

ACF

Administration
for Children
and Families

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES
Administration on Children, Youth and Families

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4. Key Words: Child Care and Development Fund (CCDF); Financial Reporting Form for Indian Tribes

CHILD CARE AND DEVELOPMENT FUND PROGRAM INSTRUCTION

TO: TRIBAL LEAD AGENCIES ADMINISTERING CHILD CARE PROGRAMS UNDER THE CHILD CARE AND DEVELOPMENT BLOCK GRANT (CCDBG) ACT OF 1990, AS AMENDED, AND OTHER INTERESTED PARTIES.

SUBJECT: Form ACF-696T--a Financial Reporting Form for Child Care and Development Fund Tribal Grantees.

REFERENCES: Title VI of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA).

EFFECTIVE DATE: This form must be received annually by the Administration for Children and Families (ACF) on or before December 29.

PURPOSE: This Action Transmittal reminds Tribal Lead Agencies of the CCDF financial reporting requirements. The Office of Management and Budget (OMB) approved the Form ACF-696T under OMB # 0970-0195.

Please note new instructions for line 6, which make reporting on lines 6(A), 6(B) and 6(C) optional.

BACKGROUND: Section 103(c) of the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 (PRWORA) repealed the child care programs authorized under title IV-A of the Social Security Act. PRWORA provided new direct Federal child care funds for Tribes which have been designated as Tribal Mandatory funds. The new funds, combined with the Discretionary Fund (also referred to as the Child Care and Development Block Grant), are called the Child Care and Development Fund.

Prior to PRWORA, expenditure data was collected on the SF-269. In an effort to simplify the reporting of expenditures, we developed this new financial reporting form, the "Child Care Development Fund ACF-696T Financial Report (the ACF-696T)."

Attached is a copy of the ACF-696T. Tribes are required to use the ACF-696T to report expenditures for the Tribal Mandatory, Discretionary and Construction/Renovation funds issued under the CCDF.

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- ATTACHMENTS:
1. Copy of the Form ACF-696T.
 2. Instructions for the completion of Form ACF-696T.
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ACTION
REQUIRED: For future use, Tribes are requested to make sufficient copies of the attached form and instructions.

SUBMISSION: Form ACF-696T must be received by ACF within 90 days after the end of each fiscal year (i.e. December 29 of each year)

- One copy with an "original signature" should be submitted to:

The Administration on Children, Youth and Families Child Care Bureau
Room 2046, 330 C Street S.W.
Washington, D.C. 20447

- A signed copy should also be submitted to the ACF Regional Administrator.

INQUIRIES: Inquiries should be made to the appropriate ACF Regional Office.

/s/

James A. Harrell
Acting Commissioner
Administration on Children,
Youth and Families

Attachments:

Form ACF-696T
List of ACF Regional Offices
Instructions for Completion of Form ACF-696T

cc: ACF Regional Administrators