

UNT INTERNATIONAL STUDIES AND PROGRAMS
2008-09 FACULTY-LED COURSE PROPOSAL FORM

INSTRUCTIONS: Please complete all sections thoroughly, *using a separate form for each course proposed*. This information will be used to obtain approval from the Texas Higher Education Coordinating Board to teach the course abroad for resident credit. This information will also be used for promotion purposes. PLEASE TYPE ALL RESPONSES, using additional sheets as necessary. *Each form should be accompanied by a brief, day-by-day itinerary for the program demonstrating the academic content of the course and how the program location will be incorporated into instruction.*

COURSE NUMBER & TITLE: _____

UGRD CREDITS: _____ GRAD CREDITS: _____

CLASS DATES: _____ TRAVEL DATES: _____

HOST COUNTRY LOCATION: _____

SUBMITTED BY: _____ DEPARTMENT: _____

COURSE TERM: : _____ Winter Break Travel (Spring 09 Term); _____ Spring Break Travel (Spring 09 Term);
_____ SUM 3WK 2009; _____ SUM 8WK 2009; _____ SUM 5WK1 2009; _____ SUM 10WK; _____ SUM 5WK2 2009

Course Prerequisite/s: _____

Minimum G.P.A. requirement: _____

COURSE DESCRIPTION (UNT Catalog Description/ Full course justification; attach separate sheet if more space is needed)

RATIONALE FOR TRAVEL (please attach as a separate sheet if more space is needed):

DAILY ITINERARY: (Please attach a daily itinerary briefly demonstrating academic content related to location abroad.)

COURSE OBJECTIVES: (Please attach Course Syllabus with this information.)

ASSIGNED TEXTS, READINGS: (Please attach Course Syllabus with this information.)

FACULTY SIGNATURE: _____ **DATE:** _____

Additional information to include in the proposal:

1. Other organizations, schools, or government institutions involved in this travel program, if any.
2. If you have already initiated some arrangements with a travel agent, tour provider or on-site assistant, please provide their contact information.
3. Any risk factors associated with the locations you plan to go to, and how you will handle them.
4. List of places you plan to visit (universities, museums, historic sights, organizations).

CAMPUS APPROVALS (All signatures should be obtained before announcement and promotional activities; prior to approval, promotional material must indicate that program is pending approval. Department chair/dean signatures indicate approval of course offering and willingness to fund faculty salary for a full course at stated time.

Dept. Chair: _____ Date: _____

Dean/Designee: _____ Date: _____

Study Abroad Center: _____ Date: _____

Academic VP & Provost: _____ Date: _____