



“Spread the Word”

Helping the grant community learn the benefits
of Grants.gov to Find, Apply, and Succeed!

March 9, 2005





Welcome

- “Email a friend”
- Today’s goals:
 - *Agencies*
 - To prepare their applicant communities to use Grants.gov
 - *Collaboration Partners*
 - To share ways to promote the understanding of Grants.gov to members within the grant communities supported
 - *Overall*
 - To provide an overview of Grants.gov and increase Grants.gov awareness



Agenda

- Grants.gov Overview
- Grants.gov Then and Now
- Grants.gov Benefits and Value
- Find, Apply, Succeed
- “3 Reasons” to Know About Grants.gov
- On the Horizon at Grants.gov
- Help Spread the Word
- Question and Answer Session



Grants.gov Overview

- Is one of 24 Federal E-Government initiatives designed to improve access to services via the Internet
- Federal government's single site for grants
 - *Cross-agency initiative spanning 900+ grant programs*
 - *\$360B or 25% of the Federal budget*



Grants.gov Overview

- Implementing the President's Management Agenda and Public Law 106-107
 - *Allow applicants for Federal grants to apply for grants through a common website*
 - *Streamline and simplify grant application requirements*
 - *Reduce applicant and grantee administrative burden and costs*
- Is a simple, unified “storefront” for all customers of Federal grants to electronically:
 - *Find Grant Opportunities*
 - *Apply for Grants*

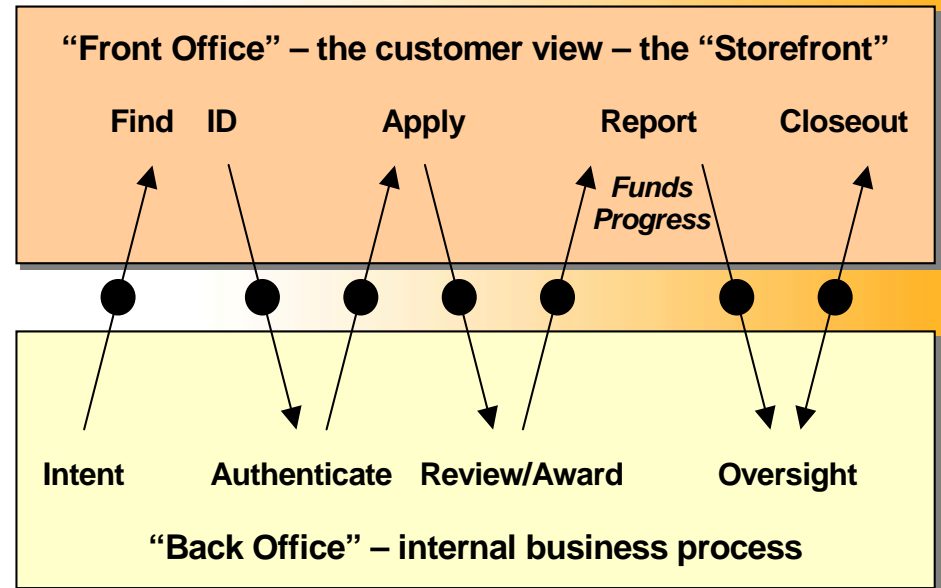


Grants.gov Then and Now

- Eleven Original Partner Agencies –
 - *U.S. Departments of Health and Human Services (managing partner), Defense, Education, Housing and Urban Development, Justice, Transportation, Agriculture, Commerce, Labor, Homeland Security, and the National Science Foundation*
 - *Grants.gov Executive Board Members*
 - Provided strategic guidance, oversight, funding and staff
- 26 Federal grant-making agencies
 - *Executive commitment and leadership*
 - *Fee-for-service model*

The “Storefront” for Federal Grants

- Grants.gov provides “Front Office” or customer-facing functionality – FIND and APPLY
- Agencies’ systems support “Back Office” or internal agency business processes
- This customer-centric model can be extended throughout the grants lifecycle





