

Sample Resumes

JANE SMITH, PA-C

Physician Assistant

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EDUCATION

1973–1975 School of Allied Health Sciences, Community College, City, State. Bachelor of Science degree in allied health, Physician Assistant Program.

1968–1972 College of Biological Sciences, State University, City, State. Bachelor of Science degree in biology.

PROFESSIONAL EXPERIENCE

1988–present Wellness and Prevention Center (Town, State). Primary care provider in a private, suburban, internal medicine practice. Involved in all aspects of patient care, including: detailed history and physical examinations, development of treatment plans, prescription of medications, ordering and interpretation of laboratory tests and diagnostic studies, in-office surgical procedures, and graded exercise stress testing.

1986–1988 Hospital for Special Surgery (Town, State). Responsible for presurgical evaluations in this outpatient surgical center. Wrote, received, and implemented a state Department of Commerce grant for evaluation of employee health risk factors and development of an employee wellness program.

1983–1988 Private Hospital (City, State). Team member of one of the highest volume cardiac surgery services in the state, performing about 800 open heart cases per year. Responsible for saphenous vein harvesting, first and second assisting in surgery. Involvement in inpatient care management, including ICU patients.

1978–1983 Community Hospital (City, State). Physician assistant to the chief of cardiothoracic surgery at this tertiary care, 1,000-bed, research-based hospital. Involved in all aspects of patient care, including outpatient visits, consultation, intensive care unit management, and preoperative and postoperative care. Project manager of an FDA clinical trial involving (porcine) cardiac valve prostheses and of a research project quantifying postoperative congestive heart failure in cardiac surgery patients.

1975–1978 Another Private Hospital (City, State). First physician assistant employed by this multicenter institution leading to the eventual formation of the Department of Physician Assistant Services. Integrated as part of the surgical house staff otherwise composed of surgical residents. Responsible for preoperative and postoperative patient management in general, vascular, thoracic, and plastic surgery services.

PROFESSIONAL AFFILIATIONS, APPOINTMENTS, AWARDS

State Academy of Physician Assistants. Member since 1975. Membership Committee chairman (1978–1979); Professional Public Relations Committee chairman (1982–1983); Legislative Affairs Committee (1985–1986); Legislative and Governmental Affairs Committee chairman (1988–1991); President, State Academy of Physician Assistants (July 1991–July 1993). Involved with liaison and negotiations with other state agencies and professional groups, including the State Medical Society, State Association of Osteopathic Physicians and Surgeons, State Nursing Association, and State Academy of Family Physicians.

State Task Force on Physician Assistants. Appointed by the governor in 1986 as a member of this professional licensing and regulation board. Chairman of the Physician Assistant Task Force, 1990–1991.

American Health Association of the State. County Executive Board Member, 1980, 1982, 1983.

Heart and Torch Award. Received from the American Heart Association, 1983, for outstanding service.

American Academy of Physician Assistants. Fellow member since 1976. Member of the House of Delegates, 1991, 1992, 1993.

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Ciba-Giegy Pharmaceuticals. Speaker for medical education lectures.

Sandoz Pharmaceuticals. Speaker for medical education lectures.

American Heart Association. Trained speaker for "Teaching Exercise and Cardiovascular Health."

Agency for Health Care Policy and Research. Reviewed the proposed national clinical practice guidelines, *Acute Pain Management: Operative or Medical Procedures and Trauma*.

Commission on the Future of State University. Task Force on the College of Health Professions. Appointed by the College's Board of Trustees, October 1992, to examine the purposes and plans of the university and to recommend ways in which it can strengthen its higher education mission.

State Physician Assistant Foundation. Board member of this foundation, 1991–1993, which raises funds for and awards PA student scholarships.

PROFESSIONAL LICENSURE AND CERTIFICATIONS

State Physician Assistant license — 1975 to present.

Certified by the National Commission on Certification of Physician Assistants, 1975. Recertified in 1981, 1987, and 1993.

REFERENCES

Available upon request