

U.S. DEPARTMENT OF EDUCATION
Washington, D.C. 20006

**GRADUATE ASSISTANCE IN AREAS OF NATIONAL NEED (GAANN) PROGRAM
(Title VII, Part A, Higher Education Act of 1965, as amended)
INSTRUCTIONS FOR COMPLETING THE ANNUAL PERFORMANCE REPORT**

DISCLOSURE OF BURDEN STATEMENT

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1840-0748 and the expiration date is 03/31/09. The time required to complete this information collection is estimated to average 10.5 hours per response, including the time to review instructions, search existing data resources, gather needed data, and complete and review the information collection. **If you have any comments concerning the accuracy of the time estimate (s) or suggestions for improving this form, please write to:** U.S. Department of Education, Washington, DC 20202-4651. **If you have comments or concerns regarding the status of your individual submission of this form, write directly to:** The Graduate Assistance in Areas of National Need Fellowship Program, U.S. Department of Education, 1990 K Street, N.W., Washington, DC 20006-8521.

GENERAL INFORMATION

Reporting Requirements – The GAANN program requires the submission of the Annual Performance Report (APR) and the SF 269 Financial Status Report by April of each year. **The Fiscal Year 2006 APR and the SF 269 Financial Status Report must be submitted by April 30, 2006. Failure to submit these reports by the required deadline may jeopardize future funding.** The final performance report and the SF 269 report for expired projects must be submitted 90 days after the end of the final budget period. Submission of these reports is required under the Education Department General Administrative Regulations (EDGAR) volume 34 CFR 74.51, 75.590, 75.720, and 75.730-732.

Number of Copies Required – If you complete the APR online, you are not required to submit additional copies. If you elect to submit a hard copy of the APR, one original and one copy of the entire report should be included in each submission.

Mail Paper Reports as Follows:

U.S. Department of Education
GAANN
1990 K Street, NW, Suite 6096
Washington, DC 20006-8521

DEFINITIONS

Budget Period - A one-year interval of time within a project period, which exists for budget reporting purposes.

Project Period - The three-year period that is the total length of the GAANN grant.

Cumulative – From the grant's first budget period to date.

Note: Further funding or other benefits may be withheld under this program unless all required reports are completed and filed as required by the U.S. Code of Federal Regulations.

**GAANN PROGRAM
ANNUAL PERFORMANCE REPORT
FISCAL YEAR 2005 - 2006**

Section I: Grantee Information

Instructions: Please complete all information in this section. In addition, please feel free to attach a separate sheet of narrative providing a general overview of your program and any other information you deem pertinent to your grant. If you are submitting the report electronically, you may provide additional information in the 'Additional Comments' box provided at the end of the Grantee Information section.

General Information

Grant Number: P200A _____

Institution Name: _____

Department/Program: _____

Address: _____

City, State, Zip Code: _____

Contact Person: _____

Telephone Number: _____

Fax Number: _____

Internet Address: _____

Budget Period: _____

Performance Data

Total number of GAANN fellowships originally awarded to the recipient department this budget period.

Total number of GAANN fellowships awarded to graduate students using federal GAANN funds this budget period.

Total number of GAANN fellowships awarded to students using institutional matching funds this budget period (if none, enter zero).

Total number of students currently enrolled in the department and pursuing a Ph.D. in the program of study, including those fellows funded by GAANN.

As a result of receiving GAANN funds, how many additional fellowship positions was the recipient department able to offer to domestic students who entered in the current academic year?

Fiscal Data

Instructions: Enter data for 1) the current budget period and 2) the cumulative budget for this project.

	Current Budget Period (funds spent to date for the current budget year)	Cumulative Budget (from grant inception to current date)
Federal funds expended	\$ _____	\$ _____
Institutional matching funds expended	\$ _____	\$ _____
Federal funds remaining	\$ _____	\$ _____

Grantees with large balances

If 10% or more GAANN federal funds remain at the end of the reporting period in the cumulative budget, please provide a plan as to how these funds will be expended.

GAANN Annual Performance Report
Section II: Individual Student Data

Instructions: For the electronic report, the system will prompt you for the necessary information. Enter the requested data into the system for each individual GAANN fellow. If submitting a paper report, copy and complete the following form for each individual GAANN fellow.

General Information

1) **Student's Name:** _____
Last Name First Name

2) **Institution:** _____

3) **Department:** _____

4) **Grant Award Number:** _____

5) **Gender:** Male _____ Female _____

6) **Is student a U.S. Citizen or Permanent Resident?**

Yes _____ No _____

7) **Year and term student entered institution's graduate program.**

Term _____ Year _____

8) **Ethnicity** (Select one)

_____ Hispanic or Latino
_____ Not Hispanic or Latino

Race (Select one or more)

_____ American Indian or Alaska Native
_____ Asian
_____ Black or African American
_____ Native Hawaiian or Other Pacific Islander
_____ White

Program of Study

9) Field of Study (Check/Select one)

Select student's designated GAANN field of study.

- | | |
|--|--|
| <input type="checkbox"/> Biology | <input type="checkbox"/> Interdisciplinary |
| <input type="checkbox"/> Chemistry | <input type="checkbox"/> Mathematics |
| <input type="checkbox"/> Computer and Information Sciences | <input type="checkbox"/> Multidisciplinary |
| <input type="checkbox"/> Engineering | <input type="checkbox"/> Nursing |
| <input type="checkbox"/> Geological and Related Sciences | <input type="checkbox"/> Physics |

10) Sub-discipline

Enter the most commonly used name for student's sub-discipline. For example: biochemistry, civil engineering, optics, statistics.

Status

11) What is the student's current education status? (Check/Select one)

- Is enrolled but not yet advanced to Ph.D. candidacy
- Left graduate school after completing Master's degree
- Has passed prelims and advanced to Ph.D. candidacy
- Has received Ph.D.

If student has received Ph.D., specify month and year of graduation

Month _____ **Year** _____

- Left for academic reasons
- Left for non-academic reasons (personal or other reason)
- Other (specify) _____

12) What is the student's current employment status? (Check/Select one)

- Still a student - not employed full-time
- Tenure-track teaching job
- Visiting teaching job
- Post-doctoral fellowship
- Working in government agency
- Working in corporation
- Working in other setting
- Unemployed
- Status unknown

Supervised Teaching Experience

13) Did this student complete his/her supervised teaching experience requirement during this year?

Yes _____ No _____

If 'Yes', please provide a description of the experience in the box below.

If no, please state when the GAANN supervised teaching experience requirement was/will be fulfilled.

Student's Stipend

14) What is the source of this student's GAANN fellowship? (Check one)

- Entirely from federal GAANN funds
- Entirely from institutional matching funds
- Combination of federal GAANN and matching funds

19) If tuition and fees were added to the COA , please enter the amount of tuition and fees for the fellow for the academic year.

\$

20) At the time of need determination, what was the student's expected family contribution (EFC) to their education?

\$

21) What was the student's financial need at the time of need determination?

\$

Note: Financial need = Total COA – tuition and fees (if they were included in determining a fellows financial need) – EFC

Previously Funded GAANN Fellows

22) Please describe the type of support currently being provided to this fellow. Institutions are required to provide two additional years of support to GAANN fellows (through fellowships, assistantships, etc.). If the student has left the program or completed the course of study and received the Ph D, this section may be left blank.

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