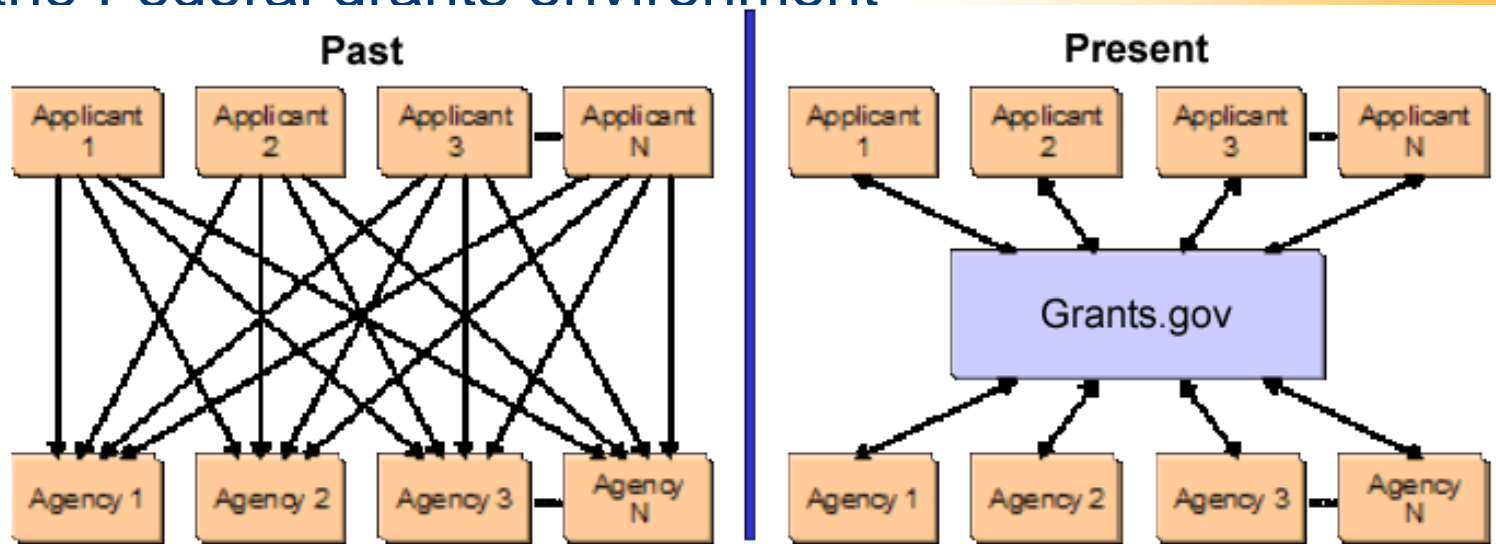
Catering to a Large, Diverse Grant Community Population

- Over 1 million potential applicants and grantees across
 - *State, Local, and Tribal governments*
 - *Education and Research organizations*
 - *Non-profit and For-profit organizations*
 - *Public Housing Authorities*
- 26 Federal grant-making agencies

Leveling the playing field for accessing Federal grants
Grants.gov is the “common denominator” for the entire grant community.

Grants Environment – Past & Present

- The Grants.gov solution streamlines and simplifies the “many to many” lines of communication that complicated the Federal grants environment



- Like a post office, Grants.gov serves as the “trusted” broker between Federal agencies and the grants community



Grants.gov Delivers Significant Benefits to the Grant Community

- Single source to find Federal government-wide competitive grant opportunities
 - *Helping the grant community learn more about available opportunities in a standardized manner, saving time and money*
- Secure and reliable source to apply for Federal grants, simplifying the grant application process and reducing paperwork
 - *Avoiding the need to learn multiple agency or program-specific application processes/systems*



Grants.gov Delivers Significant Value to the Grant Community

■ Potential savings

● *Cost*

- Reduced costs associated with postage, copying and distributing applications, and applying for different grants
- Eliminates costs associated with hiring grant-seeking services

● *Time*

- Find: Time saved searching for the right grant opportunity

■ Quality Assurance

- Apply: Built-in error checking, application completion confirmation and tracking



FIND

“I love Grants.gov. It is grants submission for dummies.”

Jane Lopez, Director
Sponsored Research Administration
Virginia Institute of Marine Science

Finding Grant Opportunities... a Few Clicks Away

Grants.gov - Find Grant Opportunities - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://www.grants.gov/Find>

Google Search Web 26 blocked AutoFill Options

Grants.gov [Grantors](#) [Applicants](#) [EBiz](#) [About Us](#) [Resources](#) [P.L. 106-107](#) [Privacy](#) [FAQs](#) [Site Map](#) [HELP](#)

Get Started **Find Grant Opportunities** Apply For Grants Customer Support

Home > Find Grant Opportunities

FIND grant opportunities

Grants.gov provides organizations with the ability to search for Federal government-wide grant opportunities. The Office of Federal Financial Management recently issued a [policy directive \(.pdf\)](#) requiring that all Federal agencies post grant opportunities online as of November 7.

To begin your search for grant opportunities, access [Search Grant Opportunities](#) below. To register to receive all email notifications of new grant postings from FedGrants.gov, access [Receive Grant Opportunity Emails](#) below.

