Internet Assisted Review CDR

Friday, August 2, 2002
NGIT Large Conference Room

Attendees

Daniel Fox, NGIT
Adam Levy, NGIT
Alex Efendiev, NGIT
Mikhail Sukhenko, NGIT
Vish Kaliappan, Global Solutions
Vanessa Grandy, Z-Tech
Dan Hall, Z-Tech
Silvia Dutcher, Mitretek
Glenn Cooley, Mitretek
JJ Maurer, Ekagra

Tracy Soto, OER
Scarlett Gibb, OER
Eileen Bradley, CSR
Sherry Zucker, OER
Tracey David, CSR
Roberta Binder, NIAID
Brain Wojcik, NCI
Neal Musto, NIDDK
William Williford, OER

The table below summarizes comments about the artifacts reviewed at the meeting:

Artifact	Issues	Assigned To
Scope Document	Add reference to IAR integration with PPF, SPO and eRA Registration	Tracy Soto
IAR Process Flow	Correct Spelling	Daniel Fox
List of Meetings UC	User Support Access to List of Meetings: We need an Additional Role for IAR User—"Help Desk" or "NIH Admin Role" of some kind. If user has that role, then list of meetings screen displays all meetings that are open in IAR and User has SRA Privileges. This means we need to enhance the List of Meetings use case to reflect that. Also, we need to write up Log In Use Case. *8/6/02 IAR Admin user will be created in Commons.*	Daniel Fox
	Page 5. Data spec for SRA First and Last names is reversed.	Tracy Soto
	Page 7. Algorithm for SRA Name. Phone, Email should have a where condition for preferred address = 'Y'.	Daniel Fox
	MLG vs. HOM address as brought up by Dan Hall. HOM address is what Commons currently uses, this doesn't meet IAR user's needs. IAR users need MLG for Reviewers.	Sherry Zucker Dan Hall
	Add a link to PPF "Update your Person Profile Information", so that Reviewers can correct their own Profile Information.	Daniel Fox
View Control Center UC	Page 5, Data Specification, change (Phone) to (T)	Tracy Soto
	Page 7, Screen should say "Update MLG" instead of Update MLG in CM	Tracy Soto
	Page 7, on screen "(phone)" should be "[T]" next to Telephone Reviewer's name.	Tracy Soto
	Page 7, on screen add hint "(T) indicates Reviewer is Telephone Reviewer."	Tracy Soto
Enable/Disable	The logic for verifying the Reviewers options when	Daniel Fox

Artifact	Issues	Assigned To
Reviewers UC Allow/Disallow Reviewers UC Block/Unblock Reviewers Use Case	Enabling/Disabling needs to be reworked. Right Now, there is much checking being done to disable reviewer if he is already disabled. What if we just Disable anyway? *8/7/02 After discussion, we are recommending keeping this process the same as is documented in the use cases. Changing the process would require more effort and time and is not a necessity for version 1.*	Tracy Soto
Set IAR Phase Dates UC	For Reviewers, if the Purge Assignments date hasn't occurred and the EDIT phase is over, requirements state that meeting phase revert back to READ. It is not clear how testers will verify what phase the meeting is actually in after the end of the last phase (EDIT or READ if EDIT was not set). *8/7/02 Per discussion with IAR focus group members this requirement will be dropped. If SRA wants the EDIT phase extended they can modify the date in the control center. Scope document has been modified accordingly.*	Tracy Soto
View List of Applications UC	Add to special requirements that Mail reviewers should not have access to the View Score Matrix link.	Tracy Soto
	Sections 6.4.5, 6.4.6, and 6.4.7 are missing agenda_seq_num = agenda_seq_num_p condition at the end of the select statements.	Daniel Fox
	Add an Algorithm that explains how the system knows that the Critique was submitted.	Daniel Fox
	The COI Applications for Reviewers should always be displayed and marked as COI with all actions blanked out for all phases of the meeting in IAR (update Reviewer Submit Phase Activity Diagram and Textual Flow)	Daniel Fox
View SRA/GTA Contract Info UC	Page 5. Data spec for SRA First and Last names is reversed.	Tracy Soto
	The Algorithm in Section 6.2 should have a condition for Preferred Address	Daniel Fox
Submit Critiques and Scores Use Case	Page 12 change "clean" to "remove" on Virus Detected screen	Daniel Fox
	Users agreed to add a technique on the screen, which will enable People submitting Scores to type first digit of the score and the screen will automatically tab them over to the second digit of the screen	Daniel Fox
Delete Critiques UC	Section 6.2 The parameters in the delete_critique_score_proc should be followed by "_p"	Daniel Fox
View Score Matrix UC	Add to textual flow and algorithm that telephone reviewers should only see their assignments on the matrix.	Tracy Soto
Create Pre SS UC	The Alternative Flow should detail System Actions when creating of the pre-ss doc file fails	Daniel Fox

Artifact	Issues	Assigned To
IAR Database Design	The new column in the meeting_agendas_t – assignment_purge_date is misspelled on page 4.	Daniel Fox
	The constraints on some tables should point to meeting_appls_t table instead of appls_t or meeting_agendas_t tables	Daniel Fox
	IAR_ prefix for table names should not be used.	Daniel Fox
	Critiques_t table should have a user_id column to store the user_id of the person submitting critique.	Daniel Fox

Additional Comments, Requirements, Action Items

1. COMPLETED: Dan Hall—validate whether person_id is required in commons. *8/5/02 Person_id shouldn't be null but there is no database constraint.*
2. COMPLETED: Eileen Bradley—confirm Purge Assignment Date and Closure Date recommendations with RPC.
3. COMPLETED: Daniel Fox—Create Log In Use Case
4. COMPLETED: Daniel Fox—Estimate Sizing Requirements for new NT Generators and existing hardware that is going to store Critiques and Pre-SS Bodies.
5. COMPLETED: Tracy Soto/Daniel Fox—After all changes to Database and replication Documents are completed, conduct meeting with Operations team to address ALL issues, as well as Hardware Requirements issues. *8/7/02 meeting held and Risk Document updated accordingly.*