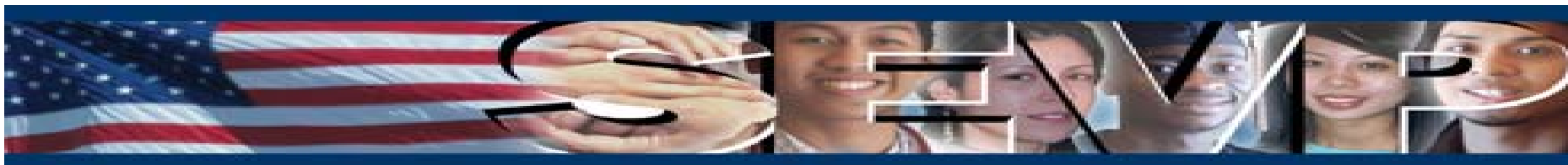


Student and Exchange Visitor Program

SEVIS Release 5.4 Training

October 17, 2006





U.S. Immigration
and Customs
Enforcement



Part I: F/M School User Training



SEVIS Release 5.4 Training

New Functionality in Release 5.4 for F/M School Users

The major functionality added to the Student and Exchange Visitor Information System (SEVIS) for F/M School Users includes the ability to submit the following correction requests via SEVIS:

- Request Change to Student Status
- Request Change to Termination Reason
- Request Change to Program Dates
- Request Change to Student Request

These correction requests will require Student and Exchange Visitor Program (SEVP) review.

U.S. Immigration and Customs Enforcement ICE Student & Exchange Visitor Information System **SEVIS**

Main | Help | Tutorial | Logout

Student Information [Reprint I-20] [Print Draft I-20]

Actions:
[Authorize To Drop Below Full Course](#)
[Change Education Level](#)
[Complete Program](#)
[Disciplinary Action](#)
[Extend Program](#)
[Registration](#)
[Shorten Program](#)
[Terminate Student](#)
[Transfer Out](#)
Edits:
[Dependents](#)
[Financial Information](#)
[Personal Information](#)
[Program Information](#)
Views:
[Request/Authorization Details](#)
Employment/Training:
[CPT Employment Authorization](#)
[Off-Campus Employment](#)
[OPT Request](#)
Corrections:
[Request Change to Student Request](#)
[Request Change to Student Status](#)
[Request Change to Program Dates](#)

Personal Information		Program Information	
SEVIS ID:	N0000105353	Status:	ACTIVE
Family Name:	Sevis	Termination Reason:	None
First Name:	Nancy	Visa Type:	F-1
Country of Birth:	UNITED KINGDOM	School Name:	Release 5.4 Training School
Date of Birth:	01/01/1980	School Code:	WAS214F12321000
Country of Citizenship:	UNITED KINGDOM	Campus Name:	DC Campus
Gender:	FEMALE	I-20 Issue Reason:	CONTINUED ATTENDANCE
Foreign Address:	1 London UNITED KINGDOM	Education Level:	MASTER'S
U.S. Address:	1 Washington DISTRICT OF COLUMBIA 20001	Major:	Physics, General
SSN:		Secondary Major:	Minor:
Driver's License Number:		Program Start Date:	07/10/2006
Driver's License Issuing State:		Program End Date:	07/10/2010
Individual Taxpayer ID Number:		Normal Length of Study:	48
		Current Session End Date:	08/01/2006
		Next Session Start Date:	09/01/2006
		School Requires English Proficiency:	yes
		Student Has English Proficiency:	yes
		English Is Not Required Because:	
		Remarks:	

Financial Information		Travel Information	
Number of Months:	12	Passport Number:	0707200670
Tuition Fees:	\$5,000.00	Visa Number:	0707200669
Living Expenses:	\$5,000.00	Visa Issue Date:	04/07/2006
Dependent Expenses:	\$5,000.00	Visa Issue Post:	LONDON (LDN)
Other Costs:		Port of Entry:	WASHINGTON DC (WAS)
Other Costs Comment:		Date of Entry:	07/05/2006
Total Expenses:	\$15,000.00	I-94/Admission Number:	01234567890
Student's Personal Funds:	\$25,000.00	Port of Departure:	
Funds From This School:		Date of Departure:	
School Fund Type:			
Funds From Other Sources:			
Source Types:			
On-Campus Employment:			
Total Funding:	\$25,000.00		

I-901 SEVIS Fee Payment Information					
Transaction Type:	Payment				
Transaction Date:	07/01/2006				
Transaction Amount:	\$100.00				
Fee Payment/Cancellation Receipt Number:	CCC1234567890				

Dependents:	Family Name	First Name	Relationship	Gender	Status
Sevis ID	Sevis	John	SPOUSE	MALE	ACTIVE

Student Requests:		
Request Type	Request Status	Receipt Number
OPT	PENDING	

07/07/2006 (Friday)



Correction Requests via SEVIS

The process for submission and review of all correction requests is as follows:

1. Principal Designated School Official (PDSO) or Designated School Official (DSO) submits the correction request via SEVIS.
2. SEVP performs a review with one of three possible results.
 - a. Request for Information
 - b. Approve
 - c. Deny
3. School user who submits the correction request, as well as the campus PDSO if not the submitter, receives email notification of SEVP decision.

The detailed process for submission and review of each correction request type is covered in the following slides.



Request Change to Student Status

The PDSO and DSO will be able to request a change to a student status via SEVIS. The PDSO/DSO will be able to submit this correction request as outlined in the below table.

A correction request for a student in this status...	May be submitted to change to this status...
Active	Canceled or Initial
Canceled	Active, Completed, or Initial
Completed	Active, Canceled, or Initial
Initial	Completed or Terminated
Terminated	Active, Canceled, Completed, or Initial



Request Change to Student Status

To request a change to a student status, the PDSO/DSO selects the **Request Change to Student Status** link in the Corrections menu of the *Student Information* screen.

The screenshot shows the SEVIS Student Information screen. The top navigation bar includes 'U.S. Immigration and Customs Enforcement', 'ICE', 'Student & Exchange Visitor Information System', and 'SEVIS'. The main content area is titled 'Student Information' and contains several sections:

- Actions:** A list of links including 'Authorize To Drop Below Full Course', 'Change Education Level', 'Complete Program', 'Disciplinary Action', 'Extend Program', 'Registration', 'Shorten Program', 'Terminate Student', and 'Transfer Out'.
- Edits:** A list of links including 'Dependents', 'Financial Information', 'Personal Information', 'Program Information', and 'View: Request/Authorization Details'.
- Employment/Training:** Links for 'CPT Employment Authorization', 'Off-Campus Employment', and 'OPT Request'.
- Corrections:** A list of links including 'Request Change to Student Request', 'Request Change to Student Status' (circled in red), 'Request Change to Program Dates', and 'Request Change to Program Dates'.

The data is organized into several tables:

Personal Information		Program Information	
SEVIS ID:	N0000105353	Status:	ACTIVE
Family Name:	Sevis	Termination Reason:	F-1
First Name:	Nancy	Visa Type:	F-1
Country of Birth:	UNITED KINGDOM	School Name:	Release 5.4 Training School
Date of Birth:	01/01/1980	School Code:	WAS214F12321000
Country of Citizenship:	UNITED KINGDOM	Campus Name:	DC Campus
Gender:	FEMALE	I-20 Issue Reason:	CONTINUED ATTENDANCE
Foreign Address:	1 London UNITED KINGDOM	Education Level:	MASTER'S
U.S. Address:	1 Washington DISTRICT OF COLUMBIA 20001	Major:	Physics, General
SSN:		Secondary Major:	Minor:
Driver's License Number:		Program Start Date:	07/10/2006
Driver's License Issuing State:		Program End Date:	07/10/2010
Individual Taxpayer ID Number:		Normal Length of Study:	48
		Current Session End Date:	08/01/2006
		Next Session Start Date:	09/01/2006
		School Requires English Proficiency:	yes
		Student Has English Proficiency:	yes
		English Is Not Required Because:	
		Remarks:	

Financial Information		Travel Information	
Number of Months:	12	Passport Number:	0707200670
Tuition Fees:	\$5,000.00	Visa Number:	0707200669
Living Expenses:	\$5,000.00	Visa Issue Date:	04/07/2006
Dependent Expenses:	\$5,000.00	Visa Issue Post:	LONDON (LDN)
Other Costs:		Port of Entry:	WASHINGTON DC (WAS)
Other Costs Comment:		Date of Entry:	07/05/2006
Total Expenses:	\$15,000.00	I-94/Admission Number:	01234567890
Student's Personal Funds:	\$25,000.00	Port of Departure:	
Funds From This School:		Date of Departure:	
School Fund Type:			
Funds From Other Sources:			
Source Type:			
On-Campus Employment:			
Total Funding:	\$25,000.00		

I-901 SEVIS Fee Payment Information					
Transaction Type:	Payment				
Transaction Date:	07/01/2006				
Transaction Amount:	\$100.00				
Fee Payment/Cancellation Receipt Number:	CCC1234567890				

Dependents:					
Sevis ID	Family Name	First Name	Relationship	Gender	Status
N0000105354	Sevis	John	SPOUSE	MALE	ACTIVE

Student Requests:		
Request Type	Request Status	Receipt Number
OPT	PENDING	

07/07/2006 (Friday)



Request Change to Student Status

From the *Request Change to Student Status* screen, the PDSO/DSO must perform the following to submit the correction request:

1. Select a requested status from the Change Status To drop-down list.
2. If request is to change to Active or Initial status, enter Program Dates.*
3. If request is to change to Active status, enter Session Dates.*
4. If request is to change to Canceled status, select a Cancellation Reason.*
5. If request is to change to Terminated status, select a Termination Reason.*
6. Enter remarks in the Correction Remarks field.
7. Click the Submit Correction button.

* Only enter/select if related to the requested status selected in Step 1.

The screenshot shows the SEVIS 'Request Change to Student Status' form for a student at Release 5.4 Training School. The form is divided into two main sections: Student Information and Request Information.