Search Grant Opportunities

- [Basic Search](#)
- [Browse by Category](#)
- [Browse by Agency](#)
- [Advanced Search](#)

Receive Grant Opportunity Emails

- [Selected Notices based on Funding Opportunity Number](#)
- [Selected Agencies and Categories of Funding Activities](#)
- [Selected Interest and Eligibility Groups](#)
- [All Grants Notices](#)

NOTES:
Once you find an opportunity for which you wish to apply, you will need to record the Funding Opportunity number or CFDA number and enter it manually on the [Download Application Packages](#) screen in the [Apply for Grants](#) section of this site.

Users of this service may add new subscriptions or [unsubscribe](#) from all subscriptions at any time. To **remove** one or more subscriptions, first [unsubscribe](#) from all subscriptions, then re-subscribe to the subscriptions you want to keep.

Done Internet

Locate and learn about funding opportunities in a standardized manner

Easy access from every page

Finding Grant Opportunities... a Few Clicks Away

Grants.gov - Find Grant Opportunities - Microsoft Internet Explorer

Address: <http://www.grants.gov/Find#receive>

FIND

[Search Grant Opportunities](#)
[Receive Grant Opportunity Emails](#)

QUICK LINKS
Access the most requested information and features.

Select A Topic

RESOURCES

[Posted Grant Opportunities within last 7 days](#)
[Available Grant Application Packages](#)
[Types of Grants](#)
[Grant Making Agencies](#)
[Additional Grant Resources](#)

[Get Adobe Reader](#)

[Word Viewer](#)

FIND grant opportunities

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Users of this service may add new subscriptions or [unsubscribe](#) from all subscriptions at any time. To **remove** one or more subscriptions, first [unsubscribe](#) from all subscriptions, then re-subscribe to the subscriptions you want to keep.

Sign up to receive grant opportunities notices by email

Internet

Finding Grant Opportunities... a Few Clicks Away

The screenshot shows the Grants.gov website interface. At the top, there is a navigation bar with links for Grants, Applicants, EBiz, About Us, Resources, P.L. 106-107, Privacy, FAQs, Site Map, and HELP. Below this is a secondary navigation bar with buttons for Get Started, Find Grant Opportunities, Apply For Grants, and Customer Support. The main content area is titled "Search Grant Opportunities" and features four search options: Basic Search, Browse by Category, Browse by Agency, and Advanced Search. The "Basic Search" option is highlighted with a red border. Below the search options, there is a text box explaining how to perform a basic search. To the left of the search form, there is a "Select A Topic" dropdown menu and a "RESOURCES" section with links to "Posted Grant Opportunities within last 7 days", "Available Grant Application Packages", "Types of Grants", "Grant Making Agencies", and "Additional Grant Resources". At the bottom of the search form, there are "Start Search" and "Clear Form" buttons. The browser's address bar shows the URL "http://www.grants.gov/FindGrantOpportunities?search=basic".

Grants.gov - Find Grant Opportunities - Search Grant Opportunities - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media AutoFill Options

Address http://www.grants.gov/FindGrantOpportunities?search=basic

Google Search Web 26 blocked AutoFill Options

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Grants Applicants EBiz About Us Resources P.L. 106-107 Privacy FAQs Site Map HELP

Get Started Find Grant Opportunities Apply For Grants Customer Support

Home > Find Grant Opportunities > Search Grant Opportunities

Search Grant Opportunities

Basic Search Browse by Category Browse by Agency Advanced Search Search Tips

To perform a **basic search** for a grant, complete the "Keyword Search"; the "Search by Funding Opportunity Number"; OR the "Search by CFDA Number" field; and then click the "Start Search" button below.

Access [Search Tips](#) for helpful search strategies, or click the [Help](#) button in the upper right corner to get help with this screen.

Select A Topic

RESOURCES

- [Posted Grant Opportunities within last 7 days](#)
- [Available Grant Application Packages](#)
- [Types of Grants](#)
- [Grant Making Agencies](#)
- [Additional Grant Resources](#)

Adobe Get Adobe Reader

Word Viewer

Internet

Multiple search option
for all levels of grant
applicants

Search opportunities
from broad to specific

Finding Grant Opportunities... Easy Format for Key Decisions

General Information

Document Type:	Grants Notice
Funding Opportunity Number:	HHS-AOA-04-06
Posted Date:	Jul 20, 2004
Original Due Date for Applications:	Aug 18, 2004
Current Due Date for Applications:	Aug 18, 2004
Archive Date:	Sep 17, 2004
Funding Instrument Type:	Grant
Category of Funding Activity:	Income Security and Social Services
Expected Number of Awards:	1
Estimated Total Program Funding:	\$125,000.00
Award Ceiling:	\$125,000.00
Award Floor:	none
CFDA Number:	93.048 -- Special Programs for the Aging Title IV and Title II Discretionary Projects
Cost Sharing or Matching Requirement:	Yes

Eligible Applicants

Others (see text field entitled "Additional Information on Eligibility" for clarification)

Additional Information on Eligibility:
Eligible Applicants.

