



U.S. Congressman Sam Graves Schedule Request Form

Please complete this schedule request form and return, preferably by e-mail or fax.

Please indicate where this event/meeting will take place:

Washington, DC Missouri Other: _____

Date of Event/Meeting: _____

Time (Beginning & Ending): _____

Location (Place, Address, City): _____

Sponsoring Organization: _____

Describe Organization (Briefly): _____

What will take place at this event/meeting? _____

What will be Congressman Graves' role in this event/meeting? _____

Are there any specific issues you would like to discuss? _____

Who will be attending this event/meeting? Please list names and titles of individuals and where they are from (cities and counties) in Missouri. _____

Contact Person: _____

Business Phone: _____ Cell Phone: _____

E-mail Address: _____

Please return to Buffy Smith, Scheduler: 113 Blue Jay Drive, Suite 100, Liberty, Missouri 64068
(816) 792-3976 (phone); (816) 792-0694 (fax); buffy.smith@mail.house.gov