



U.S. DEPARTMENT *of* STATE

# Student and Exchange Visitor Information System

Exchange Visitor Program (J-visa)

Release 5.7

June 19, 2007

# Objectives

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**This presentation is an overview of the changes that will be implemented in SEVIS Release 5.7, which include the following:**

- New Intern category
- Form DS-7002
- Changes to the Trainee category
- Trainee and Intern Occupational Categories
- Message Board
- Country Code Updates for Batch



# New Trainee and Intern Regulations

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**The Department of State is revising its regulations at 22 CFR § 62.22 (Trainees) to eliminate the “non-specialty occupations” and “specialty occupations,” establish a new Intern category, and modify the selection criteria for participation in a training program.**

**The new regulations will require sponsors to screen, vet, and enter into written agreements with third parties who assist them in recruiting, selecting, screening, orienting, placing, training, or evaluating foreign nationals who participate in training and internship programs.**



# Form DS-7002

## Training/Internship Placement Plan (T/IPP)

- Sponsors must fully complete and obtain requisite signatures for a Form DS-7002 for each trainee and intern prior to issuing a Form DS-2019.
- Sponsors must provide each signatory an executed copy of the Form DS-7002. Upon request, trainees and interns must present their fully executed Form DS-7002 to a Consular Official during their visa interview.
- A copy of the Form DS-7002 can be obtained at:  
<http://www.state.gov/documents/organization/84240.pdf>



The image shows two versions of Form DS-7002, "Trainee/Internship Placement Plan". The larger form on the right is the main document, titled "U.S. Department of State FORM Approved No. 4000" and "Revision Date 08-08-08". It contains several sections for completion, including "PERSONAL INFORMATION", "TRAINING/INTERNSHIP INFORMATION", "PARTICIPANT INFORMATION", "SITE OF ACTIVITY INFORMATION", and "CONTRACT AGREEMENT". The smaller form on the left is a "TRAINEE/INTERNSHIP" form, which is a simplified version of the main form.



# New Intern Program

**Intern Program**—a structured and guided work-based learning program, set forth in an individualized Form DS-7002, Training/Internship Placement Plan (T/IPP), that:

- Reinforces a student's or recent graduate's academic study,
- Recognizes the need for work-based experience,
- Provides on-the-job exposure to American techniques, methodologies, and expertise, and
- Enhances the intern's knowledge of American culture and society

The image shows two versions of Form DS-7002, Training/Internship Placement Plan (T/IPP). The larger form on the right is the main document, titled "U.S. Department of State" and "TRAINING/INTERNSHIP PLACEMENT PLAN". It includes a Privacy Act Notice, checkboxes for "Student" and "Intern", and sections for "PARTICIPANT INFORMATION", "SITE OF ACTIVITY INFORMATION", and "CONTRACT AGREEMENT". The smaller form on the left is a "TRAINING CENTER" form, which is a simplified version of the main form.



# Definition of an Intern

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**Intern—a foreign national who:**

1. Is either currently enrolled in and pursuing studies at a degree- or certificate-granting post-secondary academic institution outside the United States or graduated from such an institution no more than 12 months prior to his or her exchange visitor program begin date, *and*
2. Enters the United States to participate in a structured and guided work-based internship program in his or her specific academic field.



# Trainee Category

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The regulation contained in 22 CFR § 62.22 is being *amended* to eliminate “Trainee Specialty” and “Trainee Non-specialty” categories.

Sponsors currently designated to conduct Specialty and/or Non-specialty Trainee programs can continue to conduct their programs without interruption until further notice from the Department of State. The designation of these programs will eventually be changed and replaced with either the “Trainee” or “Intern” category. Any new designation applications will be for the categories of Trainee or Intern only.

*Guidance for these categories of exchange will be provided to designated sponsors by the Department of State.*



# Trainee Program

**Trainee Program**—a structured and guided work-based learning program, set forth in an individualized Training/Internship Placement Plan (T/IPP) (Form DS-7002), that:

- Enhances a trainee's understanding of American culture and society and his/her occupational field through exposure to American techniques, methodologies, and expertise.