Student Information:

- SEVIS ID: N0000105383
- Family Name: Sevis
- First Name: Kim
- Date of Birth: 01/01/1980
- Country of Birth: UNITED KINGDOM
- Country of Citizenship: UNITED KINGDOM
- Gender: FEMALE
- School Name: Release 5.4 Training School
- Program Start Date: 07/10/2006
- Program End Date: 07/10/2010
- Visa Type: F-1
- Status: CANCELED

Request Information:

1. * Change Status To: [Dropdown menu]
2. * Program Dates (Update if changing to Initial or Active status only.)
 - Program Start Date: 07/10/2006 (MM/DD/YYYY)
 - Program End Date: 07/10/2010 (MM/DD/YYYY)
3. * Session Dates (Required if changing to Active status.)
 - Current Session End Date: [Text field] (MM/DD/YYYY)
 - Next Session Start Date: [Text field] (MM/DD/YYYY)
 - The student is in the last session of his /her program. If checked, do not enter Next Session Start Date.
4. * Cancellation (Required if changing to Canceled status.)
 - Cancellation Reason: [Dropdown menu]
5. * Termination (Required if changing to Terminated status.)
 - Termination Reason: [Dropdown menu]
 - Termination Reason Comments: (Required if "Otherwise Failing to Maintain Status" is selected.) [Text area]
6. * Correction Remarks: [Text area]

Buttons: Submit Correction, Reset Values, Cancel

Page footer: 07/11/2006 (Tuesday)



Request Change to Student Status

Once the PDSO/DSO submits the request to change a student status, the *Submit Successful* screen will display with the Request ID for the correction request.



U.S. Immigration and Customs Enforcement

ICE

Student & Exchange Visitor Information System

SEVIS

[Main](#) | [Help](#) | [Tutorial](#) | [Logout](#)

7050.049
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Submit Successful

The following Request ID was assigned to this correction request: 593

This correction request requires review by SEVP.

[Return](#)

10/12/2006 (Thursday)



Request Change to Student Status

The pending correction request, including Request Type, Request Status, and Request ID, will display at the bottom of the *Student Information* screen.

To view or cancel the pending correction request, the PDSO/DSO selects the **[View and Cancel Pending Correction Request](#)** link in the Corrections menu.

Note: The pending correction request may also be viewed by selecting the **[Request/Authorization Details](#)** link in the View menu.

U.S. Immigration and Customs Enforcement ICE Student & Exchange Visitor Information System SEVIS

Main | Help | Tutorial | Logout

Student Information

Reprint I-20 | Print Draft I-20

Actions:
[Authorize To Drop Below Full Course](#)
[Change Education Level](#)
[Complete Program](#)
[Disciplinary Action](#)
[Extend Program](#)
[Registration](#)
[Shorten Program](#)
[Terminate Student](#)
[Transfer Out](#)

Edits:
[Dependents](#)
[Financial Information](#)
[Personal Information](#)
[Program Information](#)

View:
[Request/Authorization Details](#)

Employment/Trainings:
[SPT Employment Authorization](#)
[Off-Campus Employment](#)
[OPT Request](#)

Corrections:
[Request Change to Student Request](#)
[Request Change to Program Dates](#)
[View and Cancel Pending Correction Request](#)

Personal Information		Program Information	
SEVIS ID: N0000105353	Family Name: Sevis	Status: ACTIVE	Termination Reason:
First Name: Nancy	Country of Birth: UNITED KINGDOM	Visa Type: F-1	School Name: Release 5.4 Training School
Date of Birth: 01/01/1988	Country of Citizenship: UNITED KINGDOM	School Code: WAS214F12321000	Campus Name: DC Campus
Gender: FEMALE	Foreign Address: 1 London UNITED KINGDOM	I-20 Issue Reason: CONTINUED ATTENDANCE	Education Level: MASTER'S
U.S. Address: 1 Washington DISTRICT OF COLUMBIA 20001	SSN:	Major: Physics, General	Secondary Major:
Driver's License Number:	Driver's License Issuing State:	Minor:	Program Start Date: 07/10/2006
Individual Taxpayer ID Number:		Program End Date: 07/10/2010	Normal Length of Study: 49
		Current Session End Date: 08/01/2006	Next Session Start Date: 09/01/2006
		School Requires English Proficiency: yes	Student Has English Proficiency: yes
		English Is Not Required Because:	Remarks:

Financial Information		Travel Information	
Number of Months: 12	Tuition Fees: \$5,000.00	Passport Number: 0707200670	Visa Number: 0707200669
Living Expenses: \$5,000.00	Dependent Expenses: \$5,000.00	Visa Issue Date: 04/07/2006	Visa Issue Post: LONDON (LON)
Other Costs:	Other Costs Comment:	Port of Entry: WASHINGTON DC (WAS)	Date of Entry: 07/05/2006
Total Expenses: \$15,000.00	Student's Personal Funds: \$25,000.00	I-94/Admission Number: 01234567890	Port of Departure:
Funds From This School:	Funds From Other Sources:	Date of Departure:	
School Fund Type:	Source Type:		
On-Campus Employment:	Total Funding: \$25,000.00		

I-901 SEVIS Fee Payment Information					
Transaction Type:	Payment				
Transaction Date:	07/01/2006				
Transaction Amount:	\$100.00				
Fee Payment/Cancellation Receipt Number:	CCC1234567890				

Dependents:	Family Name	First Name	Relationship	Gender	Status
Sevis ID	Sevis	John	SPOUSE	MALE	ACTIVE

Student Requests:	Request Type	Request Status	Receipt Number
OPT		PENDING	

Correction Requests:	Request Type	Request Status	Request ID
Student Status Change		PENDING	306

07/07/2006 (Friday)

SEVIS Release 5.4 Training

9

Request Change to Student Status

Once the correction request is submitted via SEVIS, SEVP may take one of three actions:

- **Request for Information**

- School user who submitted the correction request, as well as the campus PDSO if not he submitter, receives the “Request for Information” email with the description of the requested information and instructions for submitting the information.
- The student status does not change.

- **Approve**

- School user who submitted the correction request, as well as the campus PDSO if not the submitter, receives the “Approval Notification” email with the statement of approval.
- The student status is changed to the requested status.

- **Deny**

- School user who submitted the correction request, as well as the campus PDSO if not he submitter, receives the “Denial Notification” email with the explanation of the reason for denial.
- The student status does not change.



Request Change to Termination Reason

The PDSO and DSO will be able to request a change to a student termination reason via SEVIS.

To request a change to a student termination reason, the PDSO/DSO selects the **Request Change to Termination Reason** link in the Corrections menu of the *Student Information* screen.

Note: This link is only available on Terminated status student records.

U.S. Immigration and Customs Enforcement ICE Student & Exchange Visitor Information System SEVIS

Main | Help | Tutorial | Logout

Student Information

Actions:
[Reinstate Student](#)
[Transfer Out](#)

View:
[Request/Authorize Details](#)

Corrections:
[Request Change to Student Request](#)
[Request Change to Student Status](#)
[Request Change to Program Dates](#)
[Request Change to Termination Reason](#)

Personal Information	Program Information
SEVIS ID: N0000105353	Status: TERMINATED
Family Name: Sevis	Termination Reason: AUTHORIZED EARLY WITHDRAWAL
First Name: Nancy	Visa Type: F-1
Country of Birth: UNITED KINGDOM	School Name: Release 5.4 Training School
Date of Birth: 01/01/1980	School Code: WAS214F12321000
Country of Citizenship: UNITED KINGDOM	Campus Name: DC Campus
Gender: FEMALE	I-20 Issue Reason: CONTINUED ATTENDANCE
Foreign Address: 1 London UNITED KINGDOM	Education Level: MASTER'S
U.S. Address: 1 Washington DISTRICT OF COLUMBIA 20001	Major: Physics, General
SSN:	Secondary Major:
Driver's License Number:	Minor:
Driver's License Issuing State:	Program Start Date: 07/10/2006
Individual Taxpayer ID Number:	Program End Date: 07/10/2010
	Normal Length of Study: 48
	Current Session End Date: 08/01/2006
	Next Session Start Date: 09/01/2006
	School Requires English Proficiency: yes
	Student Has English Proficiency: yes
	English Is Not Required Because:
	Remarks:

Financial Information	Travel Information
Number of Months: 12	Passport Number: 0707200670
Tuition Fees: \$5,000.00	Visa Number: 0707200669
Living Expenses: \$5,000.00	Visa Issue Date: 04/07/2006
Dependent Expenses: \$5,000.00	Visa Issue Post: LONDON (LON)
Other Costs:	Port of Entry: WASHINGTON DC (WAS)
Other Costs Comment:	Date of Entry: 07/05/2006
Total Expenses: \$15,000.00	I-94/Admission Number: 01234567890
Student's Personal Funds: \$25,000.00	Port of Departure:
Funds From This School:	Date of Departure:
School Fund Type:	
Funds From Other Sources:	
Source Type:	
On-Campus Employment:	
Total Funding: \$25,000.00	

I-901 SEVIS Fee Payment Information					
Transaction Type:	Payment				
Transaction Date:	07/01/2006				
Transaction Amount:	\$100.00				
Fee Payment/Cancellation Receipt Number:	CCC1234567890				

Dependents:	Family Name	First Name	Relationship	Gender	Status
Sevis ID: N0000105354	Sevis	John	SPOUSE	MALE	TERMINATED

Student Requests:	Request Type	Request Status	Receipt Number
	OPT	PENDING	

07/07/2006 (Friday)



Request Change to Termination Reason

From the *Request Change to Termination Reason* screen, the PDSO/DSO must perform the following to submit the correction request:

1. Select a Termination Reason from the drop-down list.
 - a. If “Otherwise Failing to Maintain Status” is selected, enter comments in the Termination Reason Comment field.
2. Enter remarks in the Correction Remarks field.
3. Click the Submit Correction button.

The screenshot shows the SEVIS interface for a 'Request Change to Termination Reason' form. The header includes the U.S. Immigration and Customs Enforcement logo, the ICE logo, and the text 'Student & Exchange Visitor Information System'. Navigation links for 'Main', 'Help', 'Tutorial', and 'Logout' are present. The form title is 'Release 5.4 Training School' and the specific action is 'Request Change to Termination Reason'. A note states 'Required fields are marked with an asterisk (*)'. The form is divided into two main sections: 'Student Information' and 'Request Information'. The 'Student Information' section contains fields for SEVIS ID (N0000105353), Family Name (Sevis), First Name (Nancy), Date of Birth (01/01/1980), Country of Birth (UNITED KINGDOM), Country of Citizenship (UNITED KINGDOM), Gender (FEMALE), School Name (Release 5.4 Training School), Program Start Date (07/10/2006), Program End Date (07/10/2010), Visa Type (F-1), and Status (TERMINATED). The 'Request Information' section includes a required dropdown for 'Termination Reason', a text area for 'Termination Reason Comment (Required if "Otherwise Failing to Maintain Status" is selected.)', and another required text area for 'Correction Remarks'. At the bottom, there are three buttons: 'Submit Correction', 'Reset Values', and 'Cancel'. The footer shows the date '07/07/2006 (Friday)'.



