



DEPARTMENT OF DEFENSE
DEPENDENTS SCHOOLS
OFFICE OF THE DIRECTOR, EUROPE
UNIT 29649 BOX 7000
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DoDDS-E INTERNAL MANAGEMENT COMMUNICATION ONLY

MEMORANDUM FOR DISTRICT SUPERINTENDENTS

SUBJECT: Force Protection Conditions (FPC) and Student/Employee Travel/Activities

As you know, many of our communities are in a high operations tempo. Deployments are happening and the military is positioning for any eventuality that may develop from the Iraq situation. While the President has not ordered any actions regarding Iraq, commands are taking prudent actions to plan for all scenarios. There is a strong focus on preparation for any eventuality.

It is also prudent that we anticipate that Force Protection Condition (FPC) will rise if a conflict becomes a reality. That would impact on our operations and we would have to respond accordingly to ensure the safety and security of our students and employees. To that end, I want procedures in place that we can initiate if needed. The DoDEA FP Plans address some of these issues, particularly in Measure #39. We have drawn on our past experiences with Force Protection Conditions Charlie and Delta to develop the attached guidance. Please direct your safety and security personnel review those plans and ensure that appropriate measures are in place.

Again, this is prudent planning only and should not be construed as a basis to raise concern publicly. It is very likely that we will be back again on a higher FPC sometime, we just don't know exactly when. Please take all precautions. I'd much rather be criticized for being over prepared and cautious than having to explain the injury or death of students in an incident which might have been prevented.

A handwritten signature in cursive script, reading "Diana J. Ohman", is positioned above the printed name.

DIANA J. OHMAN
Director, DoDDS-Europe

DoDDS-E AREA AND DISTRICT WIDE OPERATING GUIDANCE DURING ELEVATED FORCE PROTECTION CONDITIONS INVOLVING STUDENT ACTIVITIES AND TRAINING/TDY

IN FORCE PROTECTION CONDITION CHARLIE

EXTRA CURRICULAR ACTIVITY PRACTICES

1. Athletic practices and other local extra curricular activity practices may be held pending local commander approval; (some practices are held off base/post and must have special consideration by the principal and commander)
2. All high school principals and their commanders are to plan how activity busses for students who are at practice beyond regular school hours will be operated during this time. These plans are to be submitted to District Superintendents; (bus contracts could be affected and must be adjusted if they are)

EXTRA CURRICULAR ACTIVITIES

1. Approval for ALL DoDDS-Europe Area and District-wide extra curricular activities will be granted on a week-by-week basis by the office of the Director DoDDS-E.
2. Districts will compile a listing of all activities for the following week by 1200 hours on each Friday. The complete listing of all area and district wide events and activities with my recommendations will be submitted to EUCOM by 1300. Following review and guidance by EUCOM, the determination for events and activities will be granted or denied by each Monday at 10:00 for the area and district wide events and activities scheduled for that week.
3. EUCOM will be our approving authority initially on all extracurricular trips. A protocol will be worked out with EUCOM and the services for approval authority once commander have a handle on the FPC across Europe.

INSERVICE TRAINING ACTIVITIES

1. No training activities are to be held for the remainder of any week in which the FPC is elevated to Charlie, except in the rare instances where prior approval was granted.
2. In-service training may resume the following week, pending approval of district superintendents and local commanders. If more than 10 people are involved and they are staying off base/post or the training facility is off base/post, superintendents must have approval from the DoDDS-E Director.

SCHOOL FIELD TRIPS

1. Principals must first obtain approval of the local commanders for any curricular trip (local school field trips) departing the school building;

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2. After receiving approval from local commanders, principals must then receive approval from district superintendents for all curricular trips departing the school building (local school field trips”).

OTHER SCHOOL RELATED ACTIVITIES

1. Principals must first obtain approval of the local commanders for any extra curricular activity or event outside the school building and outside the school day. If the trip involves going to another military installation, principals must have approval from the receiving commander as well.
2. After receiving approval from local commanders, principals must then receive approval from district superintendents for all extra curricular activities or events outside the school building and outside the school day.

IN FORCE PROTECTION CONDITION DELTA

1. All TDY will be cancelled. All travelers enroute will contact their supervisors to determine an appropriate action related to the travel or continuation of the TDY.
2. All study trips will be cancelled.
3. All after school activities, practices, and competitions will be cancelled.
4. No activity buses.
5. If school continues, all activities involving the transportation of students or employees is coordinated with and approved by the commander.