of integrated facilities	that selected a give	n structure. by service.

Facility	Service	Services consolidated to one campus	Services at multiple campuses, but combined under single system chief	Services at multiple campuses and under separate campus chiefs	Other integrating structure	
		one campus	Ciliei	√	Structure	
527	Inpatient acute care			V		
	Inpatient psychiatry	,	✓			
	Inpatient long-term care	✓		,		
	Outpatient primary care			✓		
	Outpatient mental health		✓			
	Outpatient specialty care			✓		
	Outpatient surgery		,	✓		
561	Inpatient acute care		✓			
	Inpatient psychiatry		✓			
	Inpatient long-term care		✓			
	Outpatient primary care		✓			
	Outpatient mental health		✓			
	Outpatient specialty care		✓			
	Outpatient surgery		✓			
620	Inpatient acute care		✓			
	Inpatient psychiatry	✓				
	Inpatient long-term care		✓			
	Outpatient primary care		✓			
	Outpatient mental health		✓			
	Outpatient specialty care		✓			
	Outpatient surgery	✓				
VISN 3 DISTRIBUTION	Inpatient acute care	0.0%	66.7%	33.3%	0.0%	
	Inpatient psychiatry	33.3%	66.7%	0.0%	0.0%	
	Inpatient long-term care	33.3%	66.7%	0.0%	0.0%	
	Outpatient primary care	0.0%	66.7%	33.3%	0.0%	
	Outpatient mental health	0.0%	100.0%	0.0%	0.0%	
	Outpatient specialty care	0.0%	66.7%	33.3%	0.0%	
	Outpatient surgery	33.3%	33.3%	33.3%	0.0%	
NATIONAL DISTRIBUTION	Inpatient acute care	40.9%	50.0%	9.1%	0.0%	
	Inpatient psychiatry	54.5%	40.9%	0.0%	4.5%	
	Inpatient long-term care	36.4%	63.6%	0.0%	0.0%	
	Outpatient primary care	0.0%	81.8%	9.1%	9.1%	
	Outpatient mental health	0.0%	90.9%	4.5%	4.5%	
	Outpatient specialty care	0.0%	81.8%	9.1%	9.1%	
	Outpatient surgery	50.0%	45.5%	4.5%	0.0%	

9. Is there a single set of me	dical bylaws fo	the integrated medical center, or does each campus have its own?
	Single set for	Each campus
Facility	the system	has own set
527	✓	
561	✓	
620	✓	
VISN 3 DISTRIBUTION	100.0%	0.0%
NATIONAL DISTRIBUTION	91.3%	8.7%

III. DECISION-MAKING & LEADERSHIP ACTIVITIES

10. Decisions are made at various levels within an organization. Indicate the level at which ultimate approval is made for the following decisions:

Percentages based	on # of facilities that selected a decision-making level for the g	iven decision.				
		Network	Med Center	Service or	Unit or	Other
Facility	Decision	Director	Director	Service Line	Workgroup	(Unspecified)
526	1) Purchase of expensive medical equipment (>\$1mil)	✓				
	2) Allocation of resources among clinical services		✓			
	3) How new clinical practice guidelines will be implemented		✓			
	4) What categories of patients will receive hearing aids	✓				
	5) Where patients will receive open heart surgery	✓				
	6) What services a campus will provide	✓				
	7) Development of a strategic plan for clinical services		✓			
	8) Other (unspecified)					
527	1) Purchase of expensive medical equipment (>\$1mil)	✓				
	2) Allocation of resources among clinical services		✓			
	3) How new clinical practice guidelines will be implemented			✓		
	4) What categories of patients will receive hearing aids	✓				
	5) Where patients will receive open heart surgery	✓				
	6) What services a campus will provide		✓			
	7) Development of a strategic plan for clinical services		✓			
	8) Other (unspecified)					
561	1) Purchase of expensive medical equipment (>\$1mil)	✓				
	2) Allocation of resources among clinical services		✓			
	3) How new clinical practice guidelines will be implemented			✓		
	4) What categories of patients will receive hearing aids			✓		
	5) Where patients will receive open heart surgery	✓				
	6) What services a campus will provide		✓			
	7) Development of a strategic plan for clinical services			✓		
	8) Other (unspecified)					
620	1) Purchase of expensive medical equipment (>\$1mil)	✓				
	2) Allocation of resources among clinical services		✓			
	3) How new clinical practice guidelines will be implemented			✓		
	4) What categories of patients will receive hearing aids		✓			
	5) Where patients will receive open heart surgery			✓		
	6) What services a campus will provide		✓			
	7) Development of a strategic plan for clinical services		✓			
	8) Other (unspecified)					