Access important grant opportunity summary information

Finding Grant Opportunities... Easy Format for Key Decisions

Livable Communities Initiative - Microsoft Internet Explorer

Address: <http://fedgrants.gov/Applicants/HHS/AoA/CM/HHS-AOA-04-06/Grant.html>

Eligible Applicants.

Eligible applicants are national nonprofit and faith-based organizations with a demonstrated expertise in developing a framework or action plan that can be easily implemented through county and municipal governments.

Agency Name

Department of Health and Human Services, Administration on Aging, Office of Grants Management

Description

The Administration on Aging (AoA) announced in the Federal Register on July 14, 2004 that it will hold a competition for a grant award to identify, assess, and disseminate information regarding the leading models of ?Livable Communities for All Ages.?

The purpose of this grant award is to identify and showcase communities that best meet the criteria of a livable community, and to highlight promising practices that can be used by county and municipal governments throughout the country in preparing for the aging of the baby boom population.

Link to Full Announcement

[Livable Communities Initiative](#)

If you have difficulty accessing the full announcement electronically, please contact:

Yan, Yi-Hsin, IT Specialist, Phone 202-619-0724, Fax 202-357-3458, Email yi-hsin.yan@aoa.gov [Yan, Yi-Hsin](#)

Get grant opportunity details to determine eligibility and relevance

Access grant opportunity notice updates
and grant application packages



APPLY

“The greatest obstacles for county officials searching for federal grant opportunities is a lack of awareness of opportunities and a lack of staff with grant-writing skills. The need is obvious. The solution fits the need.”

Larry Naake, Executive Director
National Association of Counties

Using Grants.gov Apply

Grants.gov - Download Application Package - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Media

Address https://apply.grants.gov/forms_apps_idx.html Go Links

Google Search Web 26 blocked AutoFill Options

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Grants Applicants EBiz About Us Resources P.L. 106-107 Privacy FAQs Site Map HELP

Get Started Find Grant Opportunities Apply For Grants Customer Support

Home > Apply for Grants > Download Application Package

Download Application Package

To download an application package, enter the appropriate CFDA Number and/or Funding Opportunity Number and click the "Download Package" button.

CFDA Number:

Funding Opportunity Number:

Funding Opportunity Competition ID:

If you do not remember the Funding Opportunity Number for the grant opportunity for which you want to apply, return to the "Find Grant Opportunities" section to locate the grant opportunity and then return to this screen to enter the number to find the appropriate application package.

APPLY

- [Download Application Package](#)
- [Complete Application Package](#)
- [Submit Application Package](#)
- [Track Application Package Status](#)

QUICK LINKS

Access the most requested information and features.

Select A Topic

TIPS AND TOOLS

- [Complete Application Package Training Demo](#)
- [Convert Documents to PDF](#)
- [Download PureEdge Viewer](#)

Done Internet

Access step-by-step instructions and support



Off-line electronic application completion ... and online submission ease

■ Features

- *One-time registration process to apply for all Federal grants*
- *Everything needed readily available and included in the application package and instructions*
- *Built-in error checking and automatic activation of submit button when application is complete and ready for submission*



Offline Electronic Application Completion

- Directly link to grant application packages from online grant opportunity notices
- Downloadable electronic forms
 - *Download and review any application (available to the general public)*
 - *View and complete applications offline, when and where convenient, without being connected to the Internet*
 - *Share and route applications through organizations for review or completion as an email attachment*
 - *Manage and save applications and components on any desktop*

Application Tools and Support

Grants.gov - Apply for Grants - Complete Application Package - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Media Print

Address <http://www.grants.gov/CompleteApplication> Go Links

Google Search Web 26 blocked AutoFill Options

Home > Apply for Grants > Complete Application Package

Complete Application Package

After you have [downloaded the application package](#), you can complete it offline - you will not need to be connected to the Internet. This gives you the ability to route the application package to others in your organization as an email attachment, much like you would with any shared document.

Four sets of instructions are available to assist you when completing an application package:

- Agency Instructions** - These are agency specific application package instructions and must be downloaded separately from the application package.
- Application Package Cover Sheet Instructions** - These are additional instructions providing information about how to complete application package forms. These instructions are located on the cover sheet of the application package.
- Application Package Instructions** - These are located at the bottom of the application package and provide information about filling out the application.
- Field-Level Instructions** - These instructions are available by selecting the field-level help button and provide specific information about each field on the application.

