

Director, Division of AIDS, Behavioral and Population Sciences
Center of Scientific Review
National Institutes of Health
Department of Health and Human Services

THE POSITION: The Center for Scientific Review (CSR) is seeking exceptional candidates for the position of Director, Division of AIDS, Behavioral and Population Sciences (DABPS) to play a key role in a new senior leadership team to guide the CSR. Peer review at NIH is undergoing substantial changes to enhance the experience for reviewers, ensure the integrity of the review process, and ensure that the best science is done by the best scientists. Direction and planning of wide-ranging changes in the review process will be implemented by CSR's leadership team, of which the Director, DABPS, is a key member. The Director provides scientific leadership for the Division by tracking critical macro issues related to the broad fields of science within the purview of the division, advising the Director, CSR, and other NIH officials on scientific issues relevant to the Division and its mission, and representing CSR within and outside of NIH. The incumbent provides leadership to and management of approximately 50 Scientific Review Officers (SROs), reviews activities conducted by several Integrated Review Groups (IRG), supervising 5 IRG Chiefs in managing a broad range of human resources issues, recruiting and mentoring, ensuring that principles and practices related to the conduct of peer review are applied in a consistent manner across the Division, and overseeing management of the Division's budget allocation. The Division Director serves as a key member of the Center's senior leadership team by participating in strategic planning activities for the Center's scientific and management goals, establishing principles and practices related to referral and review, and directing the implementation of program and management goals by establishing priorities, coordinating activities, and tracking and reporting progress. Applicants may browse the CSR home page at www.csr.nih.gov for additional information on the Center, and are encouraged to learn more about NIH's plans for enhancing peer review at <http://enhancing-peer-review.nih.gov/>.

QUALIFICATIONS REQUIRED: Applicants must possess an M.D., Ph.D., or equivalent degree, as well as senior-level research experience in one or more of the following scientific areas: Biobehavioral and social sciences; health promotion and disease prevention; epidemiology and population sciences; and AIDS related research. Candidates should be outstanding communicators, known and respected within their professions as distinguished individuals of outstanding competence, have supervisory and mentoring experience, and experience representing an organization with integrity and diplomacy. Visionary and charismatic leadership characteristics are crucial to attract and nurture outstanding professional staff to best serve the nation's biomedical scientific mission at the NIH. Applicants should also demonstrate the ability to think strategically, work collaboratively and use a consultative approach to problem solving and decision making.

SALARY/BENEFITS: Salary is commensurate with experience, and a full package of Civil Service benefits is available, including: retirement, health and life insurance, long term care insurance, leave and savings plan (401K equivalent). This position is subject to a background investigation and completion of an annual confidential financial disclosure report.

HOW TO APPLY: A Curriculum Vitae, Bibliography, and the names and contact information of three to five references must be received by December 31, 2008. You are also encouraged to submit a two page letter of intent detailing your interest in this position and your minimum salary requirements. Application packages should be sent to the National Institutes of Health (NIH), Center for Scientific Review, 6701 Rockledge Drive, Room 1117, Bethesda, Maryland 20892 or electronically e-mailed to hanrattk@csr.nih.gov.

For further information, please contact Kathleen Hanratty on (301) 435-0639. All information provided by candidates will remain confidential and will not be released outside the CSR search process without a signed release from candidates.

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