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(conunuea)		Network	Med Center	Service or	Unit or	Other
Facility	Decision	Director	Director	Service Line	Workgroup	(Unspecified)
632	Purchase of expensive medical equipment (>\$1mil) Allocation of resources among clinical services	✓	✓			
	How new clinical practice guidelines will be implemented What categories of patients will receive hearing aids			✓		√
	Where patients will receive open heart surgery What services a campus will provide	✓				✓
	7) Development of a strategic plan for clinical services 8) Other (unspecified)		√ ✓			
VISN 3 DISTRIBUTION	1) Purchase of expensive medical equipment (>\$1mil)	100.0%	0.0%	0.0%	0.0%	0.0%
	Allocation of resources among clinical services	0.0%	100.0%	0.0%	0.0%	0.0%
	3) How new clinical practice guidelines will be implemented	0.0%	20.0%	60.0%	0.0%	20.0%
	4) What categories of patients will receive hearing aids	40.0%	20.0%	40.0%	0.0%	0.0%
	5) Where patients will receive open heart surgery	60.0%	0.0%	20.0%	0.0%	20.0%
	6) What services a campus will provide	40.0%	60.0%	0.0%	0.0%	0.0%
	7) Development of a strategic plan for clinical services	0.0%	80.0%	20.0%	0.0%	0.0%
	8) Other (unspecified)	0.0%	100.0%	0.0%	0.0%	0.0%
NATIONAL DISTRIBUTION	1) Purchase of expensive medical equipment (>\$1mil)	83.9%	15.3%	0.0%	0.0%	0.8%
	2) Allocation of resources among clinical services	3.2%	92.8%	4.0%	0.0%	0.0%
	3) How new clinical practice guidelines will be implemented	10.4%	24.0%	55.2%	2.4%	8.0%
	4) What categories of patients will receive hearing aids	31.1%	14.8%	32.8%	7.4%	13.9%
	5) Where patients will receive open heart surgery	27.4%	23.4%	32.3%	8.1%	8.9%
	6) What services a campus will provide	44.7%	52.8%	0.0%	0.8%	1.6%
	7) Development of a strategic plan for clinical services	13.8%	57.7%	24.4%	1.6%	2.4%
	8) Other (unspecified)	7.1%	50.0%	7.1%	0.0%	35.7%

1. For each staff position listed, indicate regular attendance for up to 6 Medical Center committees that deal with quality or patient safety:								
Percentages based on all fa	cilities surveyed; responses left b	lank could not necess	sarily be assumed	'0'.				
Facility	Position	Attends 1 committee	Attends 2-3 committees	Attends 4-6 committees				
526	Medical Center Director	✓						
320	Chief of Staff	·	✓					
	Associate Director		· •					
	Nurse Executive		·	✓				
527	Medical Center Director	✓		•				
021	Chief of Staff		✓					
	Associate Director		✓					
	Nurse Executive		✓					
561	Medical Center Director	✓						
	Chief of Staff	✓						
	Associate Director		✓					
	Nurse Executive		✓					
620	Medical Center Director	✓						
	Chief of Staff		✓					
	Associate Director		✓					
	Nurse Executive		✓					
632	Medical Center Director		✓					
	Chief of Staff		✓					
	Associate Director		✓					
	Nurse Executive			✓				
VISN 3 DISTRIBUTION	Medical Center Director	80.0%	20.0%	0.0%				
	Chief of Staff	20.0%	80.0%	0.0%				
	Associate Director	0.0%	100.0%	0.0%				
	Nurse Executive	0.0%	60.0%	40.0%				
NATIONAL DISTRIBUTION		39.3%	32.6%	2.2%				
	Chief of Staff	11.1%	56.3%	24.4%				
	Associate Director	14.8%	52.6%	15.6%				
	Nurse Executive	9.6%	44.4%	37.8%				

