

NCCIC Is a Service of the Child Care Bureau

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ACTIVITY: ASSESSING CAPACITY FOR EVALUATION

Time Needed: 30-40 minutes

Suggestions for Presenters

Tell the participants they will use the key questions to identify the needs and next steps for their project's capacity to conduct an evaluation.

1. Distribute the *Elements to Build Capacity for Evaluation and Accountability: Discussion Guide* handout to the large group.
2. Divide the participants into small groups, with five to seven members each. If possible, divide the group by State or partnership teams; otherwise, have individuals begin the discussion with a partner. Remind participants that the assessment and deeper discussion will need to be conducted with all partners present. Have each group choose someone to report back to the larger group.
3. Ask each group to use the key questions to identify the needs and next steps for their project's capacity to conduct an evaluation. Ask them to discuss the suggested strategies and identify a key success, challenge, or new strategy to share for each element.
4. Wrap up the exercise by asking the reporter from each group to summarize the group's "take-away" ideas.

Handouts

Elements to Build Capacity for Evaluation and Accountability: Discussion Guide