Note: Treat your application as you would any important document. Remember to save it to your computer often because changes are NOT automatically saved. When you have completed the application package, you need to click the Save button prior to submitting it. Also, the application package cannot be submitted until all required fields have been completed.

Training Demonstration

The following demonstration is a multi-media presentation that guides you through the process of completing an application package. For a text-only version of the Training Demonstration, access the [How to Complete an Application Package Script \(pdf\)](#).

[How To Complete An Application Package](#)

Done Internet

Apply via Electronic Application

Submission

http://www.grants.gov/AO/Application_Package.swf - Microsoft Internet Explorer

Submit Save Print Cancel

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Grant Application Package

Grant Application Identifiers

Opportunity Title: ORR Test
Offering Agency: Administration for Children and Families
CFDA Number: 93.576
CFDA Description: Refugee and Entrant Assistance Discretionary Grants
Opportunity Number: HHS-2004-ACF-ORR-0001
Competition ID:
Opportunity Open Date: 12/23/2003
Opportunity Close Date: 06/23/2004
Agency Contact: ACF Tester
Tester
E-mail: acftester@acf.gov

User Help

This electronic grants application is intended to be used to apply for the specific Federal funding opportunity referenced here.

If the Federal funding opportunity listed is not the opportunity for which you want to apply, close this application package by clicking on the "Cancel" button at the top of this screen. You will then need to locate the correct Federal funding opportunity, download its application and then apply.

* Application Filing Name:

Forms

Mandatory Documents

- Assurances for Construction Programs (SF-424D)
- Budget Information for Construction Programs (SF-424C)
- Assurances for Non-Construction Programs (SF-424B)
- Fair and Based EEO Survey
- Project Narrative Attachment Form
- Budget Narrative Attachment Form

Open Form

Optional Documents

- Other Attachments Form

Open Form

Mandatory Completed Documents for Submission

Open Form

Optional Completed Documents for Submission

Open Form

Instructions

- 1** Enter a name for the application in the Application Filing Name field.
 - This application can be completed in its entirety offline; however, you will need to login to the Grants.gov website during the submission process.
 - You can save your application at any time by clicking the "Save" button at the top of your screen.
 - The "Submit" button will not be functional until the application is complete and saved.
- 2** Open and complete all of the documents listed in the "Mandatory Documents" box. Complete the SF-424 form first.
 - It is recommended that the SF-424 form be the first form completed for the application package. Data entered on the SF-424 will populate data fields in other mandatory and optional forms and the user cannot enter data in these fields.

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Grant Application Identifiers

User Help

Forms

Application Instructions



Online Submission Ease

- Submit applications electronically
 - *Application summary provided to confirm that the completed application will be submitted to the intended program*
 - *Application packages automatically upload to Grants.gov*
 - *Application confirmation and tracking number provided online and via email*



Preparing to Apply via Grants.gov

- Preparing to Apply for grant opportunities via Grants.gov is a 3-step process
 - *Registering your organization with the Central Contractor Registry (CCR)*
 - *Being individually authenticated through the Grants.gov Credential Provider*
 - *Logging in to Grants.gov as a registered member*
- Register only once to apply for grants across the entire Federal government on Grants.gov

*Encourage your grant community to start preparing to apply today!
Grants.gov registration/authentication processes—allow 3-5 days!*



SUCCEED

“Thanks to Grants.gov, we’ve become aware of funding opportunities that might have been missed or we didn’t know to think of, helping us expand rapidly to meet the growing need for services. The Town of Lexington, SC cannot thank Grants.gov enough and emphasize how valuable it’s been to us as end users!”

*Mary Louise Resch, Former Grants Administrator
Town of Lexington, South Carolina*



“Real Customer” Success Story

- Town of Lexington, SC
 - *Challenge: Mary Louise Resch, Lexington’s Grants Administrator spent hours daily hunting for grant opportunities. She needed a way to find and apply for new grant opportunities in a more timely fashion.*
 - *Solution: Grants.gov helped Mary Louise Resch reduce time dedicated to searching for grants by 90% and has identified new grant opportunities in areas she never knew existed.*