The image shows two forms. The one on the left is a 'TRAINEE CENTER' form, which includes fields for 'NAME OF OFFICE', 'ADDRESS', 'CITY', 'STATE', and 'ZIP'. The one on the right is the 'U.S. Department of State TRAINING/INTERNSHIP PLACEMENT PLAN' (Form DS-7002). It includes sections for 'Privacy Act Notice', 'Checklist' (with checkboxes for 'Trainee' and 'Intern'), 'PARTICIPANT INFORMATION' (with fields for 'Name', 'Title', 'Organization', 'Address', 'City', 'State', 'Country'), 'SITE OF ACTIVITY INFORMATION' (with fields for 'Name', 'Address', 'City', 'State', 'Country'), 'Contract Agreement' (with checkboxes for 'Yes' and 'No'), and a 'NOTE' at the bottom.





# Definition of a Trainee

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**Trainee—a foreign national who:**

1. Has either a degree or professional certificate from a foreign post-secondary academic institution and at least one year of prior related work experience in his/her occupational field acquired outside the United States, or five years of work experience outside the United States in his/her occupational field  
*and*
2. Enters the United States to participate in a structured and guided work-based training program in his/her specific occupational field.



# Trainee and Intern Occupational Categories

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**When programs are designated for the new “Trainee” or “Intern” categories, they will also be designated for at least one specific occupational category:**

- Agriculture, Forestry, and Fishing
- Arts and Culture
- Aviation
- Construction and Building Trades
- Education, Social Sciences, Library Science, Counseling, and Social Services
- Health Related Occupations
- Hospitality and Tourism (new)
- Information Media and Communications
- Management, Business, Commerce, and Finance
- Public Administration and Law
- The Sciences, Engineering, Architecture, Mathematics, and Industrial Occupations.



# Trainee and Intern Occupational Categories

When creating a record for a potential exchange visitor participant in a Trainee or Intern category, an occupational category will be required. The occupational categories available to the sponsor will be dependent on those authorized at the time of designation.

The screenshot displays the SEVIS interface for an Exchange Visitor Information record. The record is for a student with the following details:

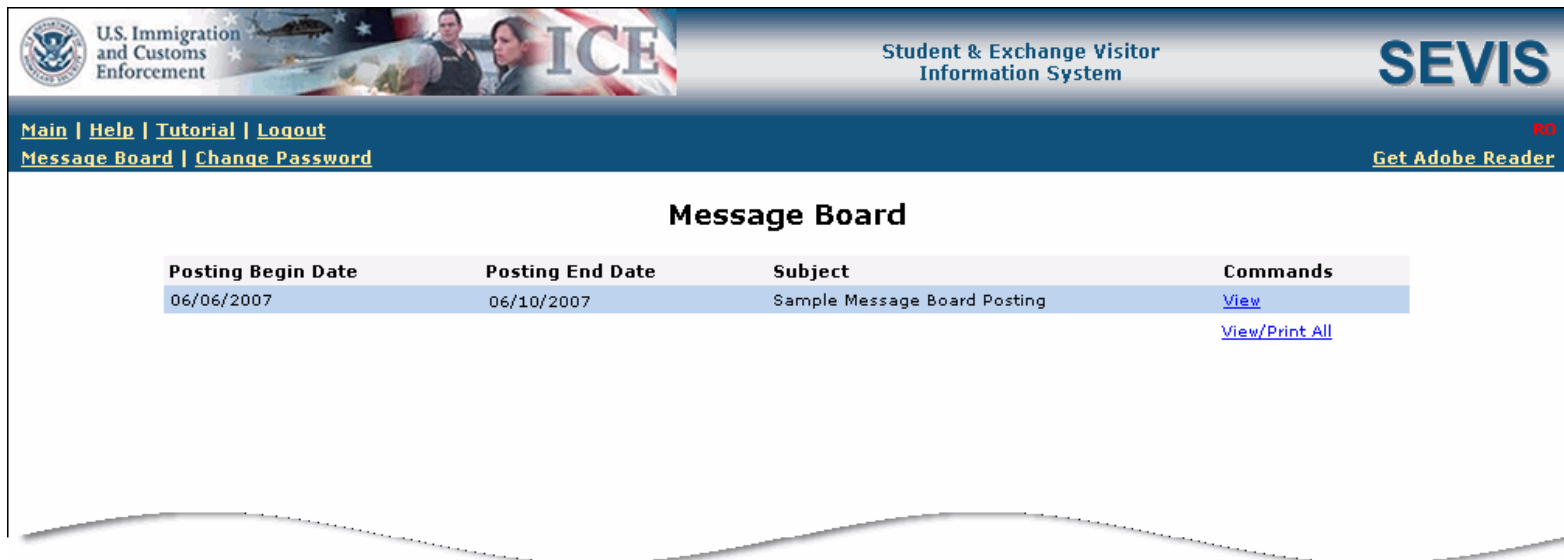
- Personal Information:** SEVIS ID: N0000145815, Family Name: Wang, First Name: Sun, Middle Name: Suffix: Gender: FEMALE, Date of Birth: 09/21/1980, City of Birth: Beijing, Country of Birth: CHINA, Country of Citizenship: CHINA, Country of Legal Permanent Residence: CHINA, Social Security Number: Driver's License Number: Driver's License Issue State: Individual Taxpayer ID Number: 214 - UNIVERSITY GRADUATE STUDENTS, Active/Initial Dependent Count: 0.
- Status Information:** Status: ACTIVE, Date of Last Status Change: 04/23/2007, 212(e): Government Financing.
- Program Information:** Program Number: P-1-01634, Program Sponsor: Hansel University, Information Technology Department, Category: INTERN, Occupational Category: Education, Social Sciences, Library Science, Counseling and Social Services, Subject/Field Description: Computer and Information Systems Security (NEW), Subject/Field Remarks: None.
- Program Dates:** Initial Program Begin Date: IAP-66 Number: Program Begin Date: 04/25/2007, Program End Date: 12/31/2007, Reinstatement Program Begin Date: Previous Program End Date: Effective Date of Transfer: Effective Date of Completion: Completion Reason: Completion Remarks: Effective Date of Termination: Termination Reason: Termination Remarks:
- Address:** Current U.S. Address: Address 1: 9765 Valley Drive, Address 2: City: Nottingham, State: VERMONT, Zip Code: 20001. Foreign Address: Address 1: Address 2: City: Country: Province/Territory: Postal Code:
- Transfer:** SEVIS to SEVIS Transfer.

The 'Program Information' section is highlighted with a red box in the original image.



# Message Board

A message board is being added to SEVIS to enable the Department of Homeland Security (DHS) and Department of State (DoS) to broadcast messages to users. The *Message Board* screen will only display if there are current message postings for the user. This feature will be available in SEVIS real-time interactive (RTI) only. Batch users will need to log into SEVIS RTI to access this feature.

