

# Grants Closeout (eRA Commons)



## What is the purpose?

Grants Closeout is a feature within eRA Commons that allows a grantee to electronically file the information necessary to complete grant closeout requirements. It interfaces with the Closeout system used by Agency staff to track and monitor this business process.

## What are the features of Grants Closeout?

- Grantee institutions can track grants that are in closeout status
- Institutions can use the module to submit reports required for closeout. Each required report can be submitted independently; however, closeout is not complete until all reports have been submitted and accepted by the Awarding Office.
- The Financial Status Report (FSR) portion of Closeout actually links the external user to the separate FSR system within the eRA Commons

## What is the benefit?

The Grant Closeout feature keeps track of the multiple reports needed to close out a grant and reminds grantees of the importance of providing the Federal Government with accurate and timely information.

## Who can use Grants Closeout?

- Signing Officials
- Principal Investigators
- FSR Officials