Request Change to Program Dates

The PDSO and DSO will be able to request a change to student program dates via SEVIS. The PDSO/DSO will be able to submit this correction request for a student in the following status:

- Active
- Canceled
- Completed
- Initial
- Terminated

To request a change to student program dates, the PDSO/DSO selects the **Request Change to Program Dates** link in the Corrections menu of the *Student Information* screen.

The screenshot shows the SEVIS Student Information screen for a student with SEVIS ID N0000105347. The interface includes a navigation menu on the left with options like 'Authorize To Drop Below Full Course', 'Change Education Level', 'Complete Program', etc. The main content area is divided into several sections:

- Personal Information:** Family Name: Sevis, First Name: Mike, Country of Birth: UNITED KINGDOM, Date of Birth: 01/01/1980, Gender: MALE, Foreign Address: 1 London UNITED KINGDOM, U.S. Address: 1 Washington DISTRICT OF COLUMBIA 20001.
- Program Information:** Status: ACTIVE, Termination Reason: --1, Visa Type: F-1, School Name: Release 5.4 Training School, School Code: WAS214F12321000, Campus Name: DC Campus, I-20 Issue Reason: CONTINUED ATTENDANCE, Education Level: MASTER'S, Major: Applied Mathematics, Secondary Major: Minor, Program Start Date: 07/10/2006, Program End Date: 07/10/2010, Normal Length of Study: 48, Current Session End Date: 08/01/2006, Next Session Start Date: 09/01/2006, School Requires English: yes, Proficiency: English Is Not Required Because: yes.
- Financial Information:** Number of Months: 12, Tuition Fees: \$5,000.00, Living Expenses: \$5,000.00, Dependent Expenses: \$5,000.00, Total Expenses: \$15,000.00, Student's Personal Funds: \$25,000.00, Funds From This School: School Fund Type: Funds From Other Sources: Source Type: On-Campus Employment: Total Funding: \$25,000.00.
- Travel Information:** Passport Number: 0707200668, Visa Number: 0707200667, Visa Issue Date: 03/01/2006, Visa Issue Post: LONDON (LDN), Port of Entry: WASHINGTON DC (WAS), Date of Entry: 07/05/2006, I-94/Admission Number: 01234567890, Port of Departure: Date of Departure:
- I-901 SEVIS Fee Payment Information:** Transaction Type: Payment, Transaction Date: 07/01/2006, Transaction Amount: \$100.00, Fee Payment/Cancellation Receipt Number: CCC1234567890.
- Dependents:** A table showing a spouse with SEVIS ID N0000105348, Family Name: Sevis, First Name: Spouse, Relationship: SPOUSE, Gender: FEMALE, Status: ACTIVE.
- Student Requests:** A table showing a request for 'OPT' with Request Type: OPT, Request Status: PENDING, and Receipt Number.

The 'Request Change to Program Dates' link in the left-hand menu is circled in red. The page footer indicates the date 07/07/2006 (Friday).



Request Change to Program Dates

From the *Request Change to Program Dates* screen, the PDSO/DSO must perform the following to submit the correction request:

1. If changing, enter a new date in the Program Start Date field.
2. If changing, enter a new date in the Program End Date field.
3. Enter remarks in the Correction Remarks field.
4. Click the Submit Correction button.

The screenshot shows the SEVIS web interface for a 'Request Change to Program Dates' form. The page title is 'Release 5.4 Training School'. The form is divided into two main sections: 'Student Information' and 'Request Information'. The 'Student Information' section contains the following fields: SEVIS ID: N0000105347, Family Name: Sevis, First Name: Mike, Date of Birth: 01/01/1980, Country of Birth: UNITED KINGDOM, Country of Citizenship: UNITED KINGDOM, Gender: MALE, School Name: Release 5.4 Training School, Program Start Date: 06/01/2006, Program End Date: 06/01/2010, Visa Type: F-1, and Status: ACTIVE. The 'Request Information' section contains three fields: 1. * Program Start Date: 06/01/2006 (MM/DD/YYYY), 2. * Program End Date: 06/01/2010 (MM/DD/YYYY), and 3. * Correction Remarks: an empty text box. At the bottom of the form are three buttons: 'Submit Correction', 'Reset Values', and 'Cancel'. The footer of the page shows the date and time: 07/11/2006 (Tuesday).



Request Change to Student Request

The PDSO and DSO will be able to request a change to a student request via SEVIS. The PDSO/DSO will be able to submit this correction request as outlined in the below table.

For this request type...	In this status...	A correction request may be submitted to...
Change of Status to F-1 or M-1	Pending	Change request status to Approved, Denied, or Withdrawn
M-1 Extension	Pending	Change request status to Approved, Denied, or Withdrawn
M-1 Transfer	Pending	Change request status to Approved, Denied, or Withdrawn
Off-Campus Employment	Approved	Change employment dates
	Pending	Change request status to Approved, Denied, or Withdrawn as well as employment dates
Optional Practical Training	Approved	Change employment dates
	Pending	Change request status to Approved, Denied, or Withdrawn as well as employment dates



Request Change to Student Request

The PDSO/DSO will be able to submit this correction request for a student in the following status:

- Active
- Canceled
- Completed
- Initial
- Terminated

To request a change to a student request, the PDSO/DSO selects the **Request Change to Student Request** link in the Corrections menu of the *Student Information* screen.

U.S. Immigration and Customs Enforcement | **ICE** | Student & Exchange Visitor Information System | **SEVIS**

Main | Help | Tutorial | Logout

Student Information [Reprint I-20] [Print Draft I-20]

Actions:
[Authorize To Drop Below Full Course](#)
[Change Education Level](#)
[Complete Program](#)
[Disciplinary Action](#)
[Extend Program](#)
[Registration](#)
[Shorten Program](#)
[Terminate Student](#)
[Transfer Out](#)

Edits:
[Dependents](#)
[Financial Information](#)
[Personal Information](#)
[Program Information](#)

View:
[Request/Authorization Details](#)

Employment/Training:
[OPT Employment Authorization](#)
[Off-Campus Employment](#)
[OPT Request](#)
[Request Change to Student Request](#) (circled in red)
[Request Change to Student Status](#)
[Request Change to Program Dates](#)

Personal Information

SEVIS ID:	N0000105349
Family Name:	Sevis
First Name:	Jen
Country of Birth:	UNITED KINGDOM
Date of Birth:	01/01/1980
Country of Citizenship:	UNITED KINGDOM
Gender:	FEMALE
Foreign Address:	1 London UNITED KINGDOM
U.S. Address:	1 Washington DISTRICT OF COLUMBIA 20001
SSN:	
Driver's License Number:	
Driver's License Issuing State:	
Individual Taxpayer ID Number:	

Program Information

Status:	ACTIVE
Termination Reason:	
Visa Type:	F-1
School Name:	Release 5.4 Training School
School Code:	WAS214F12321000
Campus Name:	DC Campus
I-20 Issue Reason:	CONTINUED ATTENDANCE
Education Level:	MASTER'S
Major:	Labor and Industrial Relations
Secondary Major:	
Minor:	
Program Start Date:	07/10/2006
Program End Date:	07/10/2010
Normal Length of Study:	48
Current Session End Date:	08/01/2006
Next Session Start Date:	09/01/2006
School Requires English Proficiency:	yes
Student Has English Proficiency:	yes
English Is Not Required Because:	
Remarks:	

Financial Information

Number of Months:	12
Tuition Fees:	\$5,000.00
Living Expenses:	\$5,000.00
Dependent Expenses:	\$5,000.00
Other Costs:	
Other Costs Comment:	
Total Expenses:	\$15,000.00
Student's Personal Funds:	\$25,000.00
Funds From This School:	
School Fund Type:	
Funds From Other Sources:	
Source Type:	
On-Campus Employment:	
Total Funding:	\$25,000.00

Travel Information

Passport Number:	0707200666
Visa Number:	0707200665
Visa Issue Date:	02/28/2006
Visa Issue Port:	LONDON (LON)
Port of Entry:	WASHINGTON DC (WAS)
Date of Entry:	07/05/2006
I-94/Admission Number:	01234567890
Port of Departure:	
Date of Departure:	

I-901 SEVIS Fee Payment Information

Transaction Type:	Payment
Transaction Date:	07/01/2006
Transaction Amount:	\$100.00
Fee Payment/Cancellation Receipt Number:	CCC1234567890

Dependents:

Sevis ID	Family Name	First Name	Relationship	Gender	Status
N0000105350	Sevis	Child	CHILD	FEMALE	ACTIVE

Student Requests:

Request Type	Request Status	Receipt Number
Off-Campus Employment	PENDING	
OPT	PENDING	

07/07/2006 (Friday)



Request Change to Student Request

From the *Request Change to Student Request* screen, the PDSO/DSO selects the **Request Correction** link in the Commands menu for the corresponding student request for which they wish to submit a correction request.

U.S. Immigration and Customs Enforcement ICE Student & Exchange Visitor Information System SEVIS

Main | Help | Tutorial | Logout

Request Change to Student Request

Student Information

SEVIS ID: N0000105349
Family Name: Sevis
First Name: Jen
Country of Birth: UNITED KINGDOM
Date of Birth: 01/01/1980
Country of Citizenship: UNITED KINGDOM
Gender: FEMALE
School Name: Release 5.4 Training School
Program Start Date: 07/10/2006
Program End Date: 07/10/2010
Visa Type: F-1
Status: ACTIVE

Student Requests:

Request Type	Request Status	Request Date	Receipt Number	Command
Off-Campus Employment	PENDING	07/07/2006		Request Correction
OPT	PENDING	07/07/2006		Request Correction

07/07/2006 (Friday)



Request Change to Student Request (Change of Status)

To submit a Change of Status correction request, the PDSO/DSO must perform the following on the *Request Correction* screen:

1. Select the request status from the Change Request Status To drop-down list.
2. Enter remarks in the Correction Remarks field.
3. Click the Submit Correction button.

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Request Correction

Required fields are marked with an asterisk (*).