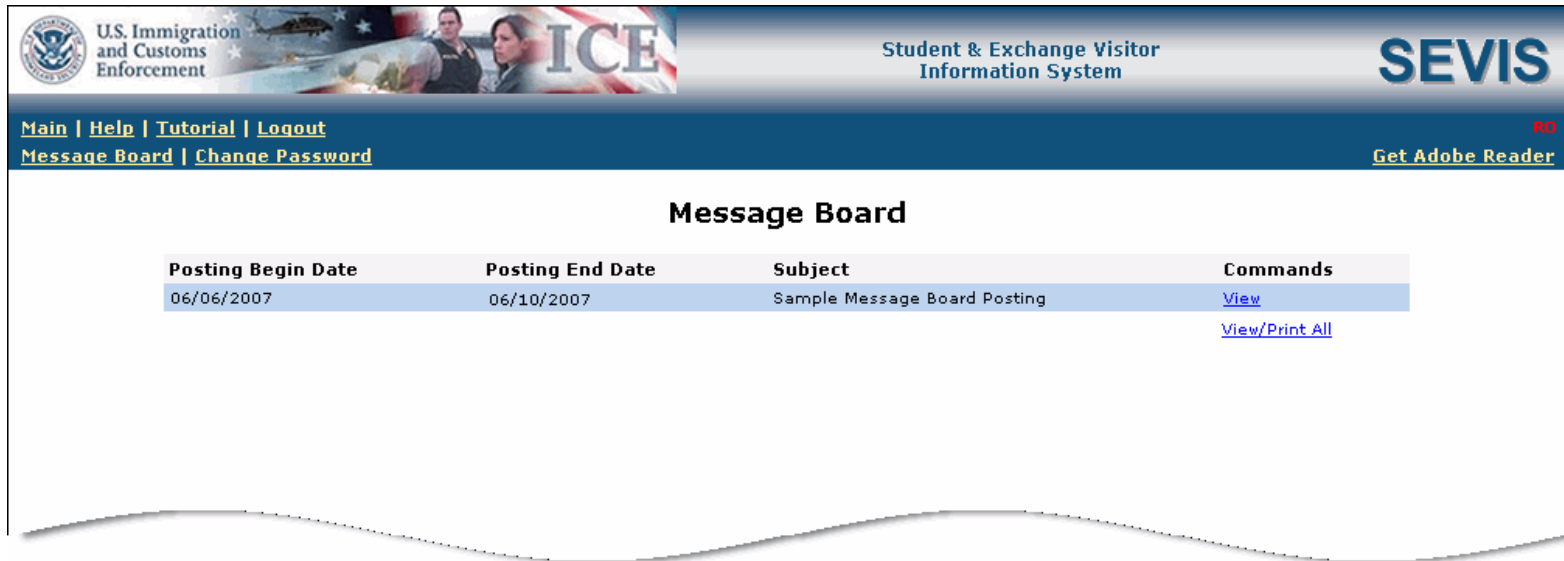


Posting Begin Date	Posting End Date	Subject	Commands
06/06/2007	06/10/2007	Sample Message Board Posting	<a href="#">View</a> <a href="#">View/Print All</a>



# Message Board—View Messages

Users will be able to view and print messages. To view a message, users can either click the View link to the right of a specific message or click the View/Print All link.



Posting Begin Date	Posting End Date	Subject	Commands
06/06/2007	06/10/2007	Sample Message Board Posting	<a href="#">View</a> <a href="#">View/Print All</a>



# Message Board—System Message

U.S. Immigration and Customs Enforcement ICE Student & Exchange Visitor Information System SEVIS

Main | Help | Tutorial | Logout  
**Message Board** | Change Password no  
Get Adobe Reader

### System Message

Posting Begin Date:	06/06/2007
Posting End Date:	06/10/2007
Subject:	Sample Message Board Posting
Roles:	Program Users
Message:	This is an example of a message board posting. Important information will be distributed to users using the Message Board.
Attachment:	

[Return](#)

