



U.S. Office of Government Ethics

“You’ve Got It!” VIDEO ORDER FORM

TO PLACE AN ORDER, PLEASE FAX THIS FORM TO:
Kaneisha Cunningham, Fax: 202-208-8039, Phone: 202-208-8000 extension 1180

PLEASE PRINT

Customer's Name and Address:

Send to: (if other than address at left)

Name

Name

Organization/Agency Name

Organization/Agency Name

Street Address

Street Address

Suite or room number

Suite or room number

City State Zip

City State Zip

Phone number

Phone number

Fax Number

Fax Number

NUMBER OF VIDEOS YOU WANT TO ORDER (\$20.00 per video plus shipping)

SHIPPING: First Class Mail UPS Agency Pick-up - **contact INFOCUS** Other - **contact INFOCUS**

(See Chart Below)

PLEASE CHECK THE APPROPRIATE METHOD OF PAYMENT

Check or Money Order (**Payable to INFOCUS . Must be received prior to order being shipped**) - **Send all check/money orders directly to INFOCUS.**

Purchase Order (List PO Number here: _____)

Credit Card (Visa or Mastercard)
Account # _____ Exp. Date _____
Cardholder's Name _____
(please print)

SHIPPING COSTS:

# of videos	1	2	3	4	5	10	15	20	25	30	35
USPS	\$3.25	\$3.90	\$4.55	\$5.20	\$5.72	\$8.35	\$12.10	\$15.85	\$18.85	\$22.10	\$23.10
UPS	\$4.75	\$5.10	\$5.45	\$5.80	\$6.15	\$7.65	\$ 8.65	\$ 9.65	\$10.90	\$12.15	\$13.10

**Vendor information: INFOCUS, 341 Victory Drive, Herndon, VA 20170, telephone 703-834-1470.
POC: Melody Altenburg, extension 2278.**

** For shipping outside the continental United States, please contact INFOCUS for a price quote.