Student Information
SEVIS ID: N0000105305
Family Name: Sevis
First Name: Kevin
Country of Birth: UNITED KINGDOM
Date of Birth: 01/01/1980
Country of Citizenship: UNITED KINGDOM
Gender: MALE
School Name: Release 5.4 Training School
Program Start Date: 07/10/2006
Program End Date: 07/10/2010
Visa Type: F-1
Status: INITIAL

Request Information
Request Type: Change of Status
Request Status: PENDING
Requested Visa Type: F1
Current Visa Type: N1
Receipt Number: COS2005020010

1. * Change Request Status To:

2. * Correction Remarks:

Submit Correction Reset Values Cancel

07/07/2006 (Friday)



Request Change to Student Request (Off-Campus Employment)

To submit an Off-Campus Employment correction request, the PDSO/DSO must perform the following on the *Request Correction* screen:

1. Select the request status from the Change Request Status To drop-down list.*
2. If changing, enter a new date in the Employment Start Date field.
3. If changing, enter a new date in the Employment End Date field.
4. Enter remarks in the Correction Remarks field.
5. Click the Submit Correction button.

* This field will only display when the Off-Campus Employment request status is pending.

The screenshot displays the SEVIS Request Correction interface. At the top, there is a header with the U.S. Immigration and Customs Enforcement logo, the ICE logo, and the text 'Student & Exchange Visitor Information System' and 'SEVIS'. Below the header is a navigation bar with links for 'Main', 'Help', 'Tutorial', and 'Logout'. The main content area is titled 'Request Correction' and includes a note: 'Required fields are marked with an asterisk (*)'. The form is divided into two sections: 'Student Information' and 'Request Information'. The 'Student Information' section includes fields for SEVIS ID (N0000105349), Family Name (Sevis), First Name (Jen), Country of Birth (UNITED KINGDOM), Date of Birth (01/01/1988), Country of Citizenship (UNITED KINGDOM), Gender (FEMALE), School Name (Release 5.4 Training School), Program Start Date (07/10/2006), Program End Date (07/10/2010), Visa Type (F-1), and Status (ACTIVE). The 'Request Information' section includes fields for Request Type (Off-Campus Employment), Request Status (PENDING), Employment Start Date (10/01/2006), Employment End Date (11/01/2006), Off-Campus Employment Type (ECONOMIC HARDSHIP), Recommendation (Add Off-Campus Employment), and Receipt Number. Below these sections is a form for correction details with four fields: 1. Change Request Status To (a dropdown menu), 2. Employment Start Date (a date field with a calendar icon), 3. Employment End Date (a date field with a calendar icon), and 4. Correction Remarks (a text area). At the bottom of the form are three buttons: 'Submit Correction', 'Reset Values', and 'Cancel'. The footer of the page shows the date and time: '07/11/2006 (Tuesday)'.



Enhancements in Release 5.4 for F/M School Users

The major SEVIS enhancements for F/M School Users include the following:

- Student Alert Modifications
- Student List Modifications
- Student/Dependent Departure Data

The screenshot shows the SEVIS Student Information page for a student with SEVIS ID N0000105353. The page is divided into several sections: Personal Information, Program Information, Financial Information, Travel Information, and I-901 SEVIS Fee Payment Information. There are also sections for Dependents and Student Requests.

Personal Information

SEVIS ID:	N0000105353
Family Name:	Sevis
First Name:	Nancy
Country of Birth:	UNITED KINGDOM
Date of Birth:	01/01/1988
Country of Citizenship:	UNITED KINGDOM
Gender:	FEMALE
Foreign Address:	1 London UNITED KINGDOM
U.S. Address:	1 Washington DISTRICT OF COLUMBIA 20001
SSN:	
Driver's License Number:	
Driver's License Issuing State:	
Individual Taxpayer ID Number:	

Program Information

Status:	ACTIVE
Termination Reason:	F-1
Visa Type:	F-1
School Name:	Release 5.4 Training School
School Code:	WAS214F12321000
Campus Name:	DC Campus
I-20 Issue Reason:	CONTINUED ATTENDANCE
Education Level:	MASTER'S
Major:	Physics, General
Secondary Major:	
Minor:	
Program Start Date:	07/10/2006
Program End Date:	07/10/2010
Normal Length of Study:	48
Current Session End Date:	08/01/2006
Next Session Start Date:	09/01/2006
School Requires English Proficiency:	yes
Student Has English Proficiency:	yes
English Is Not Required Because:	
Remarks:	

Financial Information

Number of Months:	12
Tuition Fees:	\$5,000.00
Living Expenses:	\$5,000.00
Dependent Expenses:	\$5,000.00
Other Costs:	
Other Costs Comment:	
Total Expenses:	\$15,000.00
Student's Personal Funds:	\$25,000.00
Funds From This School:	
School Fund Type:	
Funds From Other Sources:	
Source Type:	
On-Campus Employment:	
Total Funding:	\$25,000.00

Travel Information

Passport Number:	0707200670
Visa Number:	0707200669
Visa Issue Date:	04/07/2006
Visa Issue Post:	LONDON (LDN)
Port of Entry:	WASHINGTON DC (WAS)
Date of Entry:	07/05/2006
I-94/Admission Number:	01234567890
Port of Departure:	
Date of Departure:	

I-901 SEVIS Fee Payment Information

Transaction Type:	Payment
Transaction Date:	07/01/2006
Transaction Amount:	\$100.00
Fee Payment/Cancellation Receipt Number:	CCC1234567890

Dependents:

Sevis ID	Family Name	First Name	Relationship	Gender	Status
N0000105354	Sevis	John	SPOUSE	MALE	ACTIVE

Student Requests:

Request Type	Request Status	Receipt Number
OPT	PENDING	

07/07/2006 (Friday)



Student Alerts

Four student alert titles will be renamed as outlined in the below table.

Student alert previously titled...	Will be renamed...
Dependent Children Nearing 21st Birthday	Dependent Children Within 90 Days of 21st Birthday
Unsubmitted Student Eligibility Records—Over 15 Days Old	Draft Student Eligibility Records – Over 15 Days Old
F-1 Students Nearing OPT or CPT End Date	F-1 Students Within 30 Days of OPT End Date
Students With Pending Change of Status Requests	Students With a Pending Change of Status Request



Student Alerts

The *Active Students Requiring Registration* alert will be modified:

- Alert lists Active status students past the next session start date but prior to the program end date.
- **Next Session Start Date** column will be added.
- Status column will be removed.
- Last Update Date column will be removed.



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Student & Exchange Visitor Information System SEVIS

Main | Help | Tutorial | Logout

Release 5.4 Training School - DC Campus

Active Students Requiring Registration

[Return to Alerts](#)

SEVIS ID	Visa Type	Family Name	First Name	Next Session Start Date
N0000105383	F-1	Sevis	Kim	05/01/2006


1 Records

07/12/2006 (Wednesday)

Student Alerts

The *Service Center Adjudication Results* alert will be modified:

- Alert lists all students with requests and adjudication results received from the Service Centers within the last 30 days.
- **Request Type** column will be added.
- **Request Status** column will be added.
- **Receipt Number** column will be added.
- Last Update Date column will be removed.



U.S. Immigration and Customs Enforcement ICE Student & Exchange Visitor Information System SEVIS

Main | Help | Tutorial | Logout

Release 5.4 Training School - DC Campus

Service Center Adjudication Results

[Return to Alerts](#)

SEVIS ID	Visa Type	Family Name	First Name	Status	Request Type	Request Status	Receipt Number
N0000105359	M-1	Sevis	Bill	DEACTIVATED	Transfer	APPROVED	DEA00001053591
N0000105413	F-1	Sevis	Cathy	ACTIVE	Off-Campus Employment	APPROVED	APP00001053473
N0000105349	F-1	Sevis	Jen	DEACTIVATED	OPT	WITHDRAWN	WIT00001053591
N0000105349	F-1	Sevis	Jen	DEACTIVATED	Off-Campus Employment	DENIED	DEN00001053473
N0000105347	F-1	Sevis	Mike	ACTIVE	OPT	APPROVED	APP00001053591
N0000105347	F-1	Sevis	Mike	ACTIVE	Off-Campus Employment	APPROVED	ACT00001053473
N0000105414	M-1	Sevis	Sam	INITIAL	Transfer	APPROVED	INI00001053591

7 Records

07/12/2006 (Wednesday)

Student Lists

Multiple student list titles will be renamed as outlined in the below table.

Student list previously titled...	Will be renamed...
Student Listing (for the selected School/Campus)	Student Listing
Saved Students	Draft Students
Terminated Status Students	Terminated Status Students (past 18 months)
Completed Status Students	Completed Status Students (past 18 months)
Canceled Status Students	Canceled Status Students (past 18 months)
Active Students With Off-Campus Employment (OCE)	Students With Pending or Approved Off-Campus Employment
Active Students With OPT	Students With Pending or Approved Optional Practical Training (OPT)
Active Students With Curricular Practical Training (CPT)	Students With Curricular Practical Training (CPT)



Student Lists

Multiple student list titles will be renamed as outlined in the below table (continued).

Student list previously titled...	Will be renamed...
Students With Change of Status Requests	Students With a Pending Change of Status Request
Active Students With an Extension	Students With a Pending Extension Request
Active Students Authorized to Drop Below Full Course	Students Authorized to Drop Below Full Course
Students in Transfer Status *	Students Transferring In
	Students Transferring Out
Requesting Reinstatement	Students Requesting Reinstatement