To learn more visit <http://www.grants.gov/SuccessStories!>



3 Reasons to know about Grants.gov

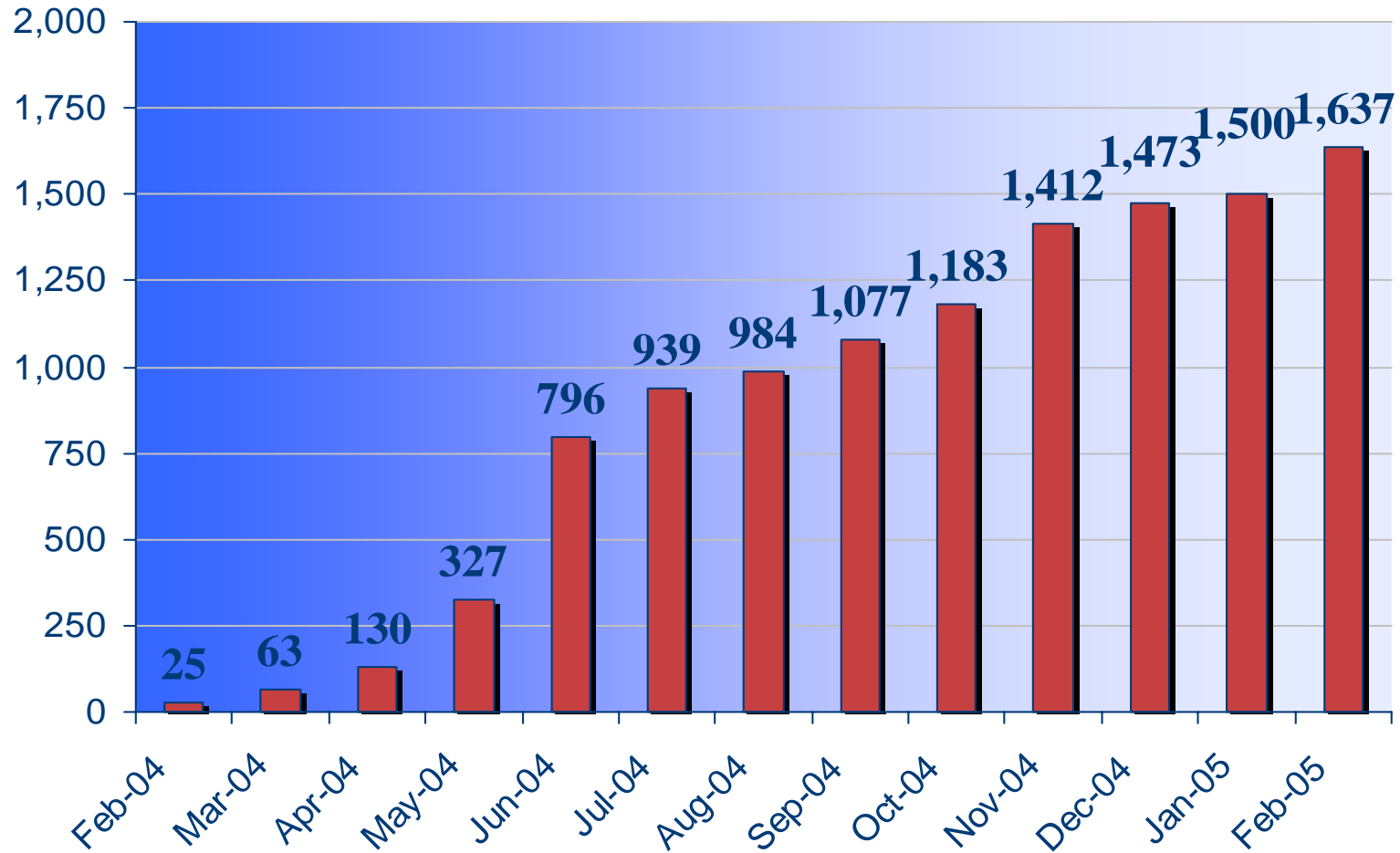
- Participation and Growth
- Usability and Support
- Convenience



