



DEPARTMENT OF DEFENSE
DEPENDENTS SCHOOLS
OFFICE OF THE DIRECTOR, EUROPE
UNIT 29649 BOX 7000
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March 2, 2006

MEMORANDUM FOR SUPERINTENDENTS, DoDDS-EUROPE
PRINCIPALS, DoDDS-EUROPE

SUBJECT: Accelerated Completion and Reintegration Block Leave

This memorandum provides guidance for accelerated completion of the school year for students with sponsors eligible for reintegration block leave at the end of the school year.

Due to military deployments and reintegration, DoDDS-E will again this year (SY 2005–2006) consider requests for a student's accelerated completion of the school year. These requests will only be considered from families taking block leave associated with reintegration after a deployment who plan to return to DoDDS-E in SY 2006-2007. All other requests fall under the guidance for accelerated withdrawal due to PCS.

Approval and final grades are contingent on two criteria: the request must fall within the maximum 20-day early withdrawal limit, and the student must complete all assignments.

Parents should be encouraged to discuss the timing of a student's absence and identify any conflicts that may impact negatively on a student's success, such as standardized testing, final exams and special events. Once leave dates have been determined, parents are required to request accelerated completion or extended student absence in writing. Students who depart prior to the 20-day early withdrawal limit will receive a "withdrawal" grade, not a final grade. The early withdrawal dates for SY 2005-2006 are as follows:

Most DoDDS-E Schools--May 19, 2006. Students must be in school all day on May 18, 2006.

AFNORTH, Bahrain, Geilenkirchen, Kleine Brogel, SHAPE and Volkel Schools—see individual school calendars. Students must be in school all day on the last school day prior to the early withdrawal date.

Parents desiring a student's accelerated completion should begin coordination as soon as possible to help ensure their student can complete all schoolwork in accordance

with the guidelines set. Students who do not complete the assignments will receive an incomplete grade.

Verification of reintegration block leave must be submitted. Principals may request a list from unit commanders of sponsors who are authorized reintegration block leave and the leave dates. Alternatively, families may submit a letter from the unit commander authorizing block leave and including the dates of the block leave. Each request will be considered on a case-by-case basis. Nonetheless, it is incumbent upon all of us to carefully consider the educational impact when making transition or vacation plans for our families. Be confident of my continued support should you be questioned or challenged in the enforcement of this policy.

A handwritten signature in black ink, appearing to read "Diana J. Ohman". The signature is fluid and cursive, with a large initial "D" and "O".

Diana J. Ohman
Director, DoDDS-Europe

cc:

Deputy Director, DoDDS-E
Chief, Education Division, DoDDS-E