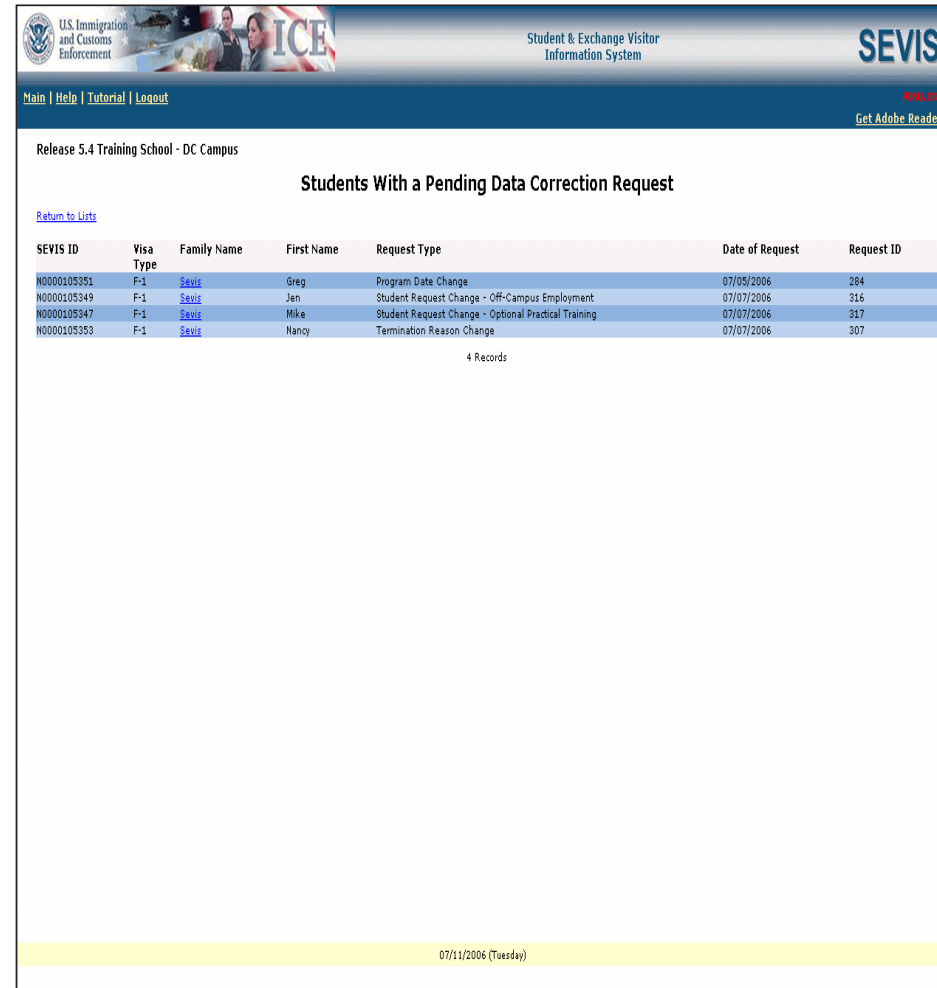
* Student list will be split into two separate lists.



Student Lists

A new list, *Students With a Pending Data Correction Request*, will be added:

- Lists students with a pending correction request.
- Once the correction request is adjudicated, the corresponding student will no longer display in the list.



The screenshot displays the SEVIS (Student & Exchange Visitor Information System) interface. At the top, there are logos for U.S. Immigration and Customs Enforcement and ICE. The page title is "Students With a Pending Data Correction Request". Below the title is a table with the following columns: SEVIS ID, Visa Type, Family Name, First Name, Request Type, Date of Request, and Request ID. The table contains four rows of data. A "Return to Lists" link is located above the table. At the bottom of the table, it says "4 Records". The footer of the page shows the date "07/11/2006 (Tuesday)".

SEVIS ID	Visa Type	Family Name	First Name	Request Type	Date of Request	Request ID
N0000105351	F-1	Sevis	Greg	Program Date Change	07/05/2006	284
N0000105349	F-1	Sevis	Jen	Student Request Change - Off-Campus Employment	07/07/2006	316
N0000105347	F-1	Sevis	Mike	Student Request Change - Optional Practical Training	07/07/2006	317
N0000105353	F-1	Sevis	Nancy	Termination Reason Change	07/07/2006	307



Student/Dependent Departure Data

The most recent available departure data will display for F/M students in the **Port of Departure** and **Date of Departure** fields in the Travel Information section of the *Student Information* screen.

The screenshot displays the SEVIS Student Information screen. At the top, there are logos for U.S. Immigration and Customs Enforcement and ICE, along with the text 'Student & Exchange Visitor Information System' and 'SEVIS'. Navigation links include 'Main | Help | Tutorial | Logout'. On the right, there are links for 'fqt-app1' and 'Get Adobe Reader'.

The main content area is titled 'Student Information' and contains several sections:

- Actions:** A list of links for managing the student's record, such as 'Authorize To Drop Below Full Course', 'Change Education Level', 'Complete Program', 'Disciplinary Action', 'Extend Program', 'Registration', 'Shorten Program', 'Terminate Student', and 'Transfer Out'.
- Edits:** Links for 'Dependents', 'Financial Information', 'Personal Information', and 'Program Information'.
- Views:** Links for 'Requests/Authorization Details', 'Employment/Training: CPT Employment Authorization', 'Off-Campus Employment', and 'OPT Request'.
- Corrections:** Links for 'Request Change to Student Request', 'Request Change to Student Status', and 'Request Change to Program Dates'.

The data is organized into several tables:

Personal Information		Program Information	
SEVIS ID: N8000105357	Status: ACTIVE	Termination Reason:	Visa Type: F-1
Family Name: Sevis	First Name: Heather	School Name: Release 5.4 Training School	School Code: WAS214F12321000
Country of Birth: UNITED KINGDOM	Date of Birth: 01/01/1980	Campus Name: DC Campus	I-20 Issue Reason: CONTINUED ATTENDANCE
Country of Citizenship: UNITED KINGDOM	Gender: FEMALE	Education Level: BACHELOR'S	Major: European History
Foreign Address: 1 London UNITED KINGDOM	U.S. Address: 1 Washington DISTRICT OF COLUMBIA 20001	Program Start Date: 07/10/2006	Program End Date: 07/10/2010
SSN:	Driver's License Number:	Normal Length of Study: 48	Current Session End Date: 08/01/2006
Individual Taxpayer ID Number:	Driver's License Issuing State:	Next Session Start Date: 09/01/2006	School Requires English Proficiency: yes
		School Requires English Proficiency: yes	Student Has English Proficiency: yes
		English Is Not Required Because:	Remarks:

Financial Information		Travel Information	
Number of Months: 12	Tuition Fees: \$5,000.00	Passport Number: 0707200664	Visa Number: 0707200663
Living Expenses: \$5,000.00	Dependent Expenses: \$5,000.00	Visa Issue Date: 12/11/2005	Visa Issue Post: LONDON (LON)
Other Costs:	Other Costs Comment:	Port of Entry: WASHINGTON DC (WAS)	Date of Entry: 07/05/2006
Total Expenses: \$15,000.00	Student's Personal Funds: \$25,000.00	I-94/Admission Number: 01234567890	Port of Departure: WASHINGTON DC (WAS)
Funds From This School:	School Fund Type:	Date of Departure: 07/15/2006	
Funds From Other Sources:	Source Type:		
On-Campus Employment:	Total Funding: \$25,000.00		

I-901 SEVIS Fee Payment Information					
Transaction Type:	Payment				
Transaction Date:	07/01/2006				
Transaction Amount:	\$100.00				
Fee Payment/Cancellation Receipt Number:	CCC1234567890				

Dependents:	Family Name	First Name	Relationship	Gender	Status
Sevis ID: N0000105358	Sevis	Nick	SPOUSE	MALE	ACTIVE

Student Requests:		
Request Type	Request Status	Receipt Number
OPT	PENDING	

07/10/2006 (Monday)





Part II: J Program Sponsor User Training



SEVIS Release 5.4 Training

Objectives

The following slides provide an overview of the new functionality in SEVIS Release 5.4. ROs and AROs will learn about:

- New optional data that can be entered for exchange visitors and dependents
- New data that will be displayed for exchange visitors and dependents
- Additional financial information fields when submitting a Change of Category request
- Modification to the 212(e) indicator after transfer
- Enhancements to SEVIS for the new Department of State Professor and Research Scholar regulations (22 CFR 62.20, published in the *Federal Register* on May 19, 2005)

http://exchanges.state.gov/education/jexchanges/FR_Doc_05_10020.htm

- Additional enhancements to the system



Optional Data May Be Entered

When creating or editing exchange visitor (EV) and dependent records, the following optional data may be entered:

- **Social Security Number**
- **Driver's License Number**
- **Driver's License Issue State**
- **Individual Taxpayer ID Number**
- **Foreign Address (EV only)**

Also, comments may be entered when adding or editing site of activity information for an EV.

The following slides show the new data fields on the screens used to create or update a SEVIS record (Form DS-2019) for an EV.



Form DS-2019 Personal Information

When creating or editing an EV record, the following fields have been added to page 1 of the electronic Form DS-2019:

- Social Security Number
- Driver's License Number
- Driver's License Issue State
- Individual Taxpayer ID Number
- Foreign Address

Note: Completion of these fields is optional. The information will display on the *Exchange Visitor Information* screen.

U.S. Immigration and Customs Enforcement ICE Student & Exchange Visitor Information System SEVIS

Main | Listing of Schools | Listing of Programs | Help | Tutorial | Logout

New Exchange Visitor For Whispering Pines Institute
P-1-00468
Enter Initial Information about Exchange Visitor
Required fields are marked with an asterisk(*).

Visa Type: J-1

1. * Family Name: Domenico
2. First Name: Andrea
3. Middle Name:
4. Suffix: Select One
5. * Date of Birth: 06/21/1960 (MM/DD/YYYY)
6. * Gender: Male Female
7. * City of Birth: Naples
8. * Country of Birth: ITALY

If the United States or a U.S. territory is chosen, select one of the following:
Select One

9. * Country of Citizenship: ITALY
* Country of Legal Permanent Residence:
11. Social Security Number:
12. Driver's License Number:
13. Driver's License Issue State:
14. Individual Taxpayer ID Number:
15. Position: 113 - PROFESSIONALS AND SCIENTISTS IN CENTRAL GOVERNMENT
16. * Exchange Visitor Category: PROFESSOR
17. * Subject/Field Description: Endocrinology (NEW) Select
* Subject/Field Remarks: The text may be truncated on the printed Form DS-2019 if it is longer than the available space. However, you will be able to view the entire text in SEVIS.
Test

18. Current U.S. Address:
* Address 1: 10098 Manhattan Avenue
Address 2:
* City: Fairfax
* State: VIRGINIA
zip code: 22038-1001

19. Foreign Address:
Address 1: Via Della Croce No. 41
Address 2:
City: Naples
Country: ITALY
Province/Territory:
Postal Code:

Begin New Program
21. * Program Begin Date: 07/10/2006 (MM/DD/YYYY)
22. * Program End Date: 07/09/2011 (MM/DD/YYYY)

Reset Values Save Draft Next Print Draft DS-2019

07/06/2006 (Thursday)



Form DS-2019 Add Site of Activity


When adding or editing site of activity information, comments may be entered into the “**Remarks**” text box. These remarks are optional and will display on the *Exchange Visitor Information* screen.