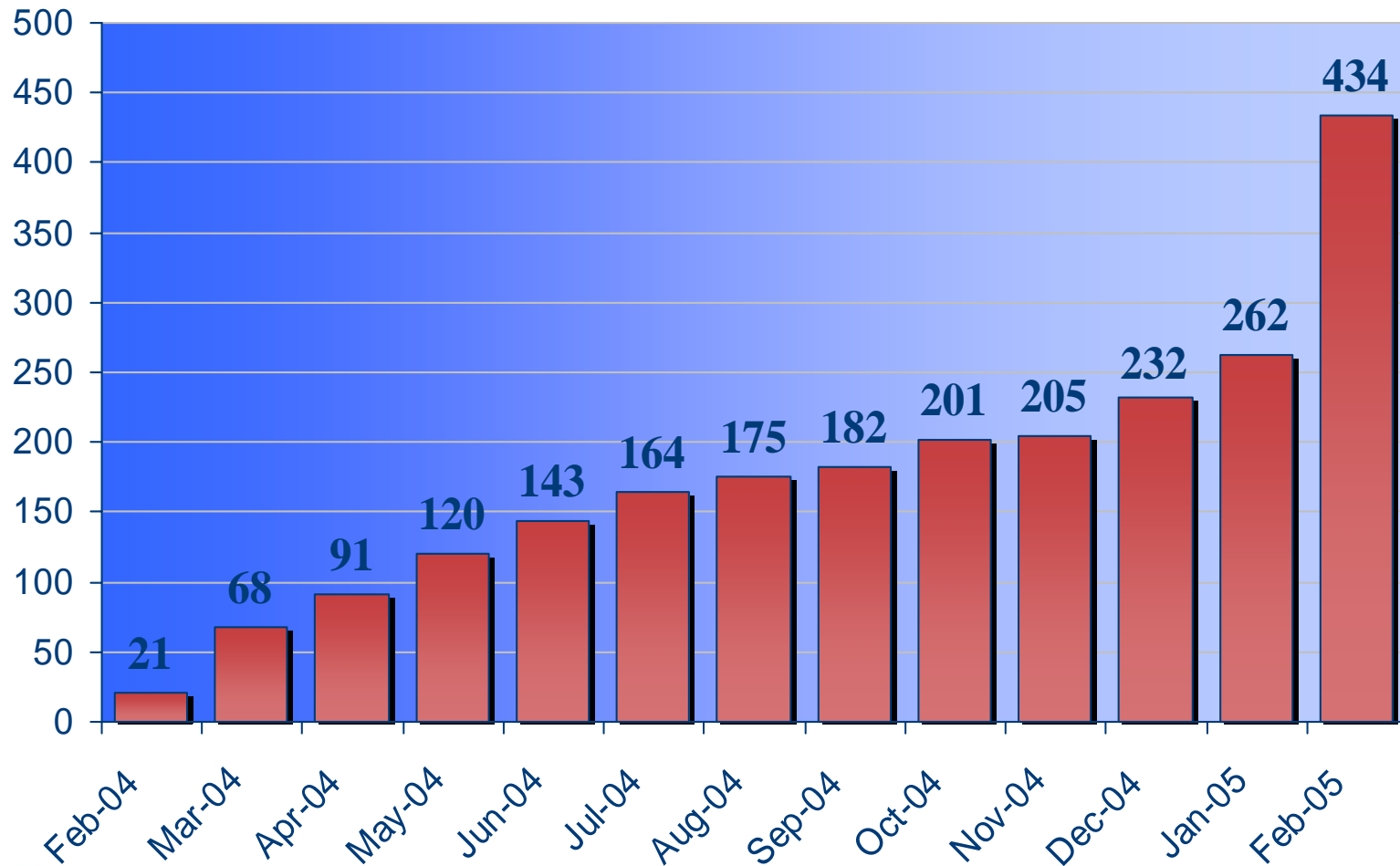
Participation and Growth

- 2,100+ active grant opportunity notices daily
- 4,000+ groups and organizations have registered with Grants.gov
- 50+ million page views to date
- 880,000+ grant opportunity notices emailed weekly

Applications Received from Grantees



Application Packages Posted on Grants.gov



Upcoming Grant Programs for Electronic Submission

Agency	Sub-Agency	Funding Opportunity Number	CFDA Number	Program Name	Closing Date
Department of Energy	All Departmental Locations	DE-FG01-05ER05-14	81.049	Atmospheric Radiation Measurement Program	4/12/05
Department of Agriculture	Food and Nutrition Service	USDA-FNS-CNTN-05	10.574	FY 2005 Team Nutrition Training Grants	4/18/05
Department of Agriculture	Food and Nutrition Service	USDA-FNS-FSPA-05	10.580	Fiscal Year 2005 Food Stamp Participation Grants	4/26/05
National Endowment for the Arts	Grants & Partnerships	NEA-SS-2006	45.024	Summer Schools in the Arts Funding	5/23/05
Department of Health and Human Services	Administration of Children and Families	HHS-2005-ACF-OCS-EI-0053	93.602	Assets for Independence Demonstration Program	6/15/06
Department of Veterans' Affairs	VA National Cemetery Administration	VA-GRANTS-012203-001	64.203	State Cemetery Grants Program	6/30/05
Department of Commerce	National Institute of Standards and Technology	2005-SGP-01	11.609	NIST 2005 Small Grant Programs Funding	9/30/05