**New Link**

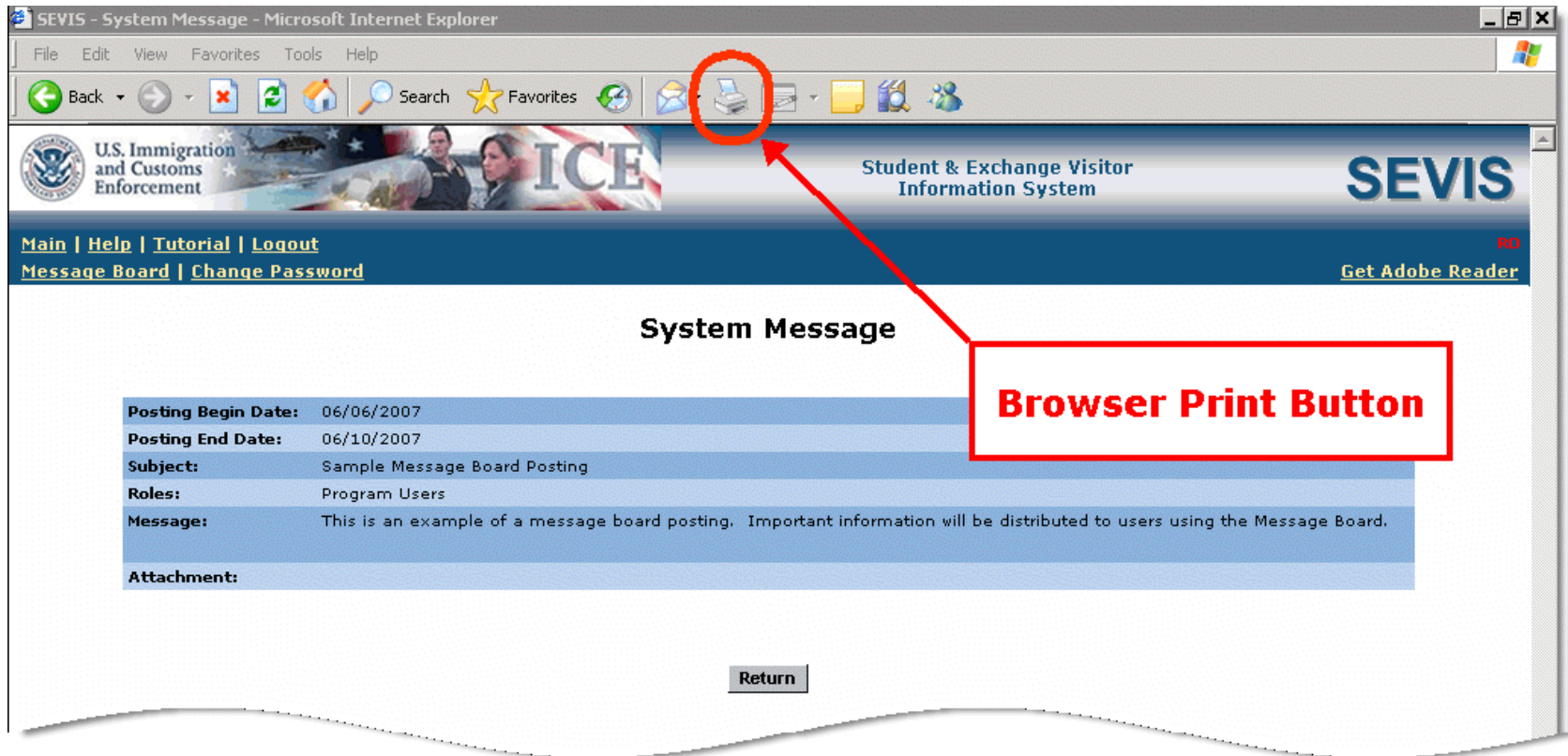
**Posting End Date**

The Message Board will also be available at any time by clicking the Message Board link on the navigation bar. Messages will be removed from the Message Board automatically when the posting end date is reached.



# Message Board—Print Messages

The browser print feature will be used to print messages.



SEVIS - System Message - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail

U.S. Immigration and Customs Enforcement ICE Student & Exchange Visitor Information System SEVIS

