

**UNITED STATES COURT OF APPEALS FOR VETERANS CLAIMS**  
**625 Indiana Avenue, N.W., Suite 900**  
**Washington, D.C. 20004**

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**POSITION VACANCY ANNOUNCEMENT**

**Announcement No.:** 08-16

**Issuing Date:** October 22, 2008

**Closing Date:** Until filled

**Position:** Judicial Law Clerk to Judge Lawrence B. Hagel – Clerkship commences in Fall 2009.  
Court Schedule: CS-11/12/13 (equivalent GS-11/12/13)

**Conditions of Employment:** A background security investigation will be required for all new hires. Appointment will be subject to the applicant's successful completion of fingerprinting and a background security investigation with favorable adjudication. Failure to meet these requirements will be grounds for termination.

**This appointment is made without regard to Title 5 governing appointments in the competitive service. All appointments are Excepted Service.**

**Area of Consideration:** Nationwide

**Qualification Requirements:** An applicant, at the time of his or her appointment as a law clerk, must be a U.S. citizen and must have graduated from a law school on the approved list of the American Bar Association or that of the Association of American Law Schools (or merely be awaiting conferment of a degree after having completed all law school studies).

**Position Grade Levels:** Depending on education, bar membership, and legal work experience, applicants may qualify at entry for grade levels between CS 11 and CS 13. Current salary range including Washington-Baltimore Locality Pay, as of issuing date, is: CS 11 (\$52,979-75,669); CS 12 (\$69,764-\$90,698); and CS 13 (\$82,961-\$107,854).

**Legal Work Experience:** Legal work experience for this position means progressively responsible experience in the practice of law, in legal research, legal administration, or equivalent experience received after graduation from law school. Major or substantial legal activities while in military service may be credited, on a month-for-month basis, whether before or after graduation, but not to exceed one year if before graduation. In order to be appointed or promoted to the grade of CS-13, the applicant must have three years of legal work experience, one of which must be as a law clerk to a federal judge.

**Exceptional Educational Accomplishments as Substitutions for Legal Work Experience:** Demonstrated exceptional proficiency in legal studies, or in clinical or moot court programs may, in the discretion of the appointing judge, be considered the equivalent of one year of legal work experience.

Examples of qualifying educational substitutions are:

1. Standing within the upper third of your law school; or
2. Experience on the editorial board of one of your law school's law reviews or journals; or
3. Graduation from an LLM program at a law school on the approved list of the American Bar Association or that of the Association of American Law Schools; or
4. Experience as a law clerk to a state or local judge or law clerk experience on a continuous basis (either full or part time) in a private firm while attending law school.

**Instructions for Applying:** Your application **must include** the following materials:

1. A resume (which includes citizenship status) or a completed OF 612;
2. A completed OF 306 (Declaration for Federal Employment);
3. Your law school, undergraduate, and (if applicable) graduate transcripts;
4. Evidence of your law school class rank;
5. A self-edited legal writing sample; and
6. Three non-family member references (at least two of which must be law related).

A copy of the OF 612 is available at [www.vetapp.gov/of612.pdf](http://www.vetapp.gov/of612.pdf), and a copy of the OF 306 is available at [www.vetapp.gov/of306.pdf](http://www.vetapp.gov/of306.pdf). Both forms can also be obtained by contacting Ramona Garcia at (202) 501-5988.

Submit your application packet to:

Judge Lawrence B. Hagel  
ATTN: Ms. Dawn Loyd  
625 Indiana Avenue, N.W., Suite 900  
Washington, D.C. 20004

*The United States Court of Appeals for Veterans Claims is an equal opportunity employer. All applicants will receive consideration without regard to race, color, age, sex, religion, marital status, national origin, or disability.*