Usability and Support

- Customizable search capabilities
- Expanded online user support tools
 - *Enhanced FAQs, tutorial, quick reference guides, and guided simulation training demonstrations*
- Context/Content sensitive help
 - *Focused help based on the site page being viewed, customized help when and where needed*
- Checklists with step-by-step guidance
 - *Registration*
 - *Preparing to Apply*
- Personalized support readily available via email or phone



Convenience

- Free Federal resource
- More and more online help, resources and information available daily
- Submission with a click of a mouse
- Eliminates the need to learn multiple, disparate grants application processes



On the Horizon at Grants.gov

- More Grant Applications
 - *Agencies Coming on Board*
 - *Standard Forms Ready (R&R, Individual, etc.)*
- More Outreach and Momentum
 - *Grants.gov presence in the grant community*
 - *Increased awareness and adoption*
- Forecast for Growth
 - *15,000 grant application submission in 2005*



Help Spread the Word

- Reaching out to your Grant Community
 - *Grants.gov Tools*
 - *Grants.gov Resources*
 - *Grants.gov Partnership*

Tools to Spread the Word

- Download, forward, share and reuse materials

Grants.gov - Resources - Microsoft Internet Explorer

File Edit View Favorites Tools Help

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Address <http://www.grants.gov/Resources> Go Links

Google Search Web Blocking popups AutoFill Options

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Get Started Find Grant Opportunities Apply For Grants Customer Support

Home > Resources

Resources

The Grants.gov "Resources" section provides access to useful Grants.gov and other grants-related information and links.

Help Spread the Word

- ["Spread the Word" Webcast](#)
- [Ad and Postcard Campaign](#)
- [Success Stories](#)
- [Testimonials](#)
- [Animated Overview \(.exe\)](#)
- [Grants.gov Brochure \(.pdf\)](#)
- ["Succeed" Newsletter \(.pdf\)](#)
- [Overview Presentation \(.ppt\)](#)
- ["Essentials" Fact Sheet \(.pdf\)](#)
- [Frequent Questions \(.doc\)](#)
- [Example Article \(.doc\)](#)
- [Linking Policy](#)

Related Links

- [Types of Grants](#)
- [Grant Making Agencies](#)
- [Foundation Resources](#)
- [Individual Resources](#)
- [Funding Resources](#)
- [Managing Grant Resources](#)
- [Miscellaneous Resources](#)

Writing a Grant Proposal

- [Developing Grant Proposals](#)
- [Grants Roadmap](#)
- [Grants Glossary](#)

In the News

- [News Releases](#)
- [Newsletters](#)
- [Media Coverage](#)
- [Radio Interview](#)

RESOURCES

- [Grants.gov](#)
- [Communications](#)
- [Types of Grants](#)
- [Grant Making Agencies](#)
- [News](#)
- [Related Links](#)

QUICK LINKS

Access the most requested information and features.

Select A Topic

OUTREACH

- [Ad and Postcard Campaign](#)
- ["Succeed" Newsletter \(.pdf\)](#)
- [Animated Overview \(.exe\)](#)

TIPS AND TOOLS

- [Convert Documents to PDF](#)
- [Developing Grant Proposals](#)

Adobe

Internet

Success Stories

"Succeed" Newsletter

"Essentials" Fact Sheet



Resources to Spread the Word

- Grants.gov Resources
 - *Grants.gov speakers and participation at your conferences, trade shows and special events*
 - *Distribution of Grants.gov support materials at workshops and conferences*
 - *Grants.gov workshop design and facilitation*



Become a Grants.gov Grant Community Partner

- Encourage your grant community to Prepare to Apply
 - *Tell them often and early*
 - *Promote the benefits of electronic submission*
- Leverage your existing grant community communication vehicles to introduce Grants.gov
 - *Organizational Web site*
 - *Newsletters and organization publications*
 - *Organizational events and conferences*
- Distribute joint organizational and Grants.gov partnership announcement press release



Become a Grants.gov Grant Community Partner

- Leverage Grants.gov free tools and resources to support training to the grant community
 - *Grants.gov Program Materials*
 - *Grants.gov PowerPoint Presentation*
 - *Registration Checklists*
 - *Animated Overview*
- Encourage your grant community to participate in Grants.gov surveys



Next Steps

- Webcast survey
 - *Your feedback is important to us*
- Contact Grants.gov to discuss
 - *Upcoming events, workshops or forums*
 - *Materials you need to spread the word*
 - *Partnership activities*
- Conduct a Grants.gov virtual invitation and registration drive
 - *Send an email invite to your grant community to visit Grants.gov and register today*



Grants.gov's "Spread the Word" Question and Answer Session



Thank you for attending today's Webcast

Grants.gov Program Management Office

support@grants.gov