For each staff position lis	sted, indicate the number of	committees (exte	rnal to the Med	ical Center) of	which that per	son is a formal	member:	
Responses left blank were as	sumed '0' here, as specified in the	e <i>Inventory</i> instrume	nt.					
		VISN Commi	ttees, Task-forces	, Workgroups	National Comm	National Committees, Task-forces, Workgr		
Facility	Position	0-2 groups	3-4 groups	5+ groups	0-2 groups	3-4 groups	5+ groups	
526	Medical Center Director		✓			✓		
	Chief of Staff	✓			✓			
	Associate Director		✓		✓			
	Nurse Executive			✓			✓	
527	Medical Center Director		✓		✓			
	Chief of Staff	✓					✓	
	Associate Director			✓	✓			
	Nurse Executive	✓			✓			
561	Medical Center Director		✓			✓		
	Chief of Staff	✓			✓			
	Associate Director			✓			✓	
	Nurse Executive	✓			✓			
620	Medical Center Director			✓		✓		
	Chief of Staff	✓			✓			
	Associate Director	✓			✓			
	Nurse Executive	✓			✓			
632	Medical Center Director			✓		✓		
	Chief of Staff	✓			✓			
	Associate Director	✓			✓			
	Nurse Executive	✓			✓			
ISN 3 DISTRIBUTION	Medical Center Director	0.0%	60.0%	40.0%	20.0%	80.0%	0.0%	
	Chief of Staff	100.0%	0.0%	0.0%	80.0%	0.0%	20.0%	
	Associate Director	40.0%	20.0%	40.0%	80.0%	0.0%	20.0%	
	Nurse Executive	80.0%	0.0%	20.0%	80.0%	0.0%	20.0%	
NATIONAL DISTRIBUTION	Medical Center Director	29.6%	43.0%	27.4%	78.5%	17.8%	3.7%	
	Chief of Staff	39.3%	34.1%	26.7%	90.4%	5.2%	4.4%	
	Associate Director	45.9%	33.3%	20.7%	95.6%	3.0%	1.5%	
	Nurse Executive	37.8%	37.0%	25.2%	77.8%	17.0%	5.2%	

IV. PERFORMANCE & QUALITY

NATIONAL DISTRIBUTION

13. At what level(s) of aggregation is performance data available in the Medical Center?

Multiple responses could be se	Multiple responses could be selected.										
Facility	By Facility	By Service, Service-Line or Dept	By Work-Unit	By Individual Clinician							
526	✓	✓	✓	✓							
527	✓	✓	✓	✓							
561	✓	✓	✓	✓							
620	✓	✓									
632	✓	✓	✓	✓							
VISN 3 DISTRIBUTION	100.0%	100.0%	80.0%	80.0%							

95.2%

14. Approximately what proportion of clinical service chiefs share performance data with their staff?

91.9%

Facility	All	Most	About half	A few	None	
526		✓				
527	✓					
561	✓					
620	✓					
632	✓					
VISN 3 DISTRIBUTION	80.0%	20.0%	0.0%	0.0%	0.0%	
NATIONAL DISTRIBUTION	52.8%	43.9%	3.3%	0.0%	0.0%	

81.5%

81.5%

15. Approximately what proportion of nurse managers share performance data with their staff?

Facility	AII	Most	About half	A few	None	
526		✓				
527	✓					
561	✓					
620	✓					
632		✓				
VISN 3 DISTRIBUTION	60.0%	40.0%	0.0%	0.0%	0.0%	
NATIONAL DISTRIBUTION	53.7%	39.8%	4.9%	1.6%	0.0%	

6. Approximately what proportion of administrative unit heads share performance data with their staff?								
Facility	AII	Most	About half	A few	None			
526		✓						
527		✓						
561	✓							
620	✓							
632		✓						
VISN 3 DISTRIBUTION	40.0%	60.0%	0.0%	0.0%	0.0%			
NATIONAL DISTRIBUTION	42.7%	48.4%	4.0%	4.8%	0.0%			