The screenshot displays the SEVIS system interface for adding a site of activity. The header includes the U.S. Immigration and Customs Enforcement logo, the ICE logo, and the text 'Student & Exchange Visitor Information System' and 'SEVIS'. Navigation links for 'Main', 'Listing of Schools', 'Listing of Programs', 'Help', 'Tutorial', and 'Logout' are present. The main content area shows details for 'Whispering Pines Institute' (Program Number: P-1-00468) and 'Exchange Visitor Information' for a student named Domenico Andrea. The 'Add Site of Activity' section includes a list of required fields: Site of Activity, Address 1, Address 2, City, State, and Zip Code. The 'Remarks' field is highlighted with a red circle and contains the text: 'Andrea will remain at this site of activity until further notice.' Below the form are buttons for 'Add Site of Activity', 'Reset Values', and 'Cancel'. The footer shows the date '07/06/2006 (Thursday)'.




Exchange Visitor Information Screen

The *Exchange Visitor Information* screen will display the new fields and available data.



U.S. Immigration and Customs Enforcement



ICE

Student & Exchange Visitor Information System

SEVIS

0001 06/2006
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[Main](#) | [Listing of Schools](#) | [Listing of Programs](#) | [Help](#) | [Tutorial](#) | [Logout](#)

Exchange Visitor Information

Actions:

[Amend Program](#)

[Cancel EV](#)

[No Show](#)

[Reprint DS-2019](#)

[Validate Program Participation](#)

Edits:

[Biographical Information](#)

[Category and Subject/Field](#)

[Dependents](#)

[Financial Information](#)

[Site of Activity](#)

<p>Personal Information</p> <p>SEVIS ID: N0000105366</p> <p>Family Name: Domenico</p> <p>First Name: Andrea</p> <p>Middle Name:</p> <p>Suffix:</p> <p>Gender: FEMALE</p> <p>Date of Birth: 06/21/1960</p> <p>City of Birth: Naples</p> <p>Country of Birth: ITALY</p> <p>Country of Citizenship: ITALY</p> <p>Country of Legal Permanent: ITALY</p> <p>Social Security Number:</p> <p>Driver's License Number:</p> <p>Individual Taxpayer ID Number:</p> <p>Position: SCIENTISTS IN CENTRAL GOVERNMENT</p> <p>Active/Initial Dependent Count: 1</p> <p>Address</p> <p>Current U.S. Address:</p> <p>Address 1: 10098 Manhattan Avenue</p> <p>Address 2:</p> <p>City: Fairfax</p> <p>State: VIRGINIA</p> <p>Foreign Address:</p> <p>Address 1:</p> <p>Address 2:</p> <p>City:</p> <p>Country:</p> <p>Province/Territory:</p> <p>Postal Code:</p> <p>Visa/PDE Information</p> <p>Visa Type: J-1</p> <p>Passport Number:</p> <p>Visa Foil Number:</p> <p>Visa Issue Date:</p> <p>Visa Issue Post:</p> <p>Port of Entry:</p> <p>Date of Entry:</p> <p>I-94/Admission Number:</p> <p>Port of Departure:</p> <p>Date of Departure:</p>	<p>Status Information</p> <p>Status: INITIAL</p> <p>Date of Last Status Change: 07/06/2006</p> <p>212(e): Government Financing</p> <p>Program Information</p> <p>Program Number: P-1-00468</p> <p>Program Sponsor: Whispering Pines Institute</p> <p>Category: RESEARCH SCHOLAR</p> <p>Subject/Field Description: Endocrinology (NEW)</p> <p>Subject/Field Remarks: Test</p> <p>Program Dates</p> <p>Initial Program Begin Date:</p> <p>IAP-66 Number:</p> <p>Program Begin Date: 07/10/2006</p> <p>Program End Date: 07/09/2011</p> <p>Reinstatement Program Begin Date:</p> <p>Previous Program End Date:</p> <p>Effective Date of Transfer:</p> <p>Effective Date of Completion:</p> <p>Completion Reason:</p> <p>Completion Remarks:</p> <p>Effective Date of Termination:</p> <p>Termination Reason:</p> <p>Termination Remarks:</p> <p>I-901 SEVIS Fee Payment Information</p> <p>Transaction Type:</p> <p>Transaction Date:</p> <p>Transaction Amount:</p> <p>Fee Payment/Cancellation Receipt Number:</p>
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Funding Information	
Funds:	
Program Sponsor:	\$12,000.00
U.S. Government Agency:	\$7,250.00
NATIONAL SCIENCE FOUNDATION -	
International Organization:	\$5,000.00
WORLD HEALTH ORGANIZATION -	
Exchange Visitor's Government:	
Binational Commission of the Exchange Visitor's Country:	
All other organizations providing support:	
Personal Funds:	
Total:	\$24,250.00

Primary Site of Activity	Site of Activity	Address	Remarks
G	Whispering Pines Institute, Fairfax Campus	10098 Manhattan Avenue Fairfax, VA 20108 - 0001	Site of Activity remarks will display here.


Dependents SEVIS ID	Family Name	First Name	Relationship	Gender	Status
N0000105367	Domenico	Giovanni	SPOUSE	MALE	INITIAL
07/06/2006 (Thursday)					




Departure Data

The *Exchange Visitor Information* screen will also include fields for departure data. This information will display on the record when it is received from a DHS system that interfaces with SEVIS.

Note: Only the most current departure data will display, if available.




U.S. Immigration and Customs Enforcement



ICE

Student & Exchange Visitor Information System



Main | Listing of Schools | Listing of Programs | Help | Tutorial | Logout

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Exchange Visitor Information

Actions:

[Change of Category Request](#)

[Correct Minor or Technical Infraction](#)

[End Program for EV](#)

[Extension within the maximum duration of participation](#)

[Reinstatement - Update SEVIS Status](#)

[Reprint DS-2019](#)

[Shorten Program for EV](#)

[Terminate EV](#)

Edits:

[Biographical Information](#)

[Dependents](#)

[Financial Information](#)

[Site of Activity](#)

[Subject/Field](#)

Transfer:

[SEVIS to SEVIS Transfer](#)

Personal Information		Status Information	
SEVIS ID:	N0000107879	Status:	ACTIVE
Family Name:	Cornelius	Date of Last Status Change:	08/16/2006
First Name:	Ranier		212(e) Government Financing
Middle Name:		Program Information	
Suffix:		Program Number:	P-1-00468
Gender:	MALE	Program Sponsor:	Whispering Pines Institute
Date of Birth:	07/10/1958	Category:	SPECIALIST
City of Birth:	Santiago	Subject/Field Description:	Business, Management, Marketing, and Related Support Services, Other
Country of Birth:	SPAIN	Subject/Field Remarks:	None.
Country of Citizenship:	SPAIN	Program Dates	
Country of Legal Permanent Residence:	SPAIN	Initial Program Begin Date:	
Social Security Number:		IAP-66 Number:	
Driver's License Number:		Program Begin Date:	09/01/2006
Individual Taxpayer ID Number:		Program End Date:	08/31/2007
Position:	134 - CIVIL SERVICE EMPLOYEE IN CITY OR TOWN GOVERNMENT	Reinstatement Program Begin Date:	
Active/Initial Dependent Count:	1	Previous Program End Date:	
Address		Effective Date of Transfer:	
Current U.S. Address:	Address 1: 123 Main Avenue	Effective Date of Completion:	
	Address 2:	Completion Reason:	
	City: FAIRFAX	Completion Remarks:	
	State: VIRGINIA	Effective Date of Termination:	
	Zip Code: 20108	Termination Reason:	
Foreign Address:	Address 1:	Termination Remarks:	
	Address 2:		
	City:		
	Country:		
	Province/Territory:		
	Postal Code:		
Visa/PDE Information		I-901 SEVIS Fee Payment Information	
Visa Type:	J-1	Transaction Type:	
Passport Number:		Transaction Date:	
Visa Foil Number:		Transaction Amount:	
Visa Issue Date:		Fee Payment/Cancellation Receipt Number:	
Visa Issue Post:			
Port of Entry:			
Date of Entry:			
Port of Departure:			
Date of Departure:			
Funding Information			
Funds:			
Program Sponsor:	U.S. Government Agency:		
	BROADCASTING BOARD OF GOVERNORS -		\$17,000.00
International Organization:			
Exchange Visitor's Government:			\$3,000.00
Binational Commission of the Exchange Visitor's Country:			
All other organizations providing support:			
Personal Funds:			\$2,500.00
Total:			\$22,500.00
Primary Site of Activity	Site of Activity	Address	Remarks
	Whispering Pines Institute	123 Main Avenue Fairfax, VA 20108	Completion of this field is optional.
	City of Fairfax:	9550 Government Center Drive Fairfax, VA 20108	
Dependents	Family Name	First Name	Relationship
SEVIS ID:			Gender
N0000107880	Cornelius	Natasha	SPOUSE
			Status
			FEMALE
			ACTIVE



Change of Category Request

Additional financial information fields have been added to the *Change of Category Request* screen.

These fields already display on the *Financial Information* screen when creating an EV record, or editing financial information on an existing record.

U.S. Immigration and Customs Enforcement ICE Student & Exchange Visitor Information System SEVIS

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Change of Category Request

Required fields are marked with an asterisk (*).

SEVIS ID: H060001823
Family Name: Schumacher
First Name: Renee
Suffix:
Gender: FEMALE
Date of Birth: 07/20/1965
City of Birth:
Country of Birth: GERMANY
Country of Citizenship: GERMANY
Country of Legal Permanent Residence: GERMANY
Status: ACTIVE
Active/Initial Dependent Count: 1
Program Number: B-1-00488
Program Sponsor: Whispering Pines Institute
Position: 130 - CITY OR TOWN GOVERNMENT GROUP
Category:
Subject/Field Description: E-Commerce/Electronic Commerce (NEW)
Subject/Field Remarks: Test
Initial Program Begin Date:
IAP-66 Number:
Program Begin Date: 09/23/2005
Program End Date: 08/20/2006
Reinstatement Program Begin Date:
Previous Program End Date:
Visa Type: J-1
Passport Number:
Visa Foil Number:
Visa Issue Date:
Visa Issue Post:
Port of Entry:
Date of Entry:
I-94/Admission Number:
Port of Departure:
Date of Departure:

1. * Exchange Visitor Category: Select One

2. * Subject/Field Description: Endocrinology (NEW) Select
* Subject/Field Remarks: The text may be truncated on the printed Form DS-2019 if it is longer than the available space. However, you will be able to view the entire text in SEVIS.
Test

3. * Program Begin Date: 07/10/2004 (MM/DD/YYYY)

4. * Program End Date: 07/09/2009 (MM/DD/YYYY)

5. Remarks:

6. During the period covered by this program, the total estimated financial support (in U.S. dollars) is to be provided to the exchange visitor by:
Current Program Sponsor: \$ 0000
= This program sponsor has received funding for international funding from one or more U.S. Government Agency(ies) to support this exchange visitor. If any U.S. Government Agency(ies) provided funding, indicate the Agency(ies) by code below.
7. * Financial support from organizations other than the sponsor will be provided by one or more of the following:

U.S. Government Agency(ies): [max of 2]
OTHER \$ 15000
If OTHER is selected, enter the name of the Organization or Agency below.
Health Institute of America
Select One \$
If OTHER is selected, enter the name of the Organization or Agency below.

