



DEAS

Division of Extramural Activities Support

September 2004 Training

Monday	Tuesday	Wednesday	Thursday	Friday
6-Labor Day	7	8 <u>Basic Grants / I2 intro and WebQT:</u> ½ day AM @ Natcher New Hires Attendance = 102	9	10 <u>Impac2 REV / CM</u> @ CIT Fernwood Basement Classroom 9a-2p (32) New Hires Only (BOOKED)
13 <u>SOP- DEAS Supervisor</u> 9a-12n Rock II- 9104	14 <u>SOP- DEAS Supervisor</u> 9a-12n Rock II- 9104	15 <u>SOP – DEAS Supervisor</u> 9a-12n 6087A (CSR)	16 <u>ECARES for Task Leaders</u> @ CIT Bldg 12A #B51 9a – 12n [30] <u>ECARES for DEAS staff</u> @ CIT Bldg12A #B47 1 session @ 20 1p – 3:30p	17 <u>Impac2 REV / CM 9a-2p</u> @ CIT Fernwood Basement Classroom (32) New Hires Only <u>ECARES for DEAS Staff</u> @ CIT Bldg 12A #B47 & 51 2 sessions @ 50 each 9a -11:30a & 1p – 3:30p
20 <u>ECARES for DEAS Staff (Tape)</u> Natcher Balcony-B 9-11:30 <u>SOP @ Natcher Balcony-B</u> DEAS Staff, 1-2:30 (Tape) IC Customers, 2:30-4 (Tape)	21 <u>ECARES for DEAS Staff</u> Natcher Balcony-B 9-11:30 <u>SOP @ Natcher Balcony-B</u> DEAS Staff, 1-2:30 IC Customers, 2:30-4	22 <u>WebQT @ NIEHS All Staff</u> <u>ECARES for IC Customers (Tape)</u> Natcher Balcony-B 9-11:30 <u>SOP @ Natcher Balcony-B</u> DEAS Staff, 1-2:30 IC Customers, 2:30-4	23 <u>ECARES Supervisors & Quality Specialists @ CIT Bldg 12A #B51</u> 9a – 12n [15] <u>ECARES for Task Leaders</u> @ CIT Bldg 12A #B51 1p-4p [30]	24
27 <u>Impac2 REV/ CM</u> @ CIT Fernwood Basement Classroom 9a-2p New Hires Only	28 <u>Impac2 REV / CM</u> 9a-2p New Hires Only Rock2-9112/9116 (up to 75)	29 <u>Impac2 REV / CM</u> 9a-2p New Hires Only Rock2-9112/9116 (up to 75)	30 <u>Basic Grants / I2 intro and WebQT; ½ day 9a-12p</u> New Hires Only Rock2-9100/9104 (up to 100)	<u>Updated: 15 September 2004</u>