. Approximately what proportion of individual clinical units are need accountable for performance goals:							
Facility	All	Most	About half	A few	None		
526	✓						
527	✓						
561		✓					
620	✓						
632					✓		
VISN 3 DISTRIBUTION	60.0%	20.0%	0.0%	0.0%	20.0%		
NATIONAL DISTRIBUTION	65.9%	26.2%	2.4%	2.4%	3.2%		

b. Does the facility have des	ignateu physicia	in champions i	or periorinani	ce godis :
		Multiple champs	No formally	
	Single champ for	for different	designated	
Facility	all measures	areas	champs	
526		✓		
527		✓		
561		✓		
620		✓		
632		✓		
VISN 3 DISTRIBUTION	0.0%	100.0%	0.0%	
NATIONAL DISTRIBUTION	9.4%	79.7%	10.9%	

9. Are funds set aside for employee recognition programs (other than national/ECF)?									
Facility	Yes	No	Avg proportion of budget set aside for employee recognition programs:						
526	✓		1.00%						
527	✓		0.75%						
561	✓		1.00%						
620	✓		0.50%						
632	✓		0.28%						
VISN 3 DISTRIBUTION	100.0%	0.0%	0.71%						
NATIONAL DISTRIBUTION	l 96.1%	3.9%	0.90%						

20. When was the Medical Cer	nter's most rec	ent JCAHO rev	iew conducted	?
Facility	2002	2003	2004	2005
526		✓		
527		✓		
561		✓		
620		✓		
632		✓		
VISN 3 DISTRIBUTION	0.0%	100.0%	0.0%	0.0%
NATIONAL DISTRIBUTION	11.6%	24.8%	42.6%	20.9%

Approximate number of requirements for improvement from last JCAHO review:									
Facility	0-3	4-7	8-25						
526	✓								
527		✓							
561		✓							
620	✓								
632	✓								
VISN 3 DISTRIBUTION	60.0%	40.0%	0.0%						
NATIONAL DISTRIBUTION	38.9%	27.0%	34.1%						

Facility	Yes	No	
526		✓	
527		✓	
561		✓	
620		✓	
632		✓	
VISN 3 DISTRIBUTION	0.0%	100.0%	
NATIONAL DISTRIBUTION	38.0%	62.0%	

22a. If yes: Does the Medical Center currently use Baldrige principles to inform internal improvement efforts?

n = only facilities who an	swered <u>yes</u> to que	estion 22 above.
Facility	Yes	No
526		
527		
561		
620		
632		
VISN 3 DISTRIBUTION	0.0%	0.0%
NATIONAL DISTRIBUTION	85.7%	14.3%

22b. If yes: Has the Medical Center submitted a Baldrige quality application?

n = only facilities who ans	wered <u>yes</u> to que	estion 22 above.		
Facility	Yes	No		
526				
527				
561				
620				
632				
VISN 3 DISTRIBUTION	0.0%	0.0%		
NATIONAL DISTRIBUTION	57.2%	42.9%		

3. Has the Medical Center app	olied for or rece	eived any qualit	y award(s) <u>other than <i>Baldrig</i>e</u> ?
Facility	Yes	No	
526		✓	
527		✓	
561		✓	
620	✓		
632		✓	
VISN 3 DISTRIBUTION	20.0%	80.0%	
NATIONAL DISTRIBUTION	39.7%	60.3%	

23a. <u>If yes</u> : Which award(s) has the Medical Center applied for or received?									
n = only facilities who answered <u>yes</u> to question 23 above. Multiple responses could be selected.									
						VA Quality			
	Robert Carey	Local city or	Presidential	Ken Kizer	JCAHO Codman	Achievement		Other national	
Facility	Award	state award	Quality Award	Quality Award	Award	Grant	Other VA award	award	
526									
527									
561									
620	✓								
632									
VISN 3 DISTRIBUTION	100.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	
NATIONAL DISTRIBUTION	69.2%	25.0%	9.6%	13.5%	3.8%	1.9%	17.3%	11.5%	