International Organization(s): [max of 2]
WORLD HEALTH ORGANIZATION \$ 0000
If OTHER is selected, enter the name of the Organization or Agency below.
Select One \$
If OTHER is selected, enter the name of the Organization or Agency below.

The Exchange Visitor's Government: \$
The Binational Commission of the Exchange Visitor's Country: \$
All other organizations providing support: \$
Enter names of other organizations below.
Personal funds: \$

Submit Reset Values Cancel

07/06/2006 (Thursday)



Change of Category Request

Additional financial information fields have been added to the *Change of Category Request* screen. These fields already display on the *Financial Information* screen when creating an EV record, or editing financial information on an existing record.

If “**Other**” is selected as the type of funding for either U.S. Government Agencies or International Organizations, the name of the agency/organization must be entered in the associated text box.

The screenshot displays the '5. Remarks:' section of the SEVIS Change of Category Request form. Below this, section '6. During the period covered by this program, the total estimated financial support (in U.S. dollars) is to be provided by:' is shown. It includes a field for 'Current Program Sponsor:' with a value of \$ 8000. A note states: '* This program sponsor has received funding for international exchange from one or more U.S. Government support this exchange visitor. If any U.S. Government Agency(ies) provided funding, indicate the Agency(ies)'. Section '7. * Financial support from organizations other than the sponsor will be provided by one or more of the following:' follows. It lists three categories: 'U.S. Government Agency(ies): [max of 2]', 'International Organization(s): [max of 2]', and 'Personal funds:'. Each category has a dropdown menu with 'OTHER' selected and a corresponding text box for the organization name and a dollar amount field. The amounts are \$ 15000, \$ 8000, and \$ 5000 respectively. A 'Submit' button is visible at the bottom right.

Category	Organization Name	Amount
U.S. Government Agency(ies)	Health Institute of America	\$ 15000
International Organization(s)	WORLD HEALTH ORGANIZATION	\$ 8000
Personal funds	European Research Institute	\$ 5000



Change of Category Request

When funding for an EV is provided by organizations that are not identified elsewhere on the screen, the name of the organization(s) must be entered in the text box associated with the “**All other organizations providing support**” field. The names and amounts of funding will print on the Form DS-2019.

OTHER \$ 5000
If **OTHER** is selected, enter the name of the Organization or Agency below.
European Research Institute

The Exchange Visitor's Government: \$
The Binational Commission of the Exchange Visitor's Country: \$

All other organizations providing support: \$ 7500
Enter names of other organizations below.
ABC Organization (5000) DEF Agency (2500)
Personal funds: \$

Submit Reset Values Cancel

07/06/2006 (Thursday)



Transfer—212(e) Information

If an EV is subject to the Two-Year Home-Country Physical-Presence requirement, the 212(e) indicator on the record will transfer with the EV.

Note: Existing records that lost the indicator when the EV transferred will be corrected.

U.S. Immigration and Customs Enforcement **ICE** **Student & Exchange Visitor Information System** **SEVIS**

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Exchange Visitor Information

Actions:
[Edit DS-2019](#)

Personal Information	Status Information
SEVIS ID: N0000105366	Status: TRANSFERRED
Family Name: Domenico	Date of Last Status Change: 07/07/2009
First Name: Andrea	212(e): Government Financing
Middle Name:	
Suffix:	
Gender: FEMALE	
Date of Birth: 06/21/1960	
City of Birth: Naples	
Country of Birth: ITALY	
Country of Citizenship: ITALY	
Country of Legal Permanent Residence: ITALY	
Social Security Number:	
Driver's License Number:	
Driver's License Issue State:	
Individual Taxpayer ID Number:	
Position:	
Active/Initial Dependent Count: 0	

Program Information
Program Number: G-7-00932
Program Sponsor: Research Center
Category: RESEARCH SCHOLAR
Subject/Field Description:
Subject/Field Remarks:

Program Dates
Initial Program Begin Date: 07/06/2006
IAP-66 Number:
Program Begin Date: 07/06/2006
Program End Date: 07/09/2009
Reinstatement Program Begin Date:
Previous Program End Date:
Effective Date of Transfer:
Effective Date of Completion:
Completion Reason:
Completion Remarks:
Effective Date of Termination:
Termination Reason:
Termination Remarks:

Address
Current U.S. Address:
Address 1:
Address 2:
City:
State:
Zip Code:
Foreign Address:
Address 1:
Address 2:
City:
Country:
State/Territory:

I-901 SEVIS Fee Payment Information
Payment Type:



Professor and Research Scholar Information

The following slides address additional changes to the system for the new Professor and Research Scholar regulations. The enhancements include:

- Addition of a new program number serial (“G-7”) for the new Department of State Professor and Research Scholar regulations (22 CFR 62.20, published in the Federal Register on May 19, 2005)
- Changes to the Maximum Duration of Participation rules
- Changes to Transfer rules
- Removal of an alert for Professor and Research Scholar Exchange Visitors nearing the end of program

Note: A Power Point presentation specifically for G-7 programs will be posted on the Exchange Visitor Program web site at a later date.



New Type of Program: G-7

Programs that are sponsored by the “**Federally Funded National Research and Development Center**” or a “**U.S. Federal Laboratory**” will be assigned a program number that begins with the G-7 program serial by the Department of State at the time of designation.

G-7 programs will be designated to sponsor EVs in the Professor and/or Research Scholar categories only.

The screenshot shows the SEVIS interface for a Research Center program. The header includes the U.S. Immigration and Customs Enforcement logo and the text "Student & Exchange Visitor Information System". The main content area displays the following details:

- Program Number:** G-7-00932 (circled in red)
- Name of Sponsoring Organization:** Research Center
- Business Address:** 9000 Center Drive
- Mailing Address:** Washington, DC 20001
- Approved Categories:** Professor, Research Scholar (circled in red)
- Approved Occupational Categories:** (empty)
- Number of DS-2019 forms from the Most Recent Allotment:** 25
- Number of DS-2019 Forms Remaining:** 14
- Date of Original Designation:** 05/15/2006
- Date of Most Recent Redesignation:** 05/15/2006
- Annual Reporting Cycle:** (empty)

On the left side, there is a list of actions: [Amendment](#), [Redesignation](#), [Change Program Sponsor Name](#), [Request Allotment of DS-2019](#), [Request Brochures](#), [Cancel Program](#), [Pending Requests](#), [Register for Batch Processing](#), and [Edit](#).



Maximum Duration of Participation Rules

The maximum duration of participation for the Professor and Research Scholar categories has changed from 42 months (36 months with a 6 month discretionary extension) to 60 months (5 years).

The 5-year maximum applies to **all** Professor and Research Scholar participants.

60 months

5 years



Transfer—Professor or Research Scholar

Professor and Research Scholar EVs can transfer **into** a G-7 program. For example, an EV in a program with a program serial of P-1 may transfer into a G-7 program.

However, an EV in a program that has a program serial of G-7 may **only** transfer to another G-7 program.

Exchange Visitor Information

Personal Information	Status Information
SEVIS ID: N0000105366	Status: TRANSFERRED
Family Name: Domenico	Date of Last Status Change: 07/07/2006
First Name: Andrea	212(e): Government Financing
Middle Name:	
Suffix:	
Gender: FEMALE	
Date of Birth: 06/21/1960	
City of Birth: Naples	
Country of Birth: ITALY	
Country of Citizenship: ITALY	
Country of Legal Permanent Residence: ITALY	
Social Security Number:	
Driver's License Number:	
Driver's License Issue State:	
Taxpayer Identification Number:	

Program Information

Program Number: P-1-00468
Program Sponsor: University of Florida Institute
Category: RESEARCH SCHOLAR
Subject/Field Description: Endocrinology (NEW)
Subject/Field Remarks: Test

Exchange Visitor Information

Personal Information	Status Information
SEVIS ID: N0000105366	Status: ACTIVE
Family Name: Domenico	Date of Last Status Change: 07/17/2006
First Name: Andrea	212(e): Government Financing
Middle Name:	
Suffix:	
Gender: FEMALE	
Date of Birth: 06/21/1960	
City of Birth: Naples	
Country of Birth: ITALY	
Country of Citizenship: ITALY	
Country of Legal Permanent Residence: ITALY	
Social Security Number:	
Driver's License Number:	
Driver's License Issue State:	
Taxpayer Identification Number:	

Program Information

Program Number: G-7-00932
Program Sponsor: University of Florida Center
Category: RESEARCH SCHOLAR
Subject/Field Description: Endocrinology (NEW)
Subject/Field Remarks: N/A

Program Dates

Initial Program Begin Date: 07/06/2006
Initial Program End Date: 07/06/2006



Alert—EV Nearing End of Program: All EVs

The 90-day alert for Professor and Research Scholar EVs has been removed. However, the existing 60-day alert will include all EVs, including Professor and Research Scholar EVs, at the appropriate time.

For example, a Professor in a P-1 program has a program length of 3 years. Sixty days prior to the program end date, his/her name will display on the **Exchange Visitor(s) Nearing the Program End Date in 60 Days or Less** alert list.