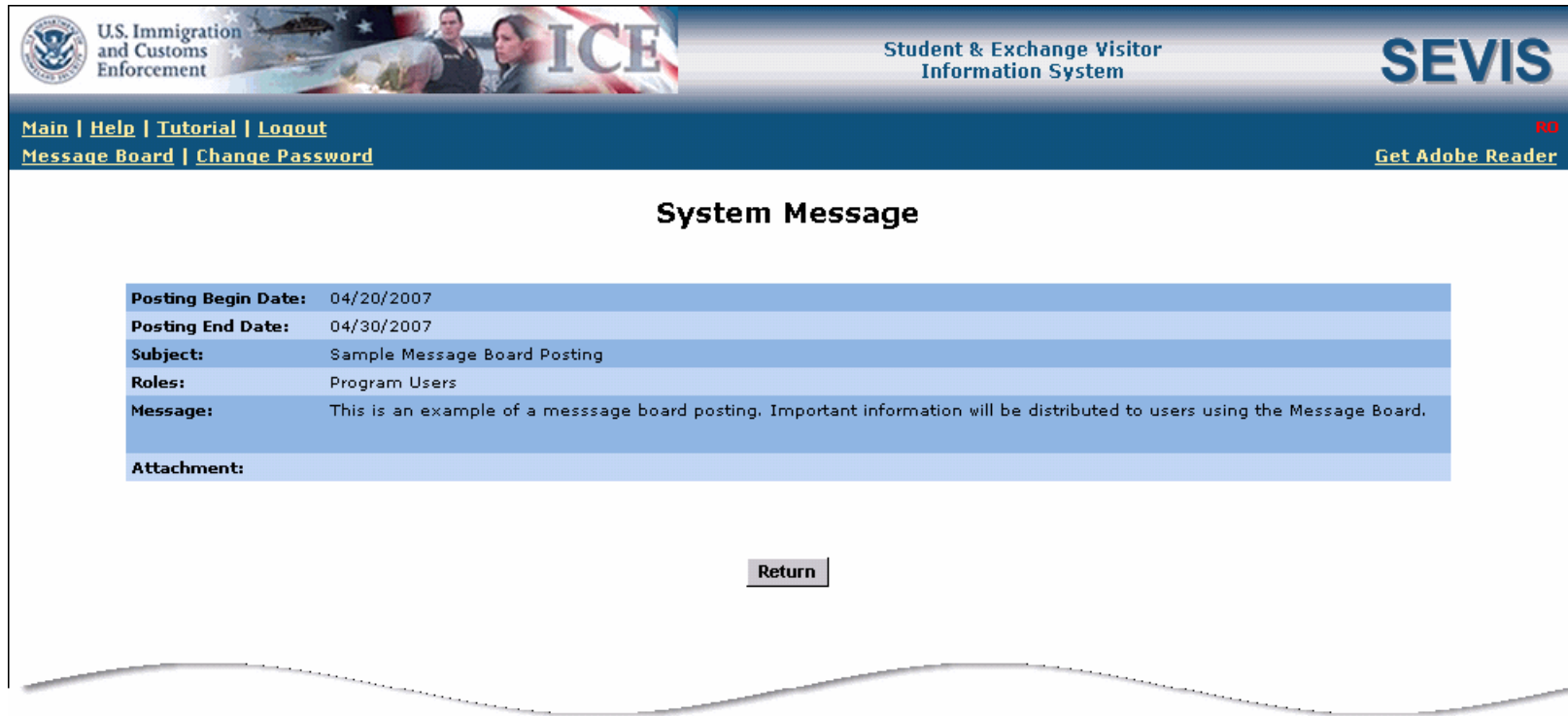
Main | Help | Tutorial | Logout  
Message Board | Change Password RO Get Adobe Reader

### System Message

<b>Posting Begin Date:</b>	06/06/2007
<b>Posting End Date:</b>	06/10/2007
<b>Subject:</b>	Sample Message Board Posting
<b>Roles:</b>	Program Users
<b>Message:</b>	This is an example of a message board posting. Important information will be distributed to users using the Message Board.
<b>Attachment:</b>	



# Exit the Message Board



The screenshot shows the SEVIS (Student & Exchange Visitor Information System) interface. At the top left is the U.S. Immigration and Customs Enforcement (ICE) logo. The top right features the SEVIS logo and the text "Student & Exchange Visitor Information System". Below the logo is a navigation bar with links: [Main](#), [Help](#), [Tutorial](#), [Logout](#), [Message Board](#), and [Change Password](#). On the far right of the navigation bar, there is a red "RO" icon and a link to [Get Adobe Reader](#). The main content area is titled "System Message" and contains a message box with the following details:

<b>Posting Begin Date:</b>	04/20/2007
<b>Posting End Date:</b>	04/30/2007
<b>Subject:</b>	Sample Message Board Posting
<b>Roles:</b>	Program Users
<b>Message:</b>	This is an example of a message board posting. Important information will be distributed to users using the Message Board.
<b>Attachment:</b>	

At the bottom of the message box, there is a "Return" button.

**When finished viewing the Message Board, users will click any link on the navigation bar to continue using SEVIS.**





# Country Code Updates for Batch Users

The Batch Birth Country Codes and Citizenship/Residence Country Codes lookup tables will be modified per a National Geo-Spatial Intelligence Agency's Federal Information Processing Standards (FIPS) 10-4 Change Notice. These modifications will make Batch consistent with the current SEVIS Real-Time Interactive (RTI) Country of Birth, Country of Citizenship, Country of Legal Permanent Residence, and Foreign Address Country lists.

First, two new countries will be added to the Batch Birth Country Codes and Citizenship/Residence Country Codes lookup tables.

Country Code	Country Description
MJ	Montenegro
RB	Serbia



# Country Code Updates for Batch Users

Second, two countries will be closed (i.e., will only be listed in the Batch Birth Country lookup table).

Country Code	Country Description
BZ	Germany, Berlin
YI	Serbia and Montenegro

Lastly, three current countries will have their descriptions changed in the Batch Birth Country Codes and Citizenship/Residence Country Codes lookup tables.

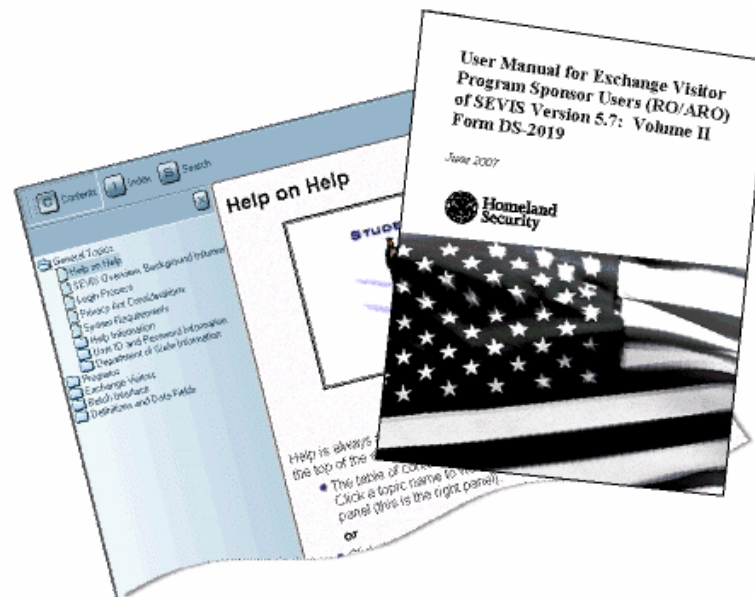
Country Code	Old Country Description	New Country Description
MK	Republic of Macedonia	Macedonia
MW	Montenegro	Montenegro (Prior to 2001)
SR	Serbia	Serbia (Prior to 2001)



# User Manuals and Online Help

The user manuals and online help are being updated to reflect the changes addressed in this presentation. The user manuals will be posted to the Exchange Visitor Program web site when Release 5.7 goes into production.

<http://exchanges.state.gov/education/jexchanges/about/sevis.htm>



# Summary

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**This presentation covered the following changes that are being implemented in SEVIS Release 5.7:**

- New Intern category
- Form DS-7002
- Changes to the Trainee category
- Trainee and Intern Occupational Categories
- Message Board
- Country Code Updates for Batch