The following alerts deserve your attention:

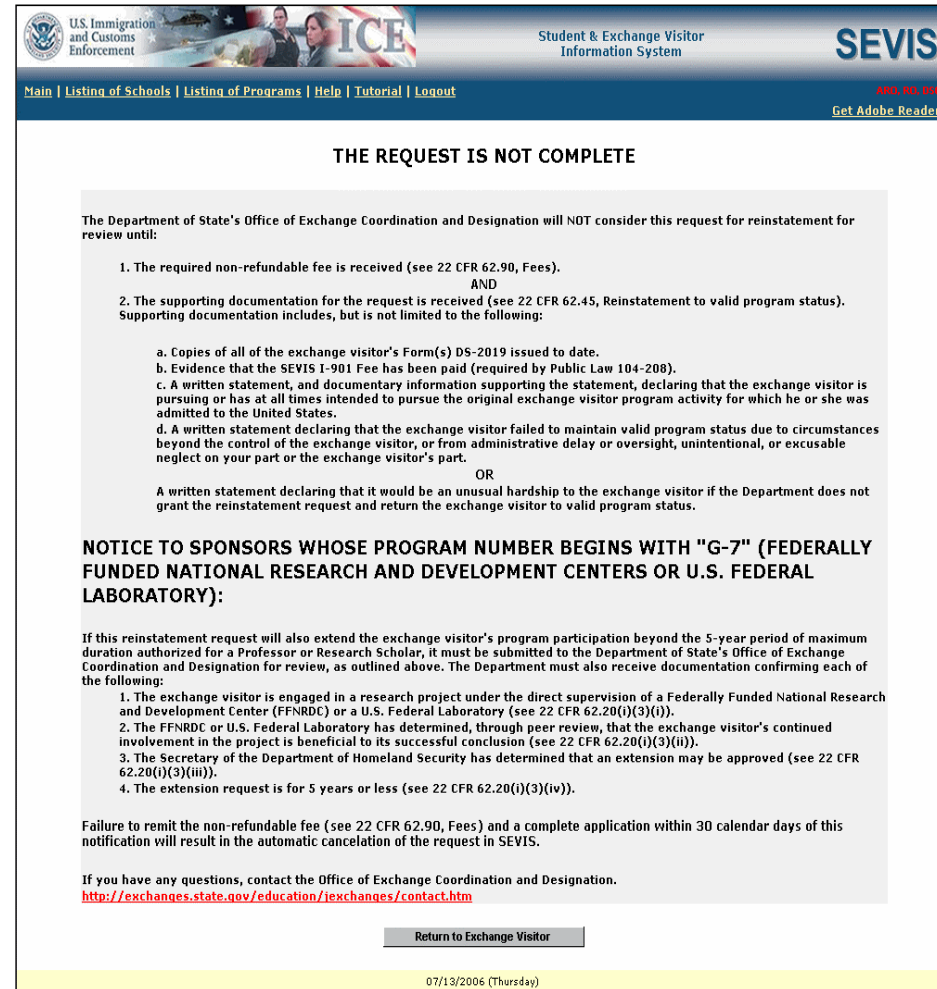
You have **1 Exchange Visitor(s) Nearing the Program End Date in 60 Days or Less**

You have **4 Exchange Visitor(s) 15 Days Beyond Program Start Date**



Reinstatement Request

When submitting a Reinstatement request for an EV whose SEVIS status is Inactive, a message displays stating that the request is not complete. It lists the materials that **must** be submitted to DoS before the request will be processed.



The screenshot shows the SEVIS (Student & Exchange Visitor Information System) website. The header includes the U.S. Immigration and Customs Enforcement logo, the ICE logo, and the SEVIS logo. Navigation links include 'Main', 'Listing of Schools', 'Listing of Programs', 'Help', 'Tutorial', and 'Logout'. The main content area displays the message: 'THE REQUEST IS NOT COMPLETE'. Below this, it states that the Department of State's Office of Exchange Coordination and Designation will NOT consider the request for reinstatement for review until certain conditions are met. These conditions are listed in two columns: 'AND' and 'OR'. The 'AND' column lists four items (a-d), and the 'OR' column lists one item. Below this, there is a section titled 'NOTICE TO SPONSORS WHOSE PROGRAM NUMBER BEGINS WITH "G-7" (FEDERALLY FUNDED NATIONAL RESEARCH AND DEVELOPMENT CENTERS OR U.S. FEDERAL LABORATORY):'. This section explains that if the reinstatement request will also extend the exchange visitor's program participation beyond the 5-year period of maximum duration authorized for a Professor or Research Scholar, it must be submitted to the Department of State's Office of Exchange Coordination and Designation for review, as outlined above. The Department must also receive documentation confirming each of the following: 1. The exchange visitor is engaged in a research project under the direct supervision of a Federally Funded National Research and Development Center (FFNRDC) or a U.S. Federal Laboratory (see 22 CFR 62.20(i)(3)(i)). 2. The FFNRDC or U.S. Federal Laboratory has determined, through peer review, that the exchange visitor's continued involvement in the project is beneficial to its successful conclusion (see 22 CFR 62.20(i)(3)(ii)). 3. The Secretary of the Department of Homeland Security has determined that an extension may be approved (see 22 CFR 62.20(i)(3)(iii)). 4. The extension request is for 5 years or less (see 22 CFR 62.20(i)(3)(iv)). Failure to remit the non-refundable fee (see 22 CFR 62.90, Fees) and a complete application within 30 calendar days of this notification will result in the automatic cancellation of the request in SEVIS. If you have any questions, contact the Office of Exchange Coordination and Designation. A link is provided: <http://exchanges.state.gov/education/iechanges/contact.htm>. At the bottom of the message area, there is a button labeled 'Return to Exchange Visitor'. The footer of the page shows the date '07/13/2006 (Thursday)'.



Additional Enhancements

The next slides address the enhancements that have been made to the following:

- Alert indicator on the *Main* screen
- Annual Report alert
- Number of active EVs and dependents that displays on the *Program Information* screen



Alert Indicator Display

The ***Alert** indicator on the *Main* screen will only display when an alert exists for a program. ROs and AROs should view and process the alerts regularly.

Listing of Programs
* Indicates an alert for that program

Name of Program	Location (City/State)	Status	Role	Commands
International School of Taxidermy	Doeville, VT	PROGRAM ACTIVE	ARO	Search New Exchange Visitor * Alerts E-Lists Reports
Sunnydale School	Sunnydale, DC	PROGRAM ACTIVE	RO	Search New Exchange Visitor E-Lists Reports
Whispering Pines Institute	FAIRFAX, VA	PROGRAM ACTIVE	RO	Search New Exchange Visitor * Alerts E-Lists Reports

Note: SEVIS does not send email notification for alerts.



Annual Report Alert

The Annual Report alert will display 30 days prior to the date the report is due to the Department of State (DoS). It will display for 30 days beginning on the second day of the month that the report is due to DoS.

The screenshot displays the SEVIS (Student & Exchange Visitor Information System) interface. At the top, it shows the U.S. Immigration and Customs Enforcement logo and the ICE logo. The page title is "Student & Exchange Visitor Information System". Below the header, there are navigation links: "Main | Listing of Schools | Listing of Programs | Help | Tutorial | Logout". The main content area shows the school name "Whispering Pines Institute" and its "Program Number: P-1-00468". Underneath, it says "Alerts for Whispering Pines Institute". A blue banner contains the text "The following alerts deserve your attention:". Below this, a red circle highlights the alert "Annual Report Due in 30 Days or Less". A red arrow points from this alert to the text "Annual Report Due Alert" located below the screenshot. The alert also states "You have 10 Exchange Visitor(s) Nearing the Program End Date in 60 Days or Less". A yellow bar at the bottom of the alert section shows the date "07/06/2006 (Thursday)".



Annual Report Due Date

The Annual Reporting Cycle displays on the *Program Information* screen.

The due dates are:

Academic Year ends: June 30
Report due to DoS: July 31

Calendar Year ends: December 31
Report due to DoS: January 31

Fiscal Year ends: September 30
Report due to DoS: October 31

The screenshot shows the SEVIS interface for Whispering Pines Institute. The header includes the ICE logo and the text 'Student & Exchange Visitor Information System' and 'SEVIS'. Navigation links for 'Programs', 'Help', 'Tutorial', and 'Logout' are visible. The main content area displays the following information:

- Whispering Pines Institute**
- Program Number: P-1-00468
- Name of Sponsoring Organization: **Whispering Pines Institute**
- Business Address: 10098 Manhattan Avenue
- Mailing Address: FAIRFAX, VA 20108 - 0001
10098 Manhattan Avenue #1
FAIRFAX, VA 20108 - 0001
- Approved Categories: Professor, International Visitor, Research Scholar, Specialist
- Approved Occupational Categories:
- Number of DS-2019 forms from the Most Recent Allotment: 100
- Number of DS-2019 Forms Remaining: 14
- Date of Original Designation: 07/18/2005
- Date of Most Recent Redesignation: 07/09/2006
- Annual Reporting Cycle: ACADEMIC** (highlighted with a red oval)
- Number of Active J1 Exchange Visitors: 100
- Number of Active J2 Exchange Visitors: 9

Title	Telephone Number	Fax Number	Email Address	Role
Dean of Students	111-222-3333		Dave.Derki@wpi.edu	RO
Dean of Students	111-222-3333		JT.Friday@wpi.edu	ARO
Assistant Dean of Students	111-222-3333		Ann.Kelly@wpi.edu	ARO

The footer of the page shows the date: 07/06/2006 (Thursday).



Active Exchange Visitor Count

The *Program Information* screen has been modified to reflect the true number of EVs and dependents whose SEVIS status is Active at the time the screen is being viewed.

Whispering Pines Institute

Program Number: **P-1-00468**

Name of Sponsoring Organization: **Whispering Pines Institute**

Business Address: **10098 Manhattan Avenue**

Mailing Address: **FAIRFAX, VA 20108 - 0001**
10098 Manhattan Avenue
#1
FAIRFAX, VA 20108 - 0001

Approved Categories: **Professor, International Visitor, Government Visitor, Research Scholar, Specialist**

Approved Occupational Categories:

Number of DS-2019 forms from the Most Recent Allotment: **100**

Number of DS-2019 Forms Remaining: **14**

Date of Original Designation: **07/18/2005**

Date of Most Recent Redesignation: **07/09/2006**

Annual Reporting Cycle: **ACADEMIC**

Number of Active J1 Exchange Visitors: 180

Number of Active J2 Exchange Visitors: **9**

Official Information

Official Name	Title	Telephone Number	Fax Number	Email Address	Role
Dave Derkie	Dean of Students	111-222-3333		Dave.Derkie@wpi.edu	RO
IT	Dean of Students	111-222-3333		IT@wpi.edu	ARO
	Assistant Dean of Students	111-222-3333			ARO



User Manuals and Online Help

The user manuals and online help have been updated to reflect the changes addressed in this slide presentation. The user manuals will be posted to the Exchange Visitor Program web site on November 3, 2006.

<http://exchanges.state.gov/education/jexchanges/